

# **Board of Fire Commissioners**

Greenfield Fire District  
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The October 12, 2016 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:04 PM.

## **Present were:**

Commissioners Atwell, Chandler, Dussault, Kugler, D/A & Treasurer Petkus and D/P Chouinard, D/T Thurman and S/K Ranck. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** September 28, 2016 Commissioner Meeting Minutes as written.

## **RESOLUTION #280 APPROVING THE SEPTEMBER 28, 2016 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to approve the September 28, 2016 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **3. Award Waste Removal and Heating Oil/Propane RFP's:**

Would like to award the bid to County Waste. Brief discussion took place.

## **RESOLUTION #281 APPROVING THE AWARD OF THE WASTE REMOVAL BID TO COUNTY WASTE.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the award of the Waste Removal bid to County Waste.

VOTE: Chandler, Yes; Dussault, Yes; Atwell, Yes; Kugler, No

Motion carried.

## **RESOLUTION #282 APPROVING THE AWARD OF THE HEATING OIL/PROPANE BID TO G.A. BOVE.**

MOTION: Chandler

SECOND: Kugler

RESOLVED to approve the award of the Heating Oil/Propane bid to G. A. Bove.

VOTE: All in favor, motion carried.

**4. Payment of Bills:**

**RESOLUTION #283 TO PAY ABSTRACT #19, VOUCHER #160546 THROUGH VOUCHER #160577 FROM THE GENERAL FUND, TOTALING \$35,234.68.**

A3410.1	\$	5,965.72
A3410.2		4,493.77
A3410.4		24,313.38
A9000.8		461.81
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Total:	\$	35,234.68

MOTION: Atwell

SECOND: Dussault

RESOLVED to pay Abstract #19, Voucher #160546 through Voucher #160577 from the General Fund, totaling \$35,234.68.

VOTE: All in favor, motion carried.

**RESOLUTION #284 TO PAY ABSTRACT #10, VOUCHER #BR16017 FROM THE BUILDING RESERVE FUND, TOTALING \$457.08.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to pay Abstract #10, Voucher #BR16017 from the Building Reserve Fund, totaling \$457.08.

VOTE: All in favor, motion carried.

**RESOLUTION #285 TO PAY ABSTRACT #7, VOUCHER #ER16011 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$637.25.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to pay Abstract #7, Voucher #ER16011 from the Equipment Reserve Fund, Totaling \$637.25.

VOTE: All in favor, motion carried.

**5. Reports of the Staff**

• **District Administrator – Joyce Petkus:**

- AFDSNY conference starts tomorrow in Saratoga Springs; any last minute registrations?
- Flu vaccine clinic will be held 10/25/16 at the District Office 6:30-8 p.m.
- AFDCA is holding their workshop on 11/12/16. Commissioner Kugler and D/A Petkus would like to go. Will bring up again at next meeting.
- Received an email from Mr. Craven, re: ISO in reference to training records. Sent what we had over and have not heard anything.
- Have been sending out emails in groups with usernames/passwords. Will also be meeting with software reps at the conference. Brief discussion continued.

**RESOLUTION #286 GIVING DONALD KUGLER PERMISSION TO ATTEND THE AFDSNY FALL WORKSHOP IN SARATOGA SPRINGS ON 10/13/16.**

MOTION: Atwell

SECOND: Dussault

RESOLVED to give Donald Kugler permission to attend the AFDSNY Fall Workshop in Saratoga Springs on 10/13/16.

VOTE: All in favor, motion carried.

**RESOLUTION #287 GIVING DEIDRE CHANDLER PERMISSION TO ATTEND THE EXCEL BASICS CLASS AT THE QUEENSBURY HOTEL IN GLENS FALLS ON 10/31/16.**

MOTION: Atwell

SECOND: Dussault

RESOLVED to give Deidre Chandler permission to attend the Excel Basics Class at the Queensbury Hotel in Glens Falls on 10/31/16.

VOTE: All in favor, motion carried.

• **Director of Purchasing – Jill Chouinard:**

- New pagers are being handed out.
- Town of Greenfield will invoice us for a truckload of salt for the winter.
- Co #4 phone system auto attendant is on and functioning.
- Co #1 phone system should be installed in the next couple of weeks.
- I Am Responding issues; they are working on fixing some issues.
- Co #2 saw blade is in.

• **Station Keeper – Don Ranck:**

- Fall service on the trucks currently going on; Co #1 & #2 are already done.

• **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**

- Nothing at this time.

**6. Firefighter/Auxiliary Applications/Changes in Membership:**

- None this meeting.

**7. Report of the Chief – Chief Burwell:**

- Reviewed various company/trainings over the past few weeks.
- Reviewed apparatus repair and maintenance:
  - 291 tire repaired free of charge
  - 293 is currently out of service
  - 281 will be going to Sterns tomorrow
- Would like approval to have Dave Hatin back to instruct an Elevator Class at the middle school on November 8<sup>th</sup> from 7-9 pm. Cost is \$150.00.

**RESOLUTION #288 GIVING PERMISSION TO HAVE DAVE HATIN INSTRUCT AN ELEVATOR CLASS AT MAPLE AVENUE MIDDLE SCHOOL ON NOVEMBER 8, 2016 FROM 7-9 PM.**

MOTION: Chandler

SECOND: Kugler

RESOLVED to give permission to have Dave Hatin instruct an Elevator Class at Maple Avenue Middle School on November 8, 2016 from 7-9 pm.

VOTE: All in favor, motion carried.

- NYS AFC would like to hold a Crude Oil STICO class in March 2017 at Co #4.

**RESOLUTION #289 GIVING THE NYS AFC PERMISSION TO HOLD A CRUDE OIL STICO CLASS IN MARCH 2017 AT CO #4.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the NYS AFC permission to hold a Crude Oil STICO class in March 2017 at Co #4.

VOTE: All in favor, motion carried.

- There will be a four company Live Fire Drill on 11/6/16 at the Training Center.

**RESOLUTION #290 GIVING FIREFIGHTERS PERMISSION TO ATTEND A FOUR COMPANY LIVE FIRE DRILL AT THE TRAINING CENTER ON NOVEMBER 6, 2016.**

MOTION: Atwell

SECOND: Dussault

RESOLVED to give Firefighters permission to attend a four company Live Fire Drill at the Training Center on November 6, 2016.

VOTE: All in favor, motion carried.

**8. Reports of the Companies:**

- **Greenfield Center Co #1:**
  - No one present this evening.
- **Porter Corners Co #2: D/C Middlebrook**
  - All quiet.
- **Middle Grove Co #3: D/C Ellsworth**
  - New 282 is almost done. Brief discussion continued.
  - New 283 should go in to service at the same time.
- **Maple Avenue Co #4 Captain Bullard**
  - Would like permission to move forward with out of District applicant, Greg Andriola.

**RESOLUTION #291 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT, GREG ANDRIOLA.**

MOTION: Kugler

SECOND: Chandler

RESOLVED to give Co #4 permission to move forward with out of District applicant, Greg Andriola.

VOTE: All in favor, motion carried.

**9. EMS – Nicole Thurman:**

- Community Ambulance will be supplying an ambulance and providing rehab for the November 6<sup>th</sup> Live Burn drill for free.
- There will be a CPR/First Aid class in November. No dates just yet.

**10. Reports of the Commissioners:**

- Atwell
  - Gave brief overview of Thursday's trip to KME in Latham to see New 282:
    - Tally lights are being looked at;
    - Rustproofing – waiting for certificate of proof;
    - Trim, dump valves, barrel strainer, new seat/brackets;
    - No overruns on mounting
  - 293 completed; air leak was found due to a bad fitting. They are keeping it overnight to check in the morning.
  - 291 has all new tires. Valve extension was bad, replaced free of charge.
  - Probie class is going well. Thank you to all involved.
  - Station Keeper needs some winter clothing. Jill to coordinate.
  - 263 fall service is going well - rear brakes are cracked and being replaced.
  - Would like to thank all who worked on Fire Prevention Prop. Looks great!
  - Questioned the water tank stand pipes; D/C Middlebrook explained that the pipes need to be cut. He and A/C Chouinard will work on it.
- Dussault
  - Excellent job on the Fire Prevention Prop! Keep up the good work.
- Kugler
  - A few of the computers in the radio rooms are old and running slow, or freezing up. D/A Petkus was not able to get into some of them to install new software. Would like to upgrade with three new towers and one complete computer. Brief discussion continued.

**RESOLUTION #292 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE THREE NEW COMPUTER TOWERS AND ONE COMPLETE COMPUTER FOR THE FIREHOUSE COMPUTER UPGRADES.**

MOTION: Kugler

SECOND: Chandler

RESOLVED to give the Director of Purchasing permission to purchase three new computer towers and one complete computer for the firehouse computer upgrades.

VOTE: All in favor, motion carried.

**RESOLUTION #293 GIVING FIREFIGHTER MICHAEL BOGARDUS AND FIREFIGHTER SARAH BOGARDUS PERMISSION TO TAKE MED 296 TO EMS CLASSES.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to give Firefighter Michael Bogardus and Firefighter Sarah Bogardus permission to take MED 296 to EMS Classes.

VOTE: All in favor, motion carried.

- Chandler
  - Congratulations on the Fire Prevention Prop! It looks wonderful.
  - Would like to upgrade the well pump at Co #3. Proposal received from Hawke for \$4,738.51, less 5%. Upgrade of \$1,800 from their original quote. The Highway department will do the digging/trenching for both wells. Discussion continued.

## **RESOLUTION #294 APPROVING THE UPGRADE OF THE WELL PUMP AT CO #3 IN THE AMOUNT OF \$4,738.51, LESS 5% WITH HAWKE DRILLING.**

MOTION: Chandler

SECOND: Kugler

RESOLVED to approve the upgrade of the well pump at Co #3 in the amount of \$4,738.51, less 5% with Hawke Drilling.

VOTE: All in favor, motion carried.

### **11. Planning Board:**

- Town of Wilton: Gary Bullard
  - Brief discussion regarding the lots next to Co #4.
  - McDonald's is put off for month but the project is not expected to begin until the spring. No issues are expected.
  - Cumberland Farms to be built at Daniels Road and Rte. 9, but they are waiting on the traffic study. Discussion continued.
  - 50 house subdivision will be going in beyond the Wilton EMS building.
- Town of Greenfield: Mike Chandler
  - Two driveways proposed at 620' and 650'. Has spoken to the Town Planning Board and explained the District would like to see a turnaround or pull off in the specs.

### **12. Special Topics of Discussion:**

- D/C Ellsworth noted that when the dialer was being worked on at Co #3, a wall mounted fan was broken. S/K Ranck will look at it.
- KME invoice received for new 283 (1991 International). Discussion continued.

### **13. Final Comments:**

- None.

**14. Dispense with the reading of the minutes**

**RESOLUTION #295 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

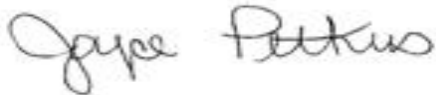
VOTE: All in favor, motion carried.

Motion made by Commissioner Kugler with a second from Commissioner Dussault to adjourn the meeting at 7:46 PM. All in favor.

Respectfully submitted,



Deidre Chandler  
Operations Secretary



Joyce Petkus  
District Administrator/Treasurer