

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The April 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:08 PM on April 9, 2014. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, Treasurer Nardin. Please see sign in sheet for others in attendance.

RESOLUTION #83 TO APPROVE THE MARCH 12, 2014 COMMISSIONER MEETING MINUTES WITH FOLLOWING CORRECTIONS TO ABSTRACT #3: VOUCHER # 140141 FOR NAPA FOR \$42.96 LISTED AS REPAIRS, BUILDING MAINTENANCE-OTHER TO BE CHANGED TO MAINTENANCE SUPPLIES COMPANY #1 AND VOUCHER # 140140 NAPA FOR \$18.38 LISTED AS REPAIRS, BUILDING MAINTENANCE-OTHER TO BE CHANGES TO REPAIRS TO APPARATUS – 26.

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve the March 12, 2014 Commissioner Meeting Minutes with following corrections to Abstract #3: Voucher # 140141 for NAPA for \$42.96 listed as Repairs, Building Maintenance-Other to be changed to Maintenance Supplies Company #1 and Voucher # 140140 Napa for \$18.38 listed as Repairs, Building Maintenance-Other to be changes to Repairs to Apparatus – 26.

VOTE: All in favor, motion carried.

RESOLUTION #84 TO APPROVE THE MARCH 17, 2014 AND MARCH 25, 2014 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to approve the March 17, 2014 and March 25, 2014 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler asked for clarification on the flashlights purchased for Co #2; Commissioner Barss noted that 3 were purchased as replacements and 3 were purchased for 3 new members, but not all the new members. Commissioner Chandler also questioned voucher #140180, KME charges for 293. Lengthy discussion continued, including charges for travel. Commissioner Atwell to call KME. Commissioner Chandler also questioned when King's Glass

would be looking at the last window at Co #1. Brief discussion; D/P Chouinard to contact King's Glass.

Commissioner Atwell questioned when NY Fire & Security will be updating the detectors. Joyce noted she signed the paperwork and sent it to them and is waiting for a schedule date.

RESOLUTION #85 TO PAY ABSTRACT #4, VOUCHER #140154 THROUGH VOUCHER #140214 FROM THE GENERAL FUND, TOTALING \$55,864.07.

A3410.1 \$	7,477.14
A3410.2 \$	7,103.57
A3410.4 \$	40,586.34
A9030.8 \$	571.99
A9050.8 \$	125.03

Total: \$ 55,864.07

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #4, Voucher #140154 through Voucher #140214 from the General Fund, totaling \$55,864.07.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted that Mr. Leary had approved the invoice from Laberge totaling \$5,960.56 (voucher #BR14015), but in speaking with Mr. Leary yesterday, he suggested the Board now withhold that bill.

RESOLUTION #86 TO PAY ABSTRACT #4, VOUCHER #BR14016 THROUGH VOUCHER #BR14017 FROM THE BUILDING RESERVE FUND, TOTALING \$2,003.58. TREASURER TO HOLD VOUCHER #BR14015.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #4, Voucher #BR14016 through Voucher #BR14017 from the Building Reserve Fund, totaling \$2,003.58. Treasurer to hold Voucher #BR14015.

VOTE: All in favor, motion carried.

RESOLUTION #87 TO PAY ABSTRACT #1, VOUCHER #ER14001 THROUGH VOUCHER #ER14002 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$40,425.50.

MOTION: Spackmann

SECOND: Barss

RESOLVED to pay abstract #1, Voucher #ER14001 through Voucher #ER14002 from the Equipment Reserve Fund, totaling \$40,425.50.

VOTE: All in favor, motion carried.

Treasurer Nardin noted she just received a snow removal invoice from J & K Trucking for \$1230.00 and should she request permission to pay it this evening? The Board noted it should go on next month's abstract.

Correspondence:

- Nothing at this time.

Purchasing:

- Gave info to Lt. Burwell regarding work uniforms, which are still in progress. Commissioner Chandler noted he had spoken to Captain Jennings a few days ago about them.
- Thermal Imaging Camera meeting scheduled at the District Office on April 22nd at 7 PM regarding the batteries. The regional sales rep will be here.
- Scott air pack meeting scheduled with Tyler Fire at the District Office on April 29th at 7 PM regarding the new masks, packs and bottles.
- SCBA pack inspection reports are in and copies were made for each company.
- Tire gauge has been delivered to Co #4.
- Gas meter for D/C King has been delivered.
- 5-gas gas meter ordered for Co #3 has been delivered.
- Gas calibration unit is in; AJ Vel is going to try to come up this Friday to set it up.
- Posters and signs for "Is There a Fire in You" have been ordered. Also left CD and pamphlets for each company to take home this evening.
- Showing for 284 was held this past Saturday.
- Would like to attend the OGS Purchasing seminar in Albany on May 15th. It is free.
- Fire Police radios came in today and has made the request through the County to get them programmed. Once programmed, they will be turned over to Commissioner Kugler for distribution.
- Hydrant wrenches are in her office; please stop by after the meeting to pick them up.
- Bottle hydro with Tri-City Fire to begin next week. Discussion continued regarding process.

D/C Ellsworth questioned a possible meeting conflict; Commissioner Atwell noted the meeting with KME and Garrison is on April 30th.

RESOLUTION #88 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO ATTEND THE OGC PURCHASING SEMINAR IN ALBANY ON MAY 15, 2014.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give the Director of Purchasing permission to attend the OGC Purchasing Seminar in Albany on May 15, 2014.

VOTE: All in favor, motion carried.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: Michael Potter, resigned, moved to Florida.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: Ed Jewell, requested life; Brittany McEachron, 16/17 year old to active firefighter; Bill Petel, 90 day leave of absence.

RESOLUTION #89 PERMITTING THE CHAIRMAN TO SIGN OFF ON ALL CHANGES IN MEMBERSHIP AS READ.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to permit the Chairman to sign off on all changes in membership as read.

VOTE: All in favor, motion carried.

Grants:

No updates at this time.

Report of the District Chief – John Lant:

- Not present this evening.

Reports from Companies:

Company #1: A/C Kenyon

- FF Ackley noted he would like to use the firehouse for the Corinth Cub Scouts to earn their fire prevention badge, this Sunday at 1 pm. Board approved.
- FF Ackley noted he has a meeting on May 5th with Matt Lacey regarding Explorer program.

Company #2 – A/C Middlebrook:

- Quiet.

Company #3 – D/C Ellsworth:

- Awesome.

Company #4 – D/C King:

- Not present this evening.

Report of District EMS Coordinator – Tim Kemp:

- CPR class at Wilton Ambulance is coming up. Brief discussion continued.
- One of the batteries has failed on the auto pulse. Brief discussion, to coordinate with Jill.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Still working on the Equine Hospital.
- Goose Hollow subdivision should be under construction this summer.

***For Town of Wilton, Gary Bullard:**

- Quiet.

Reports of the Commissioners:

Commissioner Atwell:

- Reviewed several courses that have recently come out.
- Received a quote on Co #1 lights; working on getting a second quote.
- New Member Orientation is going well.
- Could find nothing regarding the extended warranties for 262 and 292. Brief discussion; Captain Bullard to call Tim Besser.
- Wilton EMS public hearing is scheduled for April 23rd at 4 pm at the District Office.

- As Jill noted earlier, new gas meters are in.
- EMS Leadership Training on June 7th.
- Fit testing to start June 2nd. Joyce noted the dates are posted in Firetracker and the firehouse bulletin boards.
- Meeting with Garrison and KME is over at Co #3 on April 30th at 7 pm. Would like to get all the jaws equipment over there before then.
- Older gas meter is going to cost \$300 to repair, and cannot be calibrated by Jill. Brief discussion; Board agreed to purchase one to go to A/C Kenyon; Commissioner Atwell to handle it.

Commissioner Barss:

- Nothing at this time.

Commissioner Chandler:

- Personal CO alarms are in his office; would like to see the Deputy Chiefs after the meeting to be handed out. Brief discussion.
- Asked if anyone has spoken to Captain Reynolds today; Joyce noted she has and they are keeping him overnight; he had to get stitches.

Commissioner Kugler:

- Questioned who is in charge of the Officers fund as the banking statements are now going to him. Brief discussion; Captain Jennings to get them; can be placed in Co #3's basket in the Chiefs office.

Chairman Spackmann:

- Received an offer from Town of Hubberton/Hubberton Volunteer Fire Department in Hubberton VT of \$72,500.00 for 284. Brief discussion.

RESOLUTION #90 TO ADVERTISE A MANDATORY REFERENDUM TO SELL OLD 284 TO HUBBERTON VOLUNTEER FIRE DEPARTMENT IN THE AMOUNT OF \$72,500.00. SPECIAL ELECTION TO BE HELD ON MAY 20, 2014 AT THE DISTRICT OFFICE FROM 6 – 9 PM.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to advertise a mandatory referendum to sell old 284 to Hubberton Volunteer fire Department in the amount of \$72,500.00. Special Election to be held on May 20, 2014 at the District Office from 6 – 9 PM.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted part of the agreement is to take 284 out of service immediately. D/C Ellsworth noted they would remove the equipment over the weekend, then to be brought to Co #1 to be housed until Hubberton takes possession of it after the vote. Brief discussion continued.

New Business:

- D/C Ellsworth noted he will have the final striping design for new 284 tomorrow. Brief discussion; fire police truck to use same design.
- Questioned if the areas dug up by the snow plowing would be fixed. Brief discussion; Commissioner Barss to contact J & K Trucking.

- Captain Jennings gave a brief overview of the work uniforms; questioned if shoes will be supplied by the District as well. D/P Chouinard noted that was not part of the original proposal. Also asked if the work uniforms would be personal property issued to firefighters or will they be District property. Commissioner Chandler noted it should follow the dress uniform policy. Brief overview on shirt options. Next work uniform meeting to be held on April 21st at Co #1 beginning at 6:30 PM.
- D/C Ellsworth asked when the siren will be going back up on the roof; Commissioner Kugler noted it is still being worked on.

RESOLUTION #91 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Barss

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Kugler to adjourn the meeting at 7:55 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary