

Board of Fire Commissioners

Greenfield Fire District
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The February 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:06 PM on February 12, 2014. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, Deputy Treasurer Thurman. Please see sign in sheet for others in attendance.

RESOLUTION #41 TO APPROVE THE JANUARY 8, 2014 ORGANIZATIONAL MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve the January 8, 2014 Organizational Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Barss questioned Co #2 fuel usage listed on page 3; it was noted it was heating fuel, generator fuel and covered more than one month.

D/T Thurman noted voucher #140089 for \$43.14 on page 3 and voucher #14002 for \$560 on page 6 should both come out of the Building Reserve as it is for the new office building

RESOLUTION #42 TO PAY ABSTRACT #2, VOUCHER #140009 THROUGH VOUCHER #140095 WITH CHANGES AS READ, FROM THE GENERAL FUND, TOTALING \$70,122.23.

A3410.1 \$ 7,519.39

A3410.2 \$ 3,144.27

A3410.4 \$ 58,702.87

A9030.8 \$ 575.24

A9050.8 \$ 180.46

Total: \$ 70,122.23

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #2, Voucher #140009 through Voucher #140095 with changes as read, from the General Fund, totaling \$70,122.23.

VOTE: All in favor, motion carried.

RESOLUTION #43 TO PAY ABSTRACT #2, VOUCHER #BR14003 THROUGH VOUCHER #BR14012 WITH CHANGES AS READ, FROM THE BUILDING RESERVE FUND, TOTALING \$57,710.44.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #2, Voucher #BR14003 through Voucher #BR140012 with changes as read, from the Building Reserve Fund, totaling \$57,710.44.

VOTE: All in favor, motion carried.

D/T Thurman noted that the tax check has been received from the Town of Greenfield.

Correspondence:

- Need resolution giving the Chief permission to attend the Turning Stone Conference.

RESOLUTION #44 GIVING CHIEF LANT PERMISSION TO ATTEND THE LAW & EMS CONFERENCE AT THE TURNING STONE RESORT, MARCH 27 – 30, 2014. PERMISSION ALSO GIVEN TO TAKE CAR 26 AND 280.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give Chief Lant permission to attend the Law & EMS Conference at the Turning Stone Resort, March 27 – 30, 2014. Permission also given to take car 26 and 280.

VOTE: All in favor, motion carried.

- Commissioners Atwell and Kugler, and Jill and Joyce will be attending the AFDCA Winter Workshop this Saturday. Will need to get a check from D/T Thurman.
- 2014 physicals begin in March. Forms have been placed in each company basket to take back to the firehouses. Will be sending out an email through Firetracker with all the information, as well as posting a flyer in each firehouse bulletin board.

Purchasing:

- Kaspersky will start expiring on all the computers soon; will cost about \$370 to update for 2014. Permission given to renew.
- Co #1 and Co #2 generators serviced; both needed fuel additive.
- Dress uniform fitting will be coming up; needs a list of those qualified to be fitted by the February 26th workshop.
- Received quotes from Crawford Electric and Saratoga Electric and Generator for the light on Co #2 pole barn; Crawford was very high, Saratoga Electric was \$400, and the light is exactly like the light on Co #3 garage. Brief discussion; Jill will go to Co #3 and take a picture of the light and then move ahead with Saratoga Electric and Generator.
- 5 gas, gas meter for Co #1 ordered; Co #2 gas meter not yet back and they may need to borrow one.
- 2014 gear: did not receive any names for gear from Co #1 but she has 2 firefighters who she believes should be considered for new gear. Gear fitting scheduled for March 5th at 6 pm at the District Office. Brief discussion.
- Still no update from insurance on gear claim. Brief discussion.
- Spoke to Captain Jennings regarding work uniforms; he will be putting together a committee to decide what to do regarding the patch to go on the shirt.
- Waiting for delivery on various year end requests received from Co #2 and Co #4.

- A1 Cleaning started today and will be here bi-weekly.

Applications for membership:

Greenfield Center Company #1: Walker Chandler, under 18. Still have not received his arson check, but it should be here tomorrow or Friday.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Erik Lloyd has requested to come back active from life; Jody Thew has requested to go life.

Middle Grove Company #3: None.

Maple Avenue Company #4: Orr Genish, membership terminated as he has never shown up; Sam Livsey requested 6 month leave of Absence; Dean Deuel has moved to Saratoga Springs.

RESOLUTION #45 PERMITTING THE CHAIRMAN TO SIGN OFF ON ALL NEW MEMBERS AND CHANGES IN MEMBERSHIPS AS READ.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to permit the Chairman to sign off on all new members and changes in Memberships as read.

VOTE: All in favor, motion carried.

Grants: Nothing at this time.

Report of the District Chief – John Lant:

- Does not have every company's training, but they have been concentrating on OSHA.
- Apparatus update:
 - List of repairs prepared by the officers was given to Dave Kenyon and completed.
 - 291 at KME having body work done.
 - 293 yearly service completed.
 - 26 deer accident repairs completed.
- Good turnout for the recent jaws course from the State.
- Set up a Clandestine Drug Lab Seminar on Monday, April 7th at Co #1 beginning at 7 PM. Will be doing it together with Wilton FD.
- Would like to see some radios purchased for fire police, Bob Roxbury has one and the other is in the fire police truck. Discussion continued; D/P Chouinard to make some calls on radio pricing.
- Would like a 5 gas, gas meter purchased for 290; speak with the Hazmat Commissioner.

Reports from Companies:

Company #1 – D/C Davis:

- Would like permission to proceed with applicant Travis Hetrick; lives outside boundaries in the City of Saratoga. Permission granted.

- Asked for an update on the damaged lights out front. Discussion continued. Quote was already received. Board okayed.
- Would like to proceed with a committee to put a shed or garage behind the new office building.
- Need new floors for the bathrooms and radio room. They will paint it themselves. Brief discussion; D/C Davis to get floor quotes.
- Captain Reynolds noted an electrician needs to look at the lights in the truck bay; he tried to replace the bulbs and got zapped. Brief discussion; Saratoga Electric and Generator to be called once Captain Reynolds notes which are the problem lights.

Company #2 – D/C Burwell:

- Bathroom renovations will be brought up to the company at next week's meeting.
- Submitted invoice for reimbursement for the light bar.

RESOLUTION #46 REIMBURSING CO #2 \$1,285.00 FOR A/C MIDDLEBROOK'S LIGHT BAR. MONEY TO COME OUT OF OPERATIONS.

MOTION: Spackmann

SECOND: Barss

RESOLVED to reimburse Co #2 \$1285.00 for A/C Middlebrook's light bar. Money to come out of Operations.

VOTE: All in favor, motion carried.

- 273 is back in service.

Company #3 – D/C Ellsworth:

- Contacted Tom Wetzal regarding the memorial bell stand. Will build it out of Walnut and donate it to the District, should be completed sometime in April. Commissioner Spackmann noted it is very generous of him to do this. Brief discussion continued; bell has been delivered to him, but if we need it for any functions, we just need to contact him.
- Would like time frame for completion of 284; Spacecap has a 2 month turnaround time. Discussion continued. D/P Chouinard to call Carbone and try to get a completion date. It was also noted that the box was spec'ed at 6½ feet, graphic work is to be done here, paint is red as spec'ed, and there is no idle up.
- Would like some time later to talk about the jaws.

Company #4 – D/C King:

- Everything is beautiful.

Report of District EMS Coordinator – Tim Kemp:

- CPR class has been scheduled for May 3rd at Wilton EMS beginning at 9 am. There is a class limit of 12 people.
- CME classes are scheduled for the first Monday of each month at Co #1. The Drug Lab seminar conflicts with that night. Brief discussion; seminar to be in the truck bay.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Skidmore College is all set through the Planning Board but there are issues through the Town Board. Apparently a lawsuit has been filed.
- Minor subdivision off Brigham Road.

- A/C Middlebrook noted there is a solar farm on Coy Road and questioned if it went through the planning board. Commissioner Chandler noted he is not aware of it and does not believe it went before the Board.

***For Town of Wilton, Gary Bullard:**

- Quiet

Reports of the Commissioners:

Commissioner Atwell:

- Meeting on April 29th with Tyler Fire regarding new air packs and to give prices. D/P Chouinard noted this is just tentative since she has not had a chance to speak with the Chief since returning from his vacation.
- Dave Kenyon ordered struts for 261 and the firefighters will install them themselves.
- Webcast on February 19th at 1 pm regarding an apparatus replacement program. Anyone interested should meet at the District Office. Brief discussion.
- Saw where the County sent out another request for fire training.
- Fire Officer Class is starting at the County training center on the 18th.
- Milton is hosting an EVOC course starting in March.
- Possibility of getting a Scene Safety Class through Utica Mutual. Joyce noted she has the paperwork on it.
- Received an estimate of \$4078.00 for 271 repairs; insurance has just sent out a check. \$2000 deductible should come out of the rollover money.
- Another firefighter has an accident with a deer while responding to a call. Joyce noted the claim was submitted and a check already sent.
- Would like to send 271 to KME for repairs once 291 is back.
- Annual truck preventive maintenance starts this Friday.
- There's been a great turn out for annual OSHA.
- Not many new members for the orientation class set to start March 1st. Would like to postpone it. Brief discussion; Joyce to modify schedule.
- Would like to see the old district office space given over to Co #1. Lengthy discussion continued. Commissioner Spackmann noted that we are still trying to transition and we could all wait a little bit. He also noted that he has no problem giving the offices over to Co #1, but it is his personal goal, as well as many officers and Board members he has spoken to, that all those offices get demolished and a big meeting room be constructed for district classroom training. Tim Kemp also noted that he would like an EMS office for the District EMS Coordinator. Agreement made between Board and D/C Davis for the district to take over the former office space in the event they move forward with a district classroom. D/C Davis noted it was brought up at the company meeting and they are all for it when and if it happens. Joyce noted she will need to know who is going into which office; D/C Davis to send her an email.

Commissioner Barss:

- Nothing at this time.

Commissioner Chandler:

- Nothing at this time.

Commissioner Kugler:

- Nothing at this time.

Chairman Spackmann:

- A new laptop needs to be purchased for the Treasurer. Brief discussion; Commissioner Spackmann to coordinate with Jill.

New Business:

- Discussion regarding the new jaws for Co #3. Chief Lant to set up a meeting with Chris from Garrison and John from KME to get the jaws installed.
- Councilman Kinsella noted he would like some feedback, both positive and negative, from the fire department regarding the 3 ambulance companies. Feedback to be funneled through Tim Kemp.
- Commissioner Atwell noted a while ago there was talk about bringing an Explorer Program into the District with no interest in anyone running the program. Recently FF Ed Ackley had approached him and expressed an interest in running the program. FF Ackley then gave a brief overview of the program, noting it starts with kids age 13 through 21, what he would like to do, joint efforts with local law enforcement explorer program as well as the Albany detachment. FF Ackley would need to be certified first as an advisor and take youth protection training. Lengthy discussion continued, including starting an in-house program and insurance implications. FF Ackley to research out all alternatives.

RESOLUTION #47 TO GO INTO EXECUTIVE SESSION AT 8:25 PM REGARDING D/C DAVIS' ANNUAL PHYSICAL.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to go into executive session at 8:25 PM regarding D/C Davis' annual physical.

VOTE: All in favor, motion carried.

RESOLUTION #48 TO RECONVENE FROM EXECUTIVE SESSION AT 9:05 PM.

MOTION: Chandler

SECOND: Barss

RESOLVED to reconvene from executive session at 9:05 PM.

VOTE: All in favor, motion carried.

RESOLUTION #49 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Barss with a second from Commissioner Chandler to adjourn the meeting at 9:06 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary

