

Board of Fire Commissioners

Greenfield Fire District
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The July 25, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Present were: Commissioners Chandler, Dussault, King, Miller, Sadousky; D/A & Treasurer Petkus, D/P Chouinard. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** July 11, 2018 Commissioner Meeting Minutes as written.

RESOLUTION #175 APPROVING THE JULY 11, 2018 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to approve the July 11, 2018 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Chief Ellsworth requested that Vander Molen voucher #180237 for \$16,579.78 be held; he is meeting with them tomorrow evening.

RESOLUTION #176 APPROVING PAYMENT OF ABSTRACT #14, VOUCHER #180358 THROUGH #180381, EXCLUDING VOUCHER #180237 FOR \$16,579.78, FROM THE GENERAL FUND, TOTALING \$74,375.39.

A3410.1	\$ 6,030.13
A3410.2	45,117.72
A3410.4	22,766.23
A9000.8	461.31

Total: \$ 74,375.39

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #14, Voucher #180358 through #180381, excluding Voucher #180237 for \$16,579.78, from the General Fund, totaling \$74,379.39.

VOTE: All in favor, motion carried.

4. Reports of the Staff

- District Administrator – Joyce Petkus:

- AFDSNY fall conference brochures handed out. If you plan on attending, please just let her know what days you would like to attend.
- Received By-laws from Tim Hannigan; they will go out to Presidents, Vice Presidents and Treasurers, the Chief and Commissioners.
- Need resolutions for training.

RESOLUTION #177 GIVING JILL CHOUINARD, WALT RAMSEY AND JOE RUSSO PERMISSION TO ATTEND EVOC CLASS JULY 28-29, 2018 AT ACC IN QUEENSBURY; PERMISSION ALSO FOR D/C CHOUINARD TO TAKE 263.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to give Jill Chouinard, Walt Ramsey and Joe Russo permission to attend EVOC class July 28-29, 2018 at ACC in Queensbury; permission also for D/C Chouinard to take 263.

VOTE: All in favor, motion carried.

RESOLUTION #178 GIVING TYLER BENNETT PERMISSION TO ATTEND FIREFIGHTER II AT LAKE GEORGE FIRE DEPARTMENT AUGUST 8 – OCTOBER 10, 2018.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to give Tyler Bennett permission to attend Firefighter II at Lake George Fire Department August 8 – October 10, 2018.

VOTE: All in favor, motion carried.

- Director of Purchasing – Jill Chouinard:

- Portable radios programmed.
- Lost portable radio has been bricked on the County radio system. Joyce will submit insurance claim once LDDS form comes in.
- Still no word on the AFG grant.
- Will submit DEC grant before deadline.
- Sealcoating and striping completed.
- Co #4 fit testing is July 31st.
- Discussion regarding Unifirst contract; to be cancelled.
- Co #4 bottles hydro'ed but need to be filled.
- Nate ordered EMS supplies from WEMS.
- August 4th is Big Truck Day.
- Replacement pump for Co #2 Argo is \$599. Board okayed; money to be taken from Equipment to Repairs.
- Training building letters are in.
- Received apparatus pricing from Aaron at Bulldog.
- Would like to order 11 air bottles to be distributed between Co #1, 2 and 4; will send Board quote.
- Gear is in and distributed except for Firefighters B. Petel and L. Ramsey.

- **Treasurer – Joyce Petkus:**
 - Board needs to approve payments regarding donated land:

RESOLUTION #179 GIVING THE TREASURER PERMISSION TO MAKE THE FOLLOWING PAYMENTS: SARATOGA COUNTY CLERK - \$190.00; BENNETT TITLE & ABSTRACT, LLC - \$267.50; YOUNG, FENTON, KELSEY & BROWN, P.C. - \$750.00.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to make the following payments: Saratoga County Clerk - \$190.00; Bennett Title & Abstract, LLC - \$267.50; Young, Fenton, Kelsey & Brown, P.C. - \$750.00.

Vote: All In Favor, Motion Carried.

- Joyce to call Bill Young to confirm land discrepancy has been resolved and to also write donation thank you letter. Commissioner Chandler will forward land appraisal.

5. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:**
 - Aubrey Nowhitney, previous Co #4 member.
- **Firefighter Changes in Membership:**
 - Co #3: Gavin Alger, Ron Alger, membership terminations; Peter Dumar, return to active status.
 - Co #4: Joseph Flynn, Anthony Viviano; membership terminations; William Perrone, resignation; Connor Krueger, moving into district; Joseph Russo, transfer to Co #2.
- **Auxiliary Applications/Changes in Membership:** None.

RESOLUTION #180 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER AND CHANGES IN MEMBERSHIPS.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on above new member and Changes in Memberships.

VOTE: All in favor, motion carried.

6. Report of the Chief – Chief Ellsworth:

- Review of various training
- Reminder EAP meeting at Co #3 July 31st at Co #3, would like to see the Commissioners there again.
- Co #3 A/C issue; D/C Petkus to look into it tomorrow.
- Apparatus:
 - Vander Molen ordered air bags for 282.
 - Meeting with Vander Molen tomorrow evening regarding 281.

- Has had frequent conversations with Aaron at Bulldog regarding various truck prices. Clarified that prices were requested not to necessarily sell at this time, but to find out their long term worth. Discussion continued.
- 293 paint warranty still an issue; spoke with Andy in Pennsylvania.
- Regarding Co #2 new truck, Aaron is shooting for August 31st pre-conference meeting.
- Discussion regarding what to do with 283 and 291. 283 to be put on Auctions International and 291 to be held on to for now.

7. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard**
 - 3" hose removed from 261 and replaced with 2½". Would like to see Board purchase more 2 ½ at end of year.
 - Chief Ellsworth questioned if the new hose has been lettered yet' Jill noted she has not gotten the stencils yet. Will look into it tomorrow.
- **Porter Corners Co #2: D/C Middlebrook**
 - Stairs have been replaced, sealant was recommended. Station Keeper to look at it. Brief discussion; small change order on invoice, 36" door replaced with double 2' door.
- **Middle Grove Co #3: D/C Petkus**
 - Thanks to Nate, the parking lot looks good.
 - Members were at the fair last night, there was good district representation.
- **Maple Avenue Co #4 D/C Bogardus**
 - Would like some fire prevention materials for Big Truck Day

8. Report of the District EMS Coordinator – Nate King:

- CPR scheduled for August 7th.

9. Report of the Training Committee

- Would like permission from the Board to begin using the stairs again for bail out training; okayed.
- Moveable walls and smoke machine installed in training building.
- New Member Orientation set up.
- Aerial Device Operators class starts next week.
- September 5th is the Leadership Development Training.

10. Reports of the Commissioners:

- Dussault
 - Thanks to everyone for all their hard work.
- King
 - Co #1 water storage tank to start next week; unfortunately weather has been an issue.
 - Asked Nate King if a meeting has been set with the District building committee. He has not, and Commissioner King asked that priority one be the mold remediation at Co #2.
 - Asked Nate King about the status of the suction machines; Nate noted that as far as he knows, it is cheaper to buy new ones.
- Miller
 - Good.

- Sadousky
 - Nothing at this time.
- Chandler
 - Contacted some construction companies regarding Co #4 column repair; they will get back to him. Brief discussion continued.
 - Asked about update on Co #4 pick-up; Jill noted no news is good news.
 - Read letter of resignation received from Director of Purchasing Jill Chouinard.

RESOLUTION #181 ACCEPTING WITH REGRET, RESIGNATION OF DIRECTOR OF PURCHASING JILL CHOUINARD EFFECTIVE AUGUST 17, 2018.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to accepting with regret, resignation of Director of Purchasing Jill Chouinard effective August 17, 2018.

VOTE: All in favor, motion carried.

11. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Supervisor Pemick and Commissioner King previously met regarding the Emergency Planning document. Brief discussion; next meeting scheduled for July 31st at 9 am.
- Town of Wilton: Scott Dussault
 - Nothing at this time.

12. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Housing development going up behind WEMS, which is in Wilton Fire Department's area, but will affect Jones Road.

13. District Policy Review:

- Installation-Inspection: no changes made.
- District Awards: no changes made.
- Funeral: no changes made.
- Uniform: no changes made.

14. Special Topics of Discussion:

- After The Fire has moved out of the shed at Co #4; and co #4 has okayed to give that to the Station Keeper to use as his workshop if the Board is also okay with it. Okayed, and thanks to Co #4 for allowing the Station Keeper to utilize it.

RESOLUTION #182 ENTERING INTO EXECUTIVE SESSION AT 7:50 PM

IN REFERENCE TO EMPLOYMENT ISSUES.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to enter into executive session at 7:50 pm in reference to employment issues.

VOTE: All in favor, motion carried.

RESOLUTION #183 RECONVENING FROM EXECUTIVE SESSION AT 8:30 PM.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to reconvene from executive session at 8:30 pm.

VOTE: All in favor, motion carried.

15. Final Comments:

- None.

16. Dispense with the reading of the minutes

RESOLUTION #184 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler


SECOND: Sadousky

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Dussault with a second from Commissioner Miller to adjourn the meeting at 8:31 PM. All in favor.

Respectfully submitted,



Joyce Petkus
District Administrator/Treasurer