

Board of Fire Commissioners

Greenfield Fire District
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July 25, 2012 Commissioners Workshop

Workshop began at 7:02 pm.

Present were: Commissioners Atwell, Barss, Chandler, Spackmann, Waite, Secretary Petkus, D/P Chouinard, Treasurer Bishop.

Please see sign in sheet for others in attendance.

Flag salute/moment of silence recognized for departed members and troops overseas.

1. Approve Minutes: June 27, 2012 Workshop Minutes

RESOLUTION #154 APPROVING THE JUNE 27, 2012 WORKSHOP MINUTES AS WRITTEN.

MOTION: Atwell

SECOND: Waite

RESOLVED to approve the June 27, 2012 Workshop Minutes as written.

VOTE: All in favor, motion carried.

2. Secretary Update: Joyce Petkus

- Previously handed out update to the Board for review.
- Access system: could not figure out what is going on, Center for Security will be here in the next day or two to hopefully fix it.
- Honors Haven conference: 11/1/12 – 11/4/12. Has no conference agenda yet, there are some Thursday seminars being held for an additional fee as well. Please let her know if you are interested in going.
- PESH meeting rescheduled from 8/1/12 to 8/8/12 at 9 am.
- Will register for OSC webinar re: 2% tax cap levy.
- Aerial ladder repairs: paperwork needs to be filled out; Joyce to coordinate with the Chief.

3. Purchasing Update: Jill Chouinard

- Fire prevention: Co #1 and 4 allotted \$3500 each, and Co #2 and 3 allotted \$1500 each. Orders slowly coming in.
- Co #3 wet suit being sent out tomorrow.
- Wildland gear ordered.

4. Treasurer Update: Jean Bishop

- Nothing at this time.

5. Commissioner Updates:

- Jackie Atwell:
 - Recent hybrid auto class was very good, thanks to the Chief for organizing it.
 - Asked if State schools list was sent in; Chief Lant noted nothing was given to him by the Deputy Chiefs.
 - Argo demo at Co #2 on August 14th at 6 PM; Need to also keep in mind the furnace at Co #3.
 - County fair was well attended by District.
- Darren Barss:
 - Nothing at this time.
- Mike Chandler:
 - Meeting with Sue Palmatier re: Co #3 HVAC sometime next week. Going to try to schedule for 8/1/12.
 - Asked for update re: Co #4 flag. Chief Lant is looking into seeing if the bank will purchase it for them. Cost is anywhere from \$650-\$1100.
- Ken Waite:
 - Received quote for Co #2 fan issue. Brief discussion. Approximate cost \$10,000 - \$12,000. Commissioner Spackmann noted his concern that the Board spends all this money to fix the fan and then Co #2 turns around and replaces the current stove with residential stoves and the money was spent for nothing. Commissioner Waite to coordinate.

RESOLUTION #155 TO REPLACE THE FAN AT CO #2 WITH A VARIABLE SPEED FAN, PER PREVIOUS PERMISSIVE REFERENDUM TO WITHDRAW MONEY FROM THE BUILDING RESERVE FUND.

MOTION: Waite

SECOND: Chandler

RESOLVED to replace the fan at Co #2 with a variable speed fan, per previous permissive referendum to withdraw money from the Building Reserve Fund.

VOTE: All in favor, motion carried.

- Questioned if anyone is doing anything with the R-U-Okay program, is there a list yet? Chief Lant noted he is handling it. Brief discussion, the Chief will be setting up another meeting.

- Richard Spackmann:
 - Nothing at this time.

6. Chief/Officer Reports:

Report of the Chief – John Lant:

- Truck servicing/repairs:
 - 293 back in service. Warranty work needs to be done by the factory.
 - Aerial testing: Joyce to work with Chief.
 - 281 needs AC serviced.
 - 296 air compressor taken care of.
 - 273 had problem with primer, KME took care of.
- Galway had a death; they need a stand by crew. Chief to coordinate.

- Adirondack Tree Service came and took the 2 trees down, and DePaula Chevy put on a nice seminar last week re: hybrid vehicles. Would like to see them in the newsletter along with Walt Chandler.
- State training should have been handled department wide and sent to the Chief to compile. Will talk the Chiefs before he leaves.

Company #1 – D/C Kenyon:

- Haven't really gotten into the new cars with jaws, trying to get car from Casey.
- 262 having minor switch/electrical and exhaust problems. Spoke to John at KME. Has to go to Harvester.
- Co #1 coin drop Labor Day.
- Recent serious EMS call, felt like he was back in the dark ages. Chief Lant noted Rip and Runs are supposed to be forwarded to Joyce. Brief discussion continued. Chief Lant noted the residents of Greenfield should contact their Town officials if they are not happy.

Company #2 – D/C Middlebrook:

- Quiet.

Company #3 – D/C Ellsworth:

- Nothing.

Company #4 – D/C King:

- Nothing.

7. District Guideline Review:

- Code of Conduct Policy: no changes made.
- Code of Ethics Policy: no changes made.
- Meeting Conduct Policy: no changes made.
- Chief's Job Description: no changes made.
- Chief Vehicle Policy: no changes made.
- Communication Policy: no changes made.
- Uniform Policy: Commissioner Chandler noted that he, Chief Lant, Jill and Joyce met to make some changes to the policy. Would like the Board to review it and add it to the August meeting agenda for discussion/approval.
- New Member Orientation Policy: Commissioner Barss noted that the committee/mentors met last night. Gave brief overview and brief discussion continued regarding the revamping of the different phases, which the Board will need to re-approve. Chief Lant thanked everyone who stepped up and got involved at last night's meeting, they may have to slack off at their own company, but noted the mentors will be playing a very important roll. Added to August meeting agenda.

8. District Projects

- Current Projects:
 - District Office Building: Mr. Leary prepared RFP. Brief discussion continued. Joyce to advertise; bid opening scheduled for 8/23/12 special meeting, with bid approval scheduled for 8/29/12 budget workshop.
- Future Projects:
 - None.

9. Special Topics of Discussion:

- Auto pulses: brief discussion regarding purchasing auto pulses from Wilton. Joyce noted that a permissive referendum was not done as Tim was supposed to get more information. They are \$4000 each and come with a new battery and lifetime supply of bands.

RESOLUTION #156 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$8000 FROM THE EMS RESERVE FUND FOR THE PURCHASE OF 2 AUTO PULSES FROM WILTON EMS.

MOTION: Chandler

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend \$8000 from the EMS Reserve Fund for the purchase of 2 auto pulses from Wilton EMS.

VOTE: All in favor, motion carried.

- PM Service from Dave Kenyon; Dave noted he just spoke to Jackie will have it shortly. Commissioner Spackmann noted it is going on 2 months now. Added to August meeting agenda.
- Rehab bus lien: Lt. Ramsey noted he spoke to the secretary at the bus company and she is looking for the release.
- A/C Burwell noted the initial bail out training has been completed and he is working on a report. Everything went well, was very well received.
- Captain Bullard gave a brief presentation regarding purchasing various equipment with the left over money, approximately \$8200. Would like to purchase the following 5 items: C-frame support, stabilizers, 4th Sawzall, Pelican lights, vent saw. Chief Lant also suggested 2 adjustable lolly columns should be purchased as well. Lengthy discussion continued. Commissioner Atwell noted that he has a problem with spending every dime just because it is there; if it is needed then he has no problem with it.

RESOLUTION #157 TO APPROVE THE ABOVE LIST OF EQUIPMENT FOR 292.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the above list of equipment for 292.

VOTE: Atwell, no; Barss, yes; Chandler, yes; Spackmann, yes; Waite, yes.

Motion carried.

- Commissioner Chandler noted he is on the list to be on the EMS committee, the Town will be conducting interviews so it will take a couple more weeks. Brief discussion continued.
- Commissioner Atwell questioned the portable radio to be programmed for Walt Barss. D/P Chouinard noted that it will be handled through Pittsfield Communications, and it will be programmed as a "P", not a "T".
- Commissioner Atwell noted he was told about a possible toilet problem at Co #4; brief discussion, it may already be fixed.

- Commissioner Spackmann noted they will be going into executive after a 5 minute break.

RESOLUTION #158 TO GO INTO EXECUTIVE SESSION AT 8:20 PM REGARDING POSSIBLE DISCIPLINARY ACTION INVOLVING FIREFIGHTER DONALD DOIN, JR.

MOTION: Spackmann

SECOND: Barss

RESOLVED to go into executive session at 8:20 PM regarding possible disciplinary action involving firefighter Donald Doin, Jr.

VOTE: All in favor, motion carried.

RESOLUTION #159 TO RECONVENE FROM EXECUTIVE SESSION AT 8:42 PM.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to reconvene from executive session at 8:42 PM.

VOTE: All in favor, motion carried.

RESOLUTION #160 TO INITIATE A DISCIPLINARY PROCEEDING PURSUANT TO GENERAL MUNICIPAL LAW §209-L AGAINST FIREFIGHTER DONALD DOIN, JR., REGARDING ALLEGATIONS SET FORTH IN THE COMPLAINT MADE BY FIREFIGHTER MICHAEL POTTER AND RECEIVED BY THE FIRE DISTRICT ON MAY 31, 2012.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to initiate a disciplinary proceeding pursuant to General Municipal Law §209-l against firefighter Donald Doin, Jr, regarding allegations set forth in the complaint made by firefighter Michael Potter and received by the Fire District on May 31, 2012.

VOTE: All in favor, motion carried.

Motion made by Commissioner Waite with a second from Commissioner Barss to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Atwell with a second from Commissioner Chandler to adjourn the workshop at 8:45 PM. All in favor.

Respectfully submitted,



Joyce A. Petkus
District Secretary