

Board of Fire Commissioners

Greenfield Fire District
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The March 14, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Present were:

Commissioners Chandler, Dussault, King, Miller, Sadousky; D/A & Treasurer Petkus, D/P Chouinard. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** February 28, 2018 Commissioner Meeting Minutes as written.

RESOLUTION #77 APPROVING THE FEBRUARY 28, 2018 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: Sadousky

RESOLVED to approve the February 28, 2018 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Commissioner Sadousky questioned County Waste voucher #180097; Joyce noted the February payment was not made because she was not given the invoice until the other day. Commissioner Miller questioned Adirondack Tire voucher 180093; Joyce explained the voucher did not match the two invoices attached, there was the return of four tires for 4 different tires, so she called Adirondack and there was a third invoice that needed to be added, resolving the discrepancy. Discussion continued.

RESOLUTION #78 APPROVING PAYMENT OF ABSTRACT #5, VOUCHER #180089 THROUGH #180122 EXCLUDING VOUCHER A KINSLEY POWER FROM THE GENERAL FUND, TOTALING \$27,622.42.

A3410.1	\$ 6,089.80
A3410.2	350.33
A3410.4	20,661.64
A9000.8	520.65

Total: \$27,622.42

MOTION: Chandler

SECOND: Miller

RESOLVED to approve payment of Abstract #5, Voucher #180089 through #180122 excluding voucher a, Kinsley Power from the General Fund, totaling \$27,622.42.

VOTE: All in favor, motion carried.

4. Reports of the Staff

- District Administrator – Joyce Petkus:

- Personnel information was sent over to Emergency Reporting for upload.
- Firefighter McGowan eye glass claim was paid.
- Evening physical appointments are not being booked and the March date has been cancelled. If at least five are not scheduled for the evening of April 10th, it will be cancelled as well. Reminder to also go out.
- AFDSNY is holding their spring Conference 4/19-21, 2018 at the Albany Marriott. Commissioner Sadousky and Joyce Petkus would like to attend.

RESOLUTION #79 GIVING COMMISSIONER JACK SADOUSKY AND DISTRICT ADMINISTRATOR JOYCE PETKUS PERMISSION TO ATTEND THE AFDSNY SPRING CONFERENCE APRIL 19-21, 2018 AT THE ALBANY MARRIOTT.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to give Commissioner Sadousky and District Administrator Petkus permission to attend the AFDSNY Spring Conference April 19-21, 2018 at the Albany Marriott.

VOTE: All in favor, motion carried.

- District Office is not on the website. Commissioner Miller and Commissioner Sadousky have given approval to have it done, Commissioner Chandler and Commissioner Dussault also okayed.
- Co #1 dialer alarm has been updated.
- Funeral forms have been coming in.

- Director of Purchasing – Jill Chouinard:

- Still no update on the AFG Grant.
- Gear fitting is re-scheduled for March 22nd at 6 p.m. at the District Office; make-up date will be March 27th at 6 p.m. at Co. #1.
- Cell phones for S/K and the Chief have been upgraded.
- FIT test machine is on its way back to the Office.
- Pressure washer for Co #2 is in and delivered.
- Demo 120 volt plug for 292 is on its way to use until ours is shipped.
- Needle on the bottle filling station at Co #1 has been fixed.
- Safety glasses for FF Feulner have been ordered.
- District Liason to the Fire Advisory Board has been informed about the two portable radios that we would like to change the identifiers on. She will be bringing them to the March meeting and will get them back to us.
- Radio Chargers for Co. #1 have come in and are in service in the trucks.
- All four stations now have the new Dewalt Impact wrench with the

attachments and they are in service.

- Currently out of gear soap, it is on order.
- Gas meter calibration sheets that were requested have been distributed.
- A/C Barss would like to request a smoke machine for the Training Center. All quotes are \$2,000 to \$2,500. Will add to March 28th meeting agenda.
- Unable to find any comparable 5" power hose rolling rack information. Will table to year end.
- Working on hose quotes for the district. Looking at Mercedes hose and will have a meeting on March 26th at 7:00 p.m. at the District Office and he will bring samples of hose. Can run water through them as well.
- Received some EMS supplies, will go over supplies with Nate. Co. #4 has a lengthy list of needed supplies.
- Co #4 chainsaw is \$160 to replace with Stihl. Board okayed to purchase.
- Seal coating/stripping bid is ready, would like Commissioner Chandler to look it over before sending it out. Co. #1 and #2 seal coating/stripping and Co. #3 stripping only.
- A/C Bullard sent over specs for p/u. Spoke to HGAC. Our spec does not match anything on their site. Brief discussion. Will also bid locally.
- MED 296 siren has been looked at. Adirondack 2-way looked at it, charged and is working. Discussion.
- Had quarterly meeting with Kincaid. Looking at aging equipment throughout the district. Will put proposal together on replacing equipment. Suggested removing projector system from District Office and replacing with a flat screen TV. Also working on issues with IAR.
- Received a request for a t-shirt for a cancer patient. Will send one out along with a coin and patch.
- Received quotes for tablets. Cannot get them on a NYS contract. Tablets through AT&T are .99 each. They are Samsung Galaxy 16 GB w/ a two year contract. Must purchase a 6,10 or 15 GB data plan. Depends on usage and how many purchased. Recommendation was 10 GB plan. Tablet #1 would be \$70/mo. Tablets 2-8 are \$10/mo. w/10 GB data plan. Promotion through March 30th. Would need brackets for vehicles and otter boxes. Will collect more information for the next meeting.

- **Treasurer – Joyce Petkus:**

- Nothing at this time.

5. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:** None.
- **Auxiliary Applications/Changes in Membership:** None.

6. Report of the Chief – Chief Ellsworth:

- Great showing at Roger Bechard's wake last night.
- Training Update:
 - Training Committee met, a lot of good training coming up. Dates have been posted.

- Apparatus:
 - Met with Vander Molen last week. No estimates yet on repairs.
 - 271 will be stripped down on Sunday.
 - 261 will be moved to Co #2
 - Change in plan with pump testing w/Vander Molen. Brief discussion.
 - Knox boxes have been installed in all trucks.
- Will be away at Turning Stone. D/C Middlebrook will be covering.
- Best Practices are just about done. Will meet on March 26th for a final review.
- Any news on 283 donation to the Fireman's Museum? Paperwork/pictures have been submitted.
- Webinar on March 27th on ER. Need to know who will be attending.
- Chief's Vehicle Replacement Policy has been submitted.
- Co #4 door was wide open when Vander Molen got there the other day. S/K had a hard time closing it. Joyce to call NY Fire & Security.
- Structure fires the last two Fridays. Good stop on one, other was a loss.
- Truck Committee Meeting on Sunday. Would like to see what 263 and 273 are worth.
- Good luck tomorrow Commissioner Miller.

7. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall**
 - All quiet.
- **Porter Corners Co #2: D/C Middlebrook**
 - Specs are out on 273 replacement. KME price is \$743,000 and Sutphen is \$814,000. Both are prior to pre-pay. Price includes all hose, and spare hose for replacement. No service plan included. Lengthy discussion.
- **Middle Grove Co #3: A/C Jennings**
 - Auxiliary would like to hold Easter Egg Hunt on March 25th at 1:00 p.m.

RESOLUTION #80 GIVING CO #3 LADIES AUXILIARY PERMISSION TO HOLD EASTER EGG HUNT AT CO #3 ON MARCH 25TH.

MOTION: Sadosky

SECOND: King

RESOLVED to give Co #3 Ladies Auxiliary permission to hold Easter Egg Hunt at Co #3 on March 25th.

VOTE: All in favor, motion carried.

- Congratulations to all the Firefighter 1 graduates.
- **Maple Avenue Co #4: D/C Bogardus**
 - Thank you to the district for all the support last Friday.
 - Thank you to Joyce and Jill for your help with Bechard funeral.
 - Spectrum has been updated so none of the TVs work anymore.
 - Met with the Wilton Building Inspector, can start writing the Summit up for false alarms under Article 72, considered an "unwanted alarm", can and have been fining them.

8. Report of the District EMS Coordinator – Nate King:

- Nothing at this time.

9. Reports of the Commissioners:

- Dussault
 - Thank you to everyone for your participation in R. Bechard's funeral service.
 - Thank you also to everyone for your assistance at the fire.
- King
 - Thank you to everyone for your participation in R. Bechard's funeral service.
 - Extremely difficult to disconnect hose from the top of the truck when replacing it. Would like to obtain shorter, possibly 8' lengths of 1 ¾" and 2 ½" hose.
- Miller
 - Thank you to D/C Bogardus for the excellently put message he sent out through IAR.
 - Town Wide Clean Up is May 4th, 5th and 6th from 7 am to 3 pm. Would like to take this opportunity to use this as a recruitment tool for the district. Staff the weekend with retirees Friday through Sunday, with each company taking half a day. Each company would be present about four hours. Would also like to give everyone who comes in, a smoke detector and stickers. Jill has quotes on detectors in quantity. Need commitment from the Chief's. Discussion continued.

RESOLUTION #81 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE 500 SMOKE DETECTORS AT \$3.99 EACH; MONEY TO COME FROM THE OPERATIONS ACCOUNT.

MOTION: Miller

SECOND: Sadousky

RESOLVED to give the Director of Purchasing permission to purchase 500 smoke detectors at \$3.99 each; money to come from the Operations Account.

VOTE: All in favor, motion carried.

- Sent out a message through IAR with regards to the "Kool Kids committee" asking if they would be interested in spearheading working with a Boy Scouts training program. Heard from several that they would love to be involved. A/C Barss will assist in putting the program together. Regarding the IAR sent out, Commissioner Miller noted he received one negative response back that reads as follows:

"Why don't you just send this to the Kool Kids and stop bothering the others and you wonder why the District is the way it is. Great way to split the District into two groups. Great job, keep up the good work".

Through some research he found that it came from firefighter Brian Gibbins. Would like to invite Mr. Gibbins to Commissioners Meetings and to help recruit people for this District instead of driving them away. Would also like to invite Mr. Gibbins to come to a Commissioners Meeting and apologize to a Commissioner representing the Board of Fire Commissioners in an effort to grow this District, not split it. If he fails to do that, he would like to invite him to step aside so the district can keep moving forward, and stop putting road blocks in our own way.

RESOLUTION #82 GIVING THE RECRUITMENT COMMITTEE AND KOOL KIDS PERMISSION TO MOVE FORWARD WITH A TRAINING PROGRAM WITH THE BOY SCOUTS.

MOTION: Miller

SECOND: King

RESOLVED to give the Recruitment Committee and the Kool Kids permission to move forward with a Training Program with the Boy Scouts.

- Sadousky
 - Board received quote from the Chazen Co. They will write up the specs for planning/assessment related to repair of Co #2 stairs and Co #4 structural issue. Total contract is \$6,000. Brief discussion continued.

RESOLUTION #83 ACCEPTING THE CHAZEN CONTRACT TOTALING \$6,000.00.

MOTION: Sadousky

SECOND: King

RESOLVED to accept the Chazen contract totaling \$6,000.00.

VOTE: All in favor, motion carried.

- Chandler
 - Nothing at this time.

10. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Supervisor Pemrick is still on vacation. Will begin the review of the Town Emergency Plan when he returns.
- Town of Wilton: Scott Dussault
 - Promoting the Bicentennial celebration.

11. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Nothing at this time.
 - Commissioner King asked about Phase 2 of the Summit; D/C Bogardus noted they are trying to be proactive about it.

12. Special Topics of Discussion:

RESOLUTION #84 APPROVING THE GREENFIELD FIRE DISTRICT FIRE OFFICER TRAINING COURSE TAUGHT BY FIREFIGHTER TRAINING, LLC, JUNE 13 – JULY 19, 2018 AT CO #1.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to approve the Greenfield Fire District Fire Officer Training Course taught by Firefighter Training, LLC, June 13-July 19, 2018 at Co. #1.
VOTE: All in favor, motion carried.

RESOLUTION #85 APPROVING THE GREENFIELD FIRE DISTRICT AERIAL DEVICE OPERATOR COURSE TAUGHT BY FIREFIGHTER TRAINING, LLC, AUGUST 1-22, 2018 AT CO #4.

MOTION: Chandler
SECOND: Dussault
RESOLVED to approve the Greenfield Fire District Aerial Device Operator Course taught by Firefighter Training, LLC, August 1-22, 2018 at Co. #4.
VOTE: All in favor, motion carried.

RESOLUTION #86 GIVING THE CHAIRMAN OF THE BOARD AUTHORITY TO MAKE THE DETERMINATION TO CLOSE THE DISTRICT OFFICE DUE TO INCLEMENT WEATHER; VICE CHAIRMAN WILL HAVE AUTHORITY IN HIS ABSENCE.

MOTION: Chandler
SECOND: Sadousky
RESOLVED to give the Chairman of the Board authority to make the determination to close the district office due to inclement weather; Vice Chairman will have authority in his absence.
VOTE: All in favor, motion carried.

RESOLUTION #87 ENTERING INTO EXECUTIVE SESSION AT 8:47 PM IN REFERENCE TO AN EMPLOYMENT ISSUE.

MOTION: Chandler
SECOND: Dussault
RESOLVED to enter into Executive Session in reference to an employment issue at 8:47 pm.
VOTE: All in favor, motion carried.

RESOLUTION #88 RECONVENING FROM EXECUTIVE SESSION AT 9:50 PM.

MOTION: Chandler
SECOND: Sadousky
RESOLVED to reconvene from executive session at 9:50 pm.
VOTE: All in favor, motion carried.

13. Final Comments:

- None.

14. Dispense with the reading of the minutes

RESOLUTION #89 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.


Motion made by Commissioner Dussault with a second from Commissioner Miller to adjourn the meeting at 9:51 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Reviewed/approved by,



Joyce Petkus
District Administrator/Treasurer