

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723

The December 2008 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Chairman Kugler at 7:04 pm on December 10, 2008. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Kugler, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard; Deputy Treasurer Perkins; later in the meeting, Chief McConkey
A/C's: Gibbins, Chandler, Ellsworth; 2nd A/C's: Davis, Kemp, King.

Please see sign in sheet for others in attendance.

Chairman Kugler asked for any additions/deletions/corrections to the November 12, 2008 Commissioner meeting minutes.

RESOLUTION #372 TO ACCEPT THE NOVEMBER 12, 2008 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to accept the November 12, 2008 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

RESOLUTION #373 TO ACCEPT THE NOVEMBER 20, 2008 WORKSHOP MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to accept the November 20, 2008 Workshop Minutes as written.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

Commissioner Waite asked about the light tower, claim 714, we should hold the bill until we hear from Chet. A/C Chandler explained that he spoke with Garrison and they are going to delete that bill. He also noted he had a questions pertaining to claim #730 and #731, they look like duplicates. Treasurer J. bishop noted they were two separate work orders. Discussion continued; bill okay to pay.

**RESOLUTION #374 TO PAY CLAIM #678 THROUGH CLAIM #752,
EXCLUDING DUPLICATE CLAIM #679 FOR \$590.64 AND CLAIM #714,
TOTALING \$57,192.41.**

A3410.1	\$ 4,037.42
A3410.2	25,946.48
A3410.4	26, 889.75
A9030.8	318.76
Total:	\$57,192.41

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to pay claim #678 through claim #752, excluding duplicate claim #679 for \$590.64 and claim #714, totaling \$57,192.41.

VOTE: All in favor, motion carried.

It was noted that claim #3 from the Equipment Reserve Fund should be paid to Adirondack Two-Way, not Albany communications.

**RESOLUTION #375 TO PAY CLAIM #3 FROM THE EQUIPMENT RESERVE
FUND, PER PREVIOUS PERMISSIVE REFERENDUM, TOTALING \$202.50.**

MOTION: Waite

SECOND: B. Bishop

RESOLVED to pay claim #3 from the Equipment Reserve Fund, per previous permissive referendum, totaling \$202.50.

VOTE: All in favor, motion carried.

Correspondence:

- Received letter from Captain Ed Petkus requesting the Board to consider him again for Fire Advisory Board delegate for the Greenfield Fire District for 2009.
- Request from Co #4 auxiliary to give member Toni Bogardus an access card; permission granted.
- Noted emails are bouncing back from A/C Chandler and A/C Lant; A/C Chandler noted he is having problems with his new email, please use the old one for now.
- Handed out to the A/C's and Captain Bullard, the District Guideline updates, along with signature sheets. Once the sheet is signed by the members please return it to her. At the workshop it was discussed adding a 2nd sheet to the fundraiser form, copies of that have also been handed out. Any questions, please contact Secretary Petkus.

Purchasing:

- John McEachron's helmet and shield have come in to replace the ones damaged in the fire; Captain Bogardus' helmet shield is in as well. White helmet and coat still on backorder. Copies of receipts going to Secretary Petkus for insurance.
- 40 compasses are in for Co #4 Search and Rescue team;
- Asked if the PO for Co #4 for fire prevention was signed; commissioner B. bishop noted it would.
- Will be meeting with Wayne from Albany Communications tomorrow morning to pick up and drop off pagers for repair.
- Software for pagers is also in.

Applications for membership:

Greenfield Center Company #1: Edward Ackley.

Porter Corners Company #2: None.

Middle Grove Company #3: Matthew Kohl, under 18.

Maple Avenue Company #4: None.

RESOLUTION #376 TO ACCEPT ABOVE NEW MEMBERS.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to accept above new members.

VOTE: All in favor, motion carried.

District Manuals were then handed out to each new member.

Changes in membership:

Greenfield Center Company #1: Richard Coonradt, moved out of District.

Porter Corners Company #2: Katherine Natalie, Michael Towers, Benjamin Smith, none have met company requirements. Garret Jenkins, change from 16/17 year old to active firefighter.

Middle Grove Company #3: Deanna Roberts, change from 16/17 year old to active firefighter.

Maple Avenue Company #4: None.

RESOLUTION #377 TO ACCEPT ABOVE CHANGES IN MEMBERSHIP.

MOTION: Robarge

SECOND: Waite

RESOLVED to accept above changes in membership.

VOTE: All in favor, motion carried.

Grants – Andrea Mann, not present.

- Secretary Petkus noted that there is a grant seminar next Thursday night and she believes Andrea will be going, will double check with her. Seminar is geared toward fire service grants, she would like to attend with Andrea as well.

RESOLUTION #378 GIVING SECRETARY PETKUS & COMMISSIONER KUGLER PERMISSION TO ATTEND THE GRANT WRITING SEMINAR AT SELKIRK FIRE DEPARTMENT IN GLENMONT ON THURSDAY DECEMBER 18, 2008.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Secretary Petkus & Commissioner Kugler permission to attend the Grant Writing Seminar at Selkirk Fire Department in Glenmont on Thursday December 18, 2008.

VOTE: All in favor, motion carried.

Reports from Companies:

Company #1 – A/C Gibbins:

- Thanked the Commissioners for an interesting year this year;
- Congratulated Commissioner Waite on his re-election to the Board;
- Spoke with the Purchasing Agent earlier, needs to order high density lights;

RESOLUTION #379 GIVING PURCHASING AGENT PERMISSION TO ORDER FOUR FOOT HIGH DENSITY LIGHTS WITH FOUR FOOT FLUORESCENT BULBS, AND 8 FOOT FLUORESCENT BULBS.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Purchasing Agent permission to order four foot high density lights with four foot fluorescent bulbs, and 8 foot fluorescent bulbs.

VOTE: All in favor, motion carried.

- Asked if the straps for the Scott air packs came in; P/A Chouinard noted they are on order.
- Asked permission to have Santa at the firehouse on December 21, 2008. Looking for someone to play Santa, if anyone is interested, please call Karen Gibbins.

RESOLUTION #380 GIVING PERMISSION FOR CO #1 TO HAVE SANTA AT THE FIREHOUSE ON DECEMBER 21, 2008, FROM 2-4 PM.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to give permission for Co #1 to have Santa at the firehouse on December 21, 2008, from 2-4 pm.

VOTE: All in favor, motion carried.

- Asked if the by-law changes that are posted are currently in effect; Commissioner B. Bishop noted they are not as he forgot to add them to the November agenda, but they are on the agenda for this evening. It was clarified that they become effective 30 days after being approved by the Board.
- It was brought to his attention that there were complaints from Co #1 that there were children running around the firehouses unsupervised; asked what the ruling is from the Board of Fire Commissioners is for insurance purposes. Commissioner Robarge noted they are insured. Secretary Petkus noted that believes this is in reference to her child. She wanted everybody to know, if her kids are in the firehouse and they are unruly, she wants to know about it, especially her older child, as he loves being in the firehouse. She understands that he is a little over zealous, and thinks he is being helpful and he's not. Please come and tell her, don't complain to someone else, and she will take care of it.

Company #2 – A/C Chandler:

- Congratulations to Commissioner Waite for another 5 years;
- Asked how much money was left in the pole barn account; Treasurer B. Bishop noted \$49.99. They would like to get a couple more gallons of paint.

- Requested from the Commissioners again for a large diameter manifold for year end money.
- Thanked Commissioner Robarge for taking care of the emergency generator, super job, looks good where it is. Has not had it calibrated yet, would like to incorporate it into Tuesday night checks. Problem is that the panels are locked, he has a key but how are we going to handle fueling it up? The Commissioners asked him to have extra keys made up and give one to Charlie Pita. Secretary Petkus noted she has not gotten any paperwork or a key on that generator yet.
- Working with Greenfield Small Business Association regarding a chain saw safety class. They are having one December 17th, sponsored by Sachs Delmer and there is no charge for this. Have 5 openings for our firefighters, would like to send 1 from each company. Commissioner B. Bishop asked Secretary Petkus to send a letter to the Greenfield Small Business Association thanking them for offering the class to our members.

RESOLUTION #381 GIVING PERMISSION FOR FIVE MEMBERS TO ATTEND THE CHAIN SAW SAFETY CLASS SPONSORED BY SACHS DELMER ON DECEMBER 17, 2008.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give permission for five members to attend the chain saw safety class sponsored by Sachs Delmer on December 17, 2008.

VOTE: All in favor, motion carried.

- Light tower on 271 is going to be fixed, they want the truck down in Palenville on 12/22. Not sure how long it will take to fix, but they will rectify the problem, whatever it takes. A/C Chandler to make the necessary arrangements to get it down there.
- Has the rope rescue certificates, will bring them tomorrow evening at the annual meeting.

Company #3 – A/C Jay Ellsworth:

- Congratulated Commissioner Waite on his re-election;
- Has a member who lives outside the District next to Stone Church, about 1 mile outside District boundaries. Brief discussion continued.

RESOLUTION #382 GIVING CO #3 PERMISSION TO GO FORWARD WITH OUT OF DISTRICT APPLICATION FROM CHARLES FIORINO, JR.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Co #3 permission to go forward with out of District application from Charles Fiorino, Jr.

VOTE: B. Bishop, no; Spackmann, yes; Waite, yes; Robarge, yes; Kugler, yes. Motion carried.

- It was brought to his attention that he may have overstepped his bounds with his flyer that he posted at each of the four firehouses due to the election coming up. He noted he felt he did nothing wrong or that the sign was political or said "Vote for Jay". If he did anything wrong he would apologize to the Board and to the members; he would like a ruling from the Board of Fire Commissioners on this. Commissioner Robarge felt that if you are running for District Chief it was not political, that he was okay with it and if any

candidate wants to have a meet the candidate night, they should feel free to do so. Commissioner B. Bishop agreed with Commissioner Robarge and he sees no problem with giving the membership of this District the opportunity to meet a candidate and find out their views on certain things. It makes no sense why someone would be opposed to that. He also wanted to make another point as well; several times throughout this and other instances, he has heard individual's say they didn't want something posted in "their firehouse", or they don't want it in "my station". He explained that he wanted to make this point perfectly clear, there is nobody here who owns any of these stations, these are District firehouses. The assistant chiefs do not own the firehouses and the membership do not own the firehouses - it is the District that owns the firehouses. Commissioner Spackmann felt the whole point of this is that we need to be more of team, we need to tear down company lines, and along that theme, every member of this District should know what a potential candidate would want to do if they should get that position and how they would serve in that position. Felt it was an entirely positive thing and we should be encouraging that. Chairman Kugler felt the same way, felt there is no harm in that, was not political. He also explained that they had questioned the attorney on it, and he felt that it was a step in the right direction and it is possible the other candidates just did not think about it and Jay beat them to the punch, and he encourages it. Commissioner Spackmann felt it would have been different if it was a sign that said to vote for a particular person, but the sign just said that this candidate was going to be at a particular firehouse at a particular time, and members were welcome to come and talk to him.

Company #4 – 2nd A/C King:

- Congratulations to Commissioner Waite.
- Captain Bullard noted that they usually take the brush truck apart in early winter to use as a utility vehicle; would like to put a cargo net across the back. Has \$89 left in their allotment and would like to use that money to purchase them. Commissioner B. Bishop explained that part of the reason for the allotment deadline of October 31 and the line item deadline of November 30th, is to give the Purchasing Agent and Treasurer time to close out the books for the end of the year. It is certainly a worthwhile expense and he is not questioning it at all, it is a safety issue and he would rather see it be taken out of Equipment Repair, the allotments are gone for the year.

RESOLUTION #383 GIVING CO #4 PERMISSION TO PURCHASES A CARGO NET FOR THE BRUSH TRUCK; MONEY TO COME OUT OF THE EQUIPMENT REPAIR ACCOUNT.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to give Co #4 permission to purchases a cargo net for the brush truck; money to come out of the Equipment Repair account.

VOTE: All in favor, motion carried.

Report of EMS Coordinator Gary Gibbins:

- Rad 57 meter is in, got to use it two days later;
- Last minute bills are coming in;
- Moore Medical order still not in.
- Commissioner B. Bishop noted that in a previous meeting Gary had mentioned speaking to other people in the District who could do the Pilot Program, and he had mentioned that he had asked them and neither one was available. Commissioner B.

Bishop noted he had gotten different information than that and he will investigate it further, as both Clark and Joyce said they were able to do it. A/C Gibbins noted he had asked Joyce 1½ years ago and she said she did not want to do anything at that time because she did not have the time to do so, and Clark Hayward, with his health could only do occasional classes and he did not want to do the training for the pilot program. Commissioner B. Bishop suggested that Joyce may have changed her opinion since it was 1½ years ago, and was willing to do it and he believed she would charge only \$30, whereas the other person was \$40.00; he may want to look into that for the next meeting. A/C Gibbins noted the Board already approved the other gentleman to go ahead and do it; Commissioner Spackmann clarified that they only approved the idea of going ahead with getting this together. Commissioner Robarge asked A/C Gibbins to touch base with Joyce again. Chairman Kugler asked him to get back to the Board with an update by the meeting on December 29th.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- The planning and zoning boards have approached him in regards to specs for driveways that are over 200 feet long, and at the officers meeting he and Gary Bullard sort of became the committee working on this. They are looking for radiuses, widths of driveways, turn around specs, etc.

***For Town of Wilton, Gary Bullard:**

- Hopes the Town of Wilton has the same thing, and if they don't then maybe they can give the driveway specs to Wilton as well;
- Strip mall by Price Chopper nearing completion, still arguing over access to Ring Road;
- Couple of small additions to some doctor's offices.
- A/C Chandler noted that the condos on Route 9 have 1" water lines, not 4" as originally specified. Brief discussion continued.

Reports of the Commissioners:

Commissioner B. Bishop:

- Wanted to have the vote on the By-law changes, apologized for not getting to this in November, but has been a very couple of interesting months. The Commissioners voted on each change separately, as follows:
 1. **Page 8, Section 3: Out of District Applicants:** Change paragraph 4 to read: Once the board allows the out of district applicant's application to continue, the application process is the same as outlined in Section 1.

RESOLUTION #384 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

2. **Page 11, Section 1.5: Life Member:** Add to first paragraph: the Greenfield Fire district allows for two types of Life members as outlined below:

Life Member-Active: An active (as outlined in section 1.1) Life Member shall be exempt from all dues, be subject to house rules, participate in all

social functions and shall have voting privileges and be able to hold any office.

Life Member-In-Active: an in-active life member shall be exempt from all dues, participate in all social functions, but shall not have voting privileges nor hold any office. An in-active life member must be retired from active service.

An inactive life member may re-apply for active status via a majority vote of company membership present at a regular monthly company meeting and approval of the Board of Fire Commissioners.

RESOLUTION #385 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

3. **Page 12, Section 2.2:** Light duty: Delete paragraphs 2, 3 and 4.

RESOLUTION #386 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Robarge

SECOND: Waite

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

4. **Page 14, Section 8.2: Transferring within District:** To Read: If a current member wishes to move to another company within the District, a District Transfer form must be completed and the member must receive approval by the Assistant Chief of the new company, the District Chief, a majority vote of the membership present at a regular monthly meeting of the company and final approval of the Board of Fire Commissioners. Brief discussion continued.

RESOLUTION #387 TO REFER THE ABOVE PROPOSAL BACK TO THE BY-LAW COMMITTEE.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to refer the above proposal back to the by-law committee.

VOTE: All in favor, motion carried.

5. **Page 15, Section 10: Fire Police:** Delete Saratoga County F.P. Association and replace with New York State Course. Commissioner B. Bishop noted that Saratoga County does not give their own courses anymore.

RESOLUTION #388 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

6. **Page 17, Section 2.1: Lieutenant and 2nd Lieutenant:** Add: 4. Interior Qualified.

RESOLUTION #389 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Kugler

SECOND: Waite

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

7. **Page 18, Section 2.2: Captain and Second Captain:** Change #1 to 6 years and change #4 to 2 years in the Greenfield Fire District. Add: 6. Interior Qualified.

RESOLUTION #390 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Waite

SECOND: Spackmann

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

8. **Page 18, Section 2.3: Assistant Chief and Second Assistant Chief:** Change #1 to 8 years.

RESOLUTION #391 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Robarge

SECOND: Waite

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

9. **Page 18, Section 2.4: District Chief:** Change #1 to 10 years.

RESOLUTION #392 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

10. **Page 19, Section 2.6: District EMS Coordinator:** Change #5 to minimum of 5 years. Commissioner B. Bishop noted that the thought behind that was the person should have at least one cycle as an EMT and get through their first recertification.

RESOLUTION #393 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Waite

SECOND: Robarge

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

11. **Page 19, Section 2.7: Company EMS Coordinator:** Change #5 to minimum of 3 years. Deleted as there was no change.
12. **Page 20, Article V: Section1: District Chief:** Change: He shall be in command of all emergency call, when present, over all ranking officers. To: He/she, when present, or his designee, shall be in command of all emergency calls.

RESOLUTION #394 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Waite
SECOND: Spackmann
RESOLVED to approve the by-law change as noted above.
VOTE: All in favor, motion carried.

13. **Page 22, Section 4: Company EMS Coordinator:** Change "PCR's" to "patient medical records".

RESOLUTION #395 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Kugler
SECOND: Spackmann
RESOLVED to approve the by-law change as noted above.
VOTE: All in favor, motion carried.

14. **Page 25, Section 6: Recording Secretary:** Remove: The Secretary shall report to the Board of Fire Commissioners in writing, the name of each new member, AND the secretary shall turn over to the Assistant Chief any change of status of any member. Commissioner B. Bishop noted that it is not a practice in place now, as there is a form that comes before the Board. Commissioner Spackmann was fine with taking that out, but he felt that some office should be designated with that responsibility. Brief discussion.

RESOLUTION #396 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Kugler
SECOND: Robarge
RESOLVED to approve the by-law change as noted above.
VOTE: All in favor, motion carried.

15. **Page 26, Section 10: Board of Directors:** In 2nd paragraph change Board of Fire Commissioners to District Chief. Commissioner B. Bishop explained that this just changes the hierarchy of how the process goes.

RESOLUTION #397 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Spackmann
SECOND: Kugler
RESOLVED to approve the by-law change as noted above.
VOTE: All in favor, motion carried.

16. **Pages 27-28, Section 5: Line Office Meetings:** Remove: "Minutes of each meeting shall be taken and submitted to the Board of Fire Commissioners every month after approval at the following officer's meeting. Commissioner Robarge asked why they would not want to forward the minutes to the Board. Commissioner B. Bishop explained that the discussion in the meeting was that it was a practice that did not take place and is not being enforced. Commissioner Robarge noted the officers should be following the Open Meetings law; A/C G. Gibbins noted that according to the by-laws the officers meetings are closed meetings. This was disputed by some members of the Board; A/C Gibbins noted that that was the way it was previously. Commissioner Spackmann noted that that may be the practice but that does not mean that is how it should be. Lengthy discussion continued, including Open Meetings Law, FOIL and requiring that minutes be forwarded to the Board from any meeting, not just Officer meetings. Commissioner Spackmann felt that we should be encouraging teamwork, openness and communication and not doing anything that may take away from that. Commissioner B. Bishop strongly suggested that the Board enforce the rules that are in place, rather than letting them go unanswered. He further noted that unfortunately the way it is set up, anything that comes out of those meetings are complaints about the Commissioners, complaints about the office staff, all we ever hear are complaints. He would like to see minutes of the meetings so he can see what the officers are working on and what is going on, because the Board is not getting that information. He further noted that ideally the Chief should be reporting every month on what is going on in officer's meetings, what things they are working on, but once again that is not the practice. He has no problem with receiving and reviewing the minutes and then discussing them with the Officers, but if no one is going to look at and discuss them, then keep it the way it is written and not even bother looking at them. Commissioner B. Bishop added that all he ever hears coming out of the Officer's meetings are gripes, it is not productive and he finds it very hard to believe that that is what those meetings are in their entirety. He would hope that they would use their time more valuably to help solve the problems of this District and its members and make this the best District possible. If they want to complain, let them complain outside of that venue. Further discussion continued. Secretary Petkus noted her concern that if this particular change in the by-laws is approved, the Board may be in violation of FOIL laws. She referenced an opinion of the court that stated that volunteer fire companies are subject to the FOIL law. Discussion also continued regarding posting the minutes of both meetings and workshops in the bulletin boards, but Secretary Petkus noted that there are too many pages to post, as the boards are enclosed. Brief discussion regarding that continued.

RESOLUTION #398 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to approve the by-law change as noted above.

VOTE: Robarge, no; Spackmann, no; B. Bishop, no; Waite, no; Kugler, no.

Motion not carried.

Change “The Assistant Chief of the Chief’s home company shall supervise the meeting.” To The Chief will assign a designee to supervise the meeting.”

RESOLUTION #399 TO APPROVE BY-LAW CHANGE AS NOTED ABOVE.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to approve the by-law change as noted above.

VOTE: All in favor, motion carried.

- Due to his new job taking up a lot of his time, Commissioner B. Bishop noted he does not have the time to serve on extra committees and so he respectfully resigned from the by-law committee. Commissioner Robarge currently on the committee; Commissioner Waite to replace Commissioner B. Bishop on the committee.
- Congratulated Commissioner Waite on his win last night and thanked Bob Roxbury and Jason Abraham for also having an interest in the position.
- Assistants Chief’s received forms for their members for Fire Tracker; please have your members fill out the forms and drop in the LOSAP box so they can be entered into the system and start using it. Any questions, call either him or Joyce.
- Last Tuesday the truck committee met with Mike Wilbur, not so much disappointed in his message, but what his message was. Basically what he said was a lot of our equipment, for the equipment that we have, is not being taken care of very well. Some of the onus is on the Board and some of it falls on the membership. He wants to start looking at some of the preliminary recommendations, like getting hoses and ropes tested. He would also like to propose to the Board, that over Flag Day weekend, on that Saturday morning we have a truck, station and uniform inspection as part of Flag Day. Secretary Petkus noted that that date would be June 13, 2009. Commissioner B. Bishop also noted that this inspection would also fulfill the new uniform requirement. Brief discussion continued, including having an outside agency judge, like another Board from another Fire District.

RESOLUTION #400 TO TENTATIVELY SET INSPECTION DAY FOR THE SATURDAY BEFORE FLAG DAY; DATE SUBJECT TO CHANGE.

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to tentatively set inspection day for the Saturday before Flag Day; date subject to change.

VOTE: All in favor, motion carried.

- Just wanted to clarify rumor and questions going around regarding some things the district staff does, and who gives them permission to do certain things. He wanted to assure everyone that the staff of the Fire District does not do anything that they were not given permission to do by the Board of Fire Commissioners, including LOSAP, purchasing and any of that stuff. So if anyone should have questions about those things, address them with the Board of Fire Commissioners.

Report of the Chief – Dennis McConkey:

- 293 is up and running;
- Congratulations to Kenny.

Commissioner Robarge:

- Congratulations to Commissioner Waite;
- Co #2 emergency generator is online. Secretary Petkus added that Commissioner Waite had called the other day regarding an issue with the security system and the power being shut off; she just wanted to let everyone know that this should no longer be an issue since everyone now has an emergency generator. Co #4 security system was put on the emergency generator a few weeks ago as well. P/A Chouinard noted she had a UPS system; Commissioner Spackmann to handle that.
- May not be at tomorrow's meeting from the sound of the weather, and so he wished everyone a Happy Holiday season and a safe New year.

Commissioner Spackmann:

- Congratulations to Kenny;
- Would like to set some money aside for hose and pump testing at the year end meeting;
- Asked the by-law committee to address in the upcoming year active members and their status, how it pertains to voting as non-active members cannot vote, definition of active members, and some type of procedure to address voting issues, as he received some emails that some members may be late for voting at the Annual Meeting. Brief discussion regarding the Chief's election continued, including having a specific window of time and possible absentee ballots. Sent to the by-law committee for review.

Commissioner Waite:

- Thanks to everyone who supported him in his re-election;
- Thanks to Commissioner Robarge for handling the generator at Co #2;
- Problem with the fobs and the pole barn; he thinks that the Commissioner of that company ought to know about it, the rescue trailer is stored in there. The only ones who could get in were the officers. Commissioner Spackmann clarified that the fobs were not activated because we are waiting on a list from the officers. Brief discussion continued. Secretary Petkus noted that this should have been taken care of back in August, but it has gotten pushed to the side; now everyone has access to the pole barn until she gets the lists.

Commissioner Kugler:

- Starting tomorrow, MES is coming starting at Co #4 to do air pack inspections and then fire extinguishers. Co #1 asked to have inspections done last due to the annual meeting being held at Co #1.
- Asked the Chief to get a hold of Paul regarding cost for pump testing and bring the information to the Board at the Year End meeting on December 29th.
- Explained that the Board, at the request of A/C Ellsworth, announce at a regular meeting that after further discussion they have rescinded the resolution approving the posting of the abstract on the website. Brief discussion continued, including sending workshop minutes to the Assistant Chiefs.

RESOLUTION #401 GIVING THE SECRETARY PERMISSION TO MAIL ALL THE WORKSHOP MINUTES, IN SIMILAR FASHION TO THE MEETING MINUTES, TO THE CHIEF AND ASSISTANT CHIEFS, AND TO POST ALL THE MINUTES ON THE BULLETIN BOARDS IN EACH STATION.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to give the Secretary permission to mail all the workshop minutes, in similar fashion to the meeting minutes, to the Chief and Assistant Chiefs, and to post all the minutes on the bulletin boards in each station.

VOTE: All in favor, motion carried.

New Business:

- District EMS coordinator for 2009: have not received any letters for the position; they were due November 30th. Brief discussion of the procedure as noted in the by-laws; Commissioner Spackmann noted there are no provisions if this happens, referred to by-law committee.
- Resident George Habig asked if the District is attempting to recoup any money from the Beaver dam issue from the Town of Corinth. Commissioner Spackmann explained that it was discussed at the last workshop and the Board decided not to submit a bill, as it was not a substantial amount and also in the interest of working with another neighbor who has helped out this District in the past. Brief discussion continued.
- Commissioner B. Bishop had two purchase orders that he would like approved, submitted on November 23rd for fire prevention materials. Also discussed having one fire prevention coordinator for next year which goes toward his goal of having all the companies working together. He also noted he was very disappointed to find out that Co #4 had their fire prevention at Dorothy Nolan and he did not even get a phone call about it. If the companies so choose they can have their own fire prevention coordinator at the company level, but he would like one District fire prevention coordinator. Further discussion tabled to the meeting on December 29th.
- A/C Ellsworth asked Jill if she had received the fittings from MES; she had not. Other supplies are on backorder.
- Joyce asked for approval of a hospital bill for \$50.00 regarding Steve Hickam.

RESOLUTION #402 GIVING THE TREASURER PERMISSION TO PAY THE BILL FOR \$50.00 REGARDING STEVEN HICKAM.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to give the Treasurer permission to pay the bill for \$50.00 regarding Steven Hickam.

VOTE: All in favor, motion carried.

- The Treasurer asked for permission for pay additional bills as listed on the attached sheet.

RESOLUTION #403 GIVING TREASURER PERMISSION TO PAY BILLS AS LISTED ON THE ATTACHED SHEET, TOTALING \$895.44.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to give Treasurer permission to pay bills as listed on the attached sheet, totaling \$895.44.

VOTE: All in favor, motion carried.

- Resident George Habig wished everyone a Merry Christmas and Happy Holidays.
- A/C Ellsworth noted the roof at Co #3 is leaking again. Phil Putnam was over and looked at it again.

RESOLUTION #404 TO GO INTO EXECUTIVE SESSION REGARDING DISTRICT EMPLOYEE PERFORMANCE REVIEWS AT 8:50 PM.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to go into executive session regarding District employee performance reviews at 8:50 PM.

VOTE: All in favor, motion carried.

RESOLUTION #405 TO RECONVENE FROM EXECUTIVE SESSION AT 10:20 PM.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to reconvene from executive session at 10:20 PM.

VOTE: All in favor, motion carried.

RESOLUTION #406 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner B. Bishop with a second from Commissioner Waite to adjourn the meeting at 10:22 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary