

# **Board of Fire Commissioners**

Greenfield Fire District  
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(518) 893-0723  
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The February 27, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:15 PM.

**Present were:** Commissioners Chandler, Davis, Dussault, King, McGowan; D/A & Treasurer Petkus, D/P Ranck. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** February 13, 2019 Commissioner Meeting Minutes as written.

## **RESOLUTION #77 APPROVING THE FEBRUARY 13, 2019 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the February 13, 2019 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

### **3. Payment of Bills:**

Commissioner McGowan suggested we look at other providers when current internet contract is up.

The Treasurer noted that Commissioner King found an error on #190074 in the amount of \$55.00, which she had already previously corrected.

## **RESOLUTION #78 APPROVING PAYMENT OF ABSTRACT #4, VOUCHER #190066 THROUGH #190089 FROM THE GENERAL FUND, TOTALING \$99,525.79.**

A3410.1 \$ 5,257.69

A3410.2 363.00

A3410.4 79,419.66

A9000.8 14,540.44

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Total: \$99,525.79

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #4, Voucher #190066 through #190089 from the General Fund, totaling \$99,525.79.

VOTE: All in favor, motion carried.

#### 4. **Reports of the Staff**

- **District Administrator – Joyce Petkus:**
  - 30 are signed up for physicals bloodwork this Friday. Will have paperwork next week for people who don't complete the bloodwork.
  - List of members needing physicals is in your baskets. There are five excused this year as they had physicals in January.
  - Defensive Driver sign up is ongoing; deadline to register is March 15<sup>th</sup>.
  - Received a request from State Archives regarding old district records. Brief discussion continued; Board okayed.
  - Reminder that Commissioner Training is this Saturday at Clifton Park Fire Dept. at 8:00 am for Commissioner Davis and McGowan.
  - AFDCA Officer's Reception in March 9<sup>th</sup> in Glenville, RSVP by 3/1.
  - AFDSNY Spring Meeting/Workshops is in May, you can register for one, two or three days.

### RESOLUTION #79 ENDORSING JOYCE PETKUS FOR POSITION OF SECRETARY/TREASURER OF AFDSNY.

MOTION: Davis

SECOND: Chandler

RESOLVED to endorse Joyce Petkus for position of Secretary/Treasurer of AFDSNY.

VOTE: All in favor, motion carried.

- Workers Comp audit is scheduled for March 12<sup>th</sup> at 10:00 a.m.

### RESOLUTION #80 GIVING THE FOLLOWING FIRE POLICE PERMISSION TO ATTEND THE ANNUAL THOMAS F. WITH FIRE POLICE TRAINING & EDUCATION SEMINAR AT THE ACADEMY OF FIRE SCIENCE IN MONTOUR FALLS, 3/15-16/2019; SEAN CROWLEY, ED FINK, SR., ED FINK, JR., ROBERT LUDWIG, TOM MERRILLS, JOE POST, MARGARET ROXBURY, BOB ROXBURY. PERMISSION TO ALSO TAKE 275 AND 294.

MOTION: Chandler

SECOND: Davis

RESOLUTION giving the following Fire Police permission to attend the Annual Thomas F. With Fire Police Training & Education Seminar at the Academy of Fire Science in Montour Falls, 3/15-16/2019; Sean Crowley, Ed Fink, Sr., Ed Fink, Jr., Robert Ludwig, Tom Merrills, Joe Post, Margaret Roxbury, Bob Roxbury. Permission to also take 275 and 294.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Don Ranck:**
  - Hose testing scheduled for June 14<sup>th</sup>.
  - Cannot get new batteries for the ISG's. Can be sent out to be re-cored at \$70

- per battery. Will send two out to start; will have a one year warranty.
- Would like to purchase 3 sets collapsible traffic cones for Co #3 and 1 set for Co #4. \$125 each plus shipping. Brief discussion.

## RESOLUTION #81 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE COLLAPSIBLE CONES.

MOTION: Davis

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase collapsible cones.

VOTE: All in favor, motion carried.

- Received quotes for hard suction replacements, just waiting on lengths. Brief discussion. Board okayed to purchase. Co #1 needs 1,000 ft. of hose.
- Received prices for new 273 requested equipment, cost is approximately \$25,000 dollars and includes airpack, blitz fire, porta pond, 2½ nozzle, Mercedes hose, portable lighting, etc. Discussion continued.

## RESOLUTION #82 GIVING DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND UP TO \$25,000.00 FROM THE EQUIPMENT RESERVE FUND FOR NEW 273 EQUIPMENT UPFIT.

MOTION: Chandler

SECOND: Davis

RESOLVED to give District Administrator permission to advertise a Permissive Referendum to withdraw and expend up to \$25,000.00 from the Equipment Reserve Fund for new 273 equipment upfit.

VOTE: All in favor, motion carried.

- Fire End had the lowest quote for three lengths of jumper hose for \$759.
- **Treasurer – Joyce Petkus:**
  - Audit site work completed, but discrepancy with K-Fund Capital Assets, so she requested and received an AUD extension.
  - Once 2018 LOSAP is finalized and sent to Penflex, they will send their audit remarks to BST.

### 5. **Firefighter/Auxiliary Applications/Changes in Membership:** None

### 6. **Report of the Chief – Chief Ellsworth:**

- Apparatus:
  - 271 window repaired, pump serviced and tested.
  - 261 paint blister to be repaired and serviced.
  - 291 at Vander Molen for water gauge repair; will also be serviced and they will look at oil leak.
- OSHA completed last week.
- CAD system goes into effect March 1<sup>st</sup>
- Standardized gear with Lion in 2007; committee has looked at other vendors. Discussion continued.

- Talked a little bit about the cameras. Demo camera was given out by MES
- Looked at struts last night.
- Truck Committee would like to give a presentation regarding apparatus long term planning. Added to March 13<sup>th</sup> meeting agenda.
- Fire Police went over their budget by \$250.00; he will review with Bob.
- Will schedule a meeting with John Cameron in reference to 293 paint proposal.
- Paint is popping on 292, should be under warranty. Sent photos to Bulldog.
- Asked if I Am Responding is working yet. Brief discussion; Don working on it, but some computers will need to be replaced.

## **7. Reports of the Companies:**

- **Greenfield Center Co #1: D/C Chouinard**
  - All good.
- **Porter Corners Co #2: A/C Richards**
  - All good.
  - 273 bumper spec approved.
  - Requested two 50' sections of 1¾" hose, one red and one yellow. It was already ordered.
- **Middle Grove Co #3: A/C Petkus**
  - All good.
- **Maple Avenue Co #4: A/C Bullard**
  - Part of the county CAD switchover is that a request needs to be faxed to receive county numbers, but the companies no longer have fax capability. Discussion continued; the Chief to look into it.

## **8. Report of the District EMS Coordinator – Nate King:**

- Not present this evening.
- Chief Ellsworth questioned if the EMS policy forbids a Chief Officer to be the District EMS Coordinator, and would the Board make an exception. Joyce requested it to be tabled at this time. Brief discussion continued.
- Commissioner Davis noted the EMS Coordinator was in the office earlier today looking at the Exposure Control Information. Brief discussion continued.

## **9. Report of the Training Committee: Lt. Walker Chandler**

- OSHA has been completed.
- Firefighter Fitness is on March 7<sup>th</sup> at the training building.
- Basement Fires seminar with Fred Peters will be on March 12<sup>th</sup> at Co. #1.

## **10. Reports of the Commissioners:**

- Dussault
  - Received email regarding the prices of the new radios, it is baffling. Should probably get hold of Supervisors Pemrick and Johnson and let them know that this is the County system, and the County should purchase the radios. Lengthy discussion continued.
- King
  - Agrees that the cost of the radios is shocking; it was noted the district would need to spend about \$250,000 in just portables. The cost of radios is about \$1,400, but the software for it is \$1,500 each. Discussion continued.

- McGowan
  - Co #2 has requested a second box for the TV, and they will reimburse the district for the cost of the 2<sup>nd</sup> box. TWC was called and it is \$7.50 per box but the invoice comes to the district office. Lengthy discussion continued. The other companies noted they have 2 boxes and all are free. Don to look into it.
- Chandler
  - New 273: approved dash and bumper layouts, waiting for clarifications on four issues with the spec but it is already with engineering. Delivery date is still scheduled for this July.
  - Wilton is hosting a Haunted Hayride to benefit Adopt a Soldier. Always looking for volunteers.
- Davis
  - Doesn't want to see things dragged out and then there is no money left at the end of the year to make purchases. If something is needed let's work on it now.
  - Would like to see 261 paint job pushed off until the spring, after the snow is gone.

#### **11. Reports of the Town Board Liaisons:**

- Town of Greenfield: John Davis
  - Stewart's is looking into a large addition at their plant.
  - Supervisor Pemrick is waiting on some final information before sending out the Town Emergency Plan.
- Town of Wilton: Scott Dussault
  - Aldi's received final approval; it will take about a year to construct and will be next to Lowe's.
  - 628 Maple Avenue will be a multi-purpose dwelling with office space on the first floor and apartments above. Brief discussion continued.

#### **12. Reports of the Town Planning Board Liaisons:**

- Town of Greenfield: Jack King
  - Nothing at this time.
- Town of Wilton: Scott Dussault
  - Nothing at this time.

#### **13. District Policy Review:**

- **Communication:** no changes made.
- **Computer/Internet Use:** no changes made.
- **District Photographer/Photography:** no changes made.
- **Honorary Deputy Chief:** no changes made.

#### **14. Special Topics of Discussion:**

- Nothing at this time.

#### **15. Final Comments:**

- Co #3 is looking to purchase new tables/chairs. Brief discussion continued. Don to get some prices together. District will purchase.
- South Glens Falls thanked the district for the use of the training building, and it was beyond their expectations.

**16. Dispense with the reading of the minutes**

**RESOLUTION #83 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: King

SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

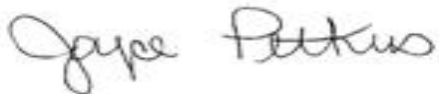
Motion made by Commissioner Davis with a second from Commissioner King to adjourn the meeting at 8:15 PM. All in favor.

Respectfully submitted,



Deidre Chandler  
Operations Secretary

Reviewed/approved by,



Joyce Petkus  
District Administrator/Treasurer