

Board of Fire Commissioners

Greenfield Fire District
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August 1, 2007 Workshop

Workshop began at 7:00 pm.

Present were: Commissioners King, Kugler, Spackmann, Waite, Treasurer Bishop and Secretary Petkus.

Commissioner Kugler asked Secretary Petkus if she had anything to discuss before they started going over the budget:

- The letter she sent to John LaRue registered mail came back as undeliverable. She thought the letter she sent regular mail got to him as there had been mention of him coming to the Board regarding the letter.
- Rock City Falls is hosting the general meeting of the Fire Districts of the Capital Area in October, with a cook out after. More information to follow.
- Spoke to Dave Rogers at RBC Dain Rauscher regarding the change from Ceridian to Comerica. RBC is definitely going to stop using Ceridian as of the end of this year, but we may have another option other than going to Comerica. Dave is currently working on it with Penflex and will keep us apprised of the situation. The district does not have to make a decision until we get closer to the end of the year. More discussion followed.
- Butler, Rowland and Mays sent an email asking how many reports the District needs for their meeting on the 6th. The Commissioners asked for 6 copies.
- E-One sent an email, which she has forwarded to all the Commissioners, and Commissioner Spackmann had asked her to address at the meeting tonight. How should she answer it? They asked her to let E-One know that the truck committee was still reviewing the bids and she would forward this email to Gary Bullard, who is on the truck committee.
- Nevele Conference, who is going? Commissioner Waite said he was not going, Commissioner Spackmann said he would be going, Commissioner Kugler is still not sure and Secretary Petkus will be going. She also explained to Treasurer Bishop that there was only one session that pertained to her, and she would get a copy of the itinerary for her to look at. Commissioner King asked how much this was going to cost. Secretary Petkus explained the various costs and asked him to get back to her ASAP if he would be attending or not. She will check with Commissioner Robarge the next time she sees him.
- Erik Lloyd apparently hurt his knee and has not had his physical yet either, but the Chief felt that he can't do anything because of his knee anyway, so they are not going to require him to get his physical just yet, until Mr. Lloyd finds out how long he will be out. It is possible he may be out for about a year. She already sent him a light duty letter and when he is fit to come back they will have him take the physical then and get clearance as well.
- All physicals were to have been completed by yesterday and those who have not had a physical had their fobs/cards shut off as of this morning, and letters were sent out placing them on in-active status until the physical is complete. She did not send any

registered mail because there were 23 that had to be mailed this year, and copies were placed in their district file.

Commissioner Waite: power is going to be installed in the pole barn by Total Electric. They are going through Harold Hall, Jr. for the electrical parts because they are cheaper.

Commissioner Spackmann: he is putting together a proposal regarding internet service, the fax issue at Maple Avenue and getting the access system on-line. He will have it ready next week and would like to move on it.

Asked about what was going on with the next generator. Commissioner Kugler noted they are still waiting to get the grant money from the state from the first grant. Secretary Petkus noted she tried calling Robin Quinton again today to have her help finalize the paperwork.

Commissioner King: asked if we have heard anything about the SEMO issue and getting reimbursed for Maple Avenue's truck. Commissioner Kugler said he is still trying to track the guy down, Thomas Wutz, Chief, Fire Services Bureau of NY state department of State, Office of Fire Prevention and Control.

Noted that there was talk about getting in touch with the attorney regarding the By-laws and doing something for the ladies auxiliary. Secretary Petkus noted that she had spoken to Bill Young about the issue that happened over at Maple Avenue and he has advised us that if it wasn't firematic related we should try to let the Companies handle it individually. As far as making By-laws for the auxiliary, she did not ask him about that. More discussion followed.

Secretary Petkus noted that each Commissioner and the Chief should have gotten an updated copy of the By-Laws with all the changes made in color. Commissioner Spackmann felt a date needed to be set to meet to go over the changes with the By-law committee and finalize the By-laws as we are running out of time. Commissioner King felt that it was going to take some time for everyone to digest it as the by-laws went from 10-14 pages to 30 pages. Lengthy discussion followed.

Commissioner Spackmann felt that there should be a bulletin board in each fire house designated for district information only. Secretary Petkus noted that Porter Corners has a bulletin board with doors on it that only has district stuff in it and she likes it because she knows that's where she should post all information. Discussion followed; Secretary Petkus to handle getting cork boards at Co's 1,3 and 4. She will coordinate with each Assistant Chief and get it taken care of.

Treasurer Bishop has a few straggler bills from Maple Avenue remodel and Porters pole barn.

Secretary Petkus apologized as she thought that maybe she had been out of line giving A/C Davis a hard time about giving his district phone to a lieutenant, but she thought those phones were for the Assistant Chiefs only. The Commissioners agreed they were, but Commissioner Spackmann noted that they had spoken to the Chief about it and that there was a reason for it. Secretary Petkus noted that she had not been informed of the change and had been trying to get in touch with him using that phone number, and that A/C Davis told her he can't use that phone anyway because he doesn't know the password and there's no car charger for it as well. She said she would contact Jill and see if the password problem could be corrected. Commissioner King asked if all the other phones are password protected. For voicemail they all are. Commissioner King suggested that we have a master list of passwords in the event that something happens so we can access the phones. Secretary Petkus noted that a

problem with that is if someone changes their password and doesn't notify us to update the master list, but she will ask Jill to make up a master list. Commissioner King thought we should notify the Chief that a password cannot be changed without notifying the Board first as they are our phones.

A/C Lant came in and asked for an MT-1000 battery for Co #4. Commissioner Waite got a battery from the storage room; Secretary Petkus noted she would let the purchasing agent know for her inventory records. A/C Lant also reminded Commissioner Kugler about the palette of foam that was needed.

Commissioner Kugler said if there was nothing else, he wanted to get into the budget.

Treasurer Bishop handed out to each commissioner a sheet that showed the accounts in one column, the current 2007 budget in column two and the proposed 2008 budget in column four, with the differences in the third column and suggested they may want to go line by line to discuss the budget. She also handed out a sheet showing what percentage of money was left in each account as of June 2007. She added a hose account as requested, but did not put in a dollar amount as she did not know what it should be. There was short discussion on if a hose account was necessary or should it be part of the operations account. The hose account stayed.

Commissioner King asked Commissioner Kugler if in his budget the taxes were up or down; Commissioner Kugler noted it was down. Commissioner King also asked if the difference between the 2007 and 2008 budgets was enough as it is a decrease of only \$6680.00. Commissioner Spackmann suggested they go line by line and explain. Further discussion followed, including the budget possibly being too lean, the LOSAP program and the equalization rate.

For the next two hours the Commissioners then went line by line through the budget, with discussion following each. The only changes made to the budget were the Fire Training account was decreased by \$2000.00 and moved to the newly created hose account.

Workshop was adjourned at 9:35 pm.

Respectfully submitted,

Joyce A. Petkus
District Secretary