

# **Board of Fire Commissioners**

Greenfield Fire District  
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(518) 893-0723  
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The November 21, 2016 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:16 PM.

**Present were:**

Commissioners Atwell, Chandler, Dussault, Kugler, D/A & Treasurer Petkus, D/P Chouinard, D/T Thurman and S/K Ranck. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** None.
3. **Payment of Bills:**

**RESOLUTION #324 TO PAY ABSTRACT #22, VOUCHER #160634 THROUGH VOUCHER #160662 FROM THE GENERAL FUND, TOTALING \$22,231.88.**

A3410.1	\$	6,093.57
A3410.2		5,855.27
A3410.4		9,811.42
A9000.8		471.61
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Total:	\$	22,231.88

MOTION: Kugler

SECOND: Dussault

RESOLVED to pay Abstract #22, Voucher #160634 through Voucher #160662 from the General Fund, totaling \$22,231.88.

VOTE: All in favor, motion carried.

**RESOLUTION #325 TO PAY ABSTRACT #12, VOUCHER #BR16019 THROUGH #BR16022 FROM THE BUILDING RESERVE FUND, TOTALING \$15,953.64.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to pay Abstract #12, Voucher #BR16019 through #BR16022 from the Building Reserve Fund, totaling \$15,953.64.

VOTE: All in favor, motion carried.

**RESOLUTION #326 TO PAY ABSTRACT #9, VOUCHER #ER16014 THROUGH VOUCHER #ER16015 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$739.50.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to pay Abstract #9, Voucher #ER16014 through Voucher #ER16015 from the Equipment Reserve Fund, totaling \$739.50.

VOTE: All in favor, motion carried.

**4. Reports of the Staff**

• **District Administrator – Joyce Petkus:**

- Received a letter from Joseph Russo requesting that his name be added to the ballot for the five year term of Fire Commissioner beginning 1/1/17.
- Reminder the office is closed Thursday and Friday.
- Will be out of the office 11/23-11/28/16.

• **Director of Purchasing – Jill Chouinard:**

- New tie tacks will be handed out tomorrow evening.
- Co #3 would like the old generator removed from the station. Brief discussion; generator to be moved to the District Office put out to bid.
- Quote received for Co #1 gear room phone; wiring cost is \$280; Jill to handle.
- Co #4 five gas meter needs to be repaired.
- Co #2 five gas meter should be back on Monday.
- Phantom hydrant quote is between \$1,300 and \$1,500. Discussion continued; added to year end agenda for further discussion.
- Co #2 requested gated Y; cost is \$274.99 plus shipping.

**RESOLUTION #327 APPROVING THE PURCHASE OF A GATED Y FOR CO #2 IN THE AMOUNT OF \$274.99 PLUS SHIPPING. MONIES TO COME FROM THE OPERATIONS ACCOUNT.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of a Gated Y for Co #2 in the amount of \$274.99 plus shipping. Monies to come from the Operations Account.

VOTE: All in favor, motion carried.

- Will not be in the office on Wednesday.
- Was asked by the Chief to check on a member's only section addition to district website. Quote is \$570.00. Brief discussion continued.

**RESOLUTION #328 APPROVING THE ADDITION OF A MEMBER'S ONLY SECTION ON THE DISTRICT WEBSITE AT A COST OF \$570.00.**

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve the addition of a Member's only section on the district website at a cost of \$570.00

VOTE: All in favor, motion carried.

- **Station Keeper – Don Ranck:**

- Met with Kim Evans about wells. Will have to run float lines and he will install them. Will also need to purchase signal wire. Discussion took place. Quote is \$3,816.00. Board okayed moving forward with Hawk, Joyce to move money in accounts as necessary.

**RESOLUTION #329 APPROVING CONTROL PANEL OVERAGE QUOTE RECEIVED FROM HAWK DRILLING FOR \$3,816.00. MONIES TO COME FROM GENERAL FUND.**

MOTION: Atwell

SECOND: Dussault

RESOLVED to approve control panel overage quote received from Hawk Drilling for \$3,816.00. Monies to come from the General Fund.

- Reset Co #2 garage heater three times in the past week. Possibly the control box. Will call Toby Middlebrook.

- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**

**RESOLUTION #330 GIVING THE TREASURER PERMISSION TO APPROPRIATE UNAPPROPRIATED FUNDS OF \$467.42 AND \$25.00 FROM ADIRONDACK TRUST COMPANY DUE TO UPDATED ENDORSEMENTS/CREDITS TO .4 INSURANCE LINE ITEM.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to give the Treasurer permission to appropriate unappropriated funds of \$467.42 and \$25.00 from Adirondack Trust Company due to updated endorsements/credits to .4 Insurance line item.

VOTE: All in favor, motion carried.

**5. Firefighter/Auxiliary Applications/Changes in Membership:**

**Firefighter Applications for Membership:** None.

**Firefighter Changes in Membership:**

- Co #3 – Nicole Mangona, under 18

**Auxiliary Applications/Changes in Membership:** None.

**RESOLUTION #331 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGES IN MEMBERSHIP.**

MOTION: Atwell

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Changes in Membership.

VOTE: All in favor, motion carried.

**6. Report of the Chief – Justin Burwell (Not Present – D/C Ellsworth)**

- Reviewed the apparatus repair and maintenance:
  - 271 is back in service.
  - 281 should be back in a few days.
  - 293 will be going to Cummins next Monday.
- Meeting with Ed Tremblay and Steve Gordon tomorrow regarding single tone paging.

**7. Reports of the Companies:**

- **Greenfield Center Co #1: A/C Chouinard**
  - Everything is good.
- **Porter Corners Co #2: D/C Middlebrook**
  - Will be attending Corinth Christmas party with D/C Davis on December 10<sup>th</sup> at Ft. William Henry in Lake George; would like permission to attend and to take Chief's vehicles.

**RESOLUTION #332 GIVING D/C MIDDLEBROOK AND D/C DAVIS PERMISSION TO ATTEND CORINTH FIRE DEPARTMENT'S CHRISTMAS PARTY ON DECEMBER 10, 2016 AT FORT WILLIAM HENRY IN LAKE GEORGE; PERMISSION ALSO GIVEN TO TAKE CHIEF'S VEHICLES.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to give D/C Middlebrook and D/C Davis permission to attend Corinth Fire Department's Christmas Party on December 10, 2016 at Fort William Henry in Lake George; permission also given to take Chief's Vehicles.

VOTE: All in favor, motion carried.

- **Middle Grove Co #3: D/C Ellsworth**
  - Would like to attend Toys for Tots. Board okayed previously.
  - Ice Rescue Drill on December 17<sup>th</sup> at Lake Desolation.
  - Co #2 has a 100' booster reel for Co #3; couplings are needed.
  - Questioned the LOSAP/Active Status Points Reports and are they completed yet. Lengthy discussion continued; including why the points are not yet completed. Commissioner Atwell suggested that the active status points should be waived for the year. Suggestion met by disagreement from many of those in attendance.
  - 5 gallon pail of foam is \$109.00. Brief discussion continued. 50 pails are \$5,400.00.

**RESOLUTION #333 APPROVING THE PURCHASE OF TEN PAILS OF FOAM FROM GARRISON.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of 10 pails of foam from Garrison.

VOTE: All in favor, motion carried.

- **Maple Avenue Co #4: President Nate King for A/C Bogardus**
  - Has an out of District applicant, Kyle Bell. Brief discussion continued.

## RESOLUTION #334 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT, KYLE BELL.

MOTION: Kugler

SECOND: Atwell

RESOLVED to give Co #4 permission to move forward with out of district applicant, Kyle Bell.

VOTE: All in favor, motion carried.

- Master intake valve on 291 is not working.

## RESOLUTION #335 APPROVING THE 2017 CCW CLASS SCHEDULE AT CO #2 AS SUBMITTED.

MOTION: Chandler

SECOND: Kugler

RESOLVED to approve the 2017 CCW class schedule at Co #2 as submitted.

VOTE: All in favor, motion carried.

### 8. EMS – Nicole Thurman:

- Not present this evening.
- Jill has received all items ordered for Nicole.

### 9. Reports of the Commissioners:

- Atwell
  - Nothing at this time.
- Dussault
  - Nothing at this time.
- Kugler
  - What is happening with the Jaws pump? Chief is looking in to it.
  - Thank you to everyone for your support at Walt DeNew's funeral service.
- Chandler
  - Co #1 well was drilled. They went 320' deep and received between 15 and 20 gallons a minute. Well will be ready to go in the spring.

### 10. District Policy Review:

- District Awards Policy – no changes made.
- Code of Ethics Policy – no changes made.

### 11. Special Topics of Discussion:

- Training Center Presentation: given by Capt. Barss, along with a handout.

**12. Dispense with the reading of the minutes:**

**RESOLUTION #336 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

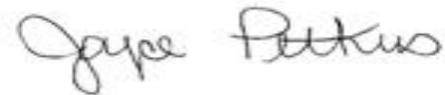
VOTE: All in favor, motion carried.

Motion made by Commissioner Atwell with a second from Commissioner Dussault to adjourn the meeting at 8:34 PM. All in favor, meeting adjourned.

Respectfully submitted,



Deidre Chandler  
Operations Secretary



Joyce Petkus  
District Administrator/Treasurer