

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The December 2011 Year End Close of Books Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 6:04 PM on December 28, 2011. The flag salute and moment of silence were recognized for departed members/troops overseas.

Present: Commissioners Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop. Please see sign in sheet for others in attendance.

Chairman Spackmann introduced special guest Walt Barss, Town of Greenfield Highway Superintendent, noting that John Cameron from KME was also invited to attend but had another commitment and could not make it this evening. The reason for the discussion this evening is due to the large amount of money the District is spending on apparatus repairs and maintenance, and the Board is hoping the Town can in some way help out. There is a great relationship that exists between the Town and the District, Justin is now doing the annual apparatus inspections, and the Board certainly does not want to jeopardize or strain that relationship, nor take advantage. Superintendent Barss noted that they could possibly expand some regarding repairs. Lengthy discussion continued, including:

- If there are apparatus problems, Justin would go directly to the firehouse where the apparatus is located to do minor repairs there if possible, saving time.
- The District offered to possibly contribute to a mechanic's salary, not sure of legalities.
- Having Justin look at the trucks 6 months before inspections to see if they are going to need any repair work prior to inspections.
- Light maintenance work, looking ahead to future repairs, i.e. brakes, and scheduling them as necessary.
- District would need to have flexibility, if Justin has other work scheduled or other responsibilities at any particular time.
- There should be only one contact person in the District regarding apparatus.
- Pump testing is huge expense in District as well.

Commissioner Spackmann thanked Superintendent Barss for taking the time to meet with the Board, also thanking him and his crew for all they do for the District.

**RESOLUTION # 264 TO APPROVE THE NOVEMBER 23, 2011
COMMISSIONER WORKSHOP MINUTES AND THE DECEMBER 14, 2011
COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve the November 23, 2011 Commissioner Workshop Minutes and the December 14, 2011 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Atwell questioned the following claims:

- 11897, 11901: confirmed this is the escape system equipment for Co #2.
- 11905: reflective equipment markers; they are the District identifier tags.
- 11914, 11915: custom shields; leather helmet fronts.
- 11929: auto air eject part; Justin to take care of.
- 11941, 11942: KME bills, including pump testing, 273 originally failed, and 282 failed.
- Front and rear pipe for the rehab bus is in, somebody to take to Co #4.

Commissioner Barss questioned the following claims:

- 11920: supplies for rehab bus, previously approved.

Commissioner Chandler questioned the following claims:

- 11942: KME bill for pump testing; questioned why we are paying for a helper in addition to the \$350 price for pump testing.

RESOLUTION #265 TO PAY ABSTRACT #13, CLAIM #11791, AND CLAIM #11887 THROUGH CLAIM #11946 FROM THE GENERAL FUND, TOTALING \$27,876.68.

A3410.1	\$ 6,174.16
A3410.2	4,826.22
A3410.4	16,255.63
A9030.8	620.67

Total: \$27,876.68

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #13, claim #11791, and claim #11887 through claim #11946 from the general fund, totaling \$27,876.68.

VOTE: All in favor, motion carried.

Treasurer Bishop also noted that she received an invoice from T-Shirt Graphics for fire police stuff, totaling \$587.92. Will need to carry over.

Correspondence: Secretary Petkus

- Received and read letter dated December 19, 2011 from the Coseo Family thanking the firefighters for responding to a recent serious accident involving a family member. All companies should have received copies as well.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for Change in Membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Grants:

- Nothing.

Report of the Chief: John Lant:

- Thanked Joyce, Jean and Brian for they did this year to make it a better Fire District.
- Thanked the Board for all they do for the firefighters and taxpayers, and working as a team.

Reports from Companies:

Company #1 – D/C Kenyon:

- Thanked the Board for a good year, it was a bit of a strange year. Appreciates the help Co #1 has received from all the other companies, it has been phenomenal and would like to see it continue.
- New truck is coming along.

Company #2 – A/C Middlebrook:

- Asked if the checks were cut to reimburse FF Brooks and FF Philyaw for the FF1 books. Discussion continued; Brian had been looking into it.

RESOLUTION #266 AUTHORIZING THE TREASURER TO CUT CHECKS FOR THE FF1 BOOKS PURCHASED BY FF'S BROOKS AND PHILYAW, THE VALUE OF WHICH IS TO BE DETERMINED BASED ON PREVIOUS DISCUSSIONS.

MOTION: Atwell

SECOND: Chandler

RESOLVED to authorize the Treasurer to cut checks for the FF1 books purchased by FF's Brooks and Philyaw, the value of which is to be determined based on previous discussions.

VOTE: All in favor, motion carried.

- Co #2 would prefer to have the by-laws posted on Firetracker, rather than receive paper copies.

Company #3 – D/C Ellsworth:

- Questioned if MES completed the packs; Commissioner Atwell apologized, he had not been able to get through to them, but will call them tomorrow and straighten it out. Chief Lant requested he also check on the missing mask from Co #1. Brief discussion continued.
- Thanks to everyone for a good job this year.

Company #4 – D/C King:

- Thanks to the Board and membership for a good year.
- 291 thermal camera is down, old and they don't make parts for it any more.

Report of District EMS Coordinator – Tim Kemp:

- Not present.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Nothing.

***For Town of Wilton, Gary Bullard:**

- Not present.

Reports of the Commissioners:

Commissioner Atwell:

- 65th Anniversary installation banquet: thanked the Chief, Board, Joyce and Ed Petkus, and all those involved who have pulled together to get it done.
- Base stations are now installed. Original price quote was reviewed, discussed and will be modified.
- Ladder class on 1/17 cancelled; Chief Lant noted it will be a four company drill at Co #3.
- Asked about the success of Santa on the truck; D/C King noted it was a great success started at 10 am but they did not get finished until midnight. Thinking about changing things up for next year. Thanked those participating for doing a great job.
- Received a lot of resumes for the Director of Purchasing position. Brief discussion; meeting to be scheduled for 1/3/12 for the Commissioners to review all the resumes. Joyce to advertise meeting at Co #1 beginning at 7:30 PM.
- Questioned the rest of the Board regarding the issue with Co #1 auxiliary missing the deadline to complete the banquet invitations. Brief discussion; A/C Coffey to speak to auxiliary president again; they will need to respond to Joyce by the deadline on 1/6.
- Questioned where the money should come from regarding Toby Middlebrook's bill for the materials ordered for Co #3 roof replacement. Brief discussion, permissive referendum needs to be made.

RESOLUTION #267 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$55,000.00 FROM THE BUILDING RESERVE FUND FOR CO #3 ROOF REPLACEMENT PROJECT.

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend \$55,000.00 from the Building Reserve Fund for Co #3 roof replacement project.

VOTE: All in favor, motion carried.

- 2011 was a great training year; incoming officers should start working on 2012 training.
- Thanked everyone for all they did this year.

Commissioner Barss:

- 263 compressor: D/C Kenyon noted he has still not received an answer, will call again in the morning.
- Needs to order a white uniform shirt for Justin Burwell. Questioned if any of the officers need brass or anything, contact him directly. D/C King noted he needs collar brass for lieutenant.

Commissioner Chandler:

- Thanked all the officers and everybody here, this is his first year on this side of the desk and it has been a pleasure.

Commissioner Waite:

- There was a guy at Co #2 today that checked the fan, and told him he ran into the same problem at Albany Airport and until they go the lawyer involved the engineer would not do

anything about it. Discussion continued. Commissioner Waite to contact Mr. Leary to see if someone can come and try to slow the fan down.

Special Topics of Discussion:

- R295: needs to be declare surplus. Value is apparently greater than \$50,000 so it will need to go to mandatory referendum. Expectation is that apparatus will go for around \$100,000.00. Joyce to contact Bill Young, start process.

RESOLUTION #268 TO DECLARE R295 SURPLUS AND ADVERTISE A MANDATORY REFERENDUM TO BE HELD AT CO#1.

MOTION: Spackmann

SECOND: Waite

RESOLVED to declare R295 surplus and advertise a mandatory referendum to be held at Co#1.

VOTE: All in favor, motion carried.

- Discussion of year end money; Board went over numbers and lengthy discussion continued; please see attached sheet for final numbers.

RESOLUTION #269 APPROVING MONEY TO BE ENCUMBERED AS PER ATTACHED LIST, GIVING TREASURER PERMISSION TO PLACE \$109,817.42 INTO THE EQUIPMENT RESERVE FUND, \$50.00 EACH INTO THE FOLLOWING RESERVE FUNDS: EQUIPMENT REPAIR, WELLNESS & FITNESS, GEAR, EMS, RADIO, AND ANY YEAR END INTEREST TO BE PLACED INTO THE EQUIPMENT RESERVE FUND.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve money to be encumbered as per attached list, giving Treasurer permission to place \$109,817.42 into the Equipment Reserve Fund, \$50.00 each into the following reserve funds: Equipment Repair, Wellness & Fitness, Gear, EMS, Radio, and any year end interest to be placed into the Equipment Reserve Fund.

VOTE: All in favor, motion carried.

- Commissioner Spackmann noted that the actual purchasing of the equipment will have to be discussed at a later date.

RESOLUTION #270 TO GO INTO EXECUTIVE SESSION AT 7:31 PM CONCERNING FIREFIGHTERS GARY GIBBINS AND JASON GIBBINS.

MOTION: Spackmann

SECOND: Barss

RESOLVED to go into executive session at 7:31 PM concerning firefighters Gary Gibbins and Jason Gibbins.

VOTE: All in favor, motion carried.

RESOLUTION #271 TO RECONVENE FROM EXECUTIVE SESSION AT 8:10 PM.

MOTION: Waite
SECOND: Chandler
RESOLVED to reconvene from executive session at 8:10 PM.
VOTE: All in favor, motion carried.

- Commissioner Barss thanked everyone for doing a great job this year.

RESOLUTION #272 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Barss
SECOND: Chandler
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Atwell to adjourn the meeting at 8:15 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary