

Board of Fire Commissioners

Greenfield Fire District
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The July 2011 Commissioners Meeting of the Greenfield Fire District was called to order at Company #3 by Chairman Richard Spackmann at 7:02 PM on July 13, 2011. The flag salute and a moment of silence were recognized for departed members, including charter member and Past Chief Windsor Cote, and our troops overseas.

Present: Commissioners Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, D/P B. Bishop. Please see sign in sheet for others in attendance.

RESOLUTION # 171 TO DEDICATE A PAGE OF THE MINUTES TO CHARTER MEMBER AND PAST CHIEF WINDSOR COTE.

MOTION: Chandler

SECOND: Waite

RESOLVED to dedicate a page of the minutes to Charter Member and Past Chief Windsor Cote.

VOTE: All in favor, motion carried.

Special Guest Councilman Dan Pemrick present to discuss the R-U-Okay program. Highlights included the following:

- Program is an opportunity for residents to get on a list where, in the event of an emergency, someone would call them to make sure they are okay. This is not for everyone, but may include the following:
 - Person with no family in the area
 - People who are vision/hearing/speech impaired
 - Physically disabled
 - Seniors living independently
 - People in need of special care, ie. oxygen
 - Family with no transportation or a family with disabled children
- Not a commitment for service to be rendered
- Questioned that maybe the District could take over the program as we are emergency focused and take care of the people in our District, the Town would keep a liaison and be responsible for the paperwork.

Chief Lant noted he would get someone from each company involved. D/C Ellsworth suggested getting the auxiliary involved. Resident George Habig suggested making sure this information goes in the next District newsletter. Chairman Spackmann thanked Councilman Pemrick for coming to speak.

RESOLUTION #172 TO APPROVE THE JUNE 8, 2011 COMMISSIONER MEETING MINUTES AND JUNE 27, 2011 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Atwell

SECOND: Chandler

RESOLVED to approve the June 8, 2011 Commissioner Meeting Minutes and June 27, 2011 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler noted questions regarding the following claims:

- #11427: Treasurer J. Bishop noted it should be 261, not 281
- #11435: D/P B. Bishop noted they are replacement lenses from amber to blue
- #11492: Treasurer J. Bishop noted it is Co #3 UPS battery backup that was damaged by the water. Commissioner Spackmann noted that it is part of the roughly \$20,000 on the abstract that resulted from the water damage.

Commissioner Barss questioned the following claims:

- #11448: D/P B. Bishop noted it is for 2 thermal imaging camera batteries, one of which went to Co #4 and the other he has held in reserve.
- #11445/11482: Treasurer J. Bishop noted that because of the way the meetings fell, two different months wound up on the same abstract.

Commissioner Atwell questioned the following:

- #11511: Garrison gear order. Treasurer J. Bishop noted that once the carry over money is gone, it will come out the gear account. Commissioner Atwell asked to be reminded when they are getting close to using up all the carry over money.
- #11512: Cards are \$38 each.

Commissioner Spackmann questioned claim #11487, rubber hose. This was the hose damaged at the fire. Secretary Petkus noted the equipment deductible is \$100 and that the hose was submitted to the insurance carrier along with the nozzles, and the insurance payment was previously received.

A/C Middlebrook questioned claim #11469; it was noted it was Co #1 and not Co #2.

Lengthy discussion then continued regarding the dry hydrant project, including:

- It is currently over budget
- Commissioner Chandler questioned why not purchased from a pipe supply place, but rather Allerdice. D/P B. Bishop noted that is where they have gone in the past, stayed with same vendor, same materials. Commissioner Chandler noted he called a pipe supply place he regularly deals with they were much cheaper. D/P B. Bishop noted there would be restocking fees, and input prior to the order would have been appreciated. It was suggested calling Allerdice to ask for a better price.
- Commissioner Spackmann suggested possibly installing cast iron pipes; his understanding is that some pipes cracked over the winter. D/C Ellsworth noted that he is not aware of any cracked pipes, the only repair that had to be made was a gasket replacement, and the other one has not been looked at yet.
- The weight of the 5" pulls on the pipe, the Town said they will put braces on them if we want.
- Discussion regarding purchasing swivels, which put the project over budget, but the savings from the pipe may put it back on budget.
- Commissioner Chandler to work with the D/P B. Bishop to resolve the pipe issue; any overages to come out of the contingency account.

RESOLUTION #173 TO PAY ABSTRACT #7, CLAIM #11425 THROUGH CLAIM #11512 EXCLUDING \$1,392.21 FROM CLAIM #11475, FROM THE GENERAL FUND, TOTALING \$96,875.75.

A3410.1	\$ 6,475.47
A3410.2	19,413.14
A3410.4	70,471.18
A9030.8	515.96

Total:	\$96,875.75

MOTION: Spackmann
SECOND: Barss
RESOLVED to pay Abstract #7, claim #11425 through claim #11512 excluding \$1,392.21 from claim #11475, from the General Fund, totaling \$96,875.75.
VOTE: All in favor, motion carried.

RESOLUTION #174 TO ALLOW COMMISSIONER CHANDLER AND D/P B. BISHOP TO COORDINATE ON THE HYDRANT PIPE ISSUE, WITH ANY OVERAGES TO BE TAKEN OUT OF THE CONTINGENCY FUND.

MOTION: Spackmann
SECOND: Waite
RESOLVED to allow Commissioner Chandler and D/P B. Bishop to coordinate on the hydrant pipe issue, with any overages to be taken out of the contingency fund.
VOTE: All in favor, motion carried.

RESOLUTION #175 TO PAY ABSTRACT #9, CLAIM #BR1130 THROUGH CLAIM #BR1132 FROM THE BUILDING RESERVE FUND, TOTALING \$995.52.

R3400.0	\$ 995.52

Total:	\$ 995.52

MOTION: Waite
SECOND: Chandler
RESOLVED to pay Abstract #9, claim #BR1130 through claim #BR1132 from the Building Reserve Fund, totaling \$995.52.
VOTE: All in favor, motion carried.

Treasurer J. Bishop noted she is going to have to borrow money from some accounts to pay for things like Co #3 water damages, until the insurance check comes in, and needs permission from the Board to do so. Any money borrowed from an account due to pending insurance claims to be reimbursed to those accounts once the insurance money comes in.

RESOLUTION #176 GIVING THE TREASURER PERMISSION TO MOVE FUNDS WHERE NEEDED BETWEEN ACCOUNTS AS NECESSARY.

MOTION: Spackmann
SECOND: Waite

RESOLVED to give the Treasurer permission to move funds where needed between accounts as necessary.

VOTE: All in favor, motion carried.

Correspondence: Secretary Petkus

- Read a letter received from Duracell thanking the volunteer firefighters; D/P B. Bishop noted Duracell donated to the District almost 300 AA and AAA batteries.
- Had received an email on May 8th from Gary Wine, committee chair of the Boy Scouts in reference to the Troop that utilizes Co #1 as a meeting place, requesting use of our wireless internet, which is password protected. Email had been forwarded to the Commissioners twice with no response. Mr. Wine stopped in this past Monday inquiring about the status of his request. Lengthy discussion continued; Commissioner Atwell noted that the Boy Scouts need to take some online classes and Co #1 has supported the Boy Scouts for 50 years. D/P B. Bishop questioned why it has taken the Board so long to decide on this. Commissioner Chandler noted his concern that there could be potential abuse of the use; Commissioner Spackmann explained that the internet is filtered, and in all firehouses. Potential breach of security would be minimal, there is more of a concern regarding behavior on the web itself through the District's connection, but since there will be adult supervisor that should be minimal as well. They will have to sign an agreement; Commissioner Spackmann and Secretary Petkus to coordinate.
- Need resolutions for several firefighters to attend upcoming classes at Montour Falls.

RESOLUTION #177 TO ALLOW FF MICHAEL POTTER TO ATTEND HAZMAT TECHNICIAN – BASIC COURSE AT MONTOUR FALLS 8/22-8/26/11.

MOTION: Waite

SECOND: Spackmann

RESOLVED to allow FF Michael Potter to attend Hazmat Technician – Basic course at Montour Falls 8/22-8/26/11.

VOTE: All in favor, motion carried.

RESOLUTION #178 TO ALLOW CAPTAIN JUSTIN BURWELL AND CAPTAIN DERRICK BARSS TO ATTEND FIRE OFFICER I COURSE AT MONTOUR FALLS 8/26-8/28/11.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to allow Captain Justin Burwell and Captain Derrick Barss to attend Fire Officer I course at Montour Falls 8/26-8/28/11.

VOTE: All in favor, motion carried.

Purchasing: D/P B. Bishop

- Gave detailed overview of current phone systems throughout the District and then proposal received from Tech II regarding updating District phone system. Added to July workshop agenda for more discussion.
- Equipment Storage: Has started working on mask inventory, 2 companies complete and currently has approximately 40 spare masks not assigned to a person or apparatus. Storage space is now a concern because as he does the inventory, he needs to have control over it.

Suggested a temporary storage solution until District storage space becomes available; a storage pod is about \$90-100/month, with \$90 delivery and \$90 retrieval, or if we were look for additional storage, he would ideally like to have it at Co #1 which is where the District office is located. The Chief suggested the trailer that is sitting at Co #4. Brief discussion; they will clean out trailer and deliver to Co #1. D/P B. Bishop noted that if it is a possibility, he would like to store it inside Co #1. A/C Coffey noted he did not like that idea. If it was to stay outside, special locks will need to be purchased as it will be more of a security risk.

- Mr. Pratt is coming in tonight as a returning member, does he, as well as others who were previous members, come in as a probationary member or full fledged member? Not sure which helmet to assign to him. Brief discussion, A/C Coffey noted he is coming in as a probationary member.
- 800 MHz system is going into effect on Monday even though he was assured by Ed Tremblay that all portables and everything else would be installed before that happened; Pittsfield is coming tomorrow to program the 30 additional portables. There are still 6 portables that have not arrived and apparently Mr. Tremblay does not know where they are. D/P B. Bishop will make sure they are all charged and then distribute them to stations. Commissioner Spackmann noted that at the recent Maple Avenue radio in service training with Mr. Tremblay, he explained that all the mobiles and portables will be installed before that switch was flipped, and furthermore if we did not have someone available during the day for the install, we would be liable for the cost to have Pittsfield show up a second time. D/C Ellsworth noted the same thing was brought up at the June County Officers meeting, that they would all be installed before they went live. Questions arose as to where the 30 portables are going; Commissioner Spackmann noted it was previously agreed to that the 30 portables would go to officers, not on trucks. D/C Ellsworth noted that they agreed at an officers meeting they would go on trucks instead of giving them to officers, the reason being the radios would always be on trucks. Commissioner Spackmann noted that this is not what the Board agreed to originally, they chose, based on a recommendation from the Chief and officers, to buy a portable for each of the 24 officers plus 6 safety officers and now that has changed. The answer to the question as to how to provide radio communications to the interior teams is low band, it will still be used for on scene communications. Chief Lant noted he and the officers would take care of this.

Commissioner Spackmann noted at this time it was almost 9 PM, and so moved several items to the workshop agenda, then continued with the following discussion:

- FF Perkins' lost pager: No insurance claim to be submitted and pager will not be replaced; D/P B. Bishop did not think it was necessary to purchase another one.
- Honors Haven Conference: Secretary Petkus noted that unless we are staying for at least 3 nights, we are not allowed to book the Honors Haven Hotel; we must stay at Hudson Valley and commute over to Honors Haven for the conference. A shuttle is provided. Brief discussion, Secretary Petkus to change reservation to Hudson Valley. Commissioner Spackmann noted only 5 people are going, the rest of the Board should consider going, it is a wonderful conference.

Applications for membership:

Greenfield Center Company #1: William Pratt, returning member; Michael Richards.

Porter Corners Company #2: None

Middle Grove Company #3: Andrew Lloyd, under 18.

Maple Avenue Company #4: None.

Reminder to Co #1 that Mr. Richards has not received his District Manual and cannot participate as an active member until he picks it up.

Requests for Change in Membership:

Greenfield Center Company #1: Russell Burnett, Kyle Clinton, both dismissed due to being not being active; Evan Gauthier, dismissed, moved out of area; Joshua Gibbins, resignation; Harold Hall Sr. requested Life-Inactive as well as requested he keep his access.

Porter Corners Company #2: None.

Middle Grove Company #3: Charles Fiorino, resignation, moved to S. Carolina, Mike Lagalles, verbal resignation.

Maple Avenue Company #4: John Lant, change of address outside of District; Oliver Phinney, 6 month medical leave of absence.

RESOLUTION #179 GRANTING HAROLD HALL, SR., PERMISSION TO ACCESS FIREHOUSE AFTER GOING LIFE-INACTIVE.

MOTION: Spackmann

SECOND: Waite

RESOLVED to grant Harold Hall, Sr., permission to access firehouse after going Life-Inactive.

VOTE: All in favor, motion carried.

Commissioner Barss questioned all the members who are gone; did we get their pagers and gear back? D/P B. Bishop noted he is slowly getting things back.

RESOLUTION #180 TO APPROVE ABOVE NEW MEMBERS AND CHANGES IN MEMBERSHIP AS READ.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve above new members and changes in membership.

VOTE: All in favor, motion carried.

Report of the Chief: John Lant:

- Brief overview of monthly department/company training and drills, including low angle rope rescue, Greenfield 9k run, driver training, jaws inspection, driver qualifications, MVA, scene safety, hose line advancements, water points, etc. All companies had 2 or 3 reps for recent air pack maintenance training. Mike McEvoy was also up to do firefighter rehab training.
- Most members have completed fit testing; will probably be scheduling one more day. Commissioner Atwell thanked the officers, only the class A and B firefighters were fit tested. Chief Lant noted that firefighter Colucci, who is also a Saratoga Springs fireman, was fit tested through Saratoga Springs a few months ago; would the Board accept that fit test. It was done by Gibby's as well. Brief discussion; the Board will accept it; he needs to get a copy of his fit test card to the District office.
- Would like to see a letter sent to Cottrell Paper Mill, they recently gave us permission to use the hydrant to flush the trucks. This may help to save on maintenance costs of the pumps. D/C Ellsworth to get information to Joyce; Commissioner Spackmann will then draft a letter.
- Spoke to Supervisor Rowland regarding the Town working on our trucks, they are supposed to sign the agreement tomorrow night.
- Would like to order stickers to put on pagers; D/P B. Bishop to look into it.
- Maple Avenue Middle School is hosting Big Truck day on August 6, 2011.

RESOLUTION #181 GIVING THE DISTRICT PERMISSION TO PARTICIPATE IN BIG TRUCK DAY AT MAPLE AVENUE MIDDLE SCHOOL ON AUGUST 6, 2011.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give the District permission to participate in Big Truck Day at Maple Avenue Middle School on August 6, 2011.

VOTE: All in favor, motion carried.

- Had first run with the rehab bus at the working fire at Wilton.
- Previously brought up getting some sort of plaque for Mike Smith, and now for Harold Hall, Sr.
- The officers would like to purchase a ceremonial bell, money to come out of Chiefs account.
- Truck repairs:
 - 281: front intake issues: valve/labor is going to cost \$1241.
 - 291 radiator should be done tomorrow, also going down to river for pump testing. When returned, KME is going to take the ladder truck for pump/generator testing.
 - 265 got muffler, brake lines.
 - 264: winch got repaired.
- Previously started purchasing bar light covers, would like to finish the project. Brief discussion; D/P B. Bishop noted he is going to need sizes before he can get prices.
- Questioned if all the blue lenses were received for the trucks; D/P B. Bishop noted that there are still a couple he is working on including from Co #1 and 4.

Reports from Companies:

Company #1 – D/C Kenyon:

- Questioned they are still short on radios; the Chief is going to call on it tomorrow.
- Made arrangements to go down to the Stewarts plant; the new portables work almost everywhere inside and communicated with those on the perimeter outside. Can only communicate with Fire Com if you are on an outside wall with an overhead door.
- Cote Family and officers of Greenfield Center would like to thank everyone in the District who participated in Windsor Cote's funeral. The family was very appreciative.

Company #2 – A/C Middlebrook:

- Nothing at this time.

Company #3 – D/C Ellsworth:

- Nothing at this time.

Company #4 – Captain Bullard:

- Questioned when the FFI boot camp is starting; Secretary Petkus noted she forwarded the email with what little information she had on the class to A/C Bogardus the other day. Brief discussion; it was noted there was no official announcement sent out. Secretary Petkus noted she will forward to the officers what little info she has.
- Thanked Co #1 and #2 for coming to help out at Wilton Parkfest. Rehab bus was also there and very well received.

Report of District EMS Coordinator – Tim Kemp:

- Nothing at this time.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Nothing.

***For Town of Wilton, Gary Bullard:**

- Nothing.

Reports of the Commissioners:

Commissioner Atwell:

- Data entry class was rescheduled for next Tuesday, July 19th; if people are going to be doing the fire reporting they must attend the class.
- Truck inspections: Co#1 completed in June, Co #2 to be done this month, Co #3 in August and Co #4 in September.
- Questioned if the new radios can be plugged into the 110 chargers. Brian got prices on the chargers, may have to live with the 110 chargers for now. Brief discussion.
- Questioned the bill to repair Co #3 1½" task force tip for \$525. Brief discussion regarding repair versus purchasing new. Chief Lant noted that the cost of safety is not cheap.

RESOLUTION #182 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO REPAIR THE TASK FORCE NOZZLE. MONEY TO COME FROM EQUIPMENT REPAIR.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give the Director of Purchasing permission to repair the task force nozzle. Money to come from Equipment Repair.

VOTE: All in favor, motion carried.

Commissioner Barss:

- Received a compliment from the Chief of Wilton, they were pleased with our rehab bus.
- Received paperwork regarding Co #3 jaws testing. Brief discussion; Secretary Petkus to call and schedule maintenance on all jaws equipment.

Commissioner Waite:

- Seal coating bid: there is only \$3000 in that fund. He will also see if he can get Middle Grove lines painted again. Commissioner Spackmann questioned that Greenfield and Porters would get done next year; Commissioner Waite noted yes. A/C Coffey noted that the cracks at Co #1 are getting big; you may want to at least seal those.

RESOLUTION #183 AWARDED THE SEAL COATING BID TO LUIZZI BROTHERS TO SEAL COAT MAPLE AVENUE FIREHOUSE FOR \$2739.48.

MOTION: Waite

SECOND: Barss

RESOLVED to award the seal coating bid to Luizzi Brothers to seal coat Maple Avenue firehouse for \$2739.48.

VOTE: All in favor, motion carried.

Commissioner Chandler:

- Sent an email to all the Chiefs looking for a list of Class A firefighters who do not have a 3000 mask yet or have a 2000 mask. D/P B. Bishop noted that once he gets through the other 2 companies, he will be able to forward the list of who has what mask. Brief discussion continued.
- Co #3 roof issue: received 3 different options from Munter:

- Option 1: Replace loose and/or missing screws: \$1,215.00
- Option 2: Replace most fasteners attaching roof to purlins, replace loose/missing stitch screws: \$3,575.00
- Options 3: Remove/dispose of existing roof panels, Supply/install new standing seam roof panels and trim, prevailing rate labor (does not include new insulation or replacing bad insulation): \$42,125.00.

Commissioner Chandler noted the roof is a mess, there are screws missing, some holes are opened up 2". Personally thinks the new roof is the way to go. Also suggested starting a maintenance program at all four stations. Added to July workshop agenda for further discussion.

Commissioner Spackmann:

- Rehab bus: has been used extensively lately, should really purchase cases of water. Commissioner Atwell noted Co #4 cannot be expected to purchase water for the rehab bus, it is for the District. Co #4 to submit a requisition.

Special Topics of Discussion:

- Fire police van: Brief update given; D/P B. Bishop noted it is supposedly done, he will pick it up tomorrow. Noted it is four times that he has tried to start it and it wouldn't. Suggested adding a master or shut off switch. Brief discussion. Chief Lant asked D/C Kenyon to take care of it.
- A/C Coffey requested some rescue saw blades. D/P B. Bishop to order more.
- Treasurer J. Bishop noted she received a bill from Pompa Brothers for the black top for Co #2, total of \$1,048.97.

RESOLUTION #184 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM POMPA BROTHERS FOR CO #2 BLACK TOP, TOTALING \$1,048.97. MONEY TO COME OUT OF THE BUILDING RESERVE FUND.

MOTION: Waite

SECOND: Atwell

RESOLVED to give Treasurer permission to pay bill received from Pompa Brothers for Co #2 black top, totaling \$1,048.97. Money to come out of the Building Reserve Fund.

VOTE: All in favor, motion carried.

- Co #3 water damage claims: Insurance separated into 2 claims; review of damage, work that needed to be done including replacement of water heater and water softener, electrical work, access system, network. Most should be covered by the insurance, there will be 2 \$500 deductibles. Discussion also regarding moving the water heater and water softener to a different place in the firehouse; Commissioner Atwell noted he spoke to Toby Middlebrook and it will be about 2 weeks. Secretary Petkus noted she has a meeting with the insurance adjuster tomorrow morning regarding this claim; Mutual Boiler forwarded the reports, so they will be going over the claim. Brief discussion continued.
- Overhead Door: D/P B. Bishop noted Overhead Door completed Co #4 although the sensors are very low, so they will be coming back to move the sensors to bumper level. The problem has been that the motors running the doors were not equipped for motion sensors, so the boards needed to be rewired to accommodate the sensors, which is why it is taking longer than usual. Also noted that at Co #3, in the radio room you will only be able to open/close, not stop, but the sensors should stop anything that is in the way. Anticipate finishing up at Co #3 by Friday, and move on to Co #2 after that. Overhead

Door had no answer as to why the doors would close on their own. Brief discussion continued.

- Co #3 garage door damage: Secretary Petkus explained she notified the insurance carrier of the damage to the door, but it is on hold until the Board decides whether to submit or withdraw the claim. Total claim is \$1478.37, subject to \$500 deductible. Claim to be submitted.
- Chief Lant noted hose testing is August 12th and 13th at the Greenfield Town Garage. 5" hose will not be tested.

RESOLUTION #185 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Waite

SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Barss to adjourn the meeting at 10:10 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary

IN MEMORY OF

DEPARTED

CHARTER MEMBER

AND

PAST CHIEF

WINDSOR COTE

*YOU WILL BE
MISSED BY ALL*