

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723  
Fax: (518)893-7006

The August 2013 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:09 PM on August 14, 2013. The flag salute and a moment of silence were recognized for departed members and to keep West Crescent firefighter Allen Ayotte in our thoughts and prayers.

## **Present were:**

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, D/P Chouinard, Treasurer Perkins, D/T Thurman. Please see sign-in sheet for all others in attendance.

## **RESOLUTION #177 TO APPROVE THE JULY10, 2013 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve the July 10, 2013 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **Chairman Spackmann asked for questions/comments regarding the abstract:**

Commissioner Chandler questioned voucher #130572 on page 3 regarding Kenyon's Truck Service. Brief discussion; Commissioner Chandler noted we need to officially address this sooner rather than later. Also commented that the new abstract is a lot easier to read now and thanked Treasurer Perkins.

Commissioner Atwell noted he actually has no comments regarding this month's abstract.

Chief Lant questioned voucher #130566; D/P noted it is 2 brush fire hard hats for Co #2.

D/C King questioned voucher #130572; the scene lights on 292 are out as well as the ground lights that were just repaired. Caption Bullard working with KME on it.

## **RESOLUTION #178 TO PAY ABSTRACT #8, VOUCHER #130531 THROUGH #130597 FROM THE GENERAL FUND, TOTALING \$41,720.65.**

A3410.1	\$ 7,542.14
A3410.2	4,886.71
A3410.4	28,598.01
A9030.8	576.98
A9050.8	116.81
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Total:	\$ 41,720.65

MOTION: Spackmann

SECOND: Barss

RESOLVED: to pay Abstract #8, Voucher #130531 through #130597 from the General Fund, totaling \$41,720.65.

VOTE: All in favor, motion carried.

**RESOLUTION #179 TO PAY ABSTRACT #8, VOUCHER #BR13018 THROUGH #BR13022 FROM THE BUILDING RESERVE FUND, TOTALING \$59,403.75.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay Abstract #8, voucher #BR13018 through #BR13022 from the Building Reserve Fund, totaling \$59,403.75.

VOTE: All in favor, motion carried.

**RESOLUTION #180 TO PAY ABSTRACT #8, VOUCHER #ER13006 THROUGH #ER13008 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$7,741.83.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay Abstract #8, voucher #ER13006 through #ER13008 from the Equipment Reserve Fund, totaling \$7,741.83.

VOTE: All in favor, motion carried.

Three additional claims not included on abstract, would like permission to pay.

**RESOLUTION #181 GIVING THE TREASURER PERMISSION TO PAY THE FOLLOWING CLAIMS: GRAINGER FOR \$79.99 FOR CO #1 TARP, FOREMOST PROMOTIONS FOR \$57.00 FOR JR. FF STADIUM CUPS FOR CO #2 AND L & M PROPERTY MANAGEMENT FOR \$2091.00 FOR SEALCOATING AND STRIPING OF CO #4 PARKING LOT.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the Treasurer permission to pay the following claims: Grainger for \$79.99 for Co #1 tarp, Foremost Promotions for \$57.00 for Jr. FF Stadium Cups for Co #2 and L & M Property Management for \$2091.00 for sealcoating and striping of Co #4 parking lot.

VOTE: All in favor, motion carried.

**Correspondence: Secretary J. Petkus**

- Read card received from Jean Raymond thanking us for our response to recent car accident she was involved in.
- Read Note of Thanks to the GFD auxiliary and received from the Saratoga Springs Officers/firefighters of Group 2 for their support of food and drinks at the Woodlawn fire.
- Reminder of the AFDCA Fall Seminar on September 28<sup>th</sup> and the AFDSNY Honors Haven Conference October 31<sup>st</sup> – November 2<sup>nd</sup>.

**Purchasing: D/P J. Chouinard**

- Fire Prevention orders are in and some have already been received.
- Co #4 seal coating completed; would like to schedule date to complete Co #3. Brief discussion; D/P Chouinard to coordinate with D/C Ellsworth.

- Still no gear update.
- Should be taking possession of the new Chief's vehicle sometime next week.
- Office building generator: received 2 quotes, waiting for a 3<sup>rd</sup> quote.
- No update from Red Truck Sales regarding M284.
- Has quotes for company computers ready for the budget workshop.
- No update from MES regarding cutter.
- Never received permission from the Board to issue FF Dan Drumm another pager. Brief discussion; permission given.
- Co #1 gas meter cannot be repaired and Board previously agreed not to replace; the other gas meter from AJ Vel should be back this week. Replacement for new meter is \$850. D/C Davis notified last night it would not be replaced.
- Reminder each company of their maintenance allowance; please get her a list of things needed and she will order. Brief overview of what is and isn't included.
- Logan Frederick called today and explained that her dress uniform and pager were turned in to Co #3 and it is in the officer's office. Brief discussion; D/C King to find out and email Jill.
- Co #3 chain saw to be picked up tomorrow.
- Co #1 mower blades ordered, will be picked up tomorrow along with weed whacker string.
- A/C Burwell and FF Coffey needed EMS supplies; she went to the EMS room and gave them the supplies they needed and left a list for Tim Kemp as well as sent an email to him.
- Gave a list to the Board of the hose that was scrapped from hose testing. Added to Budget workshop agenda.
- 22 SCBA bottles that were out of date and were scrapped; received \$52 from salvage.

D/C Ellsworth requested that in the future if hose is removed from the trucks could they get a list so they can replace missing hose? Brief discussion continued.

#### **Applications for Membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** Ryan Feulner, under 18; has not completed physical because the District Physician had to cancel, but has everything else in order.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

#### **Requests for Change in Membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** Robert Brooks and Tim McFarlane, resignations.

**Middle Grove Company #3:** Brian Bunnell, going on military leave; Joe Samascott, membership terminated.

**Maple Avenue Company #4:** None.

**RESOLUTION #182 TO ACCEPT NEW MEMBER RYAN FEULNER  
CONDITIONALLY UPON PASSING PHYSICAL ONCE RESCHEDULED AND  
ACCEPT CHANGES IN MEMBERSHIP AS NOTED ABOVE.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to accept new member Ryan Feulner conditionally upon passing physical once rescheduled, and accept changes in membership as noted above.

VOTE: All in favor, motion carried.

#### **Grants:**

- Fire Prevention grant: no update
- DEC grant: no update

**Report of the Chief – Chief Lant:**

- Would like a page of the minutes dedicated to past A/C Morgan Filkins. Service went well, good turnout.
- Hose and pump testing completed.
- Co #2 trucks inspected; 272 needed new batteries and Justin took care of it. Couple of trucks have oil leaks, he spoke to Commissioner Atwell about it.
- Received training report from Co #2; brief overview.
- County is going to start doing radio training again for upgrades.
- Officers came up with 11 lengths of hose that were no good; Co #2, 3 and 4 need 8 25' 5" jumpers, 2 50' jumpers and 500' of 5" to go on 292. They also decided they are not going to use 3" any more. Brief discussion continued. Added to budget agenda.
- Would like to see the Board send a letter of support for Saratoga Springs Fire Department ambulance. Brief discussion; Commissioner Chandler to handle.
- Has food receipts for the Woodlawn fire. Brief discussion whether or not to submit to Saratoga or if the Board will reimburse. Co #3 auxiliary has elected not to submit for any reimbursement. Board to reimburse food costs.
- Talked about officer qualifications at officers meeting; burden is currently on Captain. Would also like to change to "required District approved courses". To send on to by-law committee.
- Noted that he thinks the New Member Orientation program is one of the best things the Board has ever done, but they tweaked it a little bit and would like the Board to review. Brief discussion continued.
- Checked on the access with Sheriffs and State Police; if they want them they can just go see Joyce at the office as she will be able to keep better track of them. Brief discussion continued.

**Reports from Companies:**

**Company #1**

- No one present this evening.
- Commissioner Atwell noted Co #1 would like to have their coin drop Labor Day weekend.
- 262 has been requested to go to FF II class in Ballston Spa tomorrow.

**RESOLUTION #183 GIVING CO #1 PERMISSION TO HOLD THEIR COIN DROP LABOR DAY WEEKEND.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Co #1 permission to hold their coin drop Labor Day Weekend.

VOTE: All in favor, motion carried.

**Company #2 – D/C Middlebrook:**

- Not present at this time.

**Company #3 – D/C Ellsworth:**

- Doors are repaired and look pretty good and hopefully it solves the problem.
- Sent all the info to Space Cap and they should have an answer soon, with a price.
- Met with Holmatro and they should be sending several different pricing to Jill. Discussion continued regarding reels, core unit, generator/combo unit, etc.

#### **Company #4 – D/C King:**

- They have no air bottles for the air bags. Brief discussion continued; Commissioner Atwell looking into it.
- Flag they currently use for firefighter services is too big. Brief discussion; Jill to look into another set of flags.
- Would like to have their coin drop on Travers Day, August 24<sup>th</sup>.

#### **RESOLUTION #184 GIVING CO #4 PERMISSION TO HAVE THEIR COIN DROP ON TRAVERS DAY, AUGUST 24, 2013.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give Co #4 permission to have their coin drop on Travers Day, August 24, 2013.

VOTE: All in favor, motion carried.

- Would like to see if the Board could put in the 2014 budget resealing of the truck bay.

#### **Report of District EMS Coordinator – Tim Kemp:**

- Not present this evening.

#### **Planning Board:**

##### **\*For Town of Greenfield, Mike Chandler:**

- Status Quo.

##### **\*For Town of Wilton, Gary Bullard:**

- Health and Wellness Center going in across from the Middle School. Very tiny lot. Still in very preliminary stages.

#### **Reports of the Commissioners:**

##### **Commissioner Atwell:**

- Received recall from Chrysler on the MED's; Chief Lant noted Jill is taking care of it.
- Thanked everyone for taking good care of the trucks this year, they all passed the pump tests. 261 was a little short on transmission fluid and needs to go in to get serviced. Allison is the only one who can do it and KME is scheduling it for sometime next week. D/C Ellsworth recommended they do any program updates at the same time. Brief discussion continued regarding getting all trannys being serviced. Added to budget workshop agenda.
- New Member Orientation is starting on September 7<sup>th</sup>. Brief discussion.
- CentreLearn offers an online Blood Borne Pathogens, could be a viable option. Brief discussion continued.
- Looked for EVOG classes being offered in the area, but there is none. Confirmed that firefighters can drive apparatus without EVOG for training purposes only, but must have someone who has EVOG with them and with officer's approval.
- Not pleased with the progress of the new office building. Brief discussion.
- Waiting for parts to come in on Co #3 generator. D/C Ellsworth noted he thought the generator was fixed as it has been working. Jill noted she had not been notified nor received a bill and so she will look into it.
- Noted there are 25 officers in the district; there is hose, pump and ladder testing; should be able to get an officer from each company to show up for it when their trucks are there. Brief discussion continued. Chief Lant noted he would address it.

- Has looked into a new service provider regarding truck repairs and put together a sheet of prices received from Joe Ernst at KJ Stearns. Brief discussion including wet versus dry services, heavy, medium and light truck servicing, local garages doing oil changes for the light trucks. Added to the budget workshop agenda. Question also regarding inspections as the State is apparently doing away with the machine and starting with new machines December 1<sup>st</sup>; Commissioner Chandler to speak to Walt Barss.

**Commissioner Barss:**

- A/C Burwell is keeping him informed of the New Member Orientation.

**Commissioner Chandler:**

- Town Board getting some resistance in reference to Town ambulance service, but they are working through it.

**Commissioner Waite:**

- Concerned about the snow on the roof of Co #2; would like to see the roof extended and put sidewalk in. Discussion continued.

**Commissioner Spackmann:**

- Reminder that the workshop on the 28<sup>th</sup> is for budget discussion only.
- Went around to all the firehouses this week and created a list of items that are going to need to be addressed. Will break them down into several categories and have it ready for the workshop. Brief discussion continued.
- Recent issue at Co #1 regarding a probationary firefighter; by the rules they are supposed to wear black helmets. Maybe a firefighter coming in who has previous experience does not need to be on probation for 6 months, it can be looked at on a case by case basis – but it should be talked about and not go around people’s backs and jump the purchasing agent for masks, etc. If there are questions, ask them of the Board rather than arguing with district staff. Chief Lant noted they should contact the Chief or the Chairman. Commissioner Atwell noted that he feels they should serve 6 months even if they have experience, in order to find out if they are going to be good firefighters, are they going to show up, give them time to learn our ways. Brief discussion continued.
- Discussion came up recently about starting to bill insurers for reimbursement from car accidents, understands it is a sensitive subject, but maybe the Board and the officers should start thinking about it.

**RESOLUTION #185 TO DONATE A PAGE OF THE MINUTES IN MEMORY OF PAST ASSISTANT CHIEF MORGAN FILKINS.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to donate a page of the minutes in memory of past Assistant Chief Morgan Filkins.

VOTE: All in favor, motion carried.

**Miscellaneous Topics of Discussion:**

- D/C Ellsworth asked for update on Co #3 roof. Commissioner Chandler noted that Toby is looking into other avenues besides the air reclamation. Commissioner Spackmann would like to see what happens over this next winter, but he thinks we may have to eventually rip it all out and spray foam. Brief discussion continued.

- D/C Ellsworth also asked about the transfer paperwork on FF Potter; Secretary Petkus noted she only received the paperwork from Co #1 just prior to tonight's meeting so it will now not be presented until the September Commissioners meeting.
- Captain Jennings noted that the ball game between Co #2 and #3 was cancelled due to the rain and is rescheduled for August 20<sup>th</sup>.

**RESOLUTION #186 ALLOWING CO #2 AND CO #3 TO RESCHEDULE THEIR BASEBALL GAME FOR AUGUST 20, 2013 AT PORTER CORNERS BASEBALL PARK.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to allow Co #2 and Co #3 to reschedule their baseball game for August 20, 2013 at Porter Corners baseball park.

VOTE: All in favor, motion carried.

**RESOLUTION #187 TO GO INTO EXECUTIVE SESSION AT 8:35 PM IN REFERENCE TO THE APPOINTMENT OF SCOTT MURRAY AS CO #3 LIEUTENANT.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to go into executive session at 8:35 pm in reference to the appointment of Scott Murray as Co #3 lieutenant.

VOTE: All in favor, motion carried.

**RESOLUTION #188 TO RECONVENE FROM EXECUTIVE SESSION AT 9:32 PM.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to reconvene from executive session at 9:32 PM.

VOTE: All in favor, motion carried.

**RESOLUTION #189 TO APPOINT SCOTT MURRAY CO #3 LIEUTENANT.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Scott Murray Co #3 Lieutenant.

VOTE: All in favor, motion carried.

Commissioner Spackmann then swore in Lt. Murray.

**RESOLUTION #190 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Atwell

SECOND: Barss

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Waite to adjourn the meeting at 9:35 PM. All in favor, meeting adjourned.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary

*IN MEMORY OF OUR*

*DEPARTED BROTHER*



*MORGAN FILKINS*

*YOU WILL BE*

*MISSED BY ALL*