

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723

The March 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Acting Chairman B. Bishop at 7:06 pm on March 11, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard; Deputy Treasurer Perkins; Chief McConkey
A/C's: Gibbins, Davis, Ellsworth, Lant; 2nd A/C's: Middlebrook, E. Petkus, King.

Please see sign in sheet for others in attendance.

The meeting began with the following bid openings:

1. Engineering, inspection, analysis and mitigation of structural and foundation issues at Porter Corners Co #2 station:

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|---|-------------|
| • Tectonic Practical Solutions, Mountainville, NY | \$13,719.00 |
| • Infinigy Engineering and Surveying, Latham, NY | 4,380.00 |
| • CT Male, Latham, NY | |
| ○ Subsurface investigation | 9,750.00 |
| ○ Boundary & topographical survey | 4,100.00 |
| ○ Setting of property & corners | 1,200.00 |
| ○ Topographical survey only | 2,300.00 |
| • Chazen Companies, Poughkeepsie, NY | 20,750.00 |

Acting Chairman B. Bishop explained that the above proposals would be reviewed and discussed further at the March workshop.

2. Custom aerial platform:

- | | |
|--|--------------|
| • Roberts & Nichols Fire Apparatus, Rensselaer, NY | |
| ○ Custom E-One 100 foot rear mount platform stock unit | \$881,564.00 |
| • KME: Latham, NY | |
| ○ KME Predator 102 foot aerial platform | 728,669.00 |
| *Options not included | |

Acting Chairman B. Bishop explained that the bids would be given to the truck committee to look at and move forward from there.

Special Presentation: by George Weingartner regarding Middle Grove building project:

Mr. Weingartner explained that the purpose of the presentation tonight was to present some information to the Board regarding their interest in developing a pavilion structure at Co #3. He then handed out to each Board member and the Secretary a written proposal with some rough estimates, and gave a brief overview of the proposed pavilion, including the following:

- Firefighters themselves doing some of the work to help offset the cost of the pavilion, similar to when they put in the garage at Middle Grove, which was at no cost to the district;
- Open air pavilion with metal roof, no bathrooms, a small sink with a small septic;
- Solicitation of bids and prevailing wage, and what the firefighters would be able to do, including supplying some equipment;
- Who would be able to use the pavilion, who is responsible for clean up and maintenance of the pavilion;
- The need to develop specifications and drawings, including the engineering factor;
- Who would pay for the cost of the pavilion, operating ownership.

Acting Chairman B. Bishop thanked Mr. Weingartner for his presentation, and noted that discussion of this should be added to the March workshop.

Acting Chairman B. Bishop asked for any additions/deletions/corrections to the meeting minutes.

Secretary Petkus noted that Commissioner B. Bishop requested the change from “wipe board” to “interactive white board”.

RESOLUTION #116 TO ACCEPT THE FEBRUARY 11, 2009 MEETING MINUTES AS CORRECTED.

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept the February 11, 2009 Meeting Minutes as corrected.

VOTE: All in favor, motion carried.

RESOLUTION #117 TO ACCEPT THE MARCH 3, 2009 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: Robarge

RESOLVED to accept the March 3, 2009 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Acting Chairman B. Bishop asked for questions/comments regarding the abstract.

Treasurer J. Bishop noted she had one change; claim #9147 for \$26.74 should be deleted as the Purchasing Agent will be returning the item.

Commissioner Robarge questioned claim #9137, Center for Security for \$1180.00, and asked what the problem was. Secretary Petkus noted that it was just something that went bad; Commissioner Spackmann added that they thought there might have been a power surge or something. He has since put a large power surge protector on it that may help this. Commissioner B. Bishop noted claim #9148 for Dave Kenyon, labor for getting prices/quotes, and suggested that if the officers can do it they should, or give it to the Purchasing Agent if possible, rather than paying some \$55/hour to get quotes. Commissioner Spackmann explained that there may be some mechanical stuff/questions that the Purchasing Agent may

not understand, and then she may wind up having to call Dave anyway. This claim was for the springs for 273.

Commissioner B. Bishop also had a question regarding the Roadrunner bill and why are the prices different for Co #2 and Co #4. The Treasurer noted Co #4 is \$5 higher, and Porter Corners is completely messed up; she is working on it.

RESOLUTION #118 TO PAY CLAIM #9083 THROUGH CLAIM #9153, excluding claim #9147, TOTALING \$102,996.44.

A3410.1	\$ 4,258.26
A3410.2	5,555.96
A3410.4	85,645.77
A9030.8	336.54
A9040.8	6,417.75
A9050.8	57.16
A9060.8	6,417.75
Total:	\$102,996.44

MOTION: Waite

SECOND: Spackmann

RESOLVED to pay claim #9083 through claim #9153, excluding claim #9147, totaling \$102,996.44.

VOTE: All in favor, motion carried.

Correspondence:

- Finalized LOSAP 2008, needs Commissioners to sign off so that she can post in each firehouse for 30 days;
- Reminder(sent out an email as well): Any 2008 training certificates are due NO LATER THAN March 31st;
- AFDCA annual workshop on Saturday, May 30th to be held at Clifton Park Fire Department from 8 AM to about 3 PM. Limited to 100 people, so if anyone is interested, please let her know at the March workshop;
- Climb of your Life, American Lung Association fundraiser on 6/6/09 at Bennington Monument in Vermont. Firefighter Challenge on that day; gave information to Chief if anyone is interested.

Purchasing:

- Finally met up with Albany Communications and programmed 12 pagers. Spares are in the office. Please get her a list of what you need and who you need them for, including new people. If there are broken ones that need repair, she will give out a pager when you give a pager. Brief discussion on how they are set up. Commissioner Spackmann asked the Chief to get a listing of what each channel should be and work with Jill on that. Software will handle high band when the time comes, but Albany Communications will have to come back.
- The Chief requested a micro-cassette recorder for the officer meetings; she found one online last night for \$48.00. Money to be taken out of office supplies.
- Has a bill from Claire's embroidery for \$500.00, the remaining balance for the embroidery on the backpacks ordered for Search & Rescue team. She picked them up this afternoon, asked for a resolution giving Treasurer permission to pay the bill.

RESOLUTION #119 GIVING TREASURER PERMISSION TO PAY CLAIRE'S EMBROIDERY \$500.00 FOR THE EMBROIDERY ON THE SEARCH & RESCUE BACKPACKS.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Treasurer permission to pay Claire's Embroidery \$500.00 for the embroidery on the Search & Rescue backpacks.

VOTE: All in favor, motion carried.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Aaron, Chandler, present.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

District Manual was handed out to new member, reminded A/C Middlebrook when he sent over Mr. Chandler's picture for his ID, to please also send his tag #, as she has not received it.

Updated everyone on new applicants – she has quite a few, all of which she is waiting on their physical paperwork, that is what is holding up their being approved by the Board. She checked with the doctor's office, and as of this afternoon, none of them had even called to set up an appointment.

Changes in membership:

Greenfield Center Company #1: Erik Hopkins, moved out of district; Elizabeth Jones, has not met requirements, letter sent and no reply received.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

RESOLUTION #120 TO ACCEPT ABOVE NEW MEMBER AND CHANGES IN MEMBERSHIP.

MOTION: Robarge

SECOND: Waite

RESOLVED to accept above new member and changes in membership.

VOTE: All in favor, motion carried.

Grants:

- Secretary had received the Porter Corners grant paperwork and emailed out to the Board. Acting Chairman B. Bishop asked the Secretary to forward it to A/C's Davis and Middlebrook. Commissioner Spackmann asked them to push the grant along. A/C Davis asked if the Board wanted to help them on this; Commissioner Spackmann noted it would be a job for Commissioner Waite, and to add it to the March workshop agenda.

Reports from Companies:

Company #1 – A/C Gibbins:

- Received a bill for \$60.00 from MacBoston; one of his members, Edward Ackley, took the course this year and apparently his name did not get on the voucher, it was approved by the Chief. Believed that some from Maple Avenue went as well. Commissioner B. Bishop clarified with A/C Gibbins that his name was on the training requisition form but never made it to the voucher. Secretary Petkus noted she does not even recognize that name, and she was just working on the requisition forms earlier today, and she asked for other names on the requisition form. A/C Lant noted that the course they took was only \$25 and he believed it was either a State course or State Chief's Association course. Treasurer J. Bishop added that she does not remember any bill coming through that said MacBoston. A/C Gibbins said he would give the email to her that he received last week on this.

RESOLUTION #121 TO PAY BILL FROM MACBOSTON REGARDING COURSE TAKEN BY EDWARD ACKELY AFTER COMMISSIONER ROBARGE LOOKS INTO WHERE THE BREAKDOWN OCCURRED.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to pay bill from MacBoston regarding course taken by Edward Ackely after Commissioner Robarge looks into where the breakdown occurred.

VOTE: All in favor, motion carried.

- Rumor going around that exercise equipment at Co #1 can be used by anybody in the District. Would like the feeling from the Board on this because he is having troubles with some of the equipment being damaged. Co #1 purchased all the equipment. Discussion continued, including who can use the equipment, companies buying their own equipment, possibly putting security access on the door to exercise room to keep track of who goes in and out. Deputy Treasurer Perkins noted she uses the treadmill before a meeting. A/C G. Gibbons explained that Co #1 has a set of rules regarding the use of the equipment; he has no problem with a member from another company coming in and using his equipment, he wanted to know if there was a policy by the Board that it is now going to be their equipment and are they going to maintain it? Commissioner Bishop noted there is no set policy. It was advised that if anyone is interested in using another company's exercise equipment, to please ask permission first.
- Have we heard anything on 261? Secretary Petkus advised she has heard nothing yet.

Company #2 – A/C Davis:

- Asked if someone could check on their alarm system, it is not working, something with the battery back up. Could they check the emergency lights too? The Chief noted they should be checked once a year; he will call NY Fire & Signal.
- 13 bottles will be out of service in 2010. They are 30's but would like to go to 45's. Commissioner Spackmann noted he should coordinate with Commissioner Kugler.
- Asked when the bottles are being hydro'd; Commissioner B. Bishop said he believed it was Friday, if there are any bottles, put them near the radio rooms.
- 273 is here at Greenfield and is getting ripped apart tomorrow; they have 282, thanks to Middle Grove for that.

- Asked about the safety vests; P/A Chouinard noted she did not have any of that paperwork with her, but they have been ordered. Commissioner B. Bishop asked if she could check on that.
- Explained that he took the EMT course in the fall; does he get the points for 2008? Commissioner Spackmann explained that you get credit in the year that you complete the course.

Company #3 – A/C Jay Ellsworth:

- Has 12 bottles that are going to be out of service by the end of the month and he only got 1 bottle last year, not 12; would like to get some 45's as well. A/C Davis added that Mike did talk to Commissioner Kugler last year about these bottles, and he hopes the Board that is here will make a decision without Commissioner Kugler to get this going. Commissioner Spackmann noted it was on the agenda for tonight. Commissioner B. Bishop to call and speak to the guy coming on Friday. A/C Davis asked if he could look at the bottles on 273 as well.
- Spoke to Commissioner Robarge; the generator wouldn't shut off that night, manually shut it off and called the 800 number. The light on the panel box in the mechanical room is now flashing and he doesn't believe that is usually flashes. Commissioner Robarge to call them to have them come and check.

Company #4 – A/C Lant:

- Quiet.

Report of the Chief - Dennis McConkey:

- Truck Committee: met and agreed to move forward with the purchase of the KME demo. Will be meeting the first Sunday of each month.
- Training: working on training and will hopefully have something at the March workshop. Called the State and John was right, if we hire a state instructor they will take hours away from the state. They are not to do any training on the side at all. Brief discussion; A/C Lant noted the problem with this County is there are not enough instructors. Commissioner B. Bishop to write a letter regarding this.
- Rescue committee: would like to purchase some cribbing for Co #2.
- Fire prevention/pre-pan: have not met.
- Gear/Uniforms: meeting again next week.
- EMS: A/C Gibbins noted the instructor is working out very well. Another class next Tuesday starting at 6:00 PM; EMS trainings are the 3rd Tuesday of each month. Secretary Petkus asked for a written schedule, she would post it in the bulletin boards.
- Newsletter/website committee: should have draft of the newsletter by the end of the month, with goal to have it out by the middle of April.
- Truck Repairs:
 - 273: springs installed and truck re-certified;
 - Paul will be out for another week or 2, Bill's been coming up;
 - 282: light bar working okay;
 - 284: sending unit should be in by the end of the week;
 - 291: drive shaft taken care of.
- Spoke to Commissioner Kugler today about the air masks; the Commissioners are going to discuss it later in the meeting.
- A/C Davis previously brought up safety vests.
- Fire extinguishers: Commissioner B. Bishop noted they were recharged in December. The Chief noted that Co #2 has some that need to be recharged. A/C Gibbins added that he had some that were charged up in December that are now showing discharged.

Commissioner B. Bishop said to put them with the other bottles to be looked at. A/C Lant asked about serving the packs; it was noted that MES services the packs. A/C Ellsworth has a pack down and Commissioner Kugler was supposed to take care of it.

Report of District EMS Coordinator: Gary Gibbins

- Classes have started, will be every 3rd Tuesday. Has not heard any feedback as of yet, will stay on top of that.
- Would like to speak to the gear Commissioner regarding possibly coming up with some type of uniform/coveralls for EMS personnel, so they do not have to wear their turnout gear. Commissioner Spackmann explained that it has been brought to Lt. Burwell, who co-chairs the gear committee and has been brought up for discussion, feel free to filter ideas through him.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present.

***For Town of Wilton, Gary Bullard:**

- Quiet right now.

Reports of the Commissioners:

Commissioner Robarge:

- Received a bill from Saratoga Electric & Generator for \$3672.00 for work done at some of the firehouses, including Co #4 sign. He will be doing the additional lights noted at Co #1 and would be changing some lights at Co #4 because they are different. A/C Ellsworth noted that at Co #3 the new lights are also much brighter than the old lights.

RESOLUTION #122 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM SARATOGA ELECTRIC & GENERATOR, TOTALING \$3672.00.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Treasurer permission to pay bill received from Saratoga Electric & Generator, totaling \$3672.00.

VOTE: All in favor, motion carried.

RESOLUTION #123 GIVING SARATOGA ELECTRIC & GENERATOR PERMISSION TO REPLACE ALL THE OLD OUTSIDE LIGHTS AT THE FIREHOUSES WITH THE NEW, ENERGY EFFICIENT LIGHTS.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Saratoga Electric & Generator permission to replace all the old outside lights at the firehouses with the new, energy efficient lights.

VOTE: All in favor, motion carried.

- Received a proposal from Overhead Door for the door openers totaling \$2565.00 for 15 transmitters and 15 receivers. Winchip for the same came to \$1750.00. Detailed discussion continued, including whether or not these are residential or commercial

grade and which is better, whether or not sensors are going to be installed at the bottom or sides of the doors and related safety issues, weather-stripping needed around some of the doors, possible service contract for maintenance of the door openers and discussion of this at the next budget meeting. Commissioner Robarge to call again and speak to them about this, including asking for prices on the weather-stripping.

Commissioner B. Bishop noted that the last workshop they were supposed to get a list together of the doors that needed it; A/C Davis noted all of them. Commissioner B. Bishop explained to A/C Davis not to tell him, but to get together a written list, do your homework, hand it in like we ask. A/C Davis replied fine, we hand things in but it doesn't get done anyway. Commissioner B. Bishop said it hasn't been handed in to him; A/C Davis said it would be handed in tonight. List to be handed in by the next workshop.

- Will be advertising for Co #4 emergency generator, with proposal opening at the March workshop and awarding the bid at the April meeting.

Commissioner Spackmann:

- Fit tests: Does not want to open Pandora's box, just asking a questions, was there a question that we were gong to have one on a non-Tuesday? Commissioner B. Bishop explained that when it was set up, the officers were given 4 dates, and they could choose which 4 dates. They came back with 4 Tuesday nights. They never said anything about an option for a 5th date. Commissioner Spackmann noted that he was exactly right, but the problem is there are people who work nights. Commissioner B. Bishop noted the officers should have considered that and chose other dates. A/C Ellsworth asked if they were going to leave it at that. Commissioner B. Bishop asked if those members were given any consideration; A/C Ellsworth said he guessed the officers didn't, he is an officer, he made a mistake, let's try to fix the mistake, and we obviously do have people who cannot make it on Tuesday nights. Commissioner B. Bishop asked if they wanted to take one of the Tuesday nights and change it to another time. Captain Bogardus noted they have 6-7 guys who work 2nd shift. More discussion continued; Secretary Petkus to call and see if Fit testing can be done either on April 4th or April 18th. She also noted that RPT was on vacation and she will call next week when they return.
- Security system: asked the Chief if they discussed it at an officers meeting whether they wanted doors unlocked the doors when the alarm goes off. Further discussion tabled until the March workshop.
- League of American Bicyclists: they would like to use Co #4 on March 27th and 28th for a bicycle safety course. It is a Friday night classroom session and Saturday hands on bicycle session to be held in the back parking lot. They are looking into getting a certificate of Insurance for \$1 million coverage.

RESOLUTION #124 GIVING THE LEAGUE OF AMERICAN BICYCLISTS PERMISSION TO USE THE MAPLE AVENUE FIREHOUSE FOR THEIR BICYCLE SAFETY COURSE ON MARCH 27 AND MARCH 28, 2009, PENDING RECEIPT OF CERTIFICATE OF LIABILITY INSURANCE.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give the League of American Bicyclists permission to use the Maple Avenue Firehouse for their bicycle safety course on March 27 and March 28, 2009, pending receipt of certificate of liability insurance.

VOTE: All in favor, motion carried.

- Anti-virus update: spent last Saturday adding it to all the computers; noticed they were running slow, so he ordered RAM for the computers and he will install them as well. A/C Gibbins noted the President's office has a computer as well. Commissioner Spackmann was not aware of that, he will speak to A/C Gibbins after the meeting.

RESOLUTION #125 GIVING THE TREASURER PERMISSION TO PAY THE BILLS, WHEN RECEIVED, REGARDING THE ANTI-VIRUS SOFTWARE AND RAM MEMORY. MONEY TO COME OUT OF THE COMPUTER ACCOUNT.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give the Treasurer permission to pay the bills, when received, regarding the anti-virus software and RAM memory. Money to come out of the computer account.

VOTE: All in favor, motion carried.

- Firetracker: integrating fire display. Firetracker had to do work at their end to change some stuff on their system to allow our stuff to better interface. Bill should be coming soon for approximately 2 hours of professional services, cost should be about \$150.00.

RESOLUTION #126 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM FIRETRACKER FOR PROFESSIONAL SERVICES RENDERED. MONEY TO COME OUT OF COMPUTER ACCOUNT.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to pay bill received from Firetracker for professional services rendered. Money to come out of computer account.

VOTE: All in favor, motion carried.

Laptops: P/A Chouinard received quote from Dell, noting it was no less than the quote Commissioner Spackmann had received from Tech II, and they still had to add shipping. Commissioner Spackmann explained that he would first like to purchase only one, and make sure it is compatible with all the projectors at the firehouses before he buys the rest. After it tests out okay, he will then purchase the rest of them.

RESOLUTION #127 TO ACCEPT THE TECH II QUOTE FOR FIVE LAPTOPS, TOTALING \$5022.95, PURCHASING ONLY ONE LAPTOP AT FIRST TO MAKE SURE IT IS COMPATIBLE WITH THE FIREHOUSE PROJECTORS.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept the Tech II quote for five laptops, totaling \$5022.95, purchasing only one laptop at first to make sure it is compatible with the firehouse projectors.

VOTE: All in favor, motion carried.

- Helmet leather shields: explained that in the past couple of years the officers of Co #1, 2 and 3 did not have leather shields printed up from the gear account. Sent out emails to those 3 companies with corrected names, adding shields for Tim Kemp and Mike Chandler for being past assistant chiefs, still has not heard back from Co #1 and 2 as to the spelling of the names. A/C Davis noted they were fine.

RESOLUTION #128 ORDERING HELMET LEATHER SHIELDS; MONEY TO COME OUT OF THE GEAR ACCOUNT.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to order helmet leather shields; money to come out of the gear account.

VOTE: All in favor, motion carried.

- Tech II came down to Co #4 to repair the telephone in the dispatch room, and they said the bill was not paid. Treasurer J. Bishop said she received the bill, pulled it and noted it included the phone and the labor; it is in the abstract for this month.

Commissioner Waite:

- Everyone already knows about 273 manifold;
- Have not had a by-law meeting yet, can't get everyone coordinated so he is going to have a meeting Friday night, March 13th at Co #1 at 7pm. Commissioner B. Bishop asked if the other companies had their election for their by-law committee members yet. It was noted they were A/C Lant and Paul Coneski from Co #4.

Commissioner B. Bishop:

- Fit-5: explained that it is powder aerosol generator, sort of like a fire extinguisher grenade. When a first responder shows up to a burning building, they can throw it in and it does a pretty good job of knocking down the flames. Cost is about \$1215.00 each, but apparently a lot of insurance companies are reimbursing you for the use of them because of the fire suppression ability that they have. Would like to put it out there for the officers to discuss. Suggested the money could come out of the equipment budget.
- SCBA masks: apparently the district has some in stock and there are some that need to be repaired or replaced. P/A Chouinard has the original list; understands that Commissioner Kugler is in charge of that account, but it is his hope that it can be expedited. He spoke to the commissioner today, and he doesn't mind moving forward as long as we get the masks that are in need of repair or replacement back. Felt that they could go by the original lists that Jill has and start distributing those masks from the original order. Commissioner Spackmann felt that the masks should be given to the officers and handed out as soon as possible.
- It has been brought to his attention that Co #3 has the opportunity to possibly get a donation of a used 2004 Chevy Tahoe. It is being donated by the East Meadow Fire Department; Firefighter Ed Petkus was a member there for many years, and apparently their standard procedure is that when they have a vehicle they are ready to surplus they look for a former member or a neighboring company that may need it. They donate it fully stocked, ready to go, radios programmed and they even take care of the changing of the lettering, full lights, high and low band radios. Would like the Board to think about it; if we are willing to accept that donation, they are willing to make that donation. Does not have the mileage on that yet, A/C Petkus will be getting that information. Commissioner Spackmann has no problem with it, but he wants it to look exactly like a piece of Greenfield Fire District equipment, and if that means we need to paint it or stripe it differently than they are graciously offering, he wants it done correctly. He would also like the Chief's permission on this as well, but if that means they have to throw a couple of thousand into it, he has no problem with that. Would

like to discuss it more at the workshop. Commissioner Waite and Chief McConkey both noted they have no problem with it.

- Middle Grove ladies auxiliary would like permission to have their Easter egg hunt at Co #3 on April 11th from 2-4 PM.

RESOLUTION #129 GIVING MIDDLE GROVE LADIES AUXILIARY PERMISSION TO HAVE THEIR EASTER EGG HUNT AT CO #3 ON APRIL 5th FROM 2-4 PM.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to give Middle Grove ladies auxiliary permission to have their Easter egg hunt at Co #3 on April 5th from 2-4 PM.

VOTE: All in favor, motion carried.

New Business:

- Chief McConkey asked about the copier – he really needs it. Commissioner B. Bishop is picking them up tonight and should have one for him by the end of the week.
- Dean Deuel Jr. asked about getting the carpets cleaned at Co #4. Secretary Petkus noted that she was planning on getting the Commissioner room carpet done, and Co #1 needs their carpets cleaned, but she was waiting until after the snow and mud are gone; she will add Co #4 meeting room to her list.

RESOLUTION #130 GIVING THE SECRETARY PERMISSION TO COORDINATE THE CARPET CLEANING AT CO #1 AND CO #4.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give the Secretary permission to coordinate the carpet cleaning at Co #1 and Co #4.

VOTE: All in favor, motion carried.

- P/A Chouinard was out of the room when they discussed the masks; Commissioner B. Bishop asked her to take the list she has and coordinate delivering the masks, and also to coordinate the masks that have to go out for repair. The list she has is for 29 broken down between the four companies.
- Dean Deuel Jr. asked for a new hose reel for the truck bay as the one that was there was plastic and got broken. P/A Chouinard to coordinate with him to order a new one.
- Dean Deuel Jr. also noted that the ladies auxiliary would like to have a fun fair sometime in June, and would like permission for them to do that.

RESOLUTION #131 GIVING MAPLE AVENUE LADIES AUXILIARY PERMISSION TO HAVE THEIR FUN FAIR SOMETIME IN JUNE 2009.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Maple Avenue ladies auxiliary permission to have their fun fair sometime in June 2009.

VOTE: All in favor, motion carried.

- Treasurer J. Bishop asked for permission to pay a few bills that just came in:
 - Petty cash check for the Secretary for \$47.40;
 - Two Firetracker bills: \$3500.00 for the yearly subscription and \$7128.45 to set up Co #4 fire display board.

RESOLUTION #132 GIVING TREASURER PERMISSION TO PAY ABOVE NOTED BILLS.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Treasurer permission to pay above noted bills.

VOTE: All in favor, motion carried.

- Treasurer J. Bishop also asked permission to buy an abundance of the Forever stamps, as stamps are going up in price again at the beginning of May.

RESOLUTION #133 GIVING TREASURER PERMISSION TO PURCHASE UP TO \$500.00 IN FOREVER STAMPS.

MOTION: Spackmann

SECOND: Waite

RESOLVED to giving Treasurer permission to purchase up to \$500.00 in Forever stamps.

VOTE: All in favor, motion carried.

- Co #2 heat issue in the furnace room: Commissioner Spackmann was up there recently and it is still a big issue. Secretary Petkus explained that she had had Phil Putnam look at, as well as Toby Middlebrook, and Toby was definitely cheaper. Commissioner Waite to coordinate with Toby.

RESOLUTION #134 GIVING TOBY MIDDLEBROOK PERMISSION TO TAKE CARE OF PUTTING A FAN IN THE FURNACE ROOM OF CO #2.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Toby Middlebrook permission to take care of putting a fan in the furnace room of Co #2.

VOTE: All in favor, motion carried.

- Approval of clearance questionnaire: Commissioner Spackmann and Dr. Peacock had been working on a simplified clearance questionnaire for when information is needed from a firefighter's private physician; need to formally approve the use of it; Commissioner Waite asked if they could hold off on that until the workshop. Secretary Petkus noted she would rather not because she already has two firefighters that need it. Commissioner Waite said he would because Dr. Peacock wants to talk to him tomorrow about it. Secretary Petkus asked if they were talking about the same thing; Commissioner Waite said yes. Commissioner Spackmann asked him if the doctor was talking about this particular form, which he showed Commissioner Waite. Commissioner Waite noted again that she told him over the phone that she would speak to him about it tomorrow. Brief discussion continued; tabled to the workshop.
- Captain G. Bullard asked the Board to accept the KME bid with the following options:

- #1: Equipment at \$12,000.00
- #2: Thermal Imaging Camera for \$11,550.00
- #4: Undercoating of truck for \$1120.00
- #5: Front discharge at \$1952.00
- #6: \$774.00
- #7: Q2B siren for \$2970.00. disregard the 2nd siren and toll phone system
- #12: Hand lights for \$900.00
- #13: Mass storage box at \$961.00
- #15: 112 volt receptacles in the cab for \$610.00
- #16: EMS cabinet in the cab at \$2449.00
- #17: Lettering of the truck for \$3162.00
- #18: 2 half compartments on the outside of cab for SCBA bottles for \$2866.00
- #20: Change the twist lock plugs to standard duplex receptacles for \$400.00
- #21: Chevron stripe the rear of the truck for \$2955.00
- #22: Chevron stripe the front bumper for \$814.00
- #24: Tool boards for \$1502.00
- #25: 2 roll out trays for \$1202.00
- #27: 2nd electrical cord reel for \$2438.00
- #28: Mount stokes basket for \$600.00
- #29: Mounting of the little giant ladder for \$1450.00
- #30: 5 year bumper-bumper service maintenance pkge. on truck - \$27,000.00.

Captain Bullard explained that the new total comes to \$808,344.00. They were given a price for trade in on 293 of \$30,000.00, and that is not included in the price. E-One specification did meet their specs; they requested a steel aerial ladder and it was for an aluminum aerial ladder, the wheel base was over by 2", we spec'd a 22,500 front axle and 58,000 rear axle and they were at 21,500 and 54,000 at the rear axle, and they were also over \$100,000.00 over the base price of the truck. It was a wash regarding the options. Captain Bullard assumed the truck was still available; Mr. Rinaldi of KME noted it was.

Mr. Rinaldi also explained that they will get \$30,000.00 off the price of the new truck and KME will take the used truck off their hands. There was also an additional savings of \$3625.00, reflected in the bid documents for a performance bond, as you certainly don't need a performance bond for a truck that is already built. Brief discussion continued; Commissioner Robarge asked if we could possibly get more money selling it on own, like when Porter's truck was sold. Captain Bullard noted he may have a couple of guys who may want it and A/C Lant has also spoken to a couple of people. Captain Bullard felt they could get an additional \$20,000.00 for it; Curt Bullard agreed. Captain Bullard added that if you take the performance bond off, the new total comes to \$804,619.00.

RESOLUTION #135 TO ACCEPT KME BID; GIVE SECRETARY PERMISSION TO ADVERTISE A PERMISSION REFERENDUM TO WITHDRAW AND EXPEND \$810,000.00 FROM THE EQUIPMENT RESERVE FUND TO PURCHASE THE KME APPARATUS, PENDING IT PASSES WEIGHT.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept KME bid; give Secretary permission to advertise a permission referendum to withdraw and expend \$810,000.00 from the Equipment Reserve Fund to purchase the KME apparatus, pending it passes weight.

VOTE: All in favor, motion carried.

A/C Ellsworth asked if it was going to be weighed – it was explained that it would be. Commissioner Robarge asked when it would be delivered; Mr. Rinaldi noted it would probably be before 60 days. The truck is currently at the factory in Pennsylvania.

RESOLUTION #136 TO DECLARE 293 SURPLUS EQUIPMENT.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to declare 293 surplus equipment.

VOTE: All in favor, motion carried.

Captain Bullard noted that KME was looking to sign a contract to lock in the truck; the Commissioners noted it would be done after the meeting. Commissioner Spackmann asked Mr. Rinaldi what would happen if they tried to sell the old truck and couldn't sell it, could we still trade it in; they would discuss this later.

RESOLUTION #137 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Robarge to adjourn the meeting at 9:09 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary