

# **Board of Fire Commissioners**

Greenfield Fire District  
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A Special Meeting of the Greenfield Fire District was called to order at Company #2 by Chairman Don Kugler at 7:01 PM on July 15, 2010. The flag salute and a moment of silence were recognized for departed members.

## **Present were:**

Commissioners: B. Chouinard, Kugler, Spackmann, Waite; Secretary J. Petkus, Pease see sign in sheet for others in attendance.

Also present, Bill Reed from Complete Construction to give an update regarding Porter Corners firehouse meeting room floor repairs.

Chairman Kugler turned the meeting over to Commissioner Waite for an update. Commissioner Waite noted that he had spoken to Maria last week who said there could not be a sidewalk down the north side of the building because of balusters that will be in the ground, they are too big and there isn't enough room in between them; he disagreed and felt they were not listening to the Board. Lengthy discussion continued including regarding the sidewalk issue, the reasoning why a sidewalk cannot be built, the well and possibly moving it, why the current drafted plan not wide enough to install a sidewalk.

Discussion moved on the oil tank; Commissioner Waite noted the oil tank would be right next to the gas and no lines would be underground, it would come right into the building right alongside the air condition. It would be an above ground tank with a heater in it, at least a 500 gallon. Commissioner B. Chouinard noted he would like to see the HVAC engineer do the design for Porters, as she was asked to do an alternative heating system, fuel oil vs. propane, boiler vs. hot air. Now is the time to look into different heating options. The engineer also noted that a lot of heat is being lost as the duct work above the ceiling tile is not insulated and the diffusers should be dropped down to where the light level is so that the heat is coming down where you need it on the floor and not staying up at the ceiling. More discussion continued regarding different heating options and whether or not it is better to address the issue now or in the future.

Discussion moved on to the interior meeting room floor repairs with Bill Reed present from Complete Construction. Commissioner Spackmann noted everything looks good. Mr. Reed noted that today he was on the phone with the flooring company and the carpeting should be shipped on Monday. He and Commissioner Waite decided to repair some tile in the hall, bath and kitchen areas; it is about 10 tiles. It may need to be cleaned and re-waxed after installed. The baseboard will go in after the carpeting is installed and then everything will be completed. Mr. Reed also noted that part of the plan showed putting solid bridging in certain walls; when they went to do it, it was already in there. Commissioner Spackmann noted that you can feel the difference in the floor. Regarding the bills, the original contract was \$57,680.00 with an additional \$4200.00 for the carpeting and flooring in the meeting room and downstairs, but since they did not have to put floor joists in the section of the office and bathroom as Chris Shaver decided they were not necessary, it is basically a wash if agreeable with the Board. Discussion regarding moving next month's meeting to Co #2 beginning at 6:30 PM in order to do the walk

thru with Mr. Reed and finalize everything.

Commissioner B. Chouinard questioned the crack on the inside of the one wall; Mr. Reed noted that he cleaned it up and sealed it with silicone, but it is only a band aid. He did notice during one of the heavy rains that there was still some moisture coming in. In his personal opinion, he would seal the crack from the outside as well and did not feel the integrity of the wall would be compromised. It would be silly not to do it now while the wall is exposed. More discussion continued regarding sealing the outside of the wall and that only certain section would be dug out and not the whole wall. The Board then thanked Mr. Reed for the work completed.

Resident George Habig asked for a guestimation regarding the final cost of all this; Commissioner Spackmann noted a ball park figure of \$200,000.00, but there are things to consider like the cost of steel.

Discussion turned to current and past billing from CT Male; invoices were matched up to AIA documents. Commissioner B. Chouinard noted that maybe a list needs to be created to go over the architect regarding the exterior alterations in order to avoid having to continually redo the drawings. Commissioner Waite noted Maria had asked about the blacktopping, and he spoke to Walt and the Town could do the black topping as there is not much to do. Commissioner B. Chouinard noted that again we are depending on the Town and how busy are they going to be, it may be easier to just have a contractor come in and do it. Commissioner Spackmann noted it may not be able to be done until spring depending on how long the exterior project takes. Commissioner Waite noted that the bid specs should be ready by the end of this month.

Discussion continued regarding the different billings and change orders. Commissioner Spackmann commented that there needs to be a better handle on the bills, what is being charged and why, and what is being paid out for both the interior and exterior renovations. Some time was spent understanding and matching up invoices to AIA documents.

## **RESOLUTION #195 GIVING TREASURER PERMISSION TO PAY CLAIM #BR006 AND BR007 FROM THE BUILDING RESERVE FUND, PER PREVIOUS REFERENDUMS.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to pay Claim #BR006 and BR007 from the Building Reserve Fund, per previous referendums.

VOTE: All in favor, motion carried.

Commissioner B. Chouinard commented that if we are going to have Maria change that roof and make it wider to accommodate the sidewalk, we should get a price quote before the Board tells her to go do it. Question asked if there were any inquiries regarding the Clerk of the Works ad; Joyce noted she has not heard anything but did receive a name from another Fire District; that information was given to Commissioner Waite. Commissioner Spackmann noted that he hoped no one would have sticker shock again if and when someone is hired. Discussion also regarding installing concrete sidewalk vs. paver sidewalk.

A/C Middlebrook noted he gave the Treasurer a bill from Jon Davis at the meeting last night and would like it paid. The Board previously agreed to have Mr. Davis do the work.

## **RESOLUTION #195 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM JON DAVIS.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to pay bill received from Jon Davis.

VOTE: All in favor, motion carried.

A/C Middlebrook noted that since there is still some water coming into the basement, he would like permission to purchase some heavy duty plastic and create a trough alongside the building directed to the catch basin. The Board directed A/C Middlebrook to submit receipts for the materials purchased. Commissioner Spackmann noted this goes back to the point that the basement should not have ever been finished, or at least the one wall, and he is against installing the carpet downstairs at the moment.

Joyce to email Maria and ask the following two questions:

1. Why is the current drafted plan for the exterior renovations not wide enough to accommodate a sidewalk?
2. If the Board requested to have another design drawn up to accommodate the sidewalk, approximately how much more money would it cost for the redesign?

The next meeting scheduled to discuss Co #2 renovations is August 12, 2010; Commissioner Waite to see if Maria can be present that evening. Decision also made to not change the August 11<sup>th</sup> meeting location; walk thru with Bill Reed can be done on August 12<sup>th</sup>; A/C Middlebrook to contact Mr. Reed to let him know of the change.

Joyce questioned the change to advertise a bid for fuel oil as this is a departure from what has normally been done in the past. Brief discussion; Joyce to advertise bids for seal coating Co #1, 3 and 4 parking lots with bid opening at the July workshop; Commissioner Waite is the contact person. Bid to advertise for fuel oil with bid opening at the August meeting; Commissioner Robarge is the contact person.

Motion made by Commissioner Waite with a second from Commissioner B. Chouinard, to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Spackmann with a second from Commissioner Waite to adjourn the meeting. All in favor.

Special meeting ended at 8:29 PM.

Respectfully submitted,

Joyce A. Petkus  
District Secretary