

# **Board of Fire Commissioners**

Greenfield Fire District  
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The June 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:10 PM on June 11, 2014. The flag salute and a moment of silence were recognized for departed members and troops overseas.

## **Present were:**

Commissioners: Atwell, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, Treasurer Nardin, D/T Thurman. Please see sign in sheet for others in attendance.

## **RESOLUTION #127 TO APPROVE THE MAY14, 2014 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to approve the May 14, 2014 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **Correspondence/Update: Secretary Petkus**

- Chief Show tickets are available; see her after the meeting if you would like some.
- Greenfield Country Medicine has a new phone and fax number due to a change in service carriers; to be posted on Firetracker and mass email sent out to membership in the morning.
- Board has her update if they have any questions for her. Commissioner Spackmann questioned if the bulletin boards have been done yet; Joyce noted they are to deliver them to Todd and have not had a chance. He also questioned if the bill for Matthew Petkus' eyeglasses were submitted to the insurance; Joyce noted it was only \$35 and so she did not submit it. Brief discussion; it is on the tonight's abstract.

## **Purchasing: D/P Chouinard**

- Recently she has been asked by quite a few firefighters if they can have additional pager tones from the other companies added to their pagers, and as there is no policy she is not sure what to do. Chief Lant noted he has no problem with it if a firefighter wants to get up at 3 in the morning; Chief and Board approved that if a firefighter requests additional GFD pager tones Jill to go ahead and program them in.
- Still has not received pagers back from Ed Jewell and Dennis McConkey. Brief discussion; Commissioner Kugler noted he has been to Dennis' house twice.
- FF Davis returned his radios, including the portable.
- Deer whistles ordered for the entire fleet are packaged and ready for pick up tonight.
- Hose testing June 20<sup>th</sup> and 21<sup>st</sup>.
- Sent out email regarding carpet cleaning; starting to receive replies back.
- Replacement window for Co #4 on order with King's Glass.
- Fit testing has started; slight snafu, please turn on your AC and have your meeting rooms cool on the night there will be fit testing.

- At the Chief's request, portable radio inventory has begun, Co #2 and #3 are done. Reminder that Co #4 to be done next Tuesday during fit testing, please have your XT1500 radios in the meeting room.
- Hubbardton FD took delivery of old M284. Check will be given to the Treasurer this evening. Commissioner Atwell thanked D/C Ellsworth and A/C Petkus for the demo of the truck on Saturday. Joyce also noted she emailed the insurance carrier to have the truck removed from the policy.
- Received quote from Nate King regarding seal coating Co #1 and Co #2, and additionally striping Co #3 and #4. Brief discussion continued.
- Striping and lettering completed on fire police vehicle. To be delivered Monday for installation of lights. A/C Bogardus noted that the Chief's vehicle is also scheduled to go down next Monday for the stripe repair and maybe they can all go down at the same time. Commissioner Spackmann questioned who was taking the Chief's vehicle down; Jill unaware that this was scheduled. Discussion continued.
- New M284 dropped off to the vendor at Turning Stone for the Space Kap. Scheduled to be completed on the 18<sup>th</sup>; Captain Jennings has offered to take a day off from work to pick it up in Pennsylvania. If it is ready then, Jill will be contacting LaRosa's to schedule installation of the lights on 284. Brief discussion continued.
- Packs repaired by Tyler Fire and in the hallway for each company to take theirs back.
- Two gas meters are down; one from Co #4 that needs a part ordered, and she will calibrate Co #3 gas meter tomorrow.

**Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** Sara Orvis, Joseph Barbuti pending passing his physical.

**Requests for change in membership:**

**Greenfield Center Company #1:** Walker Chandler, change from 16/17 year old to active firefighter.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** Bill Petel, Return to active from Leave of Absence.

Commissioner Spackmann clarified that Walker Chandler is still on probation. Commissioner Atwell questioned if Justin Siskavich's Change in Membership was received; Joyce noted that was taken care of at last month's meeting.

**RESOLUTION #128 PERMITTING THE CHAIRMAN TO SIGN OFF ON ALL NEW MEMBERS AND CHANGES IN MEMBERSHIP AS READ INCLUDING ACCEPTING JOSEPH BARBUTI PROVIDED HE PASSES THE DISTRICT PHYSICAL.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to permit the Chairman to sign off on all new members and changes in membership as read including accepting Joseph Barbuti provided he passes the district physical.

VOTE: All in favor, motion carried.

**Grants:**

Commissioner Spackmann thanked Mann wireless for their continued generosity and help with the Oliver B. Merlyn grant, as well as those involved in submitting the grant. The Board contribution is \$4000; discussion continued regarding where to take the money from.

**RESOLUTION #129 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$4,000.00 FROM THE EQUIPMENT RESERVE FUND TO SUPPLEMENT THE OLIVER B. MERLYN GRANT TOWARD THE PURCHASE OF TWO THERMAL IMAGING CAMERAS.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the secretary permission to advertise a permissive referendum to withdraw and expend \$4,000.00 from the Equipment Reserve Fund to supplement the Oliver B. Merlyn Grant toward the purchase of two thermal imaging cameras.

VOTE: All in favor, motion carried.

**Report of the District Chief – John Lant:**

- Everybody trained last month.
- Serious working fire last week on Daketown Road, everyone did an excellent job.
- Thanks to Jill for getting the deer whistles.
- West Glens Falls is hosting the Hudson Mohawk VFA Convention, and they may want to use our rehab bus. Brief discussion; Board okay with it.
- Reminder that the Saratoga Springs Flag Day parade is Saturday; be at Co #4 by 10:45 am.
- Please get a list to Joyce of those that took the Blood Borne Pathogens.

**Reports from Companies:**

**Company #1: A/C Kenyon**

- Greenfield's 5K Dragon Run is this weekend beginning at 9 am.
- Chief's office computer is outdated. Needs someone to take a look at it. Brief discussion.
- Ed Ackley resigned as Lieutenant.

**Company #2 – A/C Middlebrook:**

- Quiet.

**Company #3 – D/C Ellsworth:**

- Tonight gave each company Purple K fire extinguishers. Looking into buying them. Brief discussion continued regarding prices. Jill will also look into prices.
- Thanks to Jill for all the help with both old and new 284.
- Regarding 281 conversion, looking into 1000 RPM generator. Brief discussion.
- Reiterated that Captain Jennings is possibly going to pick up 284, waiting for pictures.
- Still having problems with WiFi. Brief discussion continued. Jill to call Tech II again.
- Would like to purchase some smooth bore nozzles for their front line truck. Lengthy discussion continued. Jill noted the ones Garrison mistakenly shipped to us that she still has are currently \$275, but they are supposed to be shipped back or the district will be charged for them. If purchased later, they will cost \$350.

**RESOLUTION #130 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$1,000.00 FROM**

## THE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF THREE SMOOTH BORE NOZZLES.

MOTION: Kugler

SECOND: Chandler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$1,000.00 from the Equipment Reserve Fund for the purchase of three smooth bore nozzles.

VOTE: All in favor, motion carried.

### **Company #4 – D/C King:**

- Dorothy Nolan School requested truck for Flag Day this Friday.
- Bay 3 where 292 is needs weather-stripping. Brief discussion; Jill to call Winchip again.
- Would like to raise the bay door sensors to bumper height. Brief discussion.
- Asked about the safety cabinets. Brief discussion; Chief Lant suggested looking into government surplus.

Chief Lant noted that on June 23<sup>rd</sup> they are going to the solar farm on Denton Road to train.

### **Report of District EMS Coordinator – Tim Kemp:**

- Received a notice regarding the extra AED. Jill and Tim to coordinate after the meeting.
- Wanted the Board to know that regarding the EMS budget, he is waiting until later in the year to purchase the time critical items or items with expiration dates.
- He and Ed Ackley were recertified through the CME program, and Ed Petkus was recertified through the challenge program.
- Asked if Joyce has received the Wilton EMS CPR cards; Joyce noted she has not. Tim to follow up with Wilton EMS.

### **Planning Board:**

#### **\*For Town of Greenfield, Mike Chandler:**

- Last night's Planning Board meeting lasted until 1 am.
- Ballston Morningkill is proposing a 3500 square foot office building with approximately 7 apartments on Route 9 next to the old firehouse.
- A small diner/country store is being proposed next to the Middle Grove Post Office.
- Casey Cornell's Humes Road subdivision is going to be about 13-15 lots, but there is currently an issue with the pond. They would like to get rid of pond, but he is not sure it is good for the fire department to get rid of the water source. Brief discussion continued.
- Brookview MHP is going to be expanding, adding 165 units. Previously approved in 2007. Fire department gave their comments back in 2007 as well regarding adding/expanding roads.
- Prestwick Chase is trying to add 300 more units. Most was approved in 1996. Opposition from one person on Daniel's Road regarding the proposed Daniel's Road entrance. They have hired an attorney. Discussion continued, including the misconception that the fire department is requiring the road. Commissioner Chandler noted that he spoke with the attorney representing the individual and explained that the fire department had nothing to do with adding that entrance, it was always there from the first drawing that was made. He also noted that it was Tonya from the Planning Board that explained that it was their choice to have the entrance in and out of Daniel's Road, and that most of the Town Board is pushing for another entrance as well.

#### **\*For Town of Wilton, Gary Bullard:**

- Not present this evening.

## **Reports of the Commissioners:**

### **Commissioner Atwell:**

- Problem with Cascade System; he called Tyler Fire.
- Called KME, they are still waiting on some parts to repair 271.
- Spoke with John Cameron regarding pump servicing, he is going to try to set up a schedule.
- Signed contract and down payment sent to Smartwatt; lights on order.
- Received anonymous letter regarding Lake Desolation VFC. Brief discussion; Joyce to forward to attorney.
- Mr. Ackley submitted proposal for Explorer Program. Brief discussion. To go to the officers first for their comment. Discussion continued; Joyce has already spoken to Dave Meager and Wendy Tennant regarding insurance coverage.
- Firetec bill will be on next month's abstract.
- Questioned the update on the office building; it was noted steel is on order and they are working on the plumbing logistics.

### **Commissioner Chandler:**

- Nate King was at Co #2 and marked some areas that are really pretty bad; he spoke to Walt about milling them out and repaving. Discussion continued. Approximate cost to repave is about \$10,000.00, but then it would not have to be seal coated, saving about \$2,500.00. Co #2 should also decide what they want to do around their sign and flag pole before paving begins. The District office is also on the docket to be paved.

## **RESOLUTION #131 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$10,000.00 FROM THE BUILDING RESERVE FUND FOR THE PAVING OF CO #2 PARKING LOT.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$10,000.00 from the Building Reserve Fund for the paving of Co #2 parking lot.

VOTE: All in favor, motion carried.

### **Commissioner Kugler:**

- Nothing at this time.

### **Chairman Spackmann:**

- Thanked Jay, Ed, Jackie and Jill for their involvement in coordinating the sale of old 284.

### **New Business/Special Topics:**

- Auxiliary by-laws: brief discussion regarding the good job that was done for their first time around. There have been some questions, but it is now a living document that will need to grow and change as the auxiliary does. Copies of the auxiliary by-laws will be posted on Firetracker, and placed in Firehouse District Manuals.

## **RESOLUTION #132 ACCEPTING THE AUXILIARY BY-LAWS AS WRITTEN.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to accept the auxiliary by-laws as written.  
VOTE: All in favor, motion carried.

## RESOLUTION #133 APPROVING CO #3 COIN DROP ON JULY 25<sup>TH</sup> AND 26<sup>TH</sup>, 2014.

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve Co #3 coin drop on July 25<sup>th</sup> and 26<sup>th</sup>, 2014.

VOTE: All in favor, motion carried.

- OSHA Paperwork: Chief Lant noted again when the lists are turned in regarding blood borne pathogens, the fobs should be turned aback on. Commissioner Atwell noted that this year it was last minute again, we struggle with this every year. He would like to see the paperwork handed in 2 weeks prior to the deadline to give them a chance to straighten out any discrepancies. Commissioner Spackmann noted he would like to have no paperwork turned in at all, just a list of people who are inactive, and the officers should take the whole thing, the staff should not be involved at all. Lengthy discussion continued, including certain firefighters who are inactive because they still have not received or completed their physicals.

### **Chairman Spackmann asked for questions/comments regarding the abstract:**

Commissioner Chandler questioned the invoice received from Construction Technologies that was never paid, totaling \$610.60. Treasurer Nardin noted it is on the abstract for payment tonight.

Treasurer Nardin noted that voucher #140319 invoice for \$3,900.00 received from Cornell's Auto Body for painting the fire police truck should not have come out of the General Fund, it should have come out of the Equipment Reserve Fund, so that will be corrected to voucher #ER14004.

Commissioner Chandler questioned the Pittsfield Communication bill; D/T Thurman noted that it was straightened out and that fire police now has \$198.46 back in their budget, but it was pointed out by D/P Chouinard that their budget will be zeroed out with the purchase of the previously approved running boards; Bob Roxbury is well aware of this.

Commissioner Chandler questioned the SCBA, voucher #140350, \$1,600 in parts. D/P Chouinard noted it is all the replacement parts for Co #2. Commissioner Chandler requested a copy of the list.

Commissioner Chandler questioned A/C Bogardus' mileage. Discussion continued; it was noted that it was received about 3 days late and the Treasurer had already talked to the Board about it.

Commissioner Chandler questioned the invoice received from Tri-City Fire; Treasurer Nardin noted it was for one 20 lb. extinguisher and four 10 lb extinguishers.

Commissioner Atwell questioned the invoice received from Penflex regarding the service award program. Brief discussion continued; Secretary Petkus noted it was for more than what is noted on the abstract, and includes the per participant account fees, the audit package and two benefit directives.

**RESOLUTION #134 TO PAY ABSTRACT #6, VOUCHER #140303 THROUGH VOUCHER #140363, EXCLUDING VOUCHER #140319 FOR \$3,900.00 THAT IS COME OUT OF THE EQUIPMENT RESERVE FUND, FROM THE GENERAL FUND, TOTALING \$34,379.31.**

A3410.1 \$	8,214.08
A3410.2 \$	2,089.50
A3410.4 \$	23,409.10
A9030.8 \$	628.37
A9050.8 \$	38.26

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Total: \$ 34,379.31

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay Abstract #6, Voucher #140303 through Voucher #140363, excluding Voucher #140319 for \$3,900.00 that is come out of the Equipment Reserve Fund, from the General Fund, totaling \$34,379.31.

VOTE: All in favor, motion carried.

**RESOLUTION #135 TO PAY ABSTRACT #2, VOUCHER #ER14003 THROUGH VOUCHER #ER14004 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$9,057.14.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to pay Abstract #2, Voucher #ER14003 through Voucher #ER14004 from the Equipment Reserve Fund, totaling \$9,057.14.

VOTE: All in favor, motion carried.

Commissioner Chandler questioned the invoice received from Shows Leary, what that entailed. Treasurer Nardin explained that it included all work from April 2<sup>nd</sup> to May 24<sup>th</sup>, a ½ day site trip on May 5<sup>th</sup> and an additional 12.75 hours for office building project.

**RESOLUTION #136 TO PAY ABSTRACT #6, VOUCHER #BR14021 THROUGH VOUCHER #BR14022 FROM THE BUILDING RESERVE FUND, TOTALING \$1,866.85.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #6, Voucher #BR14021 through Voucher #BR14022 from the Building Reserve Fund, totaling \$1,866.85.

VOTE: All in favor, motion carried.

**RESOLUTION #137 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Kugler with a second from Commissioner Chandler to adjourn the meeting at 8:35 PM. All in favor, meeting adjourned.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary