

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723

The August 2008 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Chairman Kugler at 7:06 pm on August 13, 2008. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Kugler, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard;
A/C's: Gibbins, Chandler, Ellsworth; 2nd A/C's: Davis.

Please see sign in sheet for others in attendance.

Commissioner B. Bishop then proceeded to open the proposals for the Middle Grove Co #3 Access Road Project. See attached list of bidders/quotes. It was noted the proposals were read for informational purposes only; the Board would review them before acting upon them.

Chairman Kugler asked for any additions/deletions/corrections to the July 9, 2008 Commissioners meeting minutes.

RESOLUTION #231 TO ACCEPT THE JULY 9, 2008 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to accept the July 9, 2008 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

RESOLUTION #232 TO ACCEPT THE JULY 21, 2008 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to accept the July 21, 2008 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

Commissioner B. Bishop noted there were some questions regarding prices on claim #440; chief to speak to Dave Kenyon about it.

Commissioner Spackmann questioned #441 through #443; originally they were to come out of the computer account, now to come out of the phone account.

Commissioner Waite questioned #448 Milton Cat and generator issue at Co #4. What was the final outcome? Discussion continued including need for regular maintenance of generators. Dave Kenyon involved in this; maybe he should come to meetings to give Commissioners update. Claim #448 to be put on hold until the Chief and Chairman Kugler speak to Dave Kenyon about it.

RESOLUTION #233 TO PAY CLAIM #390 THROUGH CLAIM #456, EXCLUDING #448 UNTIL THE CHIEF SPEAKS TO DAVE KENYON, TOTALING \$71,105.44.

A3410.1	\$ 5,056.89
A3410.2	29,415.51
A3410.4	35,758.05
A9030.8	637.50
A9050.8	237.49
Total:	\$ 71,105.44

MOTION: Waite

SECOND: B. Bishop

RESOLVED to pay claim #390 through claim #456, excluding #448 until the Chief speaks to Dave Kenyon, totaling \$71,105.44.

VOTE: All in favor, motion carried.

Correspondence:

- Brought up at the June meeting the primary election being held at the firehouses on September 9th, and the problems some of the firehouses had; still have not received a list of complaints so she can speak to the Town clerk about it. Needs the list, including suggestions/solutions by Tuesday the 19th.
- Wilton Fire Department is hosting a pasta dinner on Saturday August 23rd. Secretary forwarded email to the Commissioners, Chief and all officers. Commissioner Spackmann also put information on the website.
- Dan Feulner of Creative Glass Design stopped by; someone from our district asked about his services, but they did not leave their information. She has his business card if anyone is interested.
- Still does not have a list of the specific workshops but would like a resolution for the Nevele conference in November.

RESOLUTION #234 giving permission for the following people to attend the Fall Workshops of the Association of Fire Districts of the State of NY Nevele Conference, November 6-9, 2008: Commissioners B. Bishop, D. Kugler, T. Robarge, R. Spackmann, J. Petkus, J. Bishop, J. Chouinard, Chief McConkey, A/C's G. Gibbins, M. Chandler, J. Ellsworth, J. Lant.

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to give permission for the following people to attend the Fall Workshops of the Association of Fire Districts of the State of NY Nevele Conference, November 6-9, 2008:

Commissioners B. Bishop, D. Kugler, T. Robarge, R. Spackmann, J. Petkus, J. Bishop, J. Chouinard, Chief McConkey, A/C's G. Gibbins, M. Chandler, J. Ellsworth, J. Lant.

VOTE: All in favor, motion carried.

- Handed out to each 1st A/C the LOSAP Summary Plan Provisions to go to each member; also handed out to the Chief and each A/C a list of the District Manuals Updates, DMV/LENS update, and Physicals update. She noted that the DMV/LENS list she handed out is NOT the approved driver's list, only those that have been entered into the DMV system. After more discussion, Chief to get Joyce the EVOC list so she can post the Approved Drivers list.

Purchasing:

- Pager sheets are due; the only ones she has received so far are from Co #1 and 3.
- 2 pagers each from Co #2 and #3 are out for repair. Wayne from Albany Communications picked up 7 remaining pagers to put tones in; per the Chief 4 to go to Co #3, 1 each to Co 1, 2 and 4. There are no more pagers after that; spoke to Commissioner Waite regarding purchasing more pagers, should be able to purchase 15 more. Commissioners also decided that each 1st A/C would get pagers with all four company tones in them; P/A Chouinard to take care of it.

RESOLUTION #235 GIVING PURCHASING AGENT PERMISSION TO PURCHASE 15 MINITOR V PAGERS WITH CHARGERS.

MOTION: Waite

SECOND: Spackmann

RESOLVED to give Purchasing Agent permission to purchase 15 Minitor V pagers with chargers.

VOTE: All in favor, motion carried.

- P/A Chouinard to also send out 3 red pagers to company in Missouri that can repair them. Commissioner Spackmann also noted that rather than sending pagers out all the time for programming, there is equipment for \$275 that would allow the District to program the pagers themselves; works with Minitor III, IV and V pagers. P/A Chouinard would be responsible to do this.

RESOLUTION #236 GIVING PURCHASING AGENT PERMISSION TO PURCHASE PAGER EQUIPMENT FOR \$275.00.

MOTION: Waite

SECOND: Robarge

RESOLVED to give Purchasing Agent permission to purchase pager equipment for \$275.00.

VOTE: All in favor, motion carried.

- Handed out allotment sheets to only those who have used money from their allotments; Chief and fire police have not used any of their allotment money so far. October 31st is the deadline for allotment use.
- Updated website with FF1 pictures; emailed out request from Co #2 if they have any more information regarding their Comedy Night.
- Has no information regarding Co #2 GPS yet but the new one is on order.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Secretary Petkus noted that A/C Gibbins does have the out of district applications.

Changes in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Commissioner B. Bishop noted that Co #3 new applicant Zack Woolley is present at the meeting this evening, and although his arson check is not back yet and his physical is scheduled for this Friday, he would like to waive the requirement for him to be present at next month's meeting when he is accepted. Commissioners agreed this was okay. Secretary Petkus noted this brings up the point that sometimes the necessary information has not been received to approve an applicant into membership, and maybe it would be a better idea that she contacts the A/C when all the information is received and the applicant can then be notified when they will be accepted into membership. The Commissioners felt that was reasonable.

Dean Deuel, Jr. brought forward an out of district application, Brandon Whitehouse, and noted he lives next door to the applicant that the Commissioners turned down last time as they felt he lived too far out of the District. More discussion continued.

RESOLUTION #237 NOT TO ACCEPT APPLICATION OF BRANDON WHITEHOUSE.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to not to accept application of Brandon Whitehouse.

VOTE: All in favor, motion carried.

A/C Chandler also brought up an out of District application, Larry Vanderwalker, who now lives in Corinth. Committee already met on this. Brief discussion continued.

RESOLUTION #238 NOT TO ACCEPT APPLICATION OF LARRY VANDERWALKER.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to not to accept application of Larry Vanderwalker.

VOTE: All in favor, motion carried.

Grants – Andrea Mann

*Not present. Chairmen Kugler noted she is still working on the rope rescue grant.

Reports from Companies:

Company #2 – A/C Chandler:

*Comedy night is August 22nd, tickets are \$15 pp and \$25 for 2 people.

*Bob Roxbury's house was severely damaged in the windstorm and would like permission to burn the house. He has everything in order.

RESOLUTION #239 GIVING CO #2 PERMISSION TO BURN BOB ROXBURY'S HOUSE; DATE TENTATIVELY SET FOR AUGUST 23, 2008.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Co #2 permission to burn Bob Roxbury's house; date tentatively set for August 23, 2008.

VOTE: All in favor, motion carried.

Secretary Petkus noted that we would probably be receiving a letter from Bill Young regarding this, as he does not suggest live burns be done. Commissioner B. Bishop noted it would be just a live burn with no evolutions.

*Would like permission to purchase an Elkhart intake piston for 271 to match the other side. Will cost about \$1200-1500.00. Commissioners asked A/C Chandler to put this in writing and submit it to the Board.

*Everyone is aware of the difficulty with 273 and is being taken care of right now; one of their driver's was backing it into the firehouse and was blinded by the sun and got off kilter; he did have a backer.

*Looking to put together Hazardous Terrain Evacuation course for 20 people, district wide. Looks like training can happen in October and will be 4 nights and 1 Saturday. Would like permission from the Commissioners for this course. Secretary Petkus has copy of course overview.

RESOLUTION #240 TO APPROVE THE TECHNICAL RESCUE I – HAZARDOUS TERRAIN EVACUATION COURSE FOR 20 FIREFIGHTERS; COST OF COURSE IS \$4000.00.

MOTION: Robarge

SECOND: Waite

RESOLVED to approve the Technical Rescue I – Hazardous Terrain Evacuation Course for 20 firefighters; cost of course is \$4000.00.

VOTE: All in favor, motion carried.

Company #3 – A/C Jay Ellsworth:

*Asked about the bottles; chairman Kugler will cover that later.

*Asked about the retro fit kits; Chief McConkey noted John was going to get him the paperwork on that.

*2 lights on the south side of the building are not working; Gary Gibbins is fixing 3 lights at Co #1, will also add these 2 lights to his list.

*Thanked Tom for the work he did on the generator, it is up and running, nice and quiet.

*Had another meeting up at lake Desolation; they are forming an association on the Happy Hills side. They are doing quite a bit of work, made some turn arounds, there will probably be a numbering system going in there as well.

*Chairman Kugler said he saw that the power pole got moved; are they going to move the phone pole as it is still there. Commissioner B. Bishop put in a call about that today.

Company #1 – A/C Gibbins:

*Has 2 applicants who live out of district that would like to join; talked about this last month and apparently there was a miscommunication and he did not bring them up last month. Alison Ernst and Christopher Swinney both live in the City of Saratoga. More discussion continued.

RESOLUTION #241 GIVING PERMISSION FOR CO #1 TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT CHRISTOPHER SWINNEY.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to give permission for Co #1 to move forward with out of district applicant Christopher Swinney.

VOTE: All in favor, motion carried.

RESOLUTION #242 GIVING PERMISSION FOR CO #1 TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT ALISON ERNST.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to give permission for Co #1 to move forward with out of district applicant Alison Ernst.

VOTE: B. Bishop, no; Waite, no; Robarge, yes; Spackmann, yes, Kugler, yes. Motion carried.

*Bar light on 266 needs to be replaced. Chairman Kugler noted he is working on that and code 3 is supposed to be getting back to him with 2 new bar lights for both MEDs.

*Needs 4 new pagers; P/A Chouinard noted she has 1 going to him and will be ordering more.

*Front door is still not working correctly; after discussion, it was decided Gary Gibbins to attempt to fix it himself.

Company #4 – A/C John Lant:

*Not present.

*Dean Deuel, Jr. noted they had nothing except there is a FASNY course coming up but he does not have the details of it. Commissioner Robarge noted if it is in county, just fill out the proper training paperwork.

Report of EMS Coordinator Gary Gibbins:

*Need to replace 4 bottles for the cascade system.

RESOLUTION #243 GIVING EMS COORDINATOR, IN CONJUNCTION WITH PURCHASING AGENT, PERMISSION TO REPLACE 4 BOTTLES FOR THE CASCADE SYSTEM.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give EMS Coordinator, in conjunction with Purchasing Agent, permission to replace 4 bottles for the Cascade system.

VOTE: All in favor, motion carried.

*Has a few people who would like to take some training classes:

RESOLUTION #244 GIVING JASON ABRAHAM, ADAM TOWERS, DUANE BOGARDUS, RICHARD SPACKMANN, NICHOLAS COLUCCI AND PAUL CONESKI PERMISSION TO TAKE THE EMT-BASIC COURSES AT WEST GLENS FALLS EMS, AUGUST 18, 2008 THROUGH DECEMBER 20, 2008, CONTINGENT ON ALL PAPERWORK BEING COMPLETE. MONEY TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Jason Abraham, Adam Towers, Duane Bogardus, Richard Spackmann, Nicholas Colucci and Paul Coneski permission to take the EMT courses at West Glens Falls EMS, August 18, 2008 through December 20, 2008, contingent on all paperwork being complete. Money to come out of the training account.

VOTE: All in favor, motion carried.

Commissioner Robarge also reiterated that anyone taking EMS classes also has to have permission from the EMS Coordinator as well.

RESOLUTION #245 GIVING JOSEPH POST PERMISSION TO TAKE THE FIRE POLICE CONFERENCE COURSE ON SEPTEMBER 20, 2008 IN MINERVA, NY. COST OF TRAINING IS \$15; MONEY TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to give Joseph Post permission to take the Fire Police Conference course on September 20, 2008 in Minerva, NY. Cost of training is \$15; money to come out of the training account.

VOTE: All in favor, motion carried.

RESOLUTION #246 THAT REMO COURSES APPEAR ON THE LIST OF APPROVED COURSES OF THE GREENFIELD FIRE DISTRICT FOR EMS IN ORDER TO RECEIVE CREDIT FOR LOSAP, RETROACTIVE TO JANUARY 1, 2008. ANY OUT OF COUNTY REMO COURSES WILL STILL NEED PRIOR APPROVAL FROM THE BOARD OF FIRE COMMISSIONERS PRIOR TO THE START OF THE COURSE, IN ORDER TO BE COVERED UNDER VFBL AND TO RECEIVE REIMBURSEMENT. ANY FEES FOR THESE COURSES, IF APPLICABLE, TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: B. Bishop

SECOND: Waite

RESOLVED that REMO courses appear on the list of approved courses of the Greenfield Fire District for EMS in order to receive credit for LOSAP, retroactive to January 1, 2008. Any out of county REMO courses will still need prior approval from the Board of Fire Commissioners prior to the start of the course, in order to be covered under VFBL and to receive reimbursement. Any fees for these courses, if applicable, to come out of the training account.

VOTE: All in favor, motion carried.

More discussion continued, and it was clarified that a firefighter cannot take a course and then fill out the paperwork after the fact and ask for reimbursement.

*P/A Chouinard confirmed with Gary that she is to order 50 life blanket liners.

Report of Chief McConkey:

*Capital Digitronics is coming tomorrow morning at 9 AM to put the antenna on Co #1 tomorrow and commissioner Robarge is going to be there.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

*Planning board has been beating up on Mark Mulholland for the last month. Other than that, it has been pretty quiet. There will be preliminary discussion at the next meeting about a major subdivision on Goose Hollow Road.

***For Town of Wilton, Gary Bullard:**

*Not present.

*Chairman Kugler noted nothing going on except the CVS on Route 9 and the construction next to Price Chopper.

Reports of the Commissioners:

Commissioner Robarge:

*MG generator is installed and working; will be anchored. Chairman Kugler noted that the generators should be added to the insurance policy.

RESOLUTION #247 GIVING SECRETARY PERMISSION TO ADD GENERATORS FROM CO #1, 3 AND 4 TO THE INSURANCE POLICY.

MOTION: Robarge

SECOND: Kugler

RESOLVED to give Secretary permission to add generators from Co #1, 3 and 4 to the insurance policy.

VOTE: All in favor, motion carried.

A/C Gibbins asked for permission for Co #1 to have their chicken BBQ.

RESOLUTION # 248 GIVING CO#1 PERMISSION TO HAVE A CHICKEN BBQ ON SEPTEMBER 13, 2008.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Co#1 permission to have a chicken BBQ on September 13, 2008.

VOTE: All in favor, motion carried.

*Commissioner Robarge asked if we got a letter from Atlantic Detroit concerning 293 issue. Letter he has says that they found a shop rag in the oil pan, but he wants a letter from them for some type of warranty on that; Commissioner Waite agreed. The Chief said he thought Dave already took care of it. More discussion continued. The Chief said he would speak to Dave about it.

RESOLUTION # 249 THAT FASNY COURSES APPEAR ON THE LIST OF APPROVED COURSES OF THE GREENFIELD FIRE DISTRICT IN ORDER TO RECEIVE CREDIT FOR LOSAP, RETROACTIVE TO JANUARY 1, 2008. ANY OUT OF COUNTY FASNY COURSES WILL STILL NEED PRIOR APPROVAL FROM THE BOARD OF FIRE COMMISSIONERS PRIOR TO THE START OF THE COURSE, IN ORDER TO BE COVERED UNDER VFBL AND TO RECEIVE REIMBURSEMENT. ANY FEES FOR THESE COURSES, IF APPLICABLE, TO COME OUT OF THE TRAINING ACCOUNT.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED that FASNY courses appear on the list of approved courses of the Greenfield Fire District in order to receive credit for LOSAP, retroactive to January 1, 2008. Any out of county FASNY courses will still need prior approval from the Board of Fire Commissioners prior to the start of the course, in order to be covered under VFBL and to receive reimbursement. Any fees for these courses, if applicable, to come out of the training account.

VOTE: All in favor, motion carried.

The question came up of how to handle a course if there are a lot of members taking it; do they each need to fill out a form? It was suggested that each company A/C fill out one blanket training form and attach a list of names of those attending and bring it before the Board for approval, if applicable.

Commissioner B. Bishop:

*insurance company not going to cover replacement of the water heater at Co #3 as they are saying it is old. They will cover the damage to the ceiling tiles and the battery backup. There is a \$500.00 deductible.

*Reminder that the District picnic is this Saturday and it looks like there is about 100-150 people going. Joyce doing a lot of work securing donations; if you have the vent sign up sheet, please get it to Joyce. The trophy that will go to the winner of the Firefighter Olympics is on display, which was generously donated as well. Secretary Petkus added that Commissioner Spackmann will going into the dunking booth, 3 throws for \$1.00 and proceeds to go toward next year's picnic. She also noted that anyone participating in the events may get wet, so bring a towel.

RESOLUTION #250 TO APPROVE THE PURCHASE OF THE FIRE TRACKER SOFTWARE.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to approve the purchase of the Fire Tracker software.

VOTE: All in favor, motion carried.

*Commissioner elections are coming up and it seems that every year we change how we do it or where it is held. Suggested that elections be opened up to all four stations. Question arose as to the minimum number of tellers required, Secretary Petkus to find out.

RESOLUTION # 251 TO APPROVE PAYMENT TO TOBY MIDDLEBROOK TO REPLACE THE WATER HEATER AT MIDDLE GROVE CO #3, TOTALING \$1828.31, AND \$65.00 TO INVESTIGATE THE CAUSE OF THE LEAK.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to approve payment to Toby Middlebrook to replace the water heater at Middle Grove Co #3, totaling \$1828.31, and \$65.00 to investigate the cause of the leak.

VOTE: All in favor, motion carried.

*Last month there was discussion regarding getting a port-o-potty for the district to transport to fires. Handed out copies of the PETT System. Felt the logistics of transporting a port-o-john to fire scenes seemed a little daunting. Lengthy discussion continued. A/C G. Gibbins noted he had already gotten a trailer and port-o-potty donated. A/C's Chandler and Ellsworth thought it was a good idea to try the PETT system out. Dean Deuel Jr. noted that John Lant was against buying it, as we already had one donated. The Chief felt we should use the donated one. It was decided that they would use the donated one and if it doesn't work out, then they will purchase the PETT system.

Commissioner Waite:

*Has some quotes; the first is to get the trim, window, damaged ridge cap, fascia and leaks at Co #2 fixed, by Phil Putnam for \$730.00.

RESOLUTION # 252 TO ACCEPT THE QUOTE FROM PHIL PUTNAM TO FIX SOME DAMAGE AT CO #2 FOR \$730.00.

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept the quote from Phil Putnam to fix some damage at Co #2 for \$730.00.

VOTE: All in favor, motion carried.

*Received quotes for seal coating Co #1 and #3 driveways; Adirondack Sealcoating \$6232.00; Henderer Paving, \$6995.00 and Total Sealcoating, \$6118.81. Would like to go with Adirondack as we have been using them for the past few years and we know what we are going to get.

RESOLUTION # 253 TO ACCEPT THE QUOTE FROM ADIRONDACK SEALCOATING TO DO CO #1 AND 3 DRIVEWAYS, TOTALING \$6232.00. \$232.00 TO COME OUT OF BUILDING MAINTENANCE.

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept the quote from Adirondack Sealcoating to do Co #1 and 3 driveways, totaling \$6232.00. \$232.00 to come out of Building Maintenance.

VOTE: All in favor, motion carried.

Commissioner Kugler:

*Asked the A/C's to get a list of the facemasks that they need, with sizes. It was noted the 3000 only comes in medium and large. There is also a special mask for people who wear glasses. Brief discussion continued.

Commissioner Spackmann:

*Gear is tentatively scheduled for delivery sometime in September, will keep everyone posted. Would also like to start gear repairs, needs a detailed list of repairs needed; he and Jill will be going around this Monday night to pick up damaged gear. May not be able to do all repairs, so will have to prioritize.

*Starting to work on the fall newsletter, small probably about 2 pages and will focus on the budget and Commissioner election. If there are any ideas, please let him know.

*Would like to extend the physicals deadline as there have been some hiccups with Dr. Peacock getting into her new place. More discussion continued, including concern that firefighters will wait until the end of September to try to make appointments.

RESOLUTION # 254 EXTENDING THE AUGUST 31, 2008 DEADLINE FOR COMPLETION OF PHYSICALS TO SEPTEMBER 30, 2008; FIREFIGHTERS MUST CALL AND HAVE PHYSICAL SCHEDULED BY AUGUST 31, 2008.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to extend the August 31, 2008 deadline for completion of physicals to September 30, 2008; firefighters must call and have physical scheduled by August 31, 2008.

VOTE: All in favor, motion carried.

*Would like to send 50% deposit to Center for Security to start working on the next phase. Work already previously approved.

RESOLUTION #255 GIVING TRASURER PERMISSION TO SEND 50% DEPOSIT TOTALING \$5090.00 TO CENTER FOR SECURITY.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Treasurer permission to send 50% deposit totaling \$5090.00 to Center For Security.

VOTE: All in favor, motion carried.

Secretary Petkus noted that she has the installation scheduled for Thursday and Friday the 21st and 22nd.

Asked if anyone wanted to discuss the issue of co-pays. He noted the issues at hand is that some people do not think it is fair that if the District Physician refers them to their personal physician for further evaluation, they have to pay copays. Secretary Petkus noted that last year at the Nevele that was one of the seminars she went to, and that topic came up and noted that the district responsibility is only to have the patient evaluated for firefighting duties and it becomes the firefighter's responsibility if further evaluation is needed. More discussion continued.

New Business:

*Commissioner B. Bishop previously handed out the specifications of the apparatus consultant project. Gary Bullard sent a request for a minor change; the second page, 5th bullet, add after 'within the district' the wording 'along with a review of zoning laws in both towns'. More discussion continued, including requirement that truck consultants have preliminary meeting with Commissioners and truck committee prior to starting. Discussion followed regarding

following the purchasing policy, and the need to possibly modify it. Secretary to add to August workshop agenda.

RESOLUTION #256 TO APPROVE THE SPECIFICATIONS FOR APPARATUS CONSULTANT REPORT WITH ABOVE CHANGE. REQUEST TO BE ADVERTISED WITH BID OPENING AT THE COMMISSIONERS MEETING ON SEPTEMBER 10, 2008.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to approve the Specifications for Apparatus Consultant Report with above change. Request to be advertised with bid opening at the Commissioners meeting on September 10, 2008.

VOTE: All in favor, motion carried.

*Commissioner Spackmann noted fire police would like to purchase some gear. Some money was set aside to do this. Would cost about \$400.00 each, that includes coat/vest/windbreaker combo, overalls and boots. Would like to purchase 18.

RESOLUTION #257 APPROVING PURCHASE OF APPROXIMATELY 18 SETS OF FIRE POLICE GEAR, UP TO \$7800.00.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve purchase of approximately 18 sets of fire police gear, up to \$7800.00.

VOTE: All in favor, motion carried.

RESOLUTION #258 TO GO INTO EXECUTIVE SESSION AT 9:25 PM CONCERNING A PERSONNEL ISSUE REGARDING FIREFIGHTER ROBERT ROXBURY.

MOTION: Kugler

SECOND: Waite

RESOLVED to go into executive session at 9:25 pm concerning a personnel issue regarding firefighter Robert Roxbury.

VOTE: All in favor, motion carried.

RESOLUTION #259 TO RECONVENE FROM EXECUTIVE SESSION AT 10:06 PM.

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 10:06 PM.

VOTE: All in favor, motion carried.

*Commissioner B. Bishop noted A/C Ellsworth asked him again about accepting new applicant Zack Woolley. Commissioners noted per the Membership Application Policy that all the necessary paperwork has not been received and he must wait to be accepted now until the September meeting.

RESOLUTION #260 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Spackmann to adjourn the meeting at 10:10 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary