



# Greenfield Fire District Board of Fire Commissioners

## January 4, 2012 Organizational Meeting Agenda

**Darren Barss  
Commissioner**

**Michael Chandler  
Commissioner**

**Thomas Robarge  
Commissioner**

**Richard Spackmann  
Commissioner**

**Kenneth Waite  
Commissioner**

Greenfield Center  
Fire Company (GFD #1)

13 South Greenfield Road  
Greenfield Center, NY 12833  
518-893-7111

Porter Corners  
Fire Company (GFD #2)

405 Bockes Road  
Porter Corners, NY 12859  
518-893-7390

Middle Grove  
Fire Company (GFD #3)

25 North Creek Road  
Middle Grove, NY 12850  
518-584-2228

Maple Avenue  
Fire Company (GFD #4)

613 Maple Avenue  
Saratoga Springs, NY 12866  
518-584-1401

1. Treasurer calls session to order
2. Flag salute and moment of silence
3. Nomination of Chairman for 2012:
4. Appoint Secretary – Joyce Petkus
5. Appoint Deputy Secretary –
6. Appoint Treasurer – Jean Bishop
7. Appoint Deputy Treasurer – Vanessa Perkins
8. Appoint Director of Purchasing –
9. Appoint legal newspaper – The Daily Gazette and The Saratogian
10. Appoint banks for 2012
  - Adirondack Trust Insurance
  - Ballston Spa National
  - Saratoga National
11. Set meeting nights and workshop as listed (see attached)
12. Appoint legal advisor for 2012 – William Young.
13. Appoint District Physician for 2012 – Greenfield Country Medicine/Jama Peacock-Birsett, M.D.
14. Appoint District Photographer for 2012?
15. Appoint:
  - Heating/Plumbing: Middlebrook Plumbing
  - Mechanic:
    - Dave Kenyon
    - Bonesteel
    - KME
  - Contractors
    - Phil Putnam
    - Bill Reed
  - Electricians:
    - Saratoga Electric & Generator
16. Permission for Treasurer to pay various bills including: fuel, lights, wages, Federal & State taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pick up every month.
17. Adopt Section 104-B of the General Municipal Law regarding District Purchasing Practices.
18. Home Commissioner to sit on committee that is purchasing new truck for his company.
19. Truck repairs will be handled by the Chief and the Commissioner of the company concerned.

*“Serving the Community Since 1947”*

**P.O. Box 103, Greenfield Center, NY 12833**

**Phone: 518.893.0723, Fax: 518.893.7006**

**Visit us online @ [www.GreenfieldFD.org](http://www.GreenfieldFD.org)**

20. Form an audit committee to audit the books when the Treasurer has them ready:
- Commissioner
  - Commissioner
  - Commissioner
21. Approve 2012 District Guideline Review Schedule (see attached)
22. Maintain membership in the following organizations:
- Fireman's Association of the State of NY (FASNY)
  - Association of Fire Districts of the Capital Area (AFDCA)
  - Association of Fire Districts of the State of NY (AFDSNY)
  - New York State Association of Fire Chaplains
  - New York State Association of Fire Chiefs (NYS AFC)
  - NFPA
  - Fire Department Safety Officers Association
23. Appoint Election Inspectors for 2012:
- Betty Bowen                                Bonnie Older
  - Pat Brust                                     Doris Older
  - Ann Cornell                                 Phil Parenteau
  - Marge Cornell                               Peggy Roxbury
  - Diane Czechowicz                         Jacquie Stacey
  - Peter Czechowicz                         Glenda VanDusen
  - Diana Klementowski                     Joyce Woodard
  - Alice Lomonaco
24. Appoint Chief for 2012 – John Lant
25. Appoint Co #1 Deputy Chief for 2012 – Gary Gibbins
26. Appoint Co #1 Assistant Chief for 2012 – Jason Gibbins
27. Accept Co #1 1<sup>st</sup> Captain for 2012 – Matthew Reynolds
28. Accept Co #1 1<sup>st</sup> Lieut for 2012 – Steven Harder
29. Accept Co #1 2<sup>nd</sup> Lieut for 2012 – Jason Abraham
30. Appoint Co #2 Deputy Chief for 2012 – Dave Middlebrook
31. Appoint Co #2 Assistant Chief for 2012 – Justin Burwell
32. Accept Co #2 1<sup>st</sup> Captain for 2012 – Derrick Barss
33. Accept Co #2 2<sup>nd</sup> Captain for 2012 – Mike Chandler
34. Accept Co #2 1<sup>st</sup> Lieut for 2012 –Philip Richards
35. Accept Co #2 2<sup>nd</sup> Lieut for 2012 – Shawn Willard
36. Appoint Co #3 Deputy Chief for 2012 – Jay Ellsworth
37. Appoint Co #3 Assistant Chief for 2012 – Edward Petkus
38. Accept Co #3 1<sup>st</sup> Captain for 2012 – Duane Hammond
39. Accept Co #3 2<sup>nd</sup> Captain for 2012 – Jason Jennings
40. Accept Co #3 1<sup>st</sup> Lieut for 2012 – Danielle Cumm
41. Appoint Co #4 Deputy Chief for 2012 – John King
42. Appoint Co #4 Assistant Chief for 2012 – Duane Bogardus
43. Accept Co #4 1<sup>st</sup> Captain for 2012 – Gary Bullard
44. Accept Co #4 2<sup>nd</sup> Captain for 2012 – Dean Deuel
45. Accept Co #4 1<sup>st</sup> Lieut for 2012 – Bryan Chouinard
46. Accept Co #4 2<sup>nd</sup> Lieut for 2012 – John McEachron, Sr.

47. Effective January 1, 2012, reimbursement for mileage for fire calls and District business will be based on federal guidelines. Currently mileage reimbursement rate is 51¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.
48. Appoint 2012 District liaison to Fire Advisory Board –
49. Appoint 2012 District liaison to Greenfield Planning Board -
50. Appoint 2012 District liaison to Wilton Planning Board –
- 51. Approve 2012 coin drop fundraisers for all companies?**
52. Approve Minutes:
  - Year End Close of Books meeting minutes – December 28, 2011
53. Payment of bills – Treasurer
54. Secretary Correspondence
55. Purchasing
56. New Members/Changes in Membership
57. Grants
58. Reports of Companies: Co #1, Co #2, Co #3 , Co #4
59. Report of the Chief – John Lant
60. EMS – Tim Kemp
61. Planning Board: Greenfield liaison –  
Wilton liaison –
62. Reports of the Commissioners:
  - Jackie Atwell
  - Darren Barss
  - Michael Chandler
  - Richard Spackmann
  - Ken Waite
63. Special Topics of Discussion:
  - Discussion: FCC license renewals
  - Any others Topics?
64. Any questions off the floor?
65. Dispense with the reading of the minutes
66. Adjourn meeting.