

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

July 24, 2013 Commissioners Workshop

Workshop began at 7:05 pm.

Present were: Commissioners Atwell, Barss, Spackmann, Waite; Secretary Petkus, D/P Chouinard, D/T Bishop, D/T Thurman. Excused: Commissioner Chandler, Treasurer Perkins. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence recognized for departed members/troops overseas.

RESOLUTION #169 TO DEDICATE A PAGE OF THE MINUTES IN MEMORY OF FIREFIGHTER ROBERT KANAR.

MOTION: Spackmann

SECOND: Waite

RESOLVED to dedicate a page of the minutes in memory of firefighter Robert Kanar.

VOTE: All in favor; motion carried.

2. **Approve Minutes:** June 26, 2013 Commissioner Workshop Minutes.

RESOLUTION #170 TO APPROVE THE JUNE 26, 2013 COMMISSIONER WORKSHOP MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the June 26, 2013 Commissioner Workshop Minutes as written.

VOTE: All in favor; motion carried.

3. **Secretary Update – Joyce Petkus**

- Previously sent out spreadsheet of vendor access with recommendation of those that should be deactivated. Never heard back from the Board. Brief discussion; access to be turned off except surrounding fire departments; Chief Lant to check on the fire department and undersheriff access before they are deactivated.
- New Member Orientation schedule sent out the other day for review; start date scheduled for September 7th. There are 5 currently on the list for the orientation. Please review for any conflicts/problems.
- Honors Haven Conference: October 31st – Nov 2nd. No agenda yet, but who is interested in going?
- Board had asked about scheduling sexual harassment training; has not got a definitive answer as to what part of the year they want it scheduled. Brief

discussion; Officers requested November as it gets very busy in the New Year due to OSHA. Board okayed, Joyce to set up.

- Will be on vacation the week of July 29th. Jill will be in the office.

RESOLUTION #171 GIVING PERMISSION TO TAKE 291, 292, 293, 296 AND CAR 26 TO MAYNARD BAKER FUNERAL HOME IN QUEENSBURY TO PARTICIPATE IN THE FUNERAL SERVICE FOR PAST ASSISTANT CHIEF AND LIFE MEMBER MORGAN FILKINS, ON JULY 29, 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give permission to take 291, 292, 293, 296 and Car 26 to Maynard Baker Funeral Home in Queensbury to participate in the funeral service for past Assistant Chief and life member Morgan Filkins, on July 29, 2013.

VOTE: All in favor; motion carried.

4. Purchasing Update – Jill Chouinard

- No update From Hoselton on new Chief's vehicle.
- Power washing complete on Co #2, 3 and 4. Co #1 will be done in the fall after construction is complete. Bill for completion of the 3 stations is \$2,062.50.

RESOLUTION # 172 TO APPROVE PAYMENT TO L & M PROPERTY SERVICES FOR POWER WASHING CO #2, 3 AND 4, TOTALING \$2,062.50.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve payment to L & M Property Services for power washing Co #2, 3 and 4, totaling \$2,062.50.

VOTE: All in favor; motion carried.

- Sonic wall for Co #3 came due, invoice total is \$366.25.
- No update on gear.
- No updates on Fire Prevention and Safety grant; recently submitted to DEC Forestry Assistance grant for 18 wildland shirts.
- Still in the process of passing out short sleeved blue shirts and collar brass.
- Last day of hose testing is this Friday; starting at 8 am with Co #3 truck, then the 2 trucks from Co #4. Big thank you to D/C Middlebrook for taking charge.
- Fire Prevention is October 6th – 12th. Co #2 and #4 orders placed. Co #1 and #3 in process of getting orders together.
- Spoke to Joe at Red Truck Sales; 284 is now advertised.
- Dress uniform patches ordered to complete the dress shirts.
- Received some quotes for the new office building generator.
- Co #4 stacked tip nozzle is ordered. Received a nice price break; original price was \$615.00, but quote received was for \$487.00.
- Co #3 members recently travelled to Garrison to look at the Space cab.

- Co #3 internet fixed; spent 2 hours with TWC. Internet speed coming into building is excellent, radio room computer needs TLC. Brief discussion.
- Co #3 cutter is still out; still waiting to get information back.
- 2 gas meters are out for calibration.
- Co #3 air compressor replaced. Brief discussion.

5. Treasurer Update – D/T Bishop:

- Nothing at this time.
- Recently hired D/T Christopher Thurman thanked the Board for the opportunity to work with them.

6. Commissioner Updates:

- **Jack Atwell**

- Brought up at Co #1 meeting that there EMS stuff is disappearing with the ambulance when it goes to the hospital. They have been to the hospital looking for the stuff, including back board, head blocks, etc. Asked everyone to keep an eye out.
- Fire reports have become a problem again. Asked the data entry people to please enter reports in on a weekly basis. Brief discussion.
- Asked if the Chief spoke to Jack King about doing OSHA make up classes; Chief Lant noted it was decided the companies would do them individually. Brief discussion continued.
- Would like to see a plaque on the Memorial Bell. Discussion also regarding building a nice stand for it.
- D/C Davis had called and noted his red light is dying. Willing to buy a new light, controller, etc, if the District will pay to have it wired. Brief discussion. Board okay with this.

- **Darren Barss**

- Nothing at this time.

- **Michael Chandler**

- Not present this evening.

- **Kenny Waite**

- Toby put in the new air conditioner at Co #2 today.
- D/P Chouinard noted that Co #2 ran out of propane for their stove last week. They have since been put on automatic delivery.

- **Richard Spackmann**

- Nothing at this time.

7. District Guideline Review:

- Chief's Job Description: no changes made.
- Chief's Vehicle Policy: no changes made.
- DMV/LENS Policy: no changes made.

8. Reports of the Chief/Chief Officers:

- **Chief Lant:**
 - Received letter from Saratoga Fire Department; in their 2014 budget they would like to purchase another ambulance and hire 2 firefighters. They would like us to send a letter of support to the State. Commissioner Spackmann noted he is not necessarily comfortable with this. Brief discussion continued.
 - 293 has an oil leak; John Cameron has been called. Will be doing yearly service as well.
 - We are next to get pumps tested.
 - Gave the Board copies of a letter of proposal from Joe Ernst. Commissioner Spackmann noted it is a bullet point for budget discussion.
 - Co #4 south driveway has a hole in it, will probably need to cut a 4x4 section out. Brief discussion continued.
 - Doors on 294 look bad, need to be painted.
- **Co #1:**
 - No one present this evening.
- **Co #2 D/C Middlebrook:**
 - Thanked everyone who participated in the service for Bob Kanar last night. The family was very appreciative.
 - Lettering on firehouse is falling off again. Commissioner Waite to handle.
 - Could really use some bases for the flags. Lt. Chouinard noted he recently got some bases donated from State Farm for the Office Building.
- **Co #3 D/C Ellsworth:**
 - Previously spoke with Commissioner Chandler regarding paving at Co #3. He has contacted Walt Barss, who is willing to do it if the District is can hold off closer to fall. Discussion continued. Commissioner Barss to speak to his boss regarding not doing the apron at the fire house, just add rubble to it and Walt will pave the whole thing.
 - Gave an update on the trip to Garrison to look at the Space Cab system. They will need pictures of everything to go in it so they can design the cab. Related to this, both Co #3 truck committee and the District truck committee have met, and to discuss and decide what to do with 281. Lengthy discussion continued, including, if and what type of jaws are going to go on it, the kind of generator that would be needed, what will need to be put on 284 if 281 is retrofitted, if ER is purchased, should fleet be downsized including getting rid of 263, fleet maintenance. Would like direction on which way they should go – retrofit 281 or purchase new ER. Jaws to be standardized with rest of District with Holmatro with two lines; Jill to set up a Tuesday night demo with Holmatro. Also truck committee to figure out what the options are regarding 281, and then see what needs to be on 284. Captain Bullard to also research the company that makes the generator that is also a pump and get that information to Commissioner Atwell.
 - Door problem at Co #3; Joyce to look at tomorrow.
- **Co #4 D/C King:**
 - Everything is good.

9. District Projects:

- Current Projects:
 - District Office Building: under construction

10. Special Topics of Discussion:

RESOLUTION #173 APPROVING THE BASEBALL GAME BETWEEN CO #2 AND CO #3 ON AUGUST 13, 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to approve the baseball game between Co #2 and Co #3 on August 13, 2013.

VOTE: All in favor; motion carried.

RESOLUTION #174 TO GO INTO EXECUTIVE SESSION AT 8:10 PM IN REFERENCE TO THE SEAL COATING CONTRACT.

MOTION: Spackmann

SECOND: Barss

RESOLVED to go into executive session at 8:10 PM in reference to the seal coating contract.

VOTE: All in favor; motion carried.

RESOLUTION #175 TO RECONVENE FROM EXECUTIVE SESSION AT 8:40 PM.

MOTION: Spackmann

SECOND: Barss

RESOLVED to reconvene from executive session at 8:40 PM.

VOTE: All in favor; motion carried.

RESOLUTION #176 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Spackmann with a second from Commissioner Atwell to adjourn the regular workshop at 8:41 PM. All in favor.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary

*IN MEMORY
OF OUR*

DEPARTED BROTHER

ROBERT KANAR

YOU WILL BE

MISSED BY ALL