

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The May 2011 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:02 PM on May 11, 2011. The flag salute and a moment of silence were recognized for departed members, and to keep firefighter Samascott and his family in our thoughts and prayers.

Present: Commissioners Atwell, Barss, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, D/P B. Bishop, Dpty/Treas. Perkins. Please see sign in sheet for others in attendance.

RESOLUTION #129 TO ACCEPT THE APRIL 13, 2011 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: Atwell

RESOLVED to accept the April 13, 2011 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Barss questioned the following claims:

- Claim #11305; D/B Bishop noted it is a foldable 8 way cart to aid in deliveries to all the firehouses.
- Claim #11307: confirmed they are for the rehab bus, the VISA was used as they were purchased online. It is the same for the purchase of the awning.
- Claim #11355: it was explained that there are 2 fax lines at Co #4; one for the software for the county Rip and Run and the other is for the fax in the radio room. Also questions D/P Bishop regarding the phone system; D/P Bishop noted that he has gone around with Tech II to all the firehouses and they now have all the info they need to work up a quote with a few different options, and he has a call in to TWC as well.
- Claim # 11347: annual lease for the 4 EMS cylinders.
- Claim #11343: replacement of the battery backup supplies to the computers at all stations

Chief Lant noted a bill was received from Morris for 284 and would like the Board to approve payment. Treasurer J. Bishop noted the bill is for \$2,342.35.

RESOLUTION #130 TO APPROVE PAYMENT OF BILL RECEIVED BY MORRIS FORD, TOTALING \$2,342.35.

MOTION: Waite

SECOND: Barss

RESOLVED to approve payment of bill received by Morris Ford, totaling \$2,342.35.

VOTE: All in favor, motion carried.

RESOLUTION #131 TO PAY ABSTRACT #5, CLAIM #11282 THROUGH CLAIM #11362 FROM THE GENERAL FUND, TOTALING \$46,686.08.

A3410.1	\$ 7,277.67
A3410.2	2,335.28
A3410.4	35,926.39
A9030.8	517.19
A9050.8	629.55

Total:	\$ 46,686.08

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay Abstract #5, claim #11282 through claim #11362 from the General Fund, totaling \$46,686.08.

VOTE: All in favor, motion carried.

Regarding the claim received from HA2F, Treasurer J. Bishop noted this is the final bill with regard to Co #1. Brief discussion; heat is completed at Co #1. Commissioner Barss to ask Commissioner Chandler about the progress/report on heating system of the other companies.

RESOLUTION #132 TO PAY ABSTRACT #8, CLAIM #BR1129 FROM THE BUILDING RESERVE FUND, TOTALING \$670.00.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #8, claim #BR1129 from the Building Reserve Fund, totaling \$670.00.

VOTE: All in favor, motion carried.

Correspondence: Secretary Petkus

- AFDCA is having a general meeting, and she does not believe a Commissioner from the District is going, so she will go if she has permission.

RESOLUTION #133 GIVING SECRETARY PETKUS PERMISSION TO ATTEND THE AFDCA GENERAL MEETING ON MAY 21, 2011 AT WEST CRESCENT FIRE DEPARTMENT.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give Secretary Petkus permission to attend the AFDCA general meeting on May 21, 2011 at West Crescent Fire Department.

VOTE: All in favor, motion carried.

Purchasing: D/P B. Bishop

- Uniforms forthcoming, no timeline yet.
- 5" hose for Co #2" Jay Wilson apparently forgot to order, but has finally been ordered.
- Blue lights: in contact with Whelan and Code 3, also set on ordering blue lenses, but on some the lights will have to be replaced. Should have final number by next week sometime.
- Few things pending, but relatively quiet.

Applications for membership:

Greenfield Center Company #1: None.
Porter Corners Company #2: None.
Middle Grove Company #3: None.
Maple Avenue Company #4: None.

Requests for Change in Membership:

Greenfield Center Company #1: None.
Porter Corners Company #2: None.
Middle Grove Company #3: Deanna Roberts, Miranda Drumm-Wager, both moved outside district. Apologized, she had these for ready for last month but they got clipped behind other paperwork.
Maple Avenue Company #4: John Kehoe, honorary.

RESOLUTION #134 TO APPROVE ABOVE CHANGES IN MEMBERSHIP.

MOTION: Spackmann
SECOND: Barss
RESOLVED to approve above changes in membership.
VOTE: All in favor, motion carried.

Grants: Captain Gary Bullard

- Still has heard nothing.

Report of the Chief: John Lant:

- Would like to see the Board dedicate a page of the minutes to Co #2 charter auxiliary member Betty Kanar.

RESOLUTION #135 TO DEDICATE A PAGE OF THE MINUTES IN MEMORY OF CO #2 CHARTER AUXILIARY MEMBER BETTY KANAR.

MOTION: Spackmann
SECOND: Waite
RESOLVED to dedicate a page of the minutes in memory of Co #2 charter auxiliary member Betty Kanar.
VOTE: All in favor, motion carried.

- Gave brief overview on monthly department and company training and drills, including OSHA and blood borne pathogens.
- Truck repairs:
 - 281: brake valve, parking and servicing
 - 291: 3 batteries shorted out
 - M267: new water pump, fan clutch assembly, bypass hose, serpentine belt and new battery
 - 297: adjusted brakes, belts, carrier bearing and u joints
 - 291: brake canister went
 - 284: back in service
- A/C Bogardus took care of problem with State, paperwork came back. Thanked A/C Bogardus for taking the lead on that.
- Fit testing will start May 31st; Gibby's doing fit testing.

- Radios should be going in sometime this month.
- Asked A/C Bogardus, Dist. EMS Coord. Tim Kemp and Paul Felts to write policy and procedures, including infectious control, blood borne pathogen, exposure control, etc, and should be posted in all the firehouses.
- FF Potter had a tool for popping the plastic when cutting posts, would like to purchase 2 for each company. Brief discussion, tools cost about \$20 each. D/P Bishop will look for them.

Reports from Companies:

Company #1 – D/C Kenyon:

- 291 bought 2 brake chambers. Brief discussion, kept one as spare.
- A/C Coffey has an empty extinguisher; A/C Bogardus offered to drop off/pick up any empties at Tri-City.

Company #2 – A/C Middlebrook:

- Captain Burwell handed out paperwork to each Commissioner on thermal imaging camera that was demo'd last night. Will be looking at others as well.

Company #3 – D/C Ellsworth:

- Problem with dry hydrant at Dunham Pond and Sand Hill. Will be getting tighter with some Town employees to look into it.
- Met with the Samascott family today, funeral arrangements made, will be next Tuesday night and the service on Thursday evening at Co #3.
- Will possibly be going around this weekend with Walt regarding the next set of dry hydrant installations. Questioned the hold harmless clause. Brief discussion.

Company #4 – D/C King:

- Rehab bus almost done, can be rolled if necessary.

Report of District EMS Coordinator – Tim Kemp:

- CPR course being held this Saturday morning, May 14th at Co #1 beginning at 9 AM, for anyone in the District. Paul Felts will be teaching the class.
- A few more EMS classes are being scheduled, will be shifting the night to Thursday nights instead of Tuesday nights starting in July.
- Special 4 company discussion on rehab and featuring Car 1, Mike McEvoy on June 28, 2011 at Co #1 beginning at 7 PM. Secretary Petkus to post in firehouses and on Firetracker.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present.

***For Town of Wilton, Gary Bullard:**

- Nothing to report.

Reports of the Commissioners:

Commissioner Atwell:

- Fire Police came to him and is working with Joyce, regarding fire police EVOC course. Brief discussion, Joyce to coordinate with Ron Bishop.
- Thanks to the firefighters at the car accident the other night, it was a bad situation and all worked quickly to get the Middle Grove firefighter out as quickly as possible.
- Asked about the fire police van decals, D/P Bishop working on it.
- Pagers: having trouble with keeping track of pagers, when pagers were given to us by the County there were plenty of extra pagers handed out. We are now replacing them

and they are expensive, we need to do a better job taking care of them. Brief discussion; D/P Bishop noted there are about 12-15 pagers unaccounted for. Chief Lant to contact former Chief McConkey about the pagers.

- Recent issue with Safair and air compressor: Safair said it was out of service and ordered new parts, but it was working, the switch was just turned off. He did not notify anybody or put a note on the compressor. Brief discussion including vendors having access to the firehouses, contacting someone when they are here. Commissioner Atwell to look around for new vendor, this is not the first problem with Safair.
- New trucks: feels like we are spinning our wheels, need to settle this; set up truck committee meeting for 7 PM on May 16th at Co #1.

Commissioner Barss:

- Has not heard from Jay Wilson from Garrison regarding the gear order. Brief discussion regarding hoods, gloves, gear. Commissioner Spackmann to call Jay Wilson.
- Co #2 needs hoods and gloves; does anyone else need hoods and gloves? D/P Bishop questioned if any of the other companies have any old stock we could use up before ordering new.

Commissioner Chandler:

- Not present.

Commissioner Waite:

- Rosch has not been up to finish the job, will be sending them an email.

Commissioner Spackmann:

- By-Law committee meeting scheduled for next Thursday.

Special Topics of Discussion:

- Saratoga County Self Insurance: Secretary Petkus noted that she received a letter last week that effective April 1, 2011 there is now a 3rd party provider, SRS, that we deal with regarding any firefighter worker's comp claims. Packet given out to each company that lists SRS' suggested providers. She is not sure what this ultimately means for the District, but something like this usually means they are trying to save money. Brief discussion continued. Commissioner Spackmann noted that although we may not know what is going to happen, it makes it that much more important to be thorough and vigilant with paperwork.
- A/C Bogardus handed out a list to the Board of EMS classes he would like to take that are out of county. Brief discussion continued, including the need for completion of training requisition forms and mileage expenses. Commissioner Spackmann noted there is not supposed to be.

RESOLUTION #136 GIVING A/C DUANE BOGARDUS PERMISSION TO ATTEND EMS CLASSES AS LISTED (SEE ATTACHED LIST). COURSES SPAN FROM MAY 10, 2011 THROUGH JUNE 28, 2011.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give A/C Duane Bogardus permission to attend EMS classes as listed (see attached list). Courses span from May 10, 2011 through June 28, 2011.

VOTE: All in favor, motion carried.

- Captain Burwell noted there was an issue with their laptop, need administrative privileges to load software for the Promethean board.
- Chief Lant questioned the mileage for A/C Bogardus.
- Commissioner Atwell questioned that maybe we should make a resolution approving the hold harmless agreement.

RESOLUTION #137 TO APPROVE THE HOLD HARMLESS AGREEMENT FOR THE DRY HYDRANT INSTALLATION.

MOTION: Atwell

SECOND: Waite

RESOLVED to approve the Hold Harmless agreement for the dry hydrant installation.

VOTE: All in favor, motion carried.

- D/P Bishop noted that he only heard from Co #1 regarding flags.

RESOLUTION #138 TO GO INTO EXECUTIVE SESSION AT 8:04 PM REGARDING CURRENT LITIGATION.

MOTION: Spackmann

SECOND: Waite

RESOLVED to go into executive session at 8:04 PM regarding current litigation.

VOTE: All in favor, motion carried.

RESOLUTION #139 TO RECONVENE FROM EXECUTIVE SESSION AT 8:15 PM.

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 8:15 PM.

VOTE: All in favor, motion carried.

RESOLUTION #140 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Waite

SECOND: Atwell

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Barss to adjourn the meeting at 8:19 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary

IN MEMORY OF

*DEPARTED CO #2
CHARTER AUXILIARY
MEMBER*

BETTY KANAR

YOU WILL BE

MISSED BY ALL