

Board of Fire Commissioners

Greenfield Fire District
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A Special Meeting of the Greenfield Fire District was called to order at Company #2 by Chairman Richard Spackmann at 7:01 PM on March 10, 2011. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Spackmann, Waite; Secretary J. Petkus; Shows Leary, Project Manager; please see sign in sheet for others in attendance.

1. Approve Minutes: February 10, 2011 Special Meeting Minutes

RESOLUTION #97 TO APPROVE THE FEBRUARY 10, 2011 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the February 10, 2011 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

2. Update of Co #2 Interior/Exterior Renovations:

Mr. Leary proceeded with his report as follows:

1. Punch list meeting occurred, felt Maria got fair representation.
2. Kitchen fan is working.
3. Issue with lights seen through the canopy has been resolved; parts have been installed.
4. Trim pieces on top of the columns are not in due to having to use rivets to install which will make it look bad; they will use special adhesive instead so need to wait until weather warms up.
5. Opportunities to receive money back, including:
 - Welding/polishing of duct work upstairs not done to specs: can run hand on it, will not get cut, can just add protection on the corners.
 - Location of curbs outside radio room was placed in the wrong spot.

Mr. Leary to initiate email to Maria regarding above credits.

6. Sent Maria email an email regarding asking Maria to clarify when the actual end date of the contract is; thinks it may be 30 days after March 1st, although some outside work will not be completed until the spring. Mr. Leary will keep on top of this.
7. Vibration of the copper pipes solved; Mr. Leary briefly explained the solution.
8. Fuel oil tank training completed, although it was apparently not worth the trip. A/C Middlebrook noted the guy did not know, and there are not adequate markings on the alarm box explaining which is too low and which is too high. He also notified Toby Middlebrook.
9. Mr. Leary presented the Board with a box of all records pertaining to the renovation project, including emails, submittals, drawings with special notations and markings and pictures. Suggested the Board also have someone come and download all the emails pertaining to the project off his Outlook so the District has them digitally. Brief discussion;

there may be a portable hard drive at the office, Joyce to check with D/P Bishop. Commissioner Atwell to deliver to the District office for storage.

Commissioner Atwell questioned the re-installation of the roof over the meter. Mr. Leary noted D/C Davis was going to handle it, and recommended it wait until after the meter and wires are pulled and the panels replaced in the spring.

Before leaving meeting, Commissioner Spackmann thanked Mr. Leary for his hard work, noted the Board will most likely be working on another capital project either this year or next year and they will think of him in the future, and if Mr. Leary needs a recommendation, he would be more than happy to write one for him. Commissioner Waite commented that Mr. Leary did a great job for us.

The Board then continued discussion regarding payment of the bills. Commissioner Waite noted his frustration that the roof was designed for rain and not snow. Future bills received from CT Male will need to be more specific before payment is made.

RESOLUTION #98 TO PAY ABSTRACT #6, CLAIM #BR1114 THROUGH CLAIM #BR1118 FROM THE BUILDING RESERVE FUND, TOTALING \$11,879.93.

MOTION: Waite

SECOND: Atwell

RESOLVED to pay Abstract #6, Claim #BR1114 through Claim #BR1118 from the Building Reserve Fund, totaling \$11,879.93.

VOTE: All in favor, motion carried.

A/C Middlebrook noted the light over door #3 was not working last night, but it is working tonight. Commissioner Waite to contact Mr. Leary and let him know and possibly have the electrician come up and look at it.

Brief discussion regarding having the carpet cleaned prior to the breakfasts. Decision made to hold off until spring.

No more special meetings need to be scheduled at this time regarding Co #2 renovation project.

The broken machine out in the parking lot needs to be removed by the contractor.

A/C Middlebrook noted that basement is dry as of earlier this evening, and has not leaked in a couple of months now.

Brief discussion regarding blacktopping the parking lot; the Town will blacktop, the District will pay for materials.

Motion made by Commissioner Atwell with a second from Commissioner Waite to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Spackmann with a second from Commissioner Waite to adjourn the meeting. All in favor.

Special meeting ended at 7:31 PM.

Respectfully submitted,

Joyce A. Petkus
District Secretary