

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The February 2010 meeting of the Greenfield Fire District was called to order at Company #1 by Acting Chairman Richard Spackmann at 7:10 PM on February 17, 2010. The flag salute and a moment of silence were recognized for our fallen comrades and troops overseas.

Present were:

Commissioners: B. Chouinard, Robarge, Spackmann, Waite; Secretary Petkus, P/A J. Chouinard, Deputy Treasurer V. Perkins.

Please see sign in sheet for others in attendance.

Acting Chairman Spackmann asked if there were any questions/comments regarding the January 6, 2010 Reorganization meeting minutes.

Chief Lant noted that discussion was brought up last month regarding group homes and would like correction made that State owned homes are exempt from some state fire codes, not all state fire codes; Secretary J. Petkus to make correction.

RESOLUTION #43 TO APPROVE THE JANUARY 6, 2010 REORGANIZATION MEETING MINUTES WITH ABOVE NOTED CORRECTION BY CHIEF LANT.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to approve the January 6, 2010 Reorganization Meeting Minutes with above noted correction by Chief Lant.

VOTE: All in favor, motion carried.

Acting Chairman Spackmann asked for questions/comments regarding the abstract:

Deputy Treasurer V. Perkins presented February 2010 abstract #2 as well as an additional bill from Bonesteel's Truck Repair. Commissioner Spackmann commented to hold the bill from Bonesteel at this time and first approve the abstract.

Commissioner B. Chouinard commented on the two bills from Pita Fuel; it was noted that there were deliveries on two different days, 1/6/10 and 1/18/10. Also questioned claim #10036 for Middlebrook's Plumbing for installation of Co #4 water system. It was noted that the water system is not yet installed, there have been issues and they are working on it; Commissioner Kugler is handling it.

RESOLUTION #44 TO PAY CLAIM #10021 THROUGH CLAIM #10096, TOTALING \$119,695.22.

A3410.1	\$ 5,451.50
A3410.2	22,857.73
A3410.4	83,019.04
A9030.8	692.25
A9040.8	737.00
A9050.8	317.45
A9060.8	6,620.25

Total: \$119,695.22

MOTION: Robarge

SECOND: Waite

RESOLVED: to pay claim #10021 through claim #10096, totaling \$119,695.22.

VOTE: All in favor, motion carried.

RESOLUTION #45 TO PAY CLAIM #BR001 FROM THE BUILDING RESERVE FUND, PER PREVIOUS REFERENDUM, TOTALING \$12,410.00.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to pay claim #BR001 from the Building Reserve Fund, per previous referendum, totaling \$12,410.00.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted they would be discussing the progress of Porter Corners station later on this evening.

Correspondence:

- Physicals are starting up March 1st; information posted in all the bulletin boards. Handed out forms that each firefighter needs to fill out before going to physical to each Assistant Chief.
- Defensive driver courses scheduled for April 2010; information posted in bulletin boards.
- Handed out access card overlays to A/C's to update changes in officers for 2010. If anyone was forgotten, please let her know. Be careful if you attempt to pull the overlay off the access card, you may separate and damage the card; if it happens, just let her know.
- Still waiting for 2009 District Manual update signature sheets from Co #2.

Purchasing: P/A Chouinard

- Received email from Commissioner Kugler regarding SCBA masks; they have been ordered. Should hopefully be here in about 2 weeks.
- District office desktop computer is in as well as laptops; Commissioner Spackmann to check them before they are handed out.
- Previous discussion regarding hoods and gloves; she has not received any information on that regarding quantity and sizes and so has not been able to order them. Brief discussion; purchasing agent to order 40 large and 20 x-large gloves and 40 hoods; money to come out of the gear account.

RESOLUTION #46 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE 40 LARGE AND 20 X-LARGE GLOVES AND 40 HOODS. MONEY TO COME OUT OF THE GEAR ACCOUNT.

MOTION: Spackmann

SECOND: B. Chouinard

RESOLVED to give the Purchasing Agent permission to purchase 40 large and 20 x-large gloves and 40 hoods. Money to come out of the gear account.

VOTE: All in favor, motion carried.

- 30 year SCBA bottles are on order. Brief discussion continued including Co #2 bottles to expire in April, Commissioner Kugler previously received list of bottles expiring from each Company.
- 2010 purchase orders handed out.

Applications for membership:

Greenfield Center Company #1: Evan Gauthier, Steven Harder, Terry McGonigal

Porter Corners Company #2: Philip Parenteau, Christopher Stanton (under 18)

Middle Grove Company #3: Miranda Drumm

Maple Avenue Company #4: Logan Frederick

Co #1 new members were not able to be here tonight, but have already picked up their District Manuals, access and gear tags. Co #2 new members not present this evening, have not picked up the District Manuals and no pictures for the access cards have been sent to her. Co #3 new member present this evening and Co #4 new member not present and has not been in to pick up District Manual.

Requests for change in membership:

Greenfield Center Company #1: Angela Dumas termination due to moving out of area, Christopher Swinney termination due to moved out of state.

Porter Corners Company #2: None.

Middle Grove Company #3: Brian Bunnell on military leave until July 2010 and William Miller termination as he moved out of District.

Maple Avenue Company #4: None.

RESOLUTION #47 TO ACCEPT ABOVE NEW MEMBERS AND CHANGES IN MEMBERSHIP.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to accept above new members and changes in membership.

VOTE: All in favor, motion carried.

Commissioner B. Chouinard noted that Co #4 has a new applicant that lives outside the District. They would like permission to move forward with the application process.

RESOLUTION #48 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT CHRISTOPHER KYNE.

MOTION: Robarge
SECOND: B. Chouinard
RESOLVED to give Co #4 permission to move forward with out of District applicant Christopher Kyne.
VOTE: All in favor, motion carried.

A/C Davis noted he has 2 applicants that live outside the District; Mike Towers, who was a previous member that left in good standing and a second applicant, but he does not know the name. A/C Davis to get the name to the Secretary

RESOLUTION #49 GIVING CO #2 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANTS MICHAEL TOWERS AND MARK FLINT.

MOTION: Waite
SECOND: B. Chouinard
RESOLVED to give Co #2 permission to move forward with out of District applicants Michael Towers and Mark Flint.
VOTE: All in favor, motion carried.

Report of the Chief: John Lant

- Handed out copy of 2010 Officers Committee Assignments.
- Presented and discussed report for work and maintenance done on apparatus for January 2010. Additional discussion also included bill faxed over this afternoon from Bonesteel that Commissioner Spackmann noted can be payable next month, fabrication of door on 271 which A/C Davis requested and will look into getting other quotes. Please see attached report.
- Reported on recent training including National Grid seminar, Northville ice training and 1st Due Ops training. Four Company jaws training on February 28th, Hazmat/OSHA training on March 9th at Co #1 and March 16th is Blood Borne Pathogens. Commissioner Robarge noted he had heard that you can take Blood Borne Pathogens online and is that in fact true. It was noted you can take it online.
- There were a lot of meetings last month including safety officers and fire police; came up with a lot of ideas. A few people are currently taking the safety officer course in Malta. Currently belong to the Safety Officers Association, can get information off their website.
- Good turnout regarding the recent Firetracker meeting with Joyce, lot of questions asked and hopefully we are all on the same page now.
- Attended the meeting in Malta regarding the new radio system, thanked everyone who took the time to go as well.
- Meters have been calibrated.
- Would like to order copies of NFPA 1500 for SOG's.

RESOLUTION #50 GIVING PURCHASING AGENT PERMISSION TO PURCHASE SIX COPIES OF NFPA 1500.

MOTION: Spackmann
SECOND: Waite
RESOLVED to give purchasing agent permission to purchase six copies of NFPA 1500.
VOTE: All in favor, motion carried.

- Referenced the recent incident where a woman was killed by a hose/nozzle that came off a fire truck and hit her. Priority that the hose beds be covered, feels front line trucks should get a covering and 2nd line trucks can have netting. Brief discussion; Chief Lant to schedule with KME and have tools mounted at the same time.
- Called the Sheriff's department and noted that the arson check forms can only be signed by the Chief of the Department.
- Spoke last month about district physicals and members having to pay copays if they also have to see their personal physician, asked if the Board made a decision about it yet. Commissioner Spackmann noted he felt it was a good idea but the Board shot it down the last time. Commissioner Waite noted it was a good point, if they fail the physical and have to back to their own doctor, that's another \$20, but where is the money going to come from? Commissioner B. Chouinard noted he has no problem with it, if Dr. Peacock finds something wrong with them and they have to go see their own doctor, we should pay for it. Discussion continued, including what happens if someone does not have insurance and putting a cap on the amount allowed. Commissioner Robarge noted he felt it was the individual's responsibility and that we are opening up a can of worms. Secretary Petkus noted that this was previously discussed and she believes Bill Young noted it is the individual's responsibility. Commissioner Spackmann agreed that it is the individual's responsibility and we are not liable or required by law to reimburse them, but the issue is that is this something we should be able to do to reward our volunteers and try to help them out, and are we willing to do it. More discussion continued.

RESOLUTION #51 APPROVING REIMBURSEMENT TO FIREFIGHTERS UP TO \$50 FOR ONE COPAY WITH SUBMISSION OF PROOF.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve reimbursement to firefighters up to \$50 for one copay with submission of proof.

VOTE: Waite, yes; B. Chouinard, yes; Robarge, no; Spackmann, yes.

Motion carried.

- Would like to see the Deputy Chief's and Assistant Chiefs receive mileage reimbursement for seminars and meetings.

RESOLUTION #52 APPROVING PAYMENT TO DEPUTY CHIEFS AND ASSISTANT CHIEFS FOR MILEAGE REIMBURSEMENT AT FEDERAL GUIDELINES FOR TRAININGS, SEMINARS AND MEETINGS.

MOTION: B. Chouinard

SECOND: Robarge

RESOLVED to approve payment to Deputy Chiefs and Assistant Chiefs for mileage reimbursement at Federal Guidelines for trainings, seminars and meetings.

VOTE: All in favor, motion carried.

- Asked if membership can be approved at workshops; Commissioner Spackmann noted that we can, but the past practice has been not to as workshops have been reserved for other things. Commissioner Spackmann asked if there was a particular issue; A/C G. Gibbins noted the time frame. Brief discussion continued.

- Cell phones: Chief Lant recommended cutting cell service for 262, 264, 273, 274, 282, 283, 292, 293, 294. A/C Ellsworth noted 283 never had one and A/C Davis noted there is no 274. Purchasing agent directed to discontinue cell service on all the others.
- Car 26: would like to add "Serving Greenfield and Wilton". Will cost \$105 at LaRosa's.

RESOLUTION #53 TO HAVE LETTERING SAYING "SERVING GREENFIELD AND WILTON" ADDED TO THE CHIEF'S VEHICLE.

MOTION: B. Chouinard

SECOND: Robarge

RESOLVED to have lettering saying "Serving Greenfield and Wilton" added to the Chief's vehicle.

VOTE: All in favor, motion carried.

- Previous discussion about Knox boxes; has been set up for the other three companies, make sure they are all on board.
- Would like blue cards ordered. Brief discussion on where to get them; FF Nancy Waite noted they come from the State. P/A J. Chouinard to order them.
- Mrs. Bishop had offered to take pictures for the District, would like to make her the District Photographer. Brief discussion; tabled to workshop when she will be there.
- Companies have been complaining about having to take pictures of new members; he has the Chief's camera, call him and he will take them.
- Appointed Justin Burwell District EMS Coordinator for 2010; thanked A/C G. Gibbins for all he has done as District EMS Coordinator.
- Would like to move the fire alarm box at Co #2 to the outside wall and put up a bulletin board in its place. A/C Davis to call Chris Jones.
- Clarified that the EVOc information he received from Secretary Petkus that they would come to us to do it; she noted yes, and it came from Dave Meager and it is free. Chief Lant noted he is getting a list together to see who needs it and get that up to date.

Commissioner Spackmann thanked the Chief for one of the best reports he has heard in many moons.

Reports from Companies:

Company #1 – A/C Gary Gibbins:

- Questioned if spouses are allowed to attend the defensive driver courses. Brief discussion continued; members, spouses and auxiliary members are permitted to take the course, anyone else interested can attend but must pay for the course themselves.
- Four phones originally installed by Tech II are not working. Brief discussion; A/C G. Gibbins to let the purchasing agent know specifically which phones are not working and she will contact Tech II.
- Water softener is not working, flushed it for 3 days. Brief discussion; Commissioner Robarge to contact Aqua Science.
- Boy scouts will be having their Pinewood Derby on March 6, 2010.
- Fit tests have been scheduled; Secretary Petkus posted notices in bulletin boards.

Company #2 – A/C Jon Davis:

- Requested approval to hold another comedy night on April 17th.

RESOLUTION #54 GIVING CO #2 PERMISSION TO HOST A COMEDY NIGHT ON APRIL 17, 2010 AND AN OPEN HOUSE ON AUGUST 14, 2010.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to give Co #2 permission to host a comedy night on April 17, 2010 and an Open House on August 14, 2010.

VOTE: All in favor, motion carried.

- Shorelines for the trailer/ATV – A/C G. Gibbins noted he has one price and is waiting for others. Tabled to February workshop.
- Upstairs fan that Toby Middlebrook installed works real well; would like Toby to put in thermostat. Would also like to get the fans in the truck bay switched. Commissioner Robarge to call both Toby Middlebrook and John DeChristofaro.
- When Bonesteel finished 271 they also washed it down. A/C Ellsworth added that when they were done working on 283 they pulled it out and cleaned the truck bay floor.
- Co # 2 would like to put carpet in the hall and downstairs.

Company #3 – A/C Jay Ellsworth:

- Thanked Commissioner Robarge for everything he did regarding getting the back door straightened around.
- Thanked the Chief, he has done a really good job in the last month or so. Has accomplished a lot of things and has a lot of things going in the right direction.
- Roof is leaking in 3 or 4 different spots from the ones that were already fixed. Spoke to Bill Reed, who suggested waiting until better weather before fixing it. Commissioner Spackmann recommended keeping in touch with him and let the Board know. He also spoke to Bill about Co #4 roof, he said he got the wrong information and didn't want to really tackle the job. A/C Ellsworth explained to him again what he thought they were looking for and if someone was to contact him again, he would meet someone down there and take a look.
- Have had this discussion many other times, 281 went to Rock City for a structure fire and the radio at the pump handle never worked, and he thinks it still doesn't work. Had to use a portable for the whole night. Brief discussion including that Adirondack already looked at it, found something wrong and fixed it; Commissioner Waite to call Adirondack again.
- Heard the laptops are in.
- Asked to have discussion regarding carpeting in Co #3 added to February workshop. A/C King noted that if it is for work out equipment you want to use pads not carpet.
- A/C G. Gibbins noted he forgot to ask permission for the cub scouts to use Co #1 for their Pinewood derby on March 6th. A/C G. Gibbins also noted that he has fit tests scheduled for the following dates: March 2nd at Co #1 @ 6 PM, March 4th at Co #4 @ 5:30 PM, March 23rd at Co #3 @ 6:30 PM and March 30th at Co #2 @ 6 PM; the District Secretary has already posted the dates in the bulletin boards.

RESOLUTION #55 GIVING THE CUB SCOUTS PERMISSION TO USE CO #1 FOR THEIR PINEWOOD DERBY ON MARCH 6, 2010.

MOTION: Robarge

SECOND: Waite

RESOLVED to give the Cub Scouts permission to use Co #1 for their Pinewood Derby on March 6, 2010.

VOTE: All in favor, motion carried.

- A/C Ellsworth noted FF Bill Welmaker is very involved with the cub scouts and starting another den; would like to use the Co #3 firehouse for Cub Scout meetings Monday nights. He believes they meet one Monday a month. A/C Ellsworth to get information to Joyce as well as certificate of Insurance.

RESOLUTION #56 GIVING THE CUB SCOUTS PERMISSION TO USE CO #3 FIREHOUSE MONDAY EVENINGS.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to give the cub scouts permission to use Co #3 firehouse Monday evenings.

VOTE: All in favor, motion carried.

Company #4 – A/C King:

- Nothing at this time.
- Chief Lant noted that 2012 will be our 65th anniversary; would like a Board member to sit on that committee; Commissioner Waite to do it. Also brought up discussion regarding the ropes and the new law that went into effect; A/C J. Gibbins working on it. Discussion continued including needs assessment and where we are at with that. Commissioner Spackmann noted the officers should take control of it.

Reports of the Commissioners:

Commissioner Waite:

- Previously handed out copies of documents received from CT Male regarding work to Co #2. Copy to be sent to Bill Young for his review. Discussion continued regarding questions of timeline, non-performance/penalty clause, window replacement, grading, siding. Secretary to forward to Bill Young. Brief discussion also continued regarding the timeline of advertising, bid opening and acceptance.

Commissioner B. Chouinard:

- Regarding the county radio system, it is going to be a heck of a system but the radios are not cheap, approximately \$2500-3000 each. The county owns the frequencies so anytime we want to buy a radio, we have to get permission from the County to buy the radio and add more radios to the system. Also noted that in March Motorola is supposed to come out and accept the towers that were built, April they are supposed to go into production for the radio system, June supposed to stage the system at Motorola and test it before it gets sent out, mid to late summer looking at shipping system out as well as up and installed in the trucks. They are looking at installing radios in the radio rooms also. Discussion continued regarding what the Chief and Assistant Chiefs will be receiving and the possibility that we may need to contact the Town Supervisors if necessary. Commissioner B. Chouinard commented there will be one mobile and one portable for each apparatus and one for each Chief and Assistant Chief. Albany Communications has the contract for this. Brief discussion continued.

Commissioner Robarge:

RESOLUTION #57 TO PAY SCOTT HICKEY \$200.00 FOR THE TRAINING SEMINAR. MONEY TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to pay Scott Hickey \$200.00 for the training seminar. Money to come out of the training account.

VOTE: All in favor, motion carried.

RESOLUTION #58 APPROVING DIANE CZECHOWICZ AND PETER CZECHOWICZ TO ATTEND THE SOUTHERN WASHINGTON COUNTY EMS EDUCATION WEEKEND IN CAMBRIDGE, NY ON MARCH 12 AND 13, 2010.

MOTION: Robarge

SECOND: Waite

RESOLVED to approve Diane Czechowicz and Peter Czechowicz to attend the Southern Washington County EMS Education Weekend in Cambridge, NY on March 12 and 13, 2010.

VOTE: All in favor, motion carried.

- Reminder to everyone to make sure the course name is on the Training Requisition Form. Secretary Petkus reminded everyone that attaching a copy of the course description would be very helpful.
- Winchip fixed the door at Co #3, replaced the door opener which turned out not to be the problem. Charged for labor and the unit, but nothing else and not any of the many other trips he made to the firehouse, which he feels is fair.

Commissioner Spackmann:

- Overhead Door took care of the door by 293, replaced and reprogrammed. They are not billing us for everything, only the original stuff.
- Gear due to be delivered in about 2 weeks.
- Training laptops are in, will talk about them next Tuesday when they are handed out.
- AFDSNY is holding their annual meeting April 15-18; some officers may be interested in going. Secretary Petkus to make copies of the tentative seminar agenda to hand out to the Chief and Assistant Chiefs.
- March teleconference has been moved to the same night as our Commissioner meeting.
- Tom Rinaldi requested an Honor Guard from our district for Friday April 16th at 9 AM. Chief Lant noted he would take care of it. Also put on workshop agenda.
- His understanding is the by-law committee met regarding the changes to the 1st and 2nd Assistant Chief titles.

RESOLUTION #59 TO APPROVE THE AMENDMENT PROPOSED BY THE BY-LAW COMMITTEE TO CHANGE THE NAME OF THE 1ST ASSISTANT CHIEF TO DEPUTY CHIEF AND THE 2ND ASSISTANT CHIEF TO ASSISTANT CHIEF.

MOTION: Waite

SECOND: Robarge

RESOLVED to approve the amendment proposed by the by-law committee to change the name of the 1st Assistant Chief to Deputy Chief and the 2nd Assistant Chief to Assistant Chief.

VOTE: All in favor, motion carried.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Quiet, not a whole lot going on.

***For Town of Wilton, Gary Bullard:**

- Not present.

New Business:

RESOLUTION #60 TO APPROVE THE AMENDMENTS MADE TO THE TRAINING APPROVAL POLICY AND THE TRAINING REQUISITION FORM.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to approve the amendments made to the Training Approval Policy and the Training Requisition Form.

VOTE: All in favor, motion carried.

- Chief Lant noted that training with Scott Hickey is going to be an ongoing thing.
- A/C Ellsworth asked if Commissioner B. Chouinard ordered badges yet; he had not. Chief Lant noted they would take a couple of minutes after the meeting to discuss them.
- George Habig, resident, handed a pamphlet to the Commissioners regarding the Galway Co-Op, in an effort to possibly save money in the District. Co #3 President Mickey McGrath noted that maybe we should give our current supplier a chance to match the pricing before switching.
- Secretary Petkus noted she has been trying to finalize the LOSAP for 2009, but she has still not received the 2009 call totals for Co #1, 2 and 4. Was able to finalize Co #3 and has the paperwork ready for Board signature. A/C G. Gibbins noted Co #1 2009 total is 339. Commissioner Spackmann commented he would send Co #4 totals tonight.

RESOLUTION #61 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Robarge with a second from Commissioner B. Chouinard to adjourn the meeting at 8:45 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary