

Board of Fire Commissioners

Greenfield Fire District
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The March 2013 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:05 PM on March 13, 2013. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler Spackmann, Waite; Secretary Petkus, Director of Purchasing Chouinard, Treasurer Bishop, D/T Perkins.

RESOLUTION #64 TO APPROVE FEBRUARYS 6, 2013 INSURANCE MEETING MINUTES WITH CORRECTION AS PREVIOUSLY NOTED BY DAVE MEAGER, AND THE FEBRUARY 13, 2013 COMMISSIONER AND FEBRUARY 28, 2013 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve February 6, 2013 Insurance Meeting Minutes with correction as previously noted by Dave Meager, and the February 13, 2013 Commissioner and February 28, 2013 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler questioned claim #130139, confirmed that it is for Co #4 not Co #2. Also questioned claim #130202, confirmed the cutter is for Co #1.

Commissioner Atwell questioned claim #130180 for the installation of the furnace in the pole barn; did not realize it was going to be that much. Brief discussion continued.

D/C Ellsworth questioned claim #130183; the Treasurer noted it is an old bill from December. Brief discussion. Questioned claim #130175 and 130176, generator servicing. Brief discussion continued. D/C Ellsworth also questioned claim #130147, thought it was covered under warranty. The Treasurer noted the parts were covered under warranty, but not the labor. Commissioner Spackmann noted he would speak to Toby about it. Brief discussion continued regarding other items on the invoice.

D/C Ellsworth suggested that the Board may want to keep a record of the bills and consider looking into a maintenance person. Commissioner Spackmann agreed, noting this is not the first time the idea of a maintenance person has been discussed.

RESOLUTION #65 TO PAY ABSTRACT #3, CLAIM #130117 THROUGH CLAIM #130203 FROM THE GENERAL FUND, TOTALING \$143,631.29.

A3410.1	\$ 9,282.16
A3410.2	27,950.35
A3410.4	95,526.13
A9030.8	1,151.45
A9040.8	872.00
A9055.8	326.20
A9060.8	8,523.00

Total: \$143,631.29

MOTION: Spackmann

SECOND: Atwell

RESOLVED: to pay Abstract #3, Claim #130117 through Claim #130203 from the General Fund, totaling \$143,631.29.

VOTE: All in favor, motion carried.

RESOLUTION #66 TO PAY ABSTRACT #3, CLAIM #BR13005 FROM THE BUILDING RESERVE FUND, TOTALING \$1660.23.

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay Abstract #3, Claim #BR13005 from the Building Reserve Fund, totaling \$1660.23.

VOTE: All in favor, motion carried.

Secretary Petkus noted that she had received another bill from Laberge, but in addition to being submitted too late for payment this month, Mr. Leary would not have approved the bill for payment anyway. She is holding the bill once again until it is approved by Mr. Leary.

Correspondence:

- Reminder to sign up for Defensive Driver.
- Physicals currently underway; Dr. Peacock is doing some fun little giveaways for the firefighters, and A/C Burwell is the first recipient, for being the first one to scheduled his 2013 physical.
- AFDC Spring workshop on April 13th; tentative agenda has been handed out. Please let her know by the March 27th workshop if anyone plans on attending so she can register everyone.
- AFDSNY annual Spring conference is in Saratoga Springs this year; anyone interested in going needs to let her know by the March 27th workshop so she register them.
- Co #1 vent fixed; there were birds living in the vent. Co #1 outside light also replaced; the electrician is going to try to get it covered under warranty. Tested the other lights and they seem to be working, but will do a visual check one evening this week as well.

RESOLUTION #67 TO APPROVE THE FOLLOWING PEOPLE TO ATTEND THE 31ST ANNUAL KEN MERRIMAN FIRE POLICE SEMINAR SPONSORED BY THE HVVFA AT THE COXSACKIE FIRE HOUSE, GREENE COUNTY, MARCH 23, 2013: BOB KANAR, DON KUGLER, JOE POST, BOB ROXBURY, CHRISTOPHER WAITE, KENNY WAITE, NANCY WAITE. PERMISSION ALSO FOR TREASURER TO CUT CHECK TOTALING \$49.00.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve the following people to attend the 31st Annual Ken Merriman Fire Police Seminar sponsored by the HVVFA at the Cocksackie Fire house, Greene County, March 23.

2013: Bob Kanar, Don Kugler, Joe Post, Bob Roxbury, Christopher Waite, Kenny Waite, Nancy Waite. Permission also for Treasurer to cut check totaling \$49.00.

VOTE: All in favor, motion carried.

RESOLUTION #68 TO APPROVE THE FOLLOWING PEOPLE TO ATTEND THE ANNUAL THOMAS F. WITH FIRE POLICE TRAINING & EDUCATION SEMINAR AT ACADEMY OF FIRE SCIENCE, MONTOUR FALLS, NY ON MARCH 16-17, 2013: KEN CLEVELAND.

MOTION: Spackmann

SECOND: Barss

RESOLVED to approve the following people to attend the Annual Thomas F. With Fire Police Training & Education Seminar at Academy of Fire Science, Montour Falls, NY on March 16-17,

2013: Ken Cleveland.

VOTE: All in favor, motion carried.

RESOLUTION #69 TO APPROVE DEBBIE BURWELL AS AN ELECTION INSPECTOR FOR 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to approve Debbie Burwell as an Election Inspector for 2013.

VOTE: All in favor, motion carried.

Purchasing: D/P J. Chouinard

- Gear fitting completed last Tuesday night. She and Commissioner Barss spoke to the vendor a little bit about changing out the bunker pants to get the larger pockets done. The vendor would send loaner type pants, we just need to send sizes. Something to think about, no cost given yet.
- Tried to make sure Kaspersky was updated on all the computers last week, but the training laptops need to be checked.
- Pack and bottle inspections done last week; 69 packs and 109 bottles. Quite a few HUD drive failures at a cost of \$682 each. Commissioner Atwell explained they had to replace 10 this year, and what needs to be done to keep the HUD units cleaned with just a damp cloth. Would like the Chief and officers to talk about how to keep them clean.
- Hydro testing will begin in April; there are 26 bottles to be done. Does not include the 30 minutes bottles in the trailer; A/C Petkus noted he could get more 30 minute bottles if needed. Brief discussion continued.
- Fit test machine still on hold; still have not heard if we received the AFG.
- Brought back 5 gas meters from AJ Vel. Quote on gas meter for Co #4 is \$1745 for alkaline or \$1895 for rechargeable; Co #2 quote is \$1600. Brief discussion; there a 12 4-gas gas meters currently throughout the District. There is \$4000 in the Hazmat account; D/P Chouinard to order Co #2 meter and the alkaline meter for Co #4.
- Co #3 generator maintenance scheduled for March 21st. Brief discussion; annual generator maintenance moved to September.
- Brake cutter in and delivered to Co #1.

- Thermal imaging cameras in and delivered. KME was at Co #3 today installing charger.
- The 2 1500 radios came in; one assigned to Commissioner Chandler, the other is currently in inventory until it is decided who should receive it.
- Only 2 people showed for New Member Orientation last night.
- Received a bill for \$34 from Nancy's Alterations for the uniform alterations, would like to have bill approved for payment.

RESOLUTION #70 APPROVING PAYMENT OF BILL RECEIVED FROM NANCY'S ALTERATIONS, TOTALING \$34.00.

MOTION: Chandler

SECOND: Spackmann

RESOLVED to approve payment of bill received from Nancy's Alterations, totaling \$34.00.

VOTE: All in favor, motion carried.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: Karen Gibbins, resignation; Courtney Potter, completed probation.

Porter Corners Company #2: Robert Fisher, completed probation; Phil Parenteau and Timothy Weatherwax, both terminated due to failure to complete training and non-attendance; Brandon Ray requested 1 year leave of absence.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

RESOLUTION #71 TO ACCEPT CHANGES IN MEMBERSHIPS AS NOTED ABOVE.

MOTION: Spackmann

SECOND: Barss

RESOLVED to accept changes in memberships as noted above.

VOTE: All in favor, motion carried.

Grants:

- See above.

Report of the Chief – D/C King gave report in the absence of Chief Lant:

- Truck repairs:
 - 261 should have new batteries put in it.
- Thanked the Board for the new imaging cameras.
- DEC has a meeting in Corinth this Thursday.
- Received spec from Wilton FD for the Chief's vehicle; \$38000.00.

- A/C Bogardus and FF Nate King were invited to Ulster Hose Company's banquet on March 16, 2013 and would like to attend.

RESOLUTION #72 GIVING A/C BOGARDUS AND FF NATE KING PERMISSION TO ATTEND ULSTER HOSE COMPANY'S BANQUET ON MARCH 16, 2013. PERMISSION ALSO TO TAKE 296.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give A/C Bogardus and FF Nate King permission to attend Ulster Hose Company's banquet on March 16, 2013. Permission also to take 296.

VOTE: All in favor, motion carried.

Reports from Companies:

Company #1 – D/C Davis:

- Conflicts using the hall; defensive driver scheduled the same night as the Boy Scouts.

Company #2 – D/C Middlebrook:

- All good.

Company #3 – D/C Ellsworth:

- Couldn't be better.

Company #4 – D/C King:

- Everything is beautiful.
- Fire Advisory Board held a special meeting to approve all the radio procedures; it has been approved and should be coming out soon. There were not many changes.

Report of District EMS Coordinator – Tim Kemp:

- Not present this evening.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Quiet expect to the small development he bought up a few months ago.

***For Town of Wilton, Gary Bullard:**

- Not present.

Reports of the Commissioners:

Commissioner Atwell:

- SCBA repair bill will be coming soon and is not sure there is enough money in the SCBA account to cover it. Brief discussion; if there is an overage, the difference to come out of the SCBA Packs account.
- Reminder that a daytime FFI class and an EVOC course recently came out.
- Greenfield School has a new lock box.
- 2013 OSHA went very smoothly this year. Jack King did a great job and is going to try to schedule 2 make up days.
- Defensive Driver scheduled for April 3rd and 4th, conflicts with the Boy Scouts. Brief discussion; Boy Scouts may have already moved over to Co #2 for that night.

- Received Truck Committee report; added to March 27th workshop agenda for discussion.

Commissioner Barss:

- Co #2 would like to repaint kitchen area. Asked to bring quote to March workshop and Board will approve.
- Requested of the Chiefs that everyone please follow the procedure when ordering; firefighters are running to Jill saying their Chief told them to see her to order things. There also needs to be proper paperwork handed in.
- Asked if the bid specs came in from Munter yet; Commissioner Chandler to email to Commissioner Barss.

Commissioner Chandler:

- Co #3 roof: cannot see the roof, but there are areas that the insulation is away from the beams and this could be part of the problem. Trying to get hold of Mike or John to set up a meeting, but they are both currently on a job.
- Spoke to his contacts regarding the septic of the office building, probably not an issue; they just need to go to their Supervisors to get approval. Also, Walt Barss will be getting the Town's formal permission at tomorrow's meeting for the installation.

Commissioner Waite:

- Nothing at this time.

Commissioner Spackmann:

- Nothing at this time.

Special Topics of Discussion:

RESOLUTION #73 TO APPROVE THE HONORARY DEPUTY CHIEF POLICY.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the Honorary Deputy Chief Policy.

VOTE: All in favor, motion carried.

- Defensive Driver: there seems to be a bit of confusion as to what was agreed to last meeting. Brief discussion; firefighters, life members and spouses, auxiliary allowed; general public cannot attend.
- Make up air at Co #2: Commissioner Chandler noted he would like to have an outside electrical firm come in and verify what is going on as there is an electrical issue. National Grid had said they could put in a meter and take a look at it over time. Discussion continued. Commissioner Chandler to look into contractors and get quotes.
- Treasurer Bishop noted they were recently down in Florida visiting Denny Monaco and asked if he is entitled to a Past Assistant Chief badge; D/P Chouinard to send him one.
- D/C Ellsworth questioned if the ambulance is being discussed at tomorrow night's Town Board meeting; Commissioner Chandler noted he believed the report, which is of 4 different scenarios/recommendations, is just being handed in but will not be discussed, he will double check on that though. Brief discussion continued.

RESOLUTION #74 TO GO INTO EXECUTIVE SESSION AT 8:10 PM IN REFERENCE TO MEDICAL CONCERNS OF FIREFIGHTER JACK SADOUSKY.

MOTION: Spackmann
SECOND: Barss
RESOLVED to go into executive session at 8:10 PM in reference to medical concerns of firefighter jack Sadousky.
VOTE: All in favor, motion carried.

RESOLUTION #75 TO RECONVENE FROM EXECUTIVE SESSION AT 9:25 PM.

MOTION: Spackmann
SECOND: Chandler
RESOLVED to reconvene from executive session at 9:25 PM.
VOTE: All in favor, motion carried.

RESOLUTION #76 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann
SECOND: Barss
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

- FF Nancy Waite confirmed that the Boy Scouts will be at Co #2 the night of Defensive Driver.

Motion was made by Commissioner Spackmann with a second from Commissioner Chandler to adjourn the meeting at 9:26 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary