

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723

The February 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Acting Chairman B. Bishop at 7:03 pm on February 11, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Robarge, Spackmann; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard; Deputy Treasurer Perkins; Chief McConkey
A/C's: Gibbins, Davis, Ellsworth, Lant; 2nd A/C's: Middlebrook, King.

Please see sign in sheet for others in attendance.

Acting Chairman B. Bishop asked for any additions/deletions/corrections to the January 5, 2009 Reorganization meeting minutes.

RESOLUTION #88 TO ACCEPT THE JANUARY 5, 2009 REORGANIZATION MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept the January 5, 2009 Reorganization Meeting Minutes as written.

VOTE: All in favor, motion carried.

Acting Chairman B. Bishop asked for questions/comments regarding the abstract.

No questions/comments from the Commissioners. 2nd A/C King noted that Co #4 put in a bill for the building remodel but it was not on the abstract. Treasurer J. Bishop noted the bills were not itemized, they just came in for meeting room and she was not sure if it was supplies for meeting room, and should it come out of repairs building maintenance or if it was the remodel, and there was also ice melt in the bill as well. She also noted there was no PO on the bill either with nothing indicating it was part of the remodel. The bills were not organized at all. Discussion continuing regarding more details, itemization of bills, getting a purchase order. A/C King explained that he sent out an email; Treasurer J. Bishop said she never got an email on this at all and she does not issue PO's. Acting Chairman B. Bishop asked for a copy of the email, in order to check for correct addresses or to see what happened in the process. P/A Chouinard noted that the PO for the renovation was from 2007, and she did not know what that PO # was; she would have to look it up, or did the Commissioners want a new one issued for 2009? Brief discussion on the process in order to get the bills paid tonight.

RESOLUTION #89 GIVING TREASURER PERMISSION TO PAY THE BILL FOR \$1277.85 SUBMITTED FROM CO #4 AFTER THE BILLS ARE PROPERLY ITEMIZED.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Treasurer permission to pay the bill for \$1277.85 submitted from Co #4 after the bills are properly itemized.

VOTE: All in favor, motion carried.

RESOLUTION #90 TO PAY CLAIM #9013 THROUGH CLAIM #9082, TOTALING \$32,331.54.

A3410.1	\$ 5,251.87
A3410.2	4,577.19
A3410.4	21,668.98
A9030.8	657.13
A9050.8	176.37

Total: \$32,331.54

MOTION: Spackmann

SECOND: Robarge

RESOLVED to pay claim #9013 through claim #9082, totaling \$32,331.54.

VOTE: All in favor, motion carried.

Correspondence:

- Reminder: AFDCA general meeting is on Saturday, February 24th at 10:00 AM at Averill Park-Sand Lake fire dept. Secretary Petkus noted she unfortunately could not make it.
- Fire Department Law & Management Conference, April 3-5th at Turning Stone.
- Fire Service Women of the NYS: Phoenix Firecamp July 19-24th at Utica Fire Department Training Academy

Purchasing:

- 2009 purchase orders are printed and she will be picking them up. Would like to know who is going to be the designate from each company assigned to purchasing. Can still use the 2008 PO for now if necessary. Commissioner B. Bishop asked the Chiefs to email the name of one person plus a back up just in case to him or the Secretary to get that set up.
- Received an invoice from Garrison on Duane Bogardus' jacket, but did not submit it because it was imprinted incorrectly.
- Chief's laptop battery is in.
- Has batteries and hoods for Co #3.
- A/C Gibbins asked about his back order stuff; P/A Chouinard said they could talk after the meeting on that.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Thomas Chandler, present.

Middle Grove Company #3: Charles Fiorino, Jr., not present.

Maple Avenue Company #4: None.

RESOLUTION #91 TO ACCEPT ABOVE NEW MEMBERS.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept above new members.

VOTE: All in favor, motion carried.

District Manual was handed out to new member Thomas Chandler.

Changes in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Jacob Haxstun, moved to Florida; Dave Middlebrook, award distinguished membership as he has been a member for over 20 years.

Middle Grove Company #3: Zack Woolley, moved out of District.

Maple Avenue Company #4: Don Kugler, switch from Co #4 to Co #3 due to increased time at his summer camp at Lake Desolation.

RESOLUTION #92 TO ACCEPT ABOVE CHANGES IN MEMBERSHIP.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept above changes in membership.

VOTE: All in favor, motion carried.

Co #4 President Dean Deuel, Jr. noted he had a member who lives just outside the district at McGregor village apartments on Route 9. They already have a few members who live in that area. Would like permission to move forward with his application.

RESOLUTION #93 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT ALEX DILLAN.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Co #4 permission to move forward with out of District applicant Alex Dillan.

VOTE: All in favor, motion carried.

Grants – Andrea Mann, not present.

- Secretary Petkus received, and read, letter from Andrea Mann requesting the Board accept her leave of absence as grant writer.
- Secretary Petkus also received a notice for the 2009 Assistance to Firefighters grant workshop, to be held at the West Charlton fire house on Wednesday, March 4, 2009. Deputy Treasurer Perkins noted she may be interested in attending that seminar.

Commissioner Spackmann asked what exactly the situation was regarding Mrs. Mann's leave of absence; Secretary Petkus noted the letter only stated the leave of absence but not for how

long or why. Several questions arose and executive session was requested. The Board decided to wait until the end of the meeting to go into executive session regarding this.

Reports from Companies:

Company #1 – A/C Gibbins:

- Roof keeps leaking in the kitchen, ceiling tiles are damaged.
- Chief McConkey noted they needed a rain cap on the chimney as well; A/C Gibbins said he would speak to Toby about it.
- Also spoke to Toby about looking into replacing the four furnaces, will keep the Board in the loop on this.
- Asked about what the fuel mixture in the generator should be? It was noted it should be 60/40. Brief discussion continued including the type of fuel the new diesels use and what the manual says.
- Having a major problem with the doors opening/closing and the ground heaving. Possible solution could be to cut the doors and put an adjustable scraper on the bottom.
- Asked Mr. Kugler the last couple of years about the bay door openers. Brief discussion continued, including how many needed at each firehouse: Co #1, 4; Co #2, 3; Co #3, 3; Co #4, 5. Commissioner Robarge to get quotes; to be added to the February workshop agenda.
- Thanked Ron Bishop for taking care of the floors at the firehouse; as you can see the tiles are going to need to be replaced. Replacement tiles to be added to radio room project.

Company #2 – A/C Davis:

- Asked if there was any word from the insurance company regarding the station. Secretary Petkus noted she has not heard anything yet. Also asked if the bids for the engineer went out yet. Secretary Petkus noted that Commissioner Waite decided to wait until we heard from the insurance company. A/C Davis noted that the water issue has nothing to do with the load bearing beam issue. Commissioner Spackmann noted that there is a well documented basement structural issue at Co #2 and has been looked at and there is no reason at all to wait on getting an engineer's report. Commissioner B. Bishop asked if the bid was ready to go out; A/C Davis noted it is ready. Commissioner B. Bishop said he would like to see it before it goes out. Further discussion continued; including moving bid opening to the March meeting, choosing one date to have the engineers come and look at the building for site inspection, issues to be addressed. A/C Davis to come up with a list of issues to be addressed and to decide if he wants to have one site inspection day, or to have one contact person to set up site inspection times individually. Information from A/C Davis to be ready prior to the February workshop for the Commissioners to review and approve at the workshop, with bid opening scheduled for the March meeting.

Company #3 – A/C Jay Ellsworth:

- Nothing.
- P/A Chouinard asked if the battery for his phone was the correct one; A/C Ellsworth noted he did not get it. P/A Chouinard said she gave it to A/C E. Petkus.

Company #4 – A/C Lant:

- Captain G. Bullard will be the purchasing liaison and Lt. Deuel will be alternate.
- Antenna on his truck is worn out and needs a new one. Commissioner Waite and A/C Lant to coordinate on this.

- Needs pagers; Commissioner B. Bishop asked if there are any in stock. Lt. Deuel, Jr. noted that he gave all his pagers in and did not keep 2 back up pagers. Detailed discussion continued, including the County approving the hi-band pagers, Greenfield being one of the first to get new pagers, the County deciding to take old pagers for new pagers, pager policy, software previously purchased to put tones in Minitor V's. The Chief to look into the county swapping pagers and A/C Lant to speak to Ed Tremblay on Sunday about it. In the meantime, P/A Chouinard to issue 2 pagers to Co #4. A/C Davis noted new member Tom Chandler needs a pager.
- Asked about the roofline; A/C Davis said it was looked at and they are working on ideas.
- Asked if Bill Young ever got back to anyone regarding the letter received from the DOT about the speedy dry. Secretary Petkus noted she had not heard back and would call him again on it. A/C Lant noted the County Chief's Association felt it was not our responsibility. A/C Ellsworth added that the county officers said that they had a guy there from HazMat who said it is not our responsibility to put it down or to pick it up; it is up to the tow truck operator to take care of it.

Report of the Chief - Dennis McConkey:

- Read the list of committees and who is on them, as follows:
 - Training and Truck Committee: Chief McConkey (chairman), A/C Gibbins, A/C Davis, A/C Ellsworth, A/C Lant.
 - SOG & Hazmat: A/C Gibbins (chairman), 2nd A/C Middlebrook, 2nd A/C Petkus, 2nd A/C King.
 - Rescue: Capt. Bullard (chairman), Capt. J. Gibbins, Capt. Murray.
 - By-Law Comm: Elected by the companies.
 - Fire Prevention & Pre Plans: Capt. Bogardus, Capt. J. Gibbins, Capt. Hurd, Capt. Hammond.
 - Gear & Uniforms: Lt. Burwell (chairman), Lt. Barss, Lt. Dussault, Lt. Kemp.
 - Hose, Details and Awards: Lt. Deuel (chairman), Lt. Wood, Lt. Varley, Lt. Older.
 - Truck Comm: A/C Gibbins (chairman), A/C Davis, A/C Ellsworth, Capt. Bullard.
 - EMS: A/C Gibbins (chairman), Lt. Burwell, A/C Davis, Clark Hayward.
 - Newsletter & Website Comm.: Lt. Burwell (chairman), Shawn Willard, Shawn Perkins, Nick Collucci.
- Truck Repairs:
 - 271: went to Garrison on January 20th for warranty repair on the light tower and was picked up on the 27th. We got charged for seals. Commissioner Robarge noted he had a problem with the bill. A/C Davis said it was a miscommunication when they bought the truck. Every light tower is supposed to be lubed every two months, they did not know about it but they have the bottle now. Discussion continued, including length of warranty and that we did not maintain the seals. Primer went down and Paul fixed it; they went back to the old style primer. Brief discussion continued, including Dave Kenyon doing preventive maintenance on the truck.
 - 273: hole in the manifold. Asked what the Board wanted to do about it. Noted Garrison wants \$84/hr, Paul is \$85/hr and Wildfire is \$98/hr. Both Garrison and wildfire require the truck to be brought to them; Paul can do it on site.

RESOLUTION #94 GIVING THE CHIEF PERMISSION TO HAVE PAUL REPAIR THE MANIFOLD ON 273.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to give the Chief permission to have Paul repair the manifold on 273.

VOTE: All in favor, motion carried.

- 281 foam pro: A. Tuller took pictures and emailed Erin Maxon and everything faxed. A/C Davis requested an executive session regarding Alicia Tuller; commissioner Spackmann noted he should speak to the Chief about it, he is sure it can be taken care of at an officer's meeting.
- 282: looked at the light bar; brackets need to be modified.
- 291: needs tires. State contract is \$1029.66. Also noted that if the tire size is increased on the front end it should take care of the weight issue. Will also need an alignment. Drive shaft was recalled; Loggers to take care of it.
- 293: weight issue was addressed and corrected. Re-weighted and weight ticket given to Secretary Petkus.
- 282: weight issue addressed by removing hose and corrected. Re-weighed and weight ticket given to Secretary Petkus.
- 273 weight issue: Spoke to Dave and Kenny today at length. May need to go to Freightliner. A/C Davis added that loggers said it was \$900.00 for each pad, for a total of \$1800.00 and ½ a day's labor. Loggers will also be able to certify it and put the new sticker on the door. Will know more tomorrow morning and will let the Board know. Needs to be fixed no matter what. Commissioner Spackmann noted concern about all these truck bills coming in and did we need to take money out of the reserve account? Treasurer J. Bishop noted that she would rather not pull it out now and then not use it. Commissioner B. Bishop suggested we first get an idea of what the figure might be before doing anything.
- Capital Digitronics was at Co #3 the other day to work on MG base; asked A/C Ellsworth if it still worked; he did not check yet.
- Spoke to the insurance rep from Utica Mutual already; getting requested info together for him.
- Asked Secretary Petkus to schedule the fit tests on Tuesday nights, beginning with Co #1 the 1st Tuesday in March and the 2 alternate dates on the Saturdays of the physicals. Brief Discussion continued; including that only four dates to be chosen, the 2 alternates were in case RPT was not available on any of the other dates. Secretary Petkus to call and check availability.
- Talked previously about the doors unlocking in Tuesday nights. Co #1 requested the front and rear bay doors open from 5:30 – 10:00 PM; Co #2 requested the door near the radio room and side bay door open from 5:30 – 10:00 PM; Co #3 requested the door near the radio room and the rear bay door open from 6:00 – 10:00 PM; Co #4 deferred at this time. Secretary Petkus to take care of this. A/C Davis also noted that there is a problem with the meeting room entrance door and they cannot unlock it with the alan wrench. Brief discussion; Commissioner Spackmann suggested possibly approving a locksmith to use; in the meantime Secretary Petkus to call Mangione.
- Uniforms: discussed and looked it up today and the Chief and A/C keep the white shirt when they leave office. Secretary Petkus noted the current uniform policy does not list any pieces and the only thing she has is what she wrote down last year with the chief, but it is not part of the policy. Commissioner B. Bishop noted that he has a sheet that is not actually part of the policy that describes what the Chief and A/C's are supposed to wear, but there is no mention of past A/C's. Discussion continued; Commissioner B. Bishop said he would be the contact on the Commissioner side of things and when the uniform committee meets, to please let him know so he could be part of that. The goal is to standardize the uniform and make it part of the actual uniform policy so there will not be any more questions about it. The Chief noted Justin Burwell is in charge of that committee and asked if the uniform fitting has been rescheduled. Commissioner B.

Bishop noted it has not been only because these questions need to be answered first. A/C Ellsworth noted his confusion, as they did meet and they all agreed to it at the officers meeting and they handed it in, he faxed it to the secretary and now we are not in agreement again? Commissioner B. Bishop explained that the with the white shirts it may be resolved, but there is also the issue about everybody keeping their badges when they leave and those issues need to be ironed out because they have never been in writing. It was only recently discussed and it needs to be ironed out and made part of the policy first.

- Hopefully by the end of the month they will have a training program up and running. Trying to get a list from everybody. Commissioner Spackmann pointed out that per the by-laws there are certain officer qualifications that will be in effect by 2010, like Preparing for Command. Commissioner B. Bishop noted that that course is coming to Middle Grove in April and to make sure whoever needs that course takes it because come December, the Board is going to making sure that officers fulfill the qualifications of those offices, and the nomination committees should also make sure that the people who are running for offices fulfill the qualifications. Lengthy discussion continued; including enough training money to have instructors come to us to teach needed courses, officers needing to coordinate training, Montour Falls courses or getting someone to come here instead. Commissioner B. Bishop explained that there is money for training, that is not the issue, the issue is getting training set up and going already. A/C Davis noted it was going to be March soon and that only gives everyone 8 months; Commissioner B. Bishop pointed out that is was a year and 8 months, as these requirements were in place all of last year as well and no one said anything about it. There are resources available; we do not have to rely on the county. Chief McConkey noted that if anyone wants to be an officer bad enough they have to be willing to travel to take courses. A/C Davis noted that courses that were being offered years ago there used to be 5 or 6 a year, now they only have 2 or 3 a year if that, and if you call they are full or the class has already started. Commissioner Spackmann agreed, which is why training should be done in house. He then read the qualifications listed in the by-laws, noting if they felt the qualifications are too strict or too harsh, then it needs to go to the by-law committee. A/C Lant said he spoke to Ed Tremblay to get FFI up here. Commissioner B. Bishop explained that we can pay an instructor to come and teach the course, as long as they fulfill the requirements of the state course, he does not have any problem adding money to the budget for that if necessary. A/C Ellsworth added that the state has cut funding and it is probably going to be cut again, and we are going to have to pay to get it. Commissioner Spackmann previously spoke to A/C E. Petkus, who knows state fire instructors from Long Island that would come up here and teach too.

Report of District EMS Coordinator:

RESOLUTION #95 APPOINTING GARY GIBBINS DISTRICT EMS COORDINATOR FOR 2009.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to appoint Gary Gibbins District EMS coordinator for 2009.

VOTE: All in favor, motion carried.

RESOLUTION #96 APPROVING PAUL FELTS TO BE THE EMS TRAINING INSTRUCTOR FOR THE PILOT PROGRAM FOR 2009.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to approve Paul Felts to be the EMS training instructor for the Pilot program for 2009.

VOTE: All in favor, motion carried.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present.

***For Town of Wilton, Gary Bullard:**

- Quiet.

Reports of the Commissioners:

Commissioner B. Bishop:

- Laser printers for the Rip & Run: asked if they want something that is wireless. The ones he is looking at are the 3 in 1 type. Laser instead of inkjet with wireless capabilities. Approximately \$250 - 260 each for the wireless. Brief discussion continued; will get 3 prices each and further discussion tabled to the February workshop.
- Had one suggestion for the officers minutes, and that would be to have more to the discussions, maybe what the two sides to the discussion are, and the results of the discussion, he is not looking for a verbatim account, just a little more information. They are looking at them and are interested in seeing what the officers are discussing as that helps to drive some of the things the Board is doing.
- Membership applications: there have been some applications that have disappeared and the reappeared after some time, just wanted to clarify that when the application has been approved by the membership of the company, they should go first to the Chief for his approval and then to the Board. A lot of times they are going to Joyce first, not the Chief. Please also double check to see that everything on the checklist has been done as some applications are coming in that have not been completed or properly signed.
- AFDCA Installation banquet, April 18th at the Holiday Inn Turf; Commissioner B. Bishop is planning on going, are any other Commissioners interested in going? Commissioner Spackmann noted his interest in going. Joyce to get details; forms have not been received yet.
- Have several copies of the report from Emergency Vehicle Response give to the truck committee and the Board. Look it over between now and the February workshop, Mike Wilbur will be at the workshop to present his report. The time of the workshop has been changed to 6:30 as it is a packed agenda. Any questions should be filtered through the truck committee members or the Commissioners, to help prevent redundancy of questions as they will be the only ones asking the questions that night. If the truck committee feels they want to meet before the workshop or meet with the Board that is okay, but he would imagine that the meeting with the Board would occur after the meeting with EVR.
- Received an email regarding the trucks and commercial drivers' licenses, and the change in state law from 2005. As a result of these changes, the only time a non-CDL driver can operate fire apparatus is to an alarm. It cannot be driven back from an alarm, driven in a parade or during training. There are several associations that are working

with legislature trying to get this changed. Brief discussion continued; including writing our legislators. Secretary Petkus to contact Bill Young about this.

Commissioner Robarge:

- Co #4 lights: received quotes from Curran Electric for \$1081 and \$840 from Saratoga Electric. Saratoga Electric also looked at Co #2 and Co #3 as well for a total of \$2045.00. Brief discussion continued.

RESOLUTION #97 GIVING SARATOGA ELECTRIC AND GENERATOR PERMISSION TO FIX THE LIGHT ISSUES AT ALL FOUR COMPANIES.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Saratoga Electric and Generator permission to fix the light issues at all four companies.

VOTE: All in favor, motion carried.

- Co #4 generator: Would like to advertise for the generator and generator installation.

RESOLUTION #98 TO ADVERTISE BIDS FOR AN EMERGENCY GENERATOR AND INSTALLATION OF THAT GENERATOR FOR MAPLE AVENUE CO #4.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to advertise bids for an emergency generator and installation of that generator for Maple Avenue Co #4.

VOTE: All in favor, motion carried.

Commissioner Spackmann:

- Antivirus software - still waiting for the computer count from everybody – received from Co #3 already. Co #1 has 3; Co #2 has 2 and Co #4 has 3. District has 3 laptops and 1 desktop. Chief has a laptop. Discussion continued regarding the Chief needing LAN card for his laptop; Chief needs wireless, not LAN. Treasurer J. Bishop noted she has one she never uses, will give it to the Chief to use. A/C Ellsworth asked about the laptops for training. Brief discussion continued; Commissioner B. Bishop asked which of the officers would like to work on that; Commissioner Spackmann offered to get quotes for the February workshop. Commissioner B. Bishop asked the Chief to get someone to work with Commissioner Spackmann on this.
- Workshop rotations: brought up the thought that maybe workshops should be rotated among the firehouses in similar fashion to the meetings. Commissioner B. Bishop noted his concern that workshops, if they are to be truly used as workshops where information is exchanged and discussions about stuff are held, which he felt has not been the case for a while, they have actually been more of a second meeting, including passing resolutions, which he would like to try to get away from, he would like to have all the stuff in the office on hand if necessary to pull something and have those resources available. Rotating the meetings are less of an issue, because in theory we should have all the homework done for the meetings and go through step by step and passing motions that way.

- Firetracker stuff is working, every time Co #4 gets a call and they fax it, it is automatically uploaded to Firetracker. Commissioner B. Bishop asked if there are any corrections that need to be made, because when he gets it sent to him there are zero's that are supposed to be D's. Brief discussion, including tie discrepancies regarding time dispatch receives a call and they in turn activate us. Discrepancies must be changed manually.

New Business:

- MVA billing: the Chief noted he did not discuss it with the officers yet. Tabled to the March workshop.
- A/C G. Gibbins announced that the four company blood borne pathogen class is being held at Co #1 on Tuesday, February 17th at 7:00 PM.
- President Dean Deuel Jr. asked about Co #4 doing some possible fundraising by leasing out the pavilion to certain groups and would like permission. It would be offered out initially to caterers, there would be no alcohol permitted and bathroom facilities would have to be supplied, as they would have no use of any other facilities other than the pavilion. They would have to supply a certificate of insurance as well. Secretary Petkus asked to speak to Bill Young and Dave Meagher about this as well. Table to March workshop.
- P/A Chouinard asked who should be the contact of the audio/visual equipment at Co #3. Commissioner B. Bishop noted Co #3 may be going in a different direction with this, like an interactive white board. Asked that the contact information be given to him and he would contact them if that was the direction they chose to go in.
- A/C Lant asked for permission for several members of Co #4 to go to the National Grid course at Quaker Springs on February 26th. Secretary Petkus asked A/C Lant to fax over the names and she would fill out the training forms for them; Chief McConkey added that they are filling out the training forms whether it was in county or not so there is a record. Commissioner B. Bishop agreed that they should stick with that. Secretary Petkus also requested, going forward, that the course descriptions be attached to the training forms just in case anyone ever asks for it, she has all the information needed.

RESOLUTION #99 APPROVING THE NATIONAL GRID COURSE TO BE HELD AT QUAKER SPRINGS ON FEBRUARY 26, 2009 FOR LOSAP CREDIT.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to approve the National Grid course to be held at Quaker Springs on February 26, 2009 for LOSAP credit.

VOTE: All in favor, motion carried.

- A/C Lant presented a brochure of the Fire Department Safety Officers Association and suggested the District join the organization. It covers everybody, there is a newsletter, literature, seminars, etc.

RESOLUTION #100 TO JOIN THE FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to join the Fire Department Safety Officers Association.

VOTE: All in favor, motion carried.

- A/C Lant explained they are going to a seminar next week at South Glens Falls and he would like to have Roger Bechard go; does anybody know his status? Secretary Petkus noted that as of this afternoon his doctor was still deciding which one of 2 categories to place him in. She hoped to get that information from Dr. Peacock tomorrow.
- A/C Lant asked about the Oliver b. Merlyn grant that the companies have gotten over the last few years, are we going to get it this year? A/C Davis asked about the status of his. Commissioner B. Bishop believed that the reason why it wasn't closed out is that Andrea did not get all the information she needed from Co #2 to close out their grant. A/C Lant asked if Co #4 was supposed to get it this year. Brief discussion continued; Commissioner Spackmann explained that they would be going into executive session regarding this.
- Commissioner B. Bishop asked if they were ready to go into executive session regarding the District photographer; A/C Davis noted he did not speak to the Chief about it yet. It was decided that it should be discussed between the officers first.

RESOLUTION #101 TO GO INTO EXECUTIVE SESSION REGARDING MATTERS LEADING TO A POSSIBLE DISCIPLINARY ISSUE CONCERNING ROBERT ROXBURY AT 9:30 PM.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to go into executive session regarding matters leading to a possible disciplinary issue concerning Robert Roxbury at 9:30 pm.

VOTE: All in favor, motion carried.

RESOLUTION #102 TO RECONVENE FROM EXECUTIVE SESSION AT 9:47 PM.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to reconvene from executive session at 9:47 PM.

VOTE: All in favor, motion carried.

RESOLUTION #103 TO GO INTO EXECUTIVE SESSION REGARDING MATTERS LEADING TO THE LEAVE OF ABSENCE OF GRANT WRITER ANDREA MANN AT 9:49 PM.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to go into executive session regarding matters leading to the leave of absence of grant writer Andrea Mann at 9:49 pm.

VOTE: All in favor, motion carried.

RESOLUTION #104 TO RECONVENE FROM EXECUTIVE SESSION AT 10:15 PM.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to reconvene from executive session at 10:15 PM.

VOTE: All in favor, motion carried.

RESOLUTION #105 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Robarge with a second from Commissioner Spackmann to adjourn the meeting at 10:17 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary