

Board of Fire Commissioners

Greenfield Fire District
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The April 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Chairman Don Kugler at 7:09 pm on April 8, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Kugler, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard; Deputy Treasurer V. Perkins; Chief McConkey
A/C's: Gibbins, Davis, Ellsworth; 2nd A/C's: Middlebrook, King.

Chairman Kugler asked for any additions/deletions/corrections to the March 2009 Commissioner meeting minutes.

Secretary Petkus noted that on page 11, the Co #3 ladies auxiliary Easter egg hunt was for April 5th, not April 11th, and on page 13 under truck options #1 should read \$12,000.00, not 412,000.00.

RESOLUTION #140 TO ACCEPT THE MARCH 11, 2009 MEETING MINUTES AS CORRECTED.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to accept the March 11, 2009 Meeting Minutes as corrected.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

Commissioner B. Bishop noted that the truck committee had spoken a little about looking for some other repair vendors; Nichols is 2 hours away and sometimes they are doing work that is not their specialty. Brief discussion; A/C Gibbins added that Arrowhead would like to do a presentation at the next workshop; Chairman Kugler said they would take it under advisement.

RESOLUTION #141 TO PAY CLAIM #9154 THROUGH CLAIM #9213, TOTALING \$46,583.14.

A3410.1	\$ 3,731.73
A3410.2	12,299.17
A3410.4	30,154.24
A9055.8	398.00
Total:	\$ 46,583.14

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to pay claim #9154 through claim #9213, totaling \$46,583.14.

VOTE: All in favor, motion carried.

RESOLUTION #142 TO PAY CLAIM #BR903 THROUGH CLAIM #BR904 FROM THE BUILDING RESERVE FUND, TOTALING \$1,155.92.

R3400.0	\$1,155.92
Total:	\$1,155.92

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay claim #BR903 through claim #BR904 from the Building Reserve Fund, totaling \$1,155.92.

VOTE: All in favor, motion carried.

Correspondence:

- Received, and read, letter from resident George Habig regarding the February 24, 2009 workshop where Mike Wilbur presented his truck report;
- Received, and read, letter from FASNY Museum of Firefighting thanking the Board for the donation of the District patch to the museum. Commissioner B. Bishop explained that a group from Co #3 had taken a trip to the museum and Fireman's Home, where they donated accessories for their Wii system, and highly recommended others making the trip.

RESOLUTION #143 GIVING TREASURER PERMISSION TO PAY, AND APPROVAL TO THE FOLLOWING PEOPLE TO ATTEND THE ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA ANNUAL WORKSHOP ON MAY 30, 2009 AT THE CLIFTON PARK FIRE DEPARTMENT: COMMISSIONERS B. BISHOP, KUGLER, SPACKMANN; TREASURER J. BISHOP, PURCHASING AGENT J. CHOUINARD AND SECRETARY J. PETKUS. MONEY TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to give Treasurer permission to pay, and approval to the following people to attend the Association of Fire Districts of the Capital Area Annual Workshop on May 30, 2009 at the Clifton Park Fire Department: Commissioners B. Bishop, Kugler, Spackmann; Treasurer J. Bishop, Purchasing Agent J. Chouinard and Secretary J. Petkus. Money to come out of the training account.

VOTE: All in favor, motion carried.

RESOLUTION #144 GIVING TREASURER PERMISSION TO PAY, AND APPROVAL TO THE FOLLOWING PEOPLE TO ATTEND THE ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA ANNUAL BANQUET ON SATURDAY APRIL 18, 2009 AT THE HOLIDAY INN TURF IN ALBANY:

COMMISSIONER B. BISHOP AND GUEST, COMMISSIONER KUGLER AND GUEST, PURCHASING AGENT J. CHOUINARD AND GUEST. COST IS \$330.00.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Treasurer permission to pay, and approval to the following people to attend the Association of Fire Districts of the Capital Area Annual Banquet on Saturday April 18, 2009 at the Holiday Inn Turf in Albany: Commissioner B. Bishop and guest, Commissioner Kugler and guest, Purchasing Agent J. Chouinard and guest. Cost is \$330.00.

VOTE: All in favor, motion carried.

Purchasing:

- Quotes came in on the air bottles;
- Safety vests just came in and she has not gone through them yet; will hand them out Tuesday night.

RESOLUTION #145 CHANGING THE PURCHASING POLICY ALLOTMENT CUTOFF DATE FROM OCTOBER 31ST TO NOVEMBER 30TH.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to change the Purchasing Policy allotment cutoff date from October 31st to November 30th.

VOTE: All in favor, motion carried.

Applications for membership:

Greenfield Center Company #1: Darrow Mansfield, Tahlin Fisher (under 18).

Porter Corners Company #2: Jack Sadousky

Middle Grove Company #3: Christopher Zabel

Maple Avenue Company #4: Alexander Dillon

District Manuals were handed out to above new members present prior to the start of the meeting, except for Jack Sadousky.

Changes in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: Michael Lapo, resignation letter attached.

Maple Avenue Company #4: None.

RESOLUTION #146 TO ACCEPT ABOVE NEW MEMBERS AND CHANGES IN MEMBERSHIP.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to accept above new members and changes in membership.

VOTE: All in favor, motion carried.

Grants:

- A/C Davis noted that the Oliver B. Merlyn grant was completed and mailed out.

Reports from Companies:

Company #1 – A/C Gibbins:

- Spoke with Travis at Arrowhead and he needs the estimate signed and faxed back to him ASAP so he can order the materials for 261.

RESOLUTION #147 AUTHORIZING THE CHAIRMAN TO SIGN OFF ON THE ARROWHEAD QUOTE AND THE SECRETARY TO FAX IT TO ARROWHEAD.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to authorize the Chairman to sign off on the Arrowhead quote and the Secretary to fax it to Arrowhead.

VOTE: All in favor, motion carried.

- Some lights are not working properly;
- Some handles on the toilets are broken; A/C Gibbins to fix.

Company #2 – A/C Davis:

- Looking to get a set of tires and rims for the Rhino and a spare tire for the ATV. Cheaper to go for the four tires and rims for the Rhino than to buy the spare. A/C Davis got a price of \$250 for the tires and rims for the Rhino and \$150 just for the tire on the ATV. Brief discussion, including recent recall on the rhino, problem with the company not accepting a P.O. Commissioner Waite to use his District credit card instead. Treasurer J. Bishop explained to make sure she gets a copy of the bill because it gets lost in transit sometimes.

RESOLUTION #148 TO PURCHASE THE TIRES AND RIMS FOR THE RHINO AND A SPARE TIRE FOR THE ATV. MONEY TO COME OUT OF REPAIRS TO EQUIPMENT.

MOTION: Waite

SECOND: Robarge

RESOLVED to purchase the tires and rims for the Rhino and a spare tire for the ATV. Money to come out of Repairs to Equipment.

VOTE: All in favor, motion carried.

- April 21st is the chain saw safety course given by GCBA at Co #2. Will need one guy from each company, please let him know.

RESOLUTION #149 APPROVING THE CHAIN SAW SAFETY COURSE AT CO #2 ON APRIL 21ST.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to approve the Chain Saw Safety Course at Co #2 on April 21st.

VOTE: All in favor, motion carried.

- Reiterated the OBM grant was completed and mailed out;
- Asked if the Board was going to award the proposal to CT Male tonight? It was noted it would be done later in the meeting.

Company #3 – A/C Jay Ellsworth:

- Nothing.

Company #4 – 2nd A/C King:

- Did not think Overhead replaced the weather stripping on the doors; Commissioner Robarge explained they would be discussing that with the openers.

Report of the Chief - Dennis McConkey:

- Training committee: has not met yet
- SOG/HAZMAT committee: working on it, would like to see HAZMAT down to one page
- Rescue/Fire Prevention: have not met yet
- Gear/uniforms: Commissioner B. Bishop has list for uniforms. Some of the companies would like to get brush fire gear instead of regular turn out gear; Commissioner Spackmann noted it was brought up to the gear committee but the problem is that this is the last round of purchasing all structure gear because next year starts the rotation of gear. There may be money left over next year to purchase brush fire gear, but his preference is to buy structure gear first before purchasing brush fire gear.
- Hose/Details: met, there is a parade in Corinth on May 30th, have 6 trucks going.

RESOLUTION #150 GIVING PERMISSION TO TAKE TRUCKS TO PARADES FOR THE 2009 SEASON.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give permission to take trucks to parades for the 2009 season.

VOTE: All in favor, motion carried.

- Newsletter/website committee: draft newsletter out, hope to meet next month for website
- Fire police: no one present
- Would like a resolution to do some in-house training. Commissioner Robarge noted there needs to be some checking into it first and he is in the process of working on it and is not ready to make a resolution yet
- Will be going to 24/7 daytime mutual aid for structure fires beginning sometime next week
- Gary is working on portable pumps to get ready for brush fire season
- Co #4 would like to use the chief's vehicle to go to Pennsylvania to look at the ladder truck; he has no problem with that.

RESOLUTION #151 GIVING CO #4 PERMISSION TO TAKE CHIEF'S VEHICLE TO THE KME FACTORY IN NESQUEHONING, PENNSYLVANIA TO INSPECT THE NEW LADDER TRUCK.

MOTION: Waite

SECOND: Spackmann

RESOLVED to give Co #4 permission to take chief's vehicle to the KME factory in Nesquehoning, Pennsylvania to inspect the new ladder truck.

VOTE: All in favor, motion carried.

- Need more foam, Co #3 has 6. Commissioner Kugler asked the purchasing agent to look into it, National, Class A knockdown, purchase a pallet.

RESOLUTION #152 GIVING PURCHASING AGENT PERMISSION TO PURCHASE A PALLET OF NATIONAL CLASS A KNOCKDOWN FOAM.

MOTION: Kugler

SECOND: Robarge

RESOLVED to give Purchasing Agent permission to purchase a pallet of National Class A knockdown foam.

VOTE: All in favor, motion carried.

- 273 should be done tomorrow
- 281- getting the parts today or tomorrow morning and starting to work on that
- 261 – bumper will be worked on
- 293 – being repaired, had to special order a part
- Truck committee is holding off their meeting to the first Sunday in June, to find out about Porters station.

Report of District EMS Coordinator: Gary Gibbins

- Spoke to Dr. Peacock, \$5253.00 for the Hepatitis B shots for 20 people, 3 shots per person and approximately \$5 per person for the Hep B titer. Discussion regarding adding a line item to the budget for next year for Hepatitis vaccinations.

RESOLUTION #153 APPROVING HEPATITIS B TITERS FOR FIREFIGHTERS.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to approve Hepatitis B titers for firefighters.

VOTE: All in favor, motion carried.

Commissioner Spackmann suggested having the officers look into how to pay for Hepatitis vaccines, which accounts to take money from. Brief discussion; currently there is \$5031.10 in the EMS Reserve Fund.

RESOLUTION #154 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$4,900.00 FROM THE EMS RESERVE FUND TO PAY FOR HEPATITIS B VACCINES. BALANCE TO COME OUT OF THE EMS ACCOUNT.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to advertise a permissive referendum to withdraw and expend \$4,900.00 from the EMS Reserve Fund to pay for Hepatitis B vaccines. Balance to come out of the EMS account.

VOTE: All in favor, motion carried.

RESOLUTION #155 GIVING TREASURER PERMISSION TO CUT CHECK FOR HEPATITIS B VACCINATIONS FROM THE EMS LINE ITEM ACCOUNT; AND TO REIMBURSE EMS LINE ITEM ONCE THE PERMISSIVE REFERENDUM OUT OF THE EMS RESERVE FUND PASSES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to cut check for Hepatitis B vaccinations from the EMS line item account; and to reimburse EMS line item once the permissive referendum out of the EMS Reserve Fund passes.

VOTE: All in favor, motion carried.

A/C Ellsworth asked if this is being limited to 20 people, and if so, to EMS people only? What happens if you get 60 people who sign the form that they want the vaccination? Discussion continued; A/C Gibbins explained there is enough to supply 60 people with one shot, then they will need to come up with more money to purchase the 2nd and 3rd series of shots. Commissioner Spackmann noted that the Board is committed to making this happen; it is just a matter of where the money will come from. Further discussion tabled to April workshop; A/C Gibbins to have more numbers by then.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Last week Town of Greenfield dropped off plans for the road Triple J Way, and they would like an answer back by this Tuesday's meeting. Met with Dennis last night and would like Joyce to write a letter with their recommendations. His biggest concern is the depth of gravel and the length of culverts for the driveways.

***For Town of Wilton, Gary Bullard:**

- Quiet, all on the Wilton side of the District right now.
- Rebuild of 1st National Bank was approved.

Reports of the Commissioners:

Commissioner B. Bishop:

- Received and read, an email from Commissioner Michael Finkelman from East Meadow Fire District regarding the donation of a 2001 Chevy Tahoe Command vehicle for use by the A/C officers of the Middle Grove fire company. They are planning to present the donation to 2nd A/C Ed Petkus during Ladder Company #2 In & Out dinner on April 18th. Would like a resolution to accept donation. Commissioner Spackmann asked if the vehicle will look like the existing apparatus. Commissioner B. Bishop noted that we have a Chief's vehicle that is maroon and MED's that are all white, and why are we picking on this vehicle? To his knowledge the vehicle is all red. More discussion continued.

RESOLUTION #156 ACCEPTING THE DONATION OF THE 2001 CHEVY TAHOE FROM THE EAST MEADOW FIRE DISTRICT ON BEHALF OF MIDDLE GROVE CO #3.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to accept the donation of the 2001 Chevy Tahoe from the East Meadow Fire District on behalf of Middle Grove Co #3.

VOTE: All in favor, motion carried.

Secretary Petkus to call Adirondack Insurance and get the vehicle on the insurance policy effective April 18, 2009. Commissioner B. Bishop to draft a thank you letter to East Meadow for A/C Petkus to read at the In & Out dinner.

- Talked at the last workshop about the pavilion at Co #3 for District use and the decision to move forward on it. Would like to pass a resolution as well as have more discussion on it. Commissioner B. Bishop continued that in thinking about this as well as discussion with the truck committee, felt that as a Board they need to start looking at the Building Reserve account, because there are some buildings that are at their south end of their life expectancies, and does not want to go down a similar road to that of the ladder truck. Porters is now 18 years old and its life expectancy is 20-25 years, with a rough estimate to replace it at \$750,000.00. Does not mind making the resolution for the pavilion, but would like to hold off on starting the construction with District money until they find out what is going on with the building, and in the future start looking at building up the Building Reserve Fund in anticipation that we are going to need replace and/or do substantial repairs to some of the buildings. If it happens that we need this money to put towards Porters building, then maybe we hold off and do the pavilion next year. Commissioner Spackmann echoed Commissioner B. Bishop's comments on focusing on the future structure wise; it has been a cycle in this District where we focus on all trucks, then all buildings, and now we are focusing on trucks and now unfortunately we have to go back to the building focus. Felt the officers need to be included in next year's budget discussion about where our focus should be.

RESOLUTION #157 TO ADVERTISE A PERMISSION REFERENDUM TO WITHDRAW AND EXPEND \$30,000.00 OUT OF THE BUILDING RESERVE FUND TO BUILD A PAVILION AT MIDDLE GROVE CO #3, WITH THE UNDERSTANDING THAT MORE MONEY MAY BE NEEDED AS CONSTRUCTION PROGRESSES.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to advertise a permission referendum to withdraw and expend \$30,000.00 out of the Building Reserve Fund to build a pavilion at Middle Grove Co #3, with the understanding that more money may be needed as construction progresses.

VOTE: All in favor, motion carried.

- Would like to purchase ½ a pallet of water softener salt for Co #3, just finished using their last bag. Treasurer J. Bishop asked if Greenfield ever got their salt. Purchasing Agent asked to order it. FF R. Bishop noted that the only problem is that the water softener is attached to only one line in the bay. Brief discussion; FF R. Bishop to call Toby Middlebrook on it.
- Requesting permission to take the 2 lawn mowers for yearly maintenance.

RESOLUTION #158 GIVING CO #3 PERMISSION TO TAKE THEIR TWO LAWMOWERS FOR SERVICE AT SPRING VALLEY.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to give Co #3 permission to take their two lawnmowers for service at Spring Valley.

VOTE: All in favor, motion carried.

- Co #3 would like permission to have a Mother's Day car wash/fundraiser on May 9th.

RESOLUTION #159 GIVING CO #3 PERMISSION TO HOLD A MOTHER'S DAY CAR WASH/FUNDRAISER ON SATURDAY MAY 9, 2009.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Co #3 permission to hold a Mother's Day car wash/fundraiser on Saturday May 9, 2009.

VOTE: All in favor, motion carried.

Commissioner Robarge:

- At the last workshop received bids for Co #4 emergency generator; would like to accept one of these bids this evening.

RESOLUTION #160 AWARDED CO #4 EMERGENCY GENERATOR BID TO MILTON CAT FOR \$22,725.00.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to award Co #4 emergency generator bid to Milton Cat for \$22,725.00.

VOTE: All in favor, motion carried.

RESOLUTION #161 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$17,000.00 OUT OF THE BUILDING RESERVE FUND TO PAY FOR THE GENERATOR.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to advertise a permissive referendum to withdraw and expend \$17,000.00 out of the Building Reserve Fund to pay for the generator.

VOTE: All in favor, motion carried.

- Made a few phone calls regarding the old generator and it is worth between \$2,000-3000. Asked the Board what they would like to do.

RESOLUTION #162 DECLARING CO #4 EMERGENCY GENERATOR SURPLUS EQUIPMENT.

MOTION: Robarge

SECOND: Waite

RESOLVED to declare Co #4 emergency generator surplus equipment.

VOTE: All in favor, motion carried.

FF Roger Bechard noted that the current generator was purchased with company money through donations. Lieut. Dean Deuel, Jr. noted that he thought that it was

discussed that whatever money was generated by the sale of the generator would be returned to Co #4. Commissioner Robarge noted he had no problem with that. The Elks are interested in possibly purchasing the generator; FF Roger Bechard to inquire with the Elks. Commissioner Robarge also received a quote from Saratoga Electric and Generator to remove the old generator, disconnect electrically from both generator and emergency panel and break up concrete pad and haul away, for a price of \$1100.00. Commissioner B. Bishop asked where that money was coming from, was it coming from the proceeds of the sale of the old generator? Discussion continued, including modifying the permissive referendum from \$17,000 to \$20,000, having Saratoga Electric and Generator do the work to dispose of the old generator. Treasurer J. Bishop asked if 3 bids were submitted for the removal; the auditors were here and they have suggested we are getting very slack in our bids. Brief discussion; FF Mike Chandler noted that it could be added as an addendum to the generator installation proposal.

RESOLUTION #163 TO AMEND RESOLUTION #161 TO WITHDRAW AND EXPEND \$20,000.00 FROM THE BUILDING RESERVE FUND.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to amend Resolution #161 to withdraw and expend \$20,000.00 from the Building Reserve Fund.

VOTE: B. Bishop, No; Kugler, yes; Robarge, yes; Spackmann, yes; Waite, yes

Motion carried.

- Reminded everyone that if they hand in training forms, to please attach a copy of the course description.
- A/C Ellsworth asked if Commissioner Robarge contacted Curran Electric regarding Co #3 generator; Commissioner Robarge did speak to him.
- Commissioner Robarge asked A/C Gibbins if he purchased salt for Co #1 water softener; he did not. Found a bag and used it, has no salt left.

RESOLUTION #164 TO ADVERTISE FOR THE INSTALLATION OF CO #4 GENERATOR, WITH AN ADDENDUM FOR THE REMOVAL OF CO #4 OLD GENERATOR. BID OPENING TO BE HELD AT THE APRIL 28, 2009 WORKSHOP AND AWARDING OF THE BID AT THE MAY COMMISSIONERS MEETING.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to advertise for the installation of Co #4 generator, with an addendum for the removal of Co #4 old generator. Bid opening to be held at the April 28, 2009 workshop and awarding of the bid at the May Commissioners meeting.

VOTE: All in favor, motion carried.

FF Mike Lagalles noted there should be specific language in the addendum that they do not take possession of the old generator.

Commissioner Spackmann:

- Lot of stuff going on with 293. Gave to floor to Captain Bullard to explain. Captain Bullard explained that the new 293 is nearing completion with estimated 2 week delivery to Latham where it can be retrofitted for our equipment. Keesville, NY is very interested

in existing 293; their Commissioner meeting is not until April 21st, when they will make a final decision. They will be down next Tuesday night and again next Saturday the 18th. All indications are they are going to buy the truck. Still thinks they should do engine

- transmission oil filter changes but only do a filter change on the hydraulics on the aerial. Dave Kenyon can do all this; to work with Captain Bullard and the Chief on this. They are going to put it on limited service, on request only. Will keep the Board informed. Truck already declared surplus, may have to advertise for a mandatory referendum if the sale is over \$50,000.00. Cannot advertise until we know for sure that the truck is sold and the amount of the sale of the truck.
- Met with Center for Security and called Adirondack Two-Way to discuss the idea of having the doors unlock when a call comes in. Will probably have to wait until the County goes over to the new pager system first and will need to install antennas on the buildings because the current antennas are for reception and transmission and we don't want any devices hooked into that. There is something new on the market that has relays in them and are meant to hook up various devices to them and they are about \$500 each. Looking at around \$1000.00 to install the antenna and plectron components and then Center for Security needs to come in and hook into that, which is another \$200-300. Commissioner Spackmann felt that we should wait until the County changes over and then go from there.
- Emailed the officers regarding the newsletter; committee did a wonderful job. Lot of different topics ranging from fire prevention to the diabetes fundraiser to Gateway House of Peace. If there are any changes, they need to be back to him by noon Friday the latest. Still needs Co #2 and Co #3 call volumes.
- Rip and Run stuff moving along, and working well at the Avenue.

RESOLUTION #165 GIVING TREASURER PERMISSION TO CUT CHECK FOR 50% DOWN PAYMENT TO MIKE ARNOLD FOR \$250.00 FOR FIRE DEPARTMENT LOGO. MONEY TO COME OUT OF CO #4 ALLOTMENT.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to cut check for 50% down payment to Mike Arnold for \$250.00 for fire department logo. Money to come out of Co #4 allotment.

VOTE: B. Bishop, no; Kugler, yes; Robarge, yes; Spackmann, yes; Waite, yes.

Motion carried.

Commissioner B. Bishop noted he felt it should be a company purchase and should come out of company funds, not District funds.

Commissioner Waite:

RESOLUTION #166 GIVING THE ADA PERMISSION TO USE CO #2 PROPERTY AS A REST STOP FOR THEIR BIKE MARATHON ON SUNDAY, JUNE 7, 2009.

MOTION: Waite

SECOND: Robarge

RESOLVED to give the ADA permission to use Co #2 property as a rest stop for their bike marathon on Sunday, June 7, 2009.

VOTE: All in favor, motion carried.

RESOLUTION #167 AWARDING THE BID TO CT MALE AS ENGINEER FOR THE PORTER CORNERS FOUNDATION ISSUE PROPOSAL.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to award the bid to CT Male as engineer for the Porter Corners foundation issue proposal.

VOTE: All in favor, motion carried.

RESOLUTION #168 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$13,000.00 FROM THE BUILDING RESERVE FUND TO PAY CT MALE.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to advertise a permissive referendum to withdraw and expend \$13,000.00 from the Building Reserve Fund to pay CT Male.

VOTE: All in favor, motion carried.

Commissioner Kugler:

- Needs a list of bottles to be replaced from A/C Gibbins by the next workshop. Currently need to replace 44 bottles: Co #2 needs 15; Co #3 needs 12 and Co #4 needs 17. Price for the amount currently needed is about \$35,000.00. Not enough money in the SCBA account to cover it. State contract is about \$1120 each, but we can purchase some now for around \$821.87 without shipping for 45 minute bottles. Cost for carbide cylinder case enclosed bottle is \$872.78. Discussion regarding putting bottles on annual replacement schedule, budget certain amount of bottles for each year. A/C Gibbins noted he was talking with Tri-City and you can buy just the bottles and replace with our own valves. Brief discussion continued; will probably have to purchase 60 bottles this year, not sure how many bottles will need to be purchased next year.

RESOLUTION #169 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$30,000.00 FROM THE EQUIPMENT RESERVE FUND TO PURCHASE SCBA BOTTLES.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to advertise a permissive referendum to withdraw and expend \$30,000.00 from the Equipment Reserve Fund to purchase SCBA bottles.

VOTE: All in favor, motion carried.

- Having problems with LOSAP forms; in the last 3 weeks 17 forms were received that were between 3 weeks and 2 months old. If they are not turned in within a week's time they will not receive credit. They are also not being filled out correctly, being turned in incomplete, start/end times not being filled in, numbers incorrect. Commissioner B. Bishop added that the white forms are being left out, which takes away from the integrity of the form. Discussion regarding firefighters not coming back to sign the forms and officer initialing that individuals name, signature being necessary, access system being used as a check if there is a discrepancy on the forms. Secretary Petkus noted that

regarding the incident forms, for example Captain Bullard has in the past attached a note to the alarm from certifying that a FF was at the call but did not sign the form, which is different from someone just writing the FF name directly on the form. She also noted the major issue is not the alarm form but rather the non-incident forms, and noted that they are in 2 colors to make it easier for everyone – if it's red it needs to be filled in. Also a 'cheat sheet' in the bulletin boards that explains all this in detail. Commissioner B. Bishop also noted that for the specialties, a FF only receives credit if he/she actually worked in that capacity. A form does not need to be filled out if for training where a certificate will be issued at the end; Secretary Petkus noted that if they wanted the forms filled out to keep track at the company level that was fine, she just puts them aside and matches them up with the certificates.

- Commissioner Kugler asked the Chief if he was aware that 2 people were fit tested that were not members yet, one of them is not even 18 years old yet so why is he being fit tested; the Chief noted as of last night he was aware of only one. Commissioner B. Bishop added that there was discussion on this last October and they made it very clear that no one who is not a member should be fit tested. The Chief noted that Gary's point was if we are going to spend the money on a physical, why not spend the \$20 to fit tested; Commissioner Kugler noted he understands that but procedure is not being followed. Commissioner Spackmann read the minutes of the October meeting pertaining to fit testing. Question arose again as to why make the FF wait a whole year to get fit tested; Commissioner B. Bishop explained that if FFI came along, the Board would make accommodations to get those that needed it fit tested. Chief to speak to A/C Gibbins again. Commissioner B. Bishop noted this was again another blatant disregard for the rules that this Board makes, and when do you say enough.

New Business:

- Clearance questionnaire and Hepatitis B consent form needs approval:

RESOLUTION #170 TO APPROVE CLEARANCE QUESTIONNAIRE.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to approve clearance questionnaire.

VOTE: All in favor, motion carried.

Commissioner Spackmann has heard from many people regarding physicals that this has worked out fantastically and has solved so many headaches. Commissioner Waite said he knows of a couple of people who have been there and haven't received one of those papers to take to their doctors, and how do we police that. Secretary Petkus noted that it is their responsibility; if they needed clearance last year they should know that they will need clearance this year. Commissioner Waite clarified that he is talking about someone who got injured. Commissioner Spackmann noted that all they have to do is call Joyce; Secretary Petkus noted that the Firefighter Injury Policy explains exactly what a FF needs to do if they are injured, whether it be a firematic or non-firematic injury. It is the FF responsibility to notify us. The form needed for an injured FF is different from the one that was just approved, and Secretary Petkus sends the appropriate form over to the doctor once she receives formal notification of the injury.

RESOLUTION #171 APPROVING THE HEPATITIS B CONSENT FORM.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to approve the Hepatitis B Consent form.

VOTE: All in favor, motion carried.

Commissioner B. Bishop commended the officers and the membership, as it seems to be a much smoother year for physicals and that has a lot to do with making the paperwork ready. Secretary Petkus added that she spoke to both Dr. Peacock and Judy, and they noted things were going smoothly and thanked everyone.

- Lieut. Dean Deuel, Jr. has an applicant that lives out of District, lives in the same apartment complex as 3 other FF.

RESOLUTION #172 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT CHRIS KYNE.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Co#4 permission to move forward with out of District applicant Chris Kyne.

VOTE: B. Bishop, no; Kugler, yes; Robarge, yes; Spackmann, yes; Waite, yes.

Motion carried.

- Thanked the Treasurer for getting him the check for the tile, but they are looking at installers; do they have to get 3 quotes? If it is over \$250.00 they will need 3 quotes.
- A/C Ellsworth noted earlier the Commissioners approved \$250 for a logo; asked if that was for the newsletter logo. Commissioner Spackmann explained it was for a mascot.
- FF Dave Kenyon explained that Alison's called on several different occasions about servicing the electronic transmissions every 5 years if we want to keep the warranty; does the Board want to continue on with the program? Brief discussion; Dave to get quotes for the Board by the workshop.

- Discussion with Captain Bullard gearing more options on the new 293:

○ Mount 2 antennas on the roof of the cab	\$425.00
○ Bell on the front bumper	\$1652.00
○ 2 mini bar lights on each side of the cab over the rear doors	\$1963.00
○ Hose storage rack on the platform for two 1¾ lines	\$395.00
○ 1 scene light on each side of cab	\$534.00
○ Flag background, ladder panel sign	\$500.00

Captain Bullard noted there is already undercoating on the truck and they will touch it up where it may have chipped/peeled after they clean it. Also discussed taking the bell off and trying to find another source for the bell. Commissioner Kugler asked if the bell is off the table for now. Captain Bullard asked if they could not find one could it be put back in. Commissioners Robarge and Waite had no questions. Commissioner B. Bishop noted for the same reason he voted against the previous logo, these decorative items should be paid for by the company and not by the District. Captain Bullard also noted they would be upgrading the hand lights to LED hand lights and that will be coming out of the company allotment.

RESOLUTION #173 APPROVING THE MOUNTING OF THE 2 ANTENNAS, 2 MINI BAR LIGHTS, HOSE STORAGE RACK AND SCENE LIGHTS, AS NOTED ABOVE.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to approve the mounting of the 2 antennas, 2 mini bar lights, hose storage rack and scene lights, as noted above.

VOTE: All in favor, motion carried.

RESOLUTION #174 APPROVING THE SIGN GRAPHICS AND THE BELL, AS NOTED ABOVE.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to approve the sign graphics and the bell, as noted above.

VOTE: B. Bishop, no; Kugler, no; Robarge, yes; Spackmann, yes; Waite, yes.

Motion carried.

RESOLUTION #175 TO GO INTO EXECUTIVE SESSION AT 9:15 PM PERTAINING TO A MEDICAL ISSUE IN REFERENCE TO FIREFIGHTER JOHN MCEACHRON, JR.

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to go into executive session at 9:15 PM pertaining to a medical issue in reference to firefighter John McEachron, Jr.

VOTE: All in favor, motion carried.

RESOLUTION #176 TO RECONVENE FROM EXECUTIVE SESSION AT 9:42 PM.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to reconvene from executive session at 9:42 PM.

VOTE: All in favor, motion carried.

RESOLUTION #177 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner B. Bishop to adjourn the meeting at 9:45 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

District Secretary