

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723  
Fax: (518)893-7006

The October 2010 meeting of the Greenfield Fire District was called to order at Company #3 by Chairman Don Kugler at 6:59 PM on October 13, 2010. The flag salute and a moment of silence were recognized for departed members.

## **Present were:**

Commissioners: B. Chouinard, Kugler, Robarge, Spackmann, Waite; Secretary J. Petkus, Treasurer J. Bishop, Deputy Treasurer Perkins.

Please see sign in sheet for others in attendance.

## **RESOLUTION #270 TO APPROVE THE FOLLOWING MEETING MINUTES:**

- **SEPTEMBER 8, 2010 COMMISSIONER MEETING MINUTES**
- **SEPTEMBER 15, 2010 BUDGET MEETING MINUTES**
- **SEPTEMBER 16, 2010 SPECIAL MEETING MINUTES**

MOTION: Robarge

SECOND: Waite

RESOLVED to approve the following Commissioner Meeting Minutes:

- September 8, 2010 Commissioner Meeting Minutes
- September 15, 2010 Budget meeting Minutes
- September 16, 2010 Special Meeting Minutes

VOTE: All in favor, motion carried.

## **Chairman Kugler asked for questions/comments regarding the abstract:**

Treasurer J. Bishop noted regarding claim #10601, there was a question regarding the batteries; they are for the new rehab bus.

Commissioner Robarge noted a question regarding claim #10650; did we get them off state contract? Captain Deuel noted they have to come directly from the defibrillator manufacturer; they cannot use any other batteries. He is not sure it is still on state contract.

Commissioner Waite questioned claim #10618, Center for Security; Commissioner Kugler noted it was for the addition of the security system to the records room door.

Commissioner Spackmann questioned claim #10628; a portion of the bill was for cleaning the drains at Co #3 for \$123.00, and in walking through he can tell it didn't work. FF R. Bishop and President McGrath both noted that it wasn't just dumping of baking soda down the drain, it was much more involved as they first thought it was the batteries on the trucks and he basically spent a whole afternoon here. They may have to dig up the line and put in a vent, or it may have to be pumped out. Commissioner Kugler noted that the members of Co #3 are willing to do the work if the Board will pay for the materials. It was noted there would be no problems with that.

**RESOLUTION #271 TO PAY ABSTRACT #10 INCLUDING CLAIM #10558 THROUGH CLAIM #10650 FROM THE GENERAL FUND, TOTALING \$60,582.93.**

A3410.1	\$ 4,398.89
A3410.2	12,690.87
A3410.4	43,142.94
A9030.8	350.23
Total	\$60,582.93

MOTION: Waite

SECOND: Spackmann

RESOLVED: to pay Abstract #10 including Claim #10558 through Claim #10650 from the General Fund, totaling \$60,582.93.

VOTE: All in favor, motion carried.

**RESOLUTION #272 TO PAY ABSTRACT #10, CLAIM #ER1010 THROUGH CLAIM #ER1011 FROM THE EQUIPMENT RESERVE FUND, PER PREVIOUS PERMISSIVE REFERENDUMS, TOTALING \$19,977.00.**

**R3400.0 \$19,977.00**

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to pay Abstract #10, Claim #ER1010 through Claim #ER1011 from the Equipment Reserve Fund, per previous permissive referendums, totaling \$19,977.00.

VOTE: All in favor, motion carried.

**RESOLUTION #273 TO PAY ABSTRACT #10, CLAIM #BR017 FROM THE BUILDING RESERVE FUND, PER PREVIOUS PERMISSIVE REFERENDUM, TOTALING \$2,093.00.**

**R3400.0 \$2,093.00**

MOTION: Robarge

SECOND: Waite

RESOLVED to pay Abstract #10, Claim #BR017 from the Building Reserve Fund, per previous permissive referendum, totaling \$2,093.00.

VOTE: All in favor, motion carried.

**Correspondence: Secretary J. Petkus**

- Received and read a letter submitted by Greenfield Center Co #1 regarding the change in District meeting nights and the potential conflict with the Boy Scouts Thursday night meetings.

**RESOLUTION #274 GIVING PERMISSION FOR DON KUGLER AND JOYCE PETKUS TO ATTEND THE ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA FALL WORKSHOP ON OCTOBER 16, 2010 AT WEST SAND**

## LAKE FIRE DEPARTMENT IN RENNSELAER COUNTY; GIVING TREASURER PERMISSION TO CUT CHECK FOR REGISTRATION FEE OF \$70.00.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give permission for Don Kugler and Joyce Petkus to attend the Association of Fire Districts of the Capital Area Fall Workshop on October 16, 2010 at West Sand Lake Fire Department in Rensselaer County; giving Treasurer permission to cut check for registration fee of \$70.00.

VOTE: All in favor, motion carried.

### **Purchasing: B. Bishop**

- Sent an email out yesterday to the Board regarding some items that are coming up
- Does not have any copies of the blanket PO's for 2010; did not find any in the filing cabinet or in any of the materials he has received.
- Does not have any blank PO's; found a couple at Co #3. Requested if anyone has any extra to please drop them off at the district office. May have to order more.
- Only a couple of items that have been ordered that are still outstanding.
- Has a few items that have come in without a PO, notably for the fire police van. Please make sure you are filing out a PO, preferably before you make the purchase.
- Sent an email to the Board, Chief and Deputy Chiefs yesterday that the deadline for submitting orders is October 31<sup>st</sup>. Would appreciate it if everyone could get the information to him ASAP, and to please not wait until the last minute.
- Previously mentioned the issue of repeated PO numbers; how does the Board want to handle this. Brief discussion; decision made to use letters to distinguish unique PO numbers.

Commissioner Spackmann noted that Mr. Bishop needs to be officially appointed purchasing agent.

## RESOLUTION #275 APPOINTING BRIAN BISHOP INTERIM PURCHASING AGENT UNTIL THE POSITION OF PURCHASING AGENT HAS BEEN FILLED OR UNTIL JANUARY 1, 2011.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to appoint Brian Bishop interim purchasing agent until the position of purchasing agent has been filled or until January 1, 2011.

VOTE: All in favor, motion carried.

Commissioner Spackmann thanked him for volunteering his time to get us through the rest of the year.

### **Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

### **Requests for Change in Membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** Andrew Baitinger and William Pratt, resignations; Miranda Drumm and Deanna Roberts, both taking leaves of absence for medical reasons.

**Maple Avenue Company #4:** None.

## **RESOLUTION #276 TO ACCEPT ABOVE CHANGES AND NEW MEMBERS.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to accept above changes and new members.

VOTE: All in favor, motion carried.

### **Grants:**

- No update.

### **Report of the Chief: John Lant**

- Apologized to Joyce for all the BS and nonsense she has had to deal with; Joyce thanked the Chief.
- Training: the ones who trained last month were Middle Grove, they did jaws, mutual aid with Galway, burned a house down with Providence, reviewed equipment
- Truck repairs: Chief Lant recapped work done on the various apparatus through the month of September (summary attached).
- Recommended that the seal coating not be done until the spring, when the weather is warm, and to only do ½ of each station parking lot at a time to accommodate the trucks. Commissioner Robarge asked Commissioner Waite if he that had been made clear to them; Commissioner Waite noted yes, and if we ran out on it and messed it up they would redo it. Brief discussion; Commissioner Waite to call Adirondack tomorrow and tell them to hold off until the spring.
- All the pumps were serviced at KME, he finally got the list today. Requested Joyce make copies for discussion at the workshop. The Chief noted John said he would come up, and Bonesteel too, if they want to come up with a plan. Added to October workshop agenda.
- 264 to go to KME on the 18<sup>th</sup>
- Received a flyer from the GCBA; requested permission for Joyce to email it to the Chiefs and post in the firehouses. Permission given.

### **Reports from Companies:**

#### **Company #1 – D/C G. Gibbins**

- The company truck committee has met with KME to replace 262 with 3000 gallons. The set of specs will be back by next Wednesday and then he will be meeting with the District truck committee to discuss further.
- Fire prevention a success with 33 firefighters participating. Principal Hewitt is retiring at the end of the school year, hopefully we will continue fire prevention with the new Principal.

#### **Company #2 – A/C Dave Middlebrook**

- Inquired about the forestry hose; Chief Lant to ask Gary Bullard about it.
- Dry hydrants dropped off, Walt called DEC Monday and is awaiting reply.

#### **Company #3 – President Mickey McGrath:**

- Previously spoke about the vent/drywell issue

- Noted to Commissioner Spackmann that D/C Ellsworth will be emailing him all the information about the gear in a few days
- Asked Commissioner Waite if they are going to re-stripe the parking lot; Commissioner Waite noted they were supposed to.
- D/C Ellsworth working with IPA B. Bishop regarding allotment money.

**Company #4 – Captain Dean Deuel:**

- Nothing to report.

**Report of District EMS Coordinator: Justin Burwell**

- Not present.

**Planning Board:**

**\*For Town of Greenfield, Mike Chandler:**

- Not present.

**\*For Town of Wilton, Gary Bullard:**

- Not present.

**Reports of the Commissioners:**

**Commissioner B. Chouinard:**

**RESOLUTION #277 TO DECLARE 292 SURPLUS AND SELL IT TO EASTCAN FIRE TRUCKS, INC. FOR \$15,000.00.**

MOTION: B. Chouinard

SECOND: Spackmann

RESOLVED to declare 292 surplus and sell it to EastCan Fire Trucks, Inc. for \$15,000.00.

VOTE: All in favor, motion carried.

Received a bill from HA2F for the consulting work done at Co #1. Treasurer J. Bishop questioned payment of the partial; Commissioner B. Chouinard noted to hold off for now on that.

**RESOLUTION #278 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM HA2F CONSULTING, TOTALING \$5750.00.**

MOTION: B. Chouinard

SECOND: Spackmann

RESOLVED to give Treasurer permission to pay bill received from HA2F Consulting, totaling \$5750.00.

VOTE: B. Chouinard, yes; Kugler, yes; Robarge, no; Spackmann, yes; Waite, yes. Motion carried.

**Commissioner Robarge:**

- Reminded everyone that a Training Requisition form needs to be filled out for all courses, including on-line courses, otherwise no LOSAP credit will be given, or if you want to get reimbursed if money is involved.

**RESOLUTION #279 GIVING PERMISSION TO DON KUGLER, DIANE CZECHOWICZ AND PETER CZECHOWICZ TO ATTEND THE “FIRE DYNAMICS,**

## SMOKE AND THE VENTILATION PROFILE” SEMINAR ON NOVEMBER 4, 2010 AT SCOTIA GLENVILLE MIDDLE SCHOOL, SCHENECTADY COUNTY.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give permission to Don Kugler, Diane Czechowicz and Peter Czechowicz to attend the “Fire Dynamics, Smoke and the Ventilation Profile” Seminar on November 4, 2010 at Scotia Glenville Middle School, Schenectady County.

VOTE: All in favor, motion carried.

### **Commissioner Spackmann:**

- Nothing at this time.

### **Commissioner Waite:**

- Heard a rumor that where the water is coming in is ruining the basement; it is not ruined yet, but as soon as we get the roof over it, it will be fine. The carpet was raised up and is drying out.

### **Commissioner Kugler:**

- 292 left the District today and is on its way to Canada. Commissioner Spackmann asked if the process went smoothly; Commissioner Kugler noted the only problem they ran into a little bit was the border station. Paperwork had to be mailed up so they could get through customs with the truck.
- While here, the gentleman looked at 262, made an offer of \$31,000 and left a deposit of \$1000.00. Discussion tabled to the Future Plan Committee meeting on October 18<sup>th</sup>.

## RESOLUTION #280 GIVING THE LION’S CLUB PERMISSION TO HOLD THEIR ANNUAL CHILDREN’S HALLOWEEN PARTY AT CO #1 ON OCTOBER 31, 2010.

MOTION: Kugler

SECOND: Waite

RESOLVED to give the Lion’s Club permission to hold their annual children’s Halloween party at Co #1 on October 31, 2010.

VOTE: All in favor, motion carried.

### **Special Topics/New Business:**

- Captain Dean Deuel noted Co #4 would like permission to hold their Halloween party on the 31<sup>st</sup>.

## RESOLUTION #281 GIVING ALL FOUR COMPANIES PERMISSION TO HOLD THEIR 2010 HALLOWEEN PARTIES.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give all four companies permission to hold their 2010 Halloween parties.

VOTE: All in favor, motion carried.

- Councilman Walt Chandler noted that the Town Board is looking to form a committee for Heritage Days, and would like to go to each company and get members on the committee. It may not happen this year, but they want to get working on it. Commissioner Spackmann noted the best person to speak to would probably be the Chief, but he is certainly welcome

to speak to anyone on the Board as well. Requested a list of numbers; it was noted Joyce can take care of that.

- FF R. Bishop noted he had previously ordered an antenna for the MT-1000 Motorola, but has not received it yet. Treasurer J. Bishop noted it came in and either D/C Ellsworth or Fire Police Captain Jack Atwell has it.
- Chief Lant noted he has a list for the blue light lenses; paperwork to go to IPA B. Bishop.

**RESOLUTION #282 TO GO INTO EXECUTIVE SESSION AT 7:35 PM REGARDING A POSSIBLE DISCIPLINARY ACTION REGARDING FIREFIGHTER AMANDA MACWHINNIE.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to go into executive session at 7:35 PM regarding a possible disciplinary action regarding firefighter Amanda MacWhinnie.

VOTE: All in favor, motion carried.

**RESOLUTION #283 TO RECONVENE FROM EXECUTIVE SESSION AT 7:45 PM.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to reconvene from executive session at 7:45 PM.

VOTE: All in favor, motion carried.

**RESOLUTION #284 TO GO INTO EXECUTIVE SESSION AT 7:46 PM REGARDING REPLACEMENT OF THE PURCHASING AGENT.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to go into executive session at 7:46 PM regarding replacement of the Purchasing Agent.

VOTE: All in favor, motion carried.

**RESOLUTION #285 TO RECONVENE FROM EXECUTIVE SESSION AT 8:05 PM.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to reconvene from executive session at 8:05 PM.

VOTE: All in favor, motion carried.

**RESOLUTION #286 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Robarge with a second from Commissioner B. Chouinard to adjourn the meeting at 8:06 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary