

Board of Fire Commissioners

Greenfield Fire District
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The July 2013 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:01 PM on July 10, 2013. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; D/P Chouinard, Treasurer Perkins. Excused: Secretary Petkus.

RESOLUTION #153 TO APPROVE THE JUNE 12, 2013 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve the June 12, 2013 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Treasurer Perkins noted that voucher #130509 in office supplies, is now in Chief's account.

Commissioner Atwell questioned voucher #130508, if that is for District supplies; Treasurer Perkins confirmed it is. Also questioned voucher #130496; it was noted they are adjustable HVAC grill covers for the lounge area at Co #3.

RESOLUTION #154 TO PAY ABSTRACT #7, VOUCHER #130466 THROUGH #130530 FROM THE GENERAL FUND, TOTALING \$64,454.57.

| | |
|---------|--------------|
| A3410.1 | \$ 7,477.14 |
| A3410.2 | 7,484.85 |
| A3410.4 | 48,898.38 |
| A9030.8 | 572.00 |
| A9050.8 | 22.20 |
| ----- | |
| Total: | \$ 64,454.57 |

MOTION: Spackmann

SECOND: Chandler

RESOLVED: to pay Abstract #7, Voucher #130466 through #130530 from the General Fund, totaling \$64,454.57.

VOTE: All in favor, motion carried.

Commissioner Chandler questioned claim #BR13016, noting he thought Laberge was already paid in full. Brief discussion; Treasurer Perkins to contact Mr. Leary.

Brief discussion regarding the outstanding balance of \$70.50 for Co #4 sign. This is over the amount allotted by the Board; Co #4 to pay balance.

RESOLUTION #155 TO PAY ABSTRACT #7, VOUCHER #BR13014 THROUGH #13017 WITH THE STIPULATION THAT THE TREASURER CONTACTS MR. LEARY FOR CLARIFICATION PRIOR TO PAYING VOUCHER #13016, FROM THE BUILDING RESERVE FUND, TOTALING \$41,895.57.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay Abstract #7, Voucher #BR13014 through #13017 with the stipulation that the Treasurer contacts Mr. Leary for clarification prior to paying Voucher #13016, from the Building Reserve Fund, totaling \$41,895.57.

VOTE: All in favor, motion carried.

Correspondence: Secretary J. Petkus

- Not present this evening.

RESOLUTION #156 GIVING PERMISSION FOR FF SCOTT OLDER TO ATTEND NYS OEM INTERMEDIATE ICS FOR EXPANDING INCIDENTS (I-300), ON AUGUST 6-8, 2013 AT THE COLONIE TOWN PUBLIC OPERATIONS CENTER IN LATHAM, NY.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give permission for FF Scott Older to attend NYS OEM Intermediate ICS for Expanding Incidents (I-300), on August 6-8, 2013 at the Colonie Town Public Operations Center in Latham, NY.

VOTE: All in favor, motion carried.

RESOLUTION #157 GIVING PERMISSION FOR FF JACK SADOUSKY TO ATTEND THE FOLLOWING TRAINING AT MONTOUR FALLS FIRE ACADEMY: INTERVIEWING TECHNIQUES FOR THE FIRE INVESTIGATOR ON 10/2-4/13; HAZARDOUS MATERIALS INCIDENT SAFETY OFFICER ON 10/10-10/11/13.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give permission for FF Jack Sadousky to attend the following training at Montour Falls Fire Academy: Interviewing Techniques for the Fire Investigator on 10/2-4/13; Hazardous Materials Incident Safety Officer on 10/10-10/11/13.

VOTE: All in favor, motion carried.

Chief Lant noted that FASNY has a convention at the Desmond August 20-23rd, he and D/C King would like to go to it.

Applications for Membership:

Greenfield Center Company #1: Joshua Clothier, previous Co #2 member; Sean Crowley.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for Change in Membership:

Greenfield Center Company #1: Jason Gibbins, life-inactive.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

RESOLUTION #158 TO ACCEPT NEW MEMBERS AND CHANGES IN MEMBERSHIP AS NOTED ABOVE.

MOTION: Spackmann

SECOND: Barss

RESOLVED to accept new members and changes in membership as noted above.

VOTE: All in favor, motion carried.

Purchasing: D/P J. Chouinard

- Fire Prevention: need to start thinking about ordering, especially if items are to be imprinted. Please order by August Commissioners meeting. Fire Prevention week is October 6 – 12th.
- Collar brass organized, will be distributed with the short sleeve shirts. Officers given their white shirts tonight. Gold collar brass still not in yet.
- Fit testing complete for assigned stations; anyone needing a fit test should call the office.
- Hose testing confirmed to start Friday, July 12th. D/C Middlebrook in charge. Will continue on Friday, July 19th if not completed.
- Co #4 seal coating started and stopped due to weather. Will try to get to Co #4 again Friday.
- Co #4 power washing is done. Moved on to Co #2.
- No ETA on gear.
- New Chief's vehicle is still about three weeks out.
- Received generator specs for new building and has forwarded them on to several vendors.
- Still working on parade flag.
- Met with gentleman from Red Truck Sales regarding M284. Confirmed the Board's asking price to be within current market value. Would like permission to proceed with Red Truck Sales. Brief discussion; D/P Chouinard given permission to move forward.
- Parts for Co #3 cutter have been ordered with MES.
- Co #1 did not have the correct size stacked nozzle tip for Co #4. New one to be ordered.
- Received no word back from Tom Bunnell regarding Co #3 air compressor. Brief discussion.
- Spoke with Bill Reid, he has not yet gotten over to Co #3, but he has fixed the water leak at Co #1. Hopes to get to Co #3 by the end of the week.
- Co #2 suction hose is in and given to D/C Middlebrook.
- Co #1 smooth bore nozzle adaptor piece given to D/C Davis.

Grants:

- Nothing.

Report of the Chief – Chief Lant:

- Did not have an Officers meeting last week due to holiday, changed it to July 27th.
- Had a walk through at the Stewart's plant last night.
- Truck repairs:
 - Annual inspections have gone well; the only call he received so far was in reference to the brakes on 280.

- Spoke with Mike Smith regarding the recent oil spill he has previously brought up. Learned from Bob Faugh that they are supposed to come out. Going to contact DOT.
- Has some people who want to be Captain but they need Vehicle Extrication and it is not going to be offered this year. Feels the officer qualifications need to be looked at again. Maybe Bob Day can come in again. Brief discussion continued.
- Spoke to Jack King regarding OSHA make ups. Brief discussion; companies can complete in house; deadline is August 31st.
- Had a meeting on fire police vehicle; needs to be re-lettered, master shut off switch, cap on back. Existing fire police vehicle should be used to haul trailer. Final decision should be left to the incident commander and the Chief. It can also be used if some firefighters are taking courses through the county, they can take the one vehicle, as long as they keep it clean. Commissioner Atwell asked that they tow the trailer as much as possible with the brush truck since it is heavy duty and meant to tow. Brief discussion continued.
- Would like to form committee to trim up the mentor program; Commissioner Barss noted he and Commissioner Atwell would like to sit on that committee as well. Would also like to form an officer qualification committee.

Reports from Companies:

Company #1 – D/C Davis:

- Quiet.

Company #2 – D/C Middlebrook:

- Sunday, July 14th going to Brookhaven Town Park for their open house, 1 – 4 pm.
- Will be at the County fair on July 20th from noon to 3 pm. It was also noted that Co #3 will be at the fair on July 16th from 7 - 9 pm and Co #4 has not chosen a date yet.
- Parkfest is on Saturday, July 13th.

RESOLUTION # 159 GIVING CO #2 PERMISSION TO PARTICIPATE IN THE BROOKHAVEN OPEN HOUSE ON JULY 14, 2013. PERMISSION ALSO GIVEN TO CO #2 TO PARTICIPATE IN THE SARATOGA COUNTY FAIR ON JULY 20, 2013 AND CO #3 PERMISSION TO PARTICIPATE IN THE SARATOGA COUNTY FAIR ON JULY 16, 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give Co #2 permission to participate in the Brookhaven Open House on July 14, 2013. Permission also given to Co #2 to participate in the Saratoga County Fair on July 20, 2013 and Co #3 permission to participate in the Saratoga County Fair on July 16, 2013.

VOTE: All in favor, motion carried.

Company #3 – D/C Ellsworth:

- Four are going to Garrison tomorrow night to look at cap for truck. Would like permission to take 280 out of District.

RESOLUTION #160 ALLOWING 280 AND FOUR FIREFIGHTERS PERMISSION TO GO OUT OF DISTRICT TO GARRISON FIRE ON JULY 11, 2013 TO RESEARCH THE FUTURE 284.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to allow 280 and four firefighters permission to go out of District to Garrison Fire on July 11, 2013 to research the future 284.

VOTE: All in favor, motion carried.

- Next Tuesday the County is going to pave North Creek Road; Commissioner Barss noted it will be about 3 days that it is down to a single lane. D/C Ellsworth also noted that the aprons will be done after; has there been any discussion on that? Commissioner Chandler noted he has not received any calls back. Brief discussion.
- Questioned when seal coating will start; D/P Chouinard noted she has no date set since no decision has been made about tearing up the front.
- Co #2 and Co #3 are going to have a ball game August 6th or 13th at Porters Park. Brief discussion regarding insurance coverage.
- Amanda MacWhinnie moved out of District to Gansevoort and did not tell anybody. She is now re-applying and he is asking the Board for approval to move forward with her application. Brief discussion; Lt. Chouinard noted that according to the by-laws she has to wait one year before she can re-apply.
- Also asked if there was any word from FF Potter. D/P Chouinard noted he returned all his EMS equipment. Suspension ended June 30th. Brief discussion.

Company #4 – D/C King:

- Asked for an update on the sealcoating; D/P Chouinard noted they will re-doing the front half that was on correctly done, and did not do the back half as there was a party on Sunday evening. Brief discussion.

RESOLUTION # 161 GIVING CO #2 AND CO #4 PERMISSION TO PARTICIPATE IN PARKFEST AT GAVIN PARK ON JULY 15, 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give Co #2 and Co #4 permission to participate in Parkfest at Gavin Park on July 15, 2013.

VOTE: All in favor, motion carried.

Chief Lant noted that Saratoga Today had called to do a story on the fire department; he and A/C Bogardus sat down with them on Monday.

Chairman Spackmann then swore in Edward Ackley as Co #1 Lieutenant.

RESOLUTION #162 APPOINTING EDWARD ACKLEY AS CO #1 LIEUTENANT.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Edward Ackley as Co #1 Lieutenant.

VOTE: All in favor, motion carried.

Report of District EMS Coordinator – Tim Kemp:

- Not present this evening.

Treasurer Perkins noted she did received approval from Mr. Leary to pay Voucher #13016. Needs a Board resolution to amend the budget by \$25.00 on aerial inspection; the bill received is for \$1,125.00 and the budgeted amount is \$1,100.00. Brief discussion continued, Treasurer Perkins to make a note of this at budget time.

RESOLUTION # 163 TO AMEND THE AERIAL INSPECTION LINE ITEM FOR \$25.00. MONEY TO COME OUT OF EQUIPMENT REPAIR.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to amend the aerial inspection line item for \$25.00. Money to come out of Equipment Repair.

VOTE: All in favor, motion carried.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Goose Hollow Road is still on the books.
- Water district for the Town is upcoming. Stewart's is going to be paying for a water line coming from the county system to their plant, and the Town will have to create a water district to maintain it. They are saying it is an expansion that other people can tie into, but the pipe is only 8" or 12" and not big enough. Brief discussion continued.
- Gentleman on Wilton-Greenfield Road is trying to get a permit for a legal still.

***For Town of Wilton, Gary Bullard:**

- Not present.

Reports of the Commissioners:

Commissioner Atwell:

- Still getting the last of the bills in for pump servicing. Trucks are in pretty good shape and when Justin did the inspections everything passed. Fleet is in good shape now.
- Aerial ladder test complete.
- Co #1 turned in an LDDS form for a lost tarp. Brief discussion; to be replaced with money to come out of operations
- Saw the email that Walgreens is having an open house.

Commissioner Chandler:

- Was able to secure additional fill free of charge over and above what the contractor is required to supply.
- Got a price from Toby regarding the air handling unit to take care of moisture problem at Co #3; cost is \$6500-7000. Should hopefully have the details by the workshop.
- Vapor barrier is old and breaking down, the problem is so bad even if it was brand new it would still not work. Discussion continued, including spray foam, leak around the stacks. Bill Reed to look at it.

Commissioner Waite:

- Nothing at this time.

Commissioner Barss:

- Nothing at this time.

Commissioner Spackmann:

- Nothing at this time.

Special Topics of Discussion:

- By law changes: Commissioner Spackmann noted they were amended to define active member and also add fire prevention, eligibility to vote calculated November 1st through October 31st. FF Nancy Waite explained that she believes it is going back to the companies

for a vote. Commissioner Spackmann noted it would be great if the by-law committee took away the requirement that the officers sign off on the report that is created by the Secretary.

- Honorary Deputy Chief Policy: FF Waite noted the change to include a minimum of five years of active service. To be tabled to a future date.
- Distinguished Member Policy: Commissioner Spackmann noted his concern regarding this policy is that it does not jive with the current established practice of what the District gives out at the annual banquet. Brief discussion continued, including having it written down as part of the banquet policy, or renaming the policy to more accurately reflect the purpose of the policy. D/C Middlebrook questioned years of service regarding firefighters under 18. Discussion continued.
- Duties of Fire Officers and Firefighter and Officer Training Policies: Commissioner Spackmann noted they are off to a good start.
- Commissioner Spackmann reviewed the by-law changes that conflict with active members versus LOSAP and voting eligibility. Define active member as the same definition as LOSAP; so if you earn LOSAP credit you are by definition an active member. Then add a definition for voter eligibility that has nothing to do with active status; FF Waite noted that Joyce could run a report from November 1st through October 31st. Commissioner Spackmann also noted it could be the current 10 month window but points can be pro-rated.

RESOLUTION #164 TO ADOPT THE FOLLOWING NEW POLICIES AS SUBMITTED: DUTIES OF FIRE OFFICERS, AND FIREFIGHTER AND OFFICER TRAINING, AND TO APPROVE THE CHANGES TO THE DISTRICT HONORARY DEPUTY CHIEF POLICY AS SUBMITTED.

MOTION: Spackmann

SECOND: Barss

RESOLVED to adopt the following new policies as submitted: Duties of Fire Officers, and Firefighter and Officer Training, and to approve the changes to the District Honorary Deputy Chief Policy as submitted.

VOTE: All in favor, motion carried.

- Explorer Program: Brief discussion. Not enough interest by the companies.
- OSHA paperwork due by the end of August.
- D/C Middlebrook noted that FF Bob Kanar's health is failing; he is currently in St. Peter's Hospital and on oxygen. He was made Honorary Deputy Chief a few months ago.

RESOLUTION #165 TO GO INTO EXECUTIVE SESSION AT 8:14 PM IN REFERENCE TO THE DEPUTY TREASURER POSITION.

MOTION: Spackmann

SECOND: Waite

RESOLVED to go into executive session at 8:14 PM in reference to the Deputy Treasurer position.

VOTE: All in favor, motion carried.

RESOLUTION #166 TO RECONVENE FROM EXECUTIVE SESSION AT 8:29 PM.

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 8:29 PM.

VOTE: All in favor, motion carried.

RESOLUTION #167 TO APPOINT CHRISTOPHER THURMAN AS DEPUTY TREASURER FOR THE REMAINDER OF THE YEAR.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Christopher Thurman as Deputy Treasurer for the remainder of the year.

VOTE: All in favor, motion carried.

RESOLUTION #168 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Chandler to adjourn the meeting at 8:30 PM. All in favor, meeting adjourned.

Respectfully submitted,

Jill Chouinard

Jill Chouinard
Deputy District Secretary