

Board of Fire Commissioners

Greenfield Fire District
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A Special Meeting of the Greenfield Fire District was called to order at Company #2 by Chairman Richard Spackmann at 7:00 PM on January 13, 2011, 2010. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Barss, Chandler, Spackmann, Waite; Secretary J. Petkus; Shows Leary, Project Manager; please see sign in sheet for others in attendance.

1. Approve Minutes: December 9, 2010 Special Meeting Minutes

RESOLUTION #42 TO APPROVE THE DECEMBER 9, 2010 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Barss

SECOND: Chandler

RESOLVED to approve the December 9, 2010 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

2. Update of Co #2 Interior/Exterior Renovations:

Mr. Leary proceeded with his report as follows:

1. Change order request #1 for added poly sheet under drain pipe approved and work is completed.
2. Received pricing for change order #2, duct relocation. CT Male says that should be no cost change. Add change was submitted. Cost of \$2928.00. There are still unresolved questions about duct location; Rosch Brothers advised to get the issue resolved.
3. Most submittals in to CT Male; they are responding quickly to submittals. He has noticed that submittals from electrician were not sent in, other than lights, causing a problem with the electrician using PVC for underground conduit while specification called for galvanized rigid steel. PVC rejected and taken out. The GRS has been provided, though not installed. The electrician has continued to provide materials on site for which there are no approved submittals. Rosch Brothers and CT Male advised of this situation several times. As of today he has not received approved submittals for the new MC cable and conduit being used.
4. The concrete curb subcontractor was on site Monday but did not provide approved submittals. When they showed up to work he made them stop as the form they were using did not meet the specification. After discussion with Rosch Brothers and CT Male it was agreed they could proceed. Also a concern about the concrete they were using. The concrete they submitted was rejected. They did not re-submit. He is waiting on submittal and confirmation from CT Male that the concrete they used was acceptable. A new submittal was sent in and approved by CT Male. This item is resolved.
5. The newest schedule, dated 1/8/10, shows a completion date of 1/31/11, which is 90 days from letter to proceed. Letter sent to Rosch Brothers on 1/13/11 advising them that they

are off schedule and it looks doubtful they can complete by January 31st. They have told him they will be done by January 31st.

6. Fuel oil tank removal completed today. CT Male on site to take samples and watch removal. Samples taken for testing; there was little to no smell of fuel oil. The only contaminated spot was where the two copper lines were cut at the foundation. A small amount leaked out; that soil was put in a 5 gallon pail for legal removal.
7. Kitchen demolition of the countertop has taken place. Commissioner Waite getting pricing on new cabinets for kitchen, radio room and meeting room.
8. All RFI's have been reviewed and commented on at this time.
9. Rosch Brothers expects to complete south canopy foundation work and pour flag pole base next week.
10. Removal of the south canopy slab and pavement is done along with the oil tank removal. Area excavated today for foundation. Compaction test failed, will be redone on Monday.
11. District ordered fuel oil warmer from Middlebrook Plumbing as specifications did not include one. It was installed today.
12. Rosch Brothers requisition #3 has been submitted for payment.
13. Exit devices are installed at meeting room and north apparatus bay doors.
14. Drywall has been ongoing at meeting room doors, kitchen and radio room windows.
15. Mr. Leary reported his work should be under budget due to Rosch Brothers not being on site as much as anticipated. However if project goes over time, then hours could be used up. However there is addendum 1 which calls for liquidated damages to pay architect to be on site. Suggested the Board be more explicit with penalties for any future projects.
16. Tyvek to go over plywood before siding.

Discussion continued, including:

- A/C Middlebrook noted his concern over the current lack of outside lighting; Mr. Leary to look into it.
- Commissioner Spackmann noted the original design called for barn style framing; Joyce to look for the drawings and give them to Commissioner Waite.
- Brief discussions regarding the fascia, canopy and curbs.
- Commissioner Chandler thanked Mr. Leary for all his work; he appreciates his thoroughness.

RESOLUTION #43 TO PAY ABSTRACT #2, CLAIM #BR1102 THROUGH CLAIM #BR1103 FROM THE BUILDING RESERVE FUND, TOTALING \$64,858.75.

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay Abstract #2, Claim #BR1102 through Claim #BR1103 from the Building Reserve Fund, totaling \$64,858.75.

VOTE: All in favor, motion carried.

Letter of resignation received from Commissioner Robarge; resignation effective 1/6/11. Brief discussion; Joyce to advertise in the Saratogian and Gazette, and put information on web site, with resumes due by 4 PM on 1/26/11.

Workshop moved to 1/27/11 due to Pump Ops class being scheduled on 1/25 and 1/26.

Discussion also regarding meeting and workshop locations; on hold until after officers discuss at officers meeting.

Joyce noted D/C Kenyon would like to remove FF K. Gibbins as their data entry person and add

FF L. Brownell and Lts. Abraham and Reynolds. Brief discussion; Board okay with change but D/C Kenyon must speak with FF Gibbins first.

Brief discussion regarding by-law representatives; Commissioner Waite to remain on committee and Commissioner Spackmann on committee as well. Commissioner Spackmann also asked the Board to think about the special accounts that are usually assigned to the Commissioners; tabled to the January workshop.

Commissioner Waite noted he has 3 prices regarding the cabinetry. Brief discussion.

RESOLUTION #44 TO APPROVE ZANETTI TO BUILD THE CABINETRY FOR CO #2, TOTALING \$7335.00.

MOTION: Chandler

SECOND: Waite

RESOLVED to approve Zanetti to build the cabinetry for Co #2, totaling \$7335.00.

VOTE: All in favor, motion carried.

Commissioner Waite noted that if we ever go to do anything on any of the buildings, to go to the building manufacturer and not CT Male or any of the engineers. Brief discussion continued.

Commissioner Chandler noted that he met with Susan of HA2F today. Brief discussion, work is starting at Co #1 on Monday and they hope to complete the project by February 10th. Next job meeting will be on January 27th. Commissioner Chandler to also look at the ice build up at Co #1 on north wall tomorrow.

D/C Davis met with Pittsfield Communications today. Need antennas for the base stations; quotes were emailed to him. D/C Davis to email quotes to Commissioner Waite. Question also arose as to whether or not the 30 portables were ordered; Commissioner Spackmann to email the Director or Purchasing. D/C Davis also noted the pump operators should have headsets.

Motion made by Commissioner Spackmann with a second from Commissioner Barss to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Chandler with a second from Commissioner Waite to adjourn the meeting. All in favor.

Special meeting ended at 7:42 PM.

Respectfully submitted,

Joyce A. Petkus
District Secretary