

Board of Fire Commissioners

Greenfield Fire District
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The July 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:06 PM on July 9, 2014. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, Treasurer Nardin, D/T Thurman. Please see sign in sheet for others in attendance.

RESOLUTION #143 TO APPROVE THE JUNE 11, 2014 COMMISSIONER MEETING MINUTES WITH CHANGE TO ABSTRACT #6 AS FOLLOWS: VOUCHER #140341 TO BE PAID TO VISA 5390 INSTEAD OF POSTMASTER OF GREENFIELD.

MOTION: Kugler

SECOND: Atwell

RESOLVED to approve the June 11, 2014 Commissioner Meeting Minutes with change to Abstract #6 as follows: Voucher #140341 to be paid to Visa 5390 instead of Postmaster of Greenfield.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler questioned voucher #140379 on page 8; Treasurer Nardin noted it was for Co #2. Brief discussion continued.

RESOLUTION #144 TO PAY ABSTRACT #7, VOUCHER #140364 THROUGH VOUCHER #140422 FROM THE GENERAL FUND, TOTALING \$46,780.24.

A3410.1 \$	7,751.82
A3410.2 \$	7,006.10
A3410.4 \$	31,402.15
A9030.8 \$	593.01
A9050.8 \$	27.16

Total: \$ 46,780.24

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay Abstract #7, Voucher #140364 through Voucher #140422 from the General Fund, totaling \$46,780.24.

VOTE: All in favor, motion carried.

RESOLUTION #145 TO PAY ABSTRACT #7, VOUCHER #BR14023 THROUGH VOUCHER #BR14024 FROM THE BUILDING RESERVE FUND, TOTALING \$2,873.20.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #7, Voucher #BR14023 through Voucher #BR14024 from the Building Reserve Fund, totaling \$2,873.20.

VOTE: All in favor, motion carried.

RESOLUTION #146 TO PAY ABSTRACT #3, VOUCHER #ER14005 THROUGH VOUCHER #ER14010 FROM THE EQUIPMENT RESERVE FUND with the addition of voucher #ER14008 for the \$7,250.00 commission due to Firetec for the sale of old 284, TOTALING \$47,050.38.

MOTION: Kugler

SECOND: Atwell

RESOLVED to pay Abstract #3, Voucher #ER14005 through Voucher #ER14010 from the Equipment Reserve Fund, with the addition of Voucher #ER14008 for the \$7,250.00 commission due to Firetec for the sale of old 284, Totaling \$47,050.38.

VOTE: All in favor, motion carried.

Correspondence/Update: Secretary Petkus

- Recent By-law change and policy changes have been updated in all firehouses and on Firetracker.
- Updated the 2013 fit test/physical spreadsheets for each company; Chief and Deputy Chiefs all have copies in their baskets.
- Years of Service award list was due today; received a total of 4 requests to review junior status. Ten firefighters will be receiving awards at the 2015 banquet.
- Reminder that annual aerial ladder testing is tomorrow at 8 am.
- Will be on vacation the week of July 14th.

Purchasing: D/P Chouinard

- Received Ed Jewell's radio and pager back.
- Certified letter to go to Dennis McConkey requesting equipment back.
- Hose testing reports were given to Commissioner Chandler.
- Fit testing pretty much wrapped up last night; there are about 25 firefighters still eligible to be fit tested. One last fit test makeup date has been scheduled for Tuesday, August 12th from 6 – 9 pm at the district office, or call Jill to schedule an appointment before then. The machine will then be going out for maintenance/calibration and will be out of service for 4-6 weeks.
- Met with King's Glass in reference to the window cranks at Co #2. Will cost about \$357 to fix a window crank and handle; otherwise all the windows are fine. Brief discussion continued.

RESOLUTION #147 GIVING DIRECTOR OF PURCHASING PERMISSION TO COORDINATE WITH KING'S GLASS THE ORDERING AND REPLACEMENT OF A WINDOW CRANK AND HANDLE FOR CO #2 WINDOWS AT A COST OF \$357.00.

MOTION: Kugler

SECOND: Chandler

RESOLVED to give Director of Purchasing permission to coordinate with King's Glass the ordering and replacement of a window crank and handle for Co #2 windows at a cost of \$357.00.

VOTE: All in favor, motion carried.

- Confirmed with Co #4 that Winchip was in fact at Co #4 to fix weather-stripping and electronic eyes on garage doors. Brief discussion continued. Commissioner Chandler asked if a maintenance program was looked into yet. D/P Chouinard to get prices.
- Did some research with Tri-City Fire regarding Purple K fire extinguishers. Discussion continued regarding difference between K and D fire extinguishers. D-rated fire extinguishers are \$390 each. To use Purple K fire extinguishers currently in stock and to be eventually replaced with D-rated fire extinguishers.
- MSA demonstration requested by Vendor. Brief discussion, officers not interested.
- Questioned if the 12 masks should be ordered. Brief discussion.

RESOLUTION #148 GIVING DIRECTOR OF PURCHASING PERMISSION TO PURCHASE TWELVE SCBA MASKS. MONEY TO COME OUT OF SCBA ACCOUNT.

MOTION: Kugler

SECOND: Atwell

RESOLVED to give Director of Purchasing permission to purchase twelve SCBA masks. Money to come out of SCBA account.

VOTE: All in favor, motion carried.

- New 284 was picked up the other day from Saratoga Sign Pros. Next available date to get the lights/radios installed at LaRosa's is Monday July 21st.
- Received notice that gear may possibly be shipped from Lion on August 1st.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: Matthew Petkus, change from 16/17 year old to active firefighter.

Maple Avenue Company #4: Tyler Bennett, change from 16/17 year old to active firefighter; Matt Herbert, membership terminated due to lack of activity.

D/C King questioned if George Rice's application was received as his physical is scheduled for next week; Secretary Petkus noted she did receive it but the arson check is not yet back. Brief discussion continued, including reminder that applications will now be voted on by the Commissioners at both meetings and workshops.

RESOLUTION #149 PERMITTING THE CHAIRMAN TO SIGN OFF ON CHANGES IN MEMBERSHIP AS READ.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to permit the Chairman to sign off on changes in membership as read.

VOTE: All in favor, motion carried.

Grants:

D/P Chouinard noted that the cameras have been ordered and take about 60 days to come in.

Report of the District Chief – John Lant:

- Spoke to Joe Ernst about the brakes on 261, he was supposed to come and look at them.
- Town of Wilton installing generators at lights during power outages; asked if the Board had a problem with Maple Avenue taking care of them if the Town Highway department does not. Brief discussion continued. Board is okay with it, if the firefighters are willing to take on that responsibility. To have attorney review agreement.
- Mr. Hug is still willing to give us the property behind Maple Avenue firehouse, approximately ½ acre. Brief discussion continued. Commissioner Spackmann to look into it and get necessary information.
- Volunteers did a great job this past week stopping the fire at Comfort Inn on Monday and the fire at Lake Desolation last Thursday.

Reports from Companies:

Company #1: A/C Kenyon

- Thanks for the new lights in the truck bay.
- Still having problem with his computer. Brief discussions continued. D/P Chouinard will look at it again.

Company #2 – D/C Burwell:

- Asked if there were any updates on the repairs to 271. Commissioner Atwell noted that KME is still waiting for all the parts to come in.

Company #3 – D/C Ellsworth:

- Noted Richard Henry was fit tested; not on the report. Secretary Petkus noted she would make the correction.
- Would like to hold a car wash benefit along with the Boy Scouts on August 9th; all proceeds will go to the White Family.

RESOLUTION #150 GIVING CO #3 PERMISSION TO HOLD CAR WASH BENEFIT WITH THE BOY SCOUTS ON AUGUST 9TH WITH ALL PROCEEDS GOING TO THE WHITE FAMILY.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Co #3 permission to hold car wash benefit with the Boy Scouts on August 9th with all proceeds going to the White Family.

VOTE: All in favor, motion carried.

Secretary Petkus noted if a flyer is forwarded to her she will make sure it gets on the district website, Facebook and Firetracker. Board approved.

- Received most of the part for the new jaws.

- Asked if the generator parts have been ordered; Commissioner Atwell noted yes as well as the PTO.
- Internet seems to be working very well, however now the training laptop does not work. Brief discussion continued. D/P Chouinard to look into it.
- Has more air bottles that need to be hydro'd. D/P Chouinard noted that the next round will be done soon along with Co #2 air bottles.

Company #4 – D/C King:

- This Saturday is Parkfest at the Town of Wilton; Co #2 and 4 will be there.
- First in bag off 296 is missing after a call the other day. Discussion continued. If, after some more searching it is not found, an LDDS form is to be completed and to contact Tim Kemp for replacement.

Chief Lant noted that fire police are needed on September 14th for a benefit run in Saratoga. Brief discussion; Board okayed.

Report of District EMS Coordinator – Tim Kemp:

- Not present this evening.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- No new business.
- Daniel's Road development is stagnant.

***For Town of Wilton, Gary Bullard:**

- Nothing new.

Reports of the Commissioners:

Commissioner Atwell:

- Brief discussion regarding Tyler Fire employees recently going to different companies and how that may affect the district going forward.
- Confirmed that Co #4 got the email regarding Sue Gordon's request.
- Asked if the new Change in Membership forms have been ordered. Brief discussion; Secretary Petkus noted she would be doing that by the end of the week.
- Discussion regarding the letter received from Tom Rinaldi regarding the NYS OFPC opinion on the NFPA 10 year PPE rule.

Commissioner Chandler:

- Had asked the Deputy Chiefs for list of replacement hose; seemed to be some confusion about it and no reports were available. Discussion continued. Deputy Chiefs to get together and figure out what hose is needed. Added to the August 13th Commissioner Meeting Agenda for further discussion.

Commissioner Kugler:

- Nothing at this time.

Chairman Spackmann:

- For the past several months there has been some discussion regarding creating an Explorer or Youth program. FF Ackley had put a proposal together and it was sent to the officers for their input. Brief discussion; the officers have not talked about it. Added to the August 13th Commissioner Meeting Agenda for further discussion.

New Business/Special Topics:

- I Am Responding: Lengthy discussion continued regarding this new program, recommended equipment that is compatible with this program, the County IMPACT program that is replacing the Rip and Run program. Commissioner Spackmann has spoken with the rep from I Am Responding, Ed Trembley and Tom Rinaldi, as well as Tech II regarding installing a separate dedicated network for the 2 programs. Would buy one monitor and computer dedicated for each system separately. Discussion also making sure each firehouse is completely supported by generator power, and having to upgrade district cell phones, inputting firefighter and hydrant data. Added to the July 23rd workshop for further discussion.
- A/C Kenyon noted Co #1 will be holding a coin drop fundraiser.

RESOLUTION #151 GIVING CO #1 PERMISSION TO HOLD THEIR COIN DROP FUNDRAISER ON AUGUST 29th AND 30th, 2014.

MOTION: Atwell

SECOND: Kugler

RESOLVED to give Co #1 permission to hold their coin drop fundraiser on August 29th and 30th, 2014.

VOTE: All in favor, motion carried.

- Chief Lant questioned where the Firefighter I class was being held; Secretary Petkus noted that it is being held at the County Training Center starting Monday and the district is sending two firefighters.
- D/C Ellsworth noted that the Saratoga County Fair is coming up and the companies have put in for it but they have not gotten the final schedule yet. Brief discussion continued.

RESOLUTION #152 GIVING PERMISSION FOR ALL GREENFIELD FIRE DISTRICT COMPANIES TO PARTICIPATE IN THE SARATOGA COUNTY FAIR IN BALLSTON SPA, JULY 22ND – 29TH, 2014.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give permission for all Greenfield Fire District companies to participate in the Saratoga County Fair in Ballston Spa, July 22nd – 29th, 2014.

VOTE: All in favor, motion carried.

RESOLUTION #153 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Kugler with a second from Commissioner Chandler to adjourn the meeting at 8:06 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary