

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The January 2012 Organizational Meeting of the Greenfield Fire District was called to order at Company #1 by Treasurer Jean Bishop at 7:02 PM on January 4, 2012. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop. Please see sign in sheet for others in attendance.

Treasurer J. Bishop asked for nominations for Chairman of the Board for 2012. Commissioner Chandler nominated Commissioner Richard Spackmann with a 2nd from Commissioner Atwell.

RESOLUTION #4 TO APPOINT RICHARD SPACKMANN CHAIRMAN OF THE BOARD FOR 2012.

MOTION: Chandler

SECOND: Atwell

RESOLVED to appoint Richard Spackmann Chairman of the Board for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #5 TO APPOINT JOYCE PETKUS DISTRICT SECRETARY, JEAN BISHOP TREASURER AND VANESSA PERKINS DEPUTY TREASURER FOR 2012.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Joyce Petkus District Secretary, Jean Bishop Treasurer and Vanessa Perkins Deputy Treasurer for 2012.

VOTE: All in favor, motion carried.

The Chairman noted that the positions of Director of Purchasing and Deputy District Secretary are open at this time.

RESOLUTION #6 TO NAME THE DAILY GAZETTE AND SARATOGIAN AS THE LEGAL NEWSPAPERS FOR 2012.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to name the Daily Gazette and the Saratogian as the legal newspapers for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #7 TO NAME ADIRONDACK TRUST COMPANY, BALLSTON SPA NATIONAL BANK AND SARATOGA NATIONAL BANK AS BANKS FOR 2012.

MOTION: Spackmann

SECOND: Barss

RESOLVED to name Adirondack Trust Company, Ballston Spa National Bank and Saratoga National Bank as banks for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #8 TO SET 2012 MEETING AND WORKSHOP NIGHTS AS LISTED ON ATTACHED SHEET.

MOTION: Spackmann

SECOND: Barss

RESOLVED to set 2012 meeting and workshop nights as listed on attached sheet.

VOTE: All in favor, motion carried.

The Chairman clarified that for 2012 all meetings and workshops will be held at the Greenfield Center Station.

RESOLUTION #9 TO APPOINT WILLIAM YOUNG AS LEGAL ADVISOR FOR 2012.

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint William Young as legal advisor for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #10 TO APPOINT GREENFIELD COUNTRY MEDICINE/JAMA PEACOCK-BIRSETT, M.D. AS DISTRICT PHYSICIAN FOR 2012.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Greenfield Country Medicine/Jama Peacock-Birsett, M.D. as District Physician for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #11 TO APPOINT JEAN BISHOP AS DISTRICT PHOTOGRAPHER FOR 2012.

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint Jean Bishop as District Photographer for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #12 TO APPOINT THE FOLLOWING FOR 2012:

- PLUMBER: MIDDLEBROOK PLUMBING
- MECHANIC:

- DAVE KENYON
- KME
- TOWN OF GREENFIELD HIGHWAY DEPARTMENT
- GENERAL CONTRACTORS/MAINTENANCE
 - PHIL PUTNAM
 - BILL REID
- ELECTRICIAN:
 - SARATOGA ELECTRIC & GENERATOR

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint the following for 2012:

- Plumber: Middlebrook Plumbing
- Mechanics:
 - Dave Kenyon
 - KME
 - Town of Greenfield Highway Department
- General Contractors/Maintenance:
 - Phil Putnam
 - Bill Reid
- Electricians:
 - Saratoga Electric & Generator

VOTE: All in favor, motion carried.

RESOLUTION #13 TO APPOINT CAROLE MILLER DISTRICT CHAPLAIN FOR 2012.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Carole Miller District Chaplain for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #14 GIVING TREASURER PERMISSION TO PAY VARIOUS BILLS INCLUDING FUEL, LIGHTS, WAGES, FEDERAL AND STATE TAXES, POSTAGE, TELEPHONE/FAX, INTERNET, GAS AND DIESEL, HEATING OIL, GARBAGE PICK UP EVERY MONTH.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Treasurer permission to pay various bills including fuel, lights, wages, federal and state taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pick up every month.

VOTE: All in favor, motion carried.

RESOLUTION #15 TO ADOPT SECTION 104B OF THE GENERAL MUNICIPAL LAW REGARDING DISTRICT PURCHASING PRACTICES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to adopt Section 104B of the General Municipal Law regarding District Purchasing Practices.

VOTE: All in favor, motion carried.

RESOLUTION #16 THAT THE HOME COMMISSIONER SHALL SIT ON THE COMMITTEE THAT IS PURCHASING A NEW TRUCK FOR THEIR COMPANY.

MOTION: Spackmann

SECOND: Barss

RESOLVED that the home Commissioner shall sit on the committee that is purchasing a new truck for their company.

VOTE: All in favor, motion carried.

RESOLUTION #17 THAT TRUCK REPAIRS SHALL BE HANDLED BY THE CHIEF AND THE COMMISSIONER OF THE COMPANY CONCERNED.

MOTION: Spackmann

SECOND: Chandler

RESOLVED that truck repairs shall be handled by the Chief and the Commissioner of the company concerned.

VOTE: All in favor, motion carried.

RESOLUTION #18 TO FORM AN AUDIT COMMITTEE TO AUDIT THE BOOKS WHEN THE TREASURER HAS THEM READY. AUDIT COMMITTEE SHALL BE COMMISSIONERS ATWELL, BARSS, CHANDLER.

MOTION: Spackmann

SECOND: Waite

RESOLVED to form an audit committee to audit the books when the Treasurer has them ready. Audit committee shall consist of Commissioners Atwell, Barss, Chandler.

VOTE: All in favor, motion carried.

RESOLUTION #19 TO APPROVE THE 2012 DISTRICT GUIDELINE REVIEW SCHEDULE AS ATTACHED.

MOTION: Spackmann

SECOND: Barss

RESOLVED to approve the 2012 District Guideline review schedule as attached.

VOTE: All in favor, motion carried.

RESOLUTION #20 THAT THE GREENFIELD FIRE DISTRICT MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:

- FIREMAN'S ASSOCIATION OF THE STATE OF NY (FASNY)
- ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA (AFDCA)
- ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY (AFDSNY)
- NEW YORK STATE ASSOCIATION OF FIRE CHAPLAINS
- NEW YORK STATE ASSOCIATION OF FIRE CHIEFS (NYS AFC)

- NFPA
- FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

MOTION: Spackmann

SECOND: Atwell

RESOLVED that the Greenfield Fire District maintain membership in the following organizations:

- Fireman’s Association of the State of NY (FASNY)
- Association of Fire Districts of the Capital Area (AFDCA)
- Association of Fire Districts of the State of NY (AFDSNY)
- New York State Association of Fire Chaplains
- New York State Association of Fire Chiefs (NYS AFC)
- NFPA
- Fire Department Safety Officers Association

VOTE: All in favor, motion carried.

RESOLUTION #21 TO APPOINT ELECTION INSPECTORS FOR 2012:

- BETTY BOWEN BONNIE OLDER
- PAT BRUST DORIS OLDER
- ANN CORNELL PHIL PARENTEAU
- MARGE CORNELL PEGGY ROXBURY
- DIANE CZECHOWICZ JACQUIE STACEY
- PETER CZECHOWICZ GLENDA VANDUSEN
- DIANE KLEMENTOWSKI JOYCE WOODARD
- ALICE LOMONACO

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Election Inspectors for 2012:

- Betty Bowen Bonnie Older
- Pat Brust Doris Older
- Ann Cornell Phil Parenteau
- Marge Cornell Peggy Roxbury
- Diane Czechowicz Jacquie Stacey
- Peter Czechowicz Glenda VanDusen
- Diane Klementowski Joyce Woodard
- Alice LoMonaco

VOTE: All in favor, motion carried.

RESOLUTION #22 TO APPOINT JOHN LANT DISTRICT CHIEF FOR 2012.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint John Lant District Chief for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #23 TO APPOINT COMPANY #1 OFFICERS FOR 2012 AS FOLLOWS:

- DEPUTY CHIEF GARY GIBBINS

- ASSISTANT CHIEF JASON GIBBINS
- 1ST CAPTAIN MATTHEW REYNOLDS
- 1ST LIEUTENANT STEVE HARDER
- 2ND LIEUTENANT JASON ABRAHAM

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Company #1 Officers for 2012 as follows:

- Deputy Chief Gary Gibbins
- Assistant Chief Jason Gibbins
- 1st Captain Matthew Reynolds
- 1st Lieutenant Steve Harder
- 2nd Lieutenant Jason Abraham

VOTE: Waite, No; Chandler, No; Barss, No; Atwell, No; Spackmann, No.

Motion not carried.

The Chairman noted to D/C Kenyon that according to the By-laws, Co #1 must have another meeting to vote and submit new candidates for approval.

RESOLUTION #24 TO APPOINT COMPANY #2 OFFICERS FOR 2012 AS FOLLOWS:

- DEPUTY CHIEF DAVID MIDDLEBROOK
- ASSISTANT CHIEF JUSTIN BURWELL
- 1ST CAPTAIN DERRICK BARSS
- 2ND CAPTAIN MICHAEL CHANDLER
- 1ST LIEUTENANT PHILIP RICHARDS
- 2ND LIEUTENANT SHAWN WILLARD

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint Company #2 Officers for 2012 as follows:

- Deputy Chief David Middlebrook
- Assistant Chief Justin Burwell
- 1st Captain Derrick Barss
- 2nd Captain Michael Chandler
- 1st Lieutenant Philip Richards
- 2nd Lieutenant Shawn Willard

VOTE: All in favor, motion carried.

RESOLUTION #25 TO APPOINT COMPANY #3 OFFICERS FOR 2012 AS FOLLOWS:

- DEPUTY CHIEF JAY ELLSWORTH
- ASSISTANT CHIEF EDWARD PETKUS
- 1ST CAPTAIN DUANE HAMMOND
- 2ND CAPTAIN JASON JENNINGS
- 1ST LIEUTENANT DANIELLE CUMM

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Company #3 Officers for 2012 as follows:

- Deputy Chief Jay Ellsworth
- Assistant Chief Edward Petkus
- 1st Captain Duane Hammond
- 2nd Captain Jason Jennings
- 1st Lieutenant Danielle Cumm

VOTE: All in favor, motion carried.

RESOLUTION #26 TO APPOINT COMPANY #4 OFFICERS FOR 2012 AS FOLLOWS:

- DEPUTY CHIEF JOHN KING
- ASSISTANT CHIEF DUANE BOGARDUS
- 1ST CAPTAIN GARY BULLARD
- 2ND CAPTAIN DEAN DEUEL
- 1ST LIEUTENANT BRYAN CHOUINARD
- 2ND LIEUTENANT JOHN MCEACHRON, SR.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Company #4 Officers for 2012 as follows:

- Deputy Chief John King
- Assistant Chief Duane Bogardus
- 1st Captain Gary Bullard
- 2nd Captain Dean Deuel
- 1st Lieutenant Bryan Chouinard
- 2nd Lieutenant John McEachron, Sr.

VOTE: All in favor, motion carried.

RESOLUTION #27 THAT EFFECTIVE JANUARY 1, 2012, REIMBURSEMENT FOR MILEAGE FOR FIRE CALLS AND DISTRICT BUSINESS WILL BE BASED ON FEDERAL GUIDELINES. CURRENTLY MILEAGE REIMBURSEMENT RATE IS 55.5¢ PER MILE, TO BE MONITORED BY THE TREASURER FOR ANY CHANGES. MILEAGE VOUCHERS HELD LONGER THAN TWO MONTHS WILL NOT BE ACCEPTED; ANY SUBMISSION MUST BE SUBMITTED TO THE TREASURER BY THE THURSDAY MORNING PREVIOUS TO THE NEXT BOARD MEETING.

MOTION: Spackmann

SECOND: Waite

RESOLVED that effective January 1, 2012, reimbursement for mileage for fire calls and District business will be based on federal guidelines. Currently mileage reimbursement rate is 55.5¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be submitted to the Treasurer by the Thursday morning previous to the next Board meeting.

VOTE: All in favor, motion carried.

RESOLUTION #28 TO APPOINT D/C JOHN KING AS THE DISTRICT LIAISON TO THE FIRE ADVISORY BOARD FOR 2012.

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint D/C John King as the District Liaison to the Fire Advisory Board for 2012.

VOTE: All in favor, motion carried.

RESOLUTION #29 TO APPOINT COMMISSIONER MIKE CHANDLER 2012 DISTRICT LIAISON TO THE GREENFIELD PLANNING BOARD.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Commissioner Mike Chandler 2012 District liaison to the Greenfield Planning Board.

VOTE: All in favor, motion carried.

RESOLUTION #30 TO APPOINT GARY BULLARD 2012 DISTRICT LIAISON TO THE WILTON PLANNING BOARD.

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint Gary Bullard 2012 District liaison to the Wilton Planning Board.

VOTE: All in favor, motion carried.

RESOLUTION #31 TO ALLOW THE COMPANIES TO HOST COIN DROPS AT THEIR DISCRETION PROVIDED THE BOARD IS NOTIFIED PRIOR TO THE COIN DROPS.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to allow the companies to host coin drops at their discretion provided the Board is notified prior to the coin drops.

VOTE: All in favor, motion carried.

RESOLUTION #32 TO ACCEPT THE DECEMBER 28, 2011 YEAR END CLOSE OF BOOKS MINUTES AND JANUARY 3, 2012 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to accept the December 28, 2011 Year End Close of Books minutes and January 3, 2012 Special Meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler questioned the Chief regarding claim #120009; is this the last bill from KME? Chief Lant noted he believed it is.

Commissioner Barss noted last month he questioned the water level light on 281; D/C Ellsworth noted there were three LED lights out and so they replaced the whole thing. Question also arose regarding the cap on 284, KME replaced it, but FF Jack King noted you cannot have a cap on the compressed air – if there is any pressure that builds up the person removing the cap may have it blow up in their hand and if the chain breaks the individual could be injured. KME put a regular cap on it and should not have. Brief discussion continued; including questioning the bill as there is a manual available to KME. Commissioner Spackmann noted that Mr. Cameron will be attending the workshop, and the Board could hold off on payment of that particular bill.

RESOLUTION #33 TO PAY ABSTRACT #1, CLAIM #120001 THROUGH CLAIM #120020, EXCLUDING CLAIM #120009 FOR \$3,417.40, FROM THE GENERAL FUND, TOTALING \$12,656.63.

A3410.2	\$	632.87
A3410.4		12,023.76

Total:	\$	12,656.63

MOTION: Spackmann

SECOND: Barss

RESOLVED to pay Abstract #1, Claim #120001 through Claim #120020, excluding Claim #120009 for \$3,417.40, from the General Fund, totaling \$12,656.63.

VOTE: All in favor, motion carried.

Correspondence:

- Reminder the Installation banquet is on January 14th, RSVP's due by the 6th.

Purchasing:

- Nothing.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Grants: Captain Bullard

- Nothing.

Reports from Companies:

Company #1 – D/C Kenyon:

- Thanked all the companies for all their help throughout the past year, it was truly a pleasure to deal with everyone. Thanked the Board for their help as well. Hopes that whoever the Co #1 officers will be this year they will continue to work with the other companies.

Company #2 – D/C Middlebrook:

- Hoping for a good year.

Company #3 – D/C Jay Ellsworth:

- We all worked well together this year and hope it continues.

Company #4 – D/C King:

- Thanks to the Board and the whole District for a safe year, and hopefully it will be another safe, good working year.

Report of the Chief – John Lant:

- Thanked the Board and Chief Officers for their support this past year.
- Thanked Past D/C Davis for a heck of a year.
- John Cameron will be here at the Workshop in the 25th.
- Would like to get the Chief Officers business cards out of the Chief's allotment.
- Drill with Knoll's will be on January 24th.
- Contacted FASNY, they will be at the banquet to present FF Ralph Waite with a 50 year plaque. Also contacted Assemblyman Tedisco.
- Sirens not working again at Co #2 and Co #4; contacted Ed Tremblay.

Report of District EMS Coordinator – Tim Kemp:

- Nothing.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Nothing going on.

***For Town of Wilton, Gary Bullard:**

- Nothing.

Reports of the Commissioners:

Commissioner Atwell:

- Base stations are being installed and a new adjusted bill should be coming in.
- Questioned if MES was at Co #3 today; FF Davis noted that he drove by and saw him there. Brief discussion continued.
- Co #3 dialer: Should be there tomorrow to fix the dialer.
- Paint on 281: looks good.
- SCI lawsuit continuing.
- Banquet: everyone is working really hard, please respond by Friday if attending.
- Fire department patches: Commissioner Barss noted they are stored at Co #3.
- 1st Response Report: Tim Kemp noted a confirmation letter was received.
- Joyce will need lists of 2012 incoming officers.
- Questioned if D/C Kenyon received the email regarding the truck drawings. Captain Bullard noted Co #1's truck is a rolling chassis as of today, will be body/pump mounted

next. Co #4's truck as of last week was still just a cab and chassis separated from each other. Co #4 reps going to KME on January 16th to look at the progress of their truck.

RESOLUTION #34 GIVING THE FOLLOWING PEOPLE PERMISSION TO TRAVEL TO KME IN PENNSYLVANIA ON JANUARY 16, 2012: GARY BULLARD, DEAN DEUEL, BRYAN CHOUINARD, PAUL CONESKI, JOHN KING, DUANE BOGARDUS, BILL PETEL, RICHARD SPACKMANN, CURT BULLARD.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give the following people permission to travel to KME in Pennsylvania on January 16, 2012: Gary Bullard, Dean Deuel, Bryan Chouinard, Paul Coneski, John King, Duane Bogardus, Bill Petel, Richard Spackmann, Curt Bullard.

VOTE: All in favor, motion carried.

Chief Lant suggested taking District vehicles to save on gas, also asked if anyone from Co #1 was interested in going.

Commissioner Barss:

- Questioned Commissioner Chandler on Co #3 roof; Commissioner Chandler noted it is supposed to start on the 16th.
- Left the new Co #4 Lieutenant's brass on the Chief's desk. Will be working on the uniforms for officers before the banquet. Brief discussion continued.
- Has anyone heard anything more about Co #2 fan; Commissioner Waite noted they are moving ahead. Brief discussion continued.

Commissioner Chandler:

- Will confirm with Munter tomorrow that they are beginning on January 16th.

Commissioner Waite:

- Nothing.

Commissioner Spackmann:

- Sent an email out to the officers regarding any digital pictures from 2011, please get them to him by Monday.
- Last year was great, looking forward to the banquet, thinks it is going to be great, let's have a great and safe 2012.

New Business:

- FCC licensing: Brief discussion, to be renewed as they come due.
- FF Gary Gibbins requested executive session regarding Board's decision not to approve Co #1 2012 officers. Commissioner Spackmann noted that would be addressed at the end of the meeting.
- Secretary Petkus noted in order to sell 295 we will have to go to mandatory referendum, and the soonest election date would be February 14th, and the next logical date would be February 28th. Board agreed to February 28th.
- FF Jack King noted regarding Co #3 roof replacement, there is a temporary antenna up for the 800 system. Will need to purchase cable and antenna. Brief discussion; Commissioners Chandler, Waite and Barss to coordinate as necessary.

- FF King also noted they lost 4 air bottles at the end of the year and they have borrowed bottles from Co #1. Chief Lant noted he has already spoken about it with Commissioner Atwell and it is taken care of.

Commissioner Spackmann noted there is a request from FF Gary Gibbins to go into executive session, and asked if anyone wanted to make that a motion. There being none, request denied.

RESOLUTION #35 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Barss to adjourn the meeting at 7:55 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary