

Board of Fire Commissioners

Greenfield Fire District
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The December 2010 meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Don Kugler at 7:00 PM on December 8, 2010. The flag salute and a moment of silence were recognized for departed members.

Present were:

Commissioners: Chouinard, Kugler, Robarge, Spackmann, Waite; Secretary J. Petkus, Treasurer J. Bishop, P/A B. Bishop. Please see sign in sheet for others in attendance.

RESOLUTION #338 TO APPROVE THE FOLLOWING MEETING MINUTES:

- NOVEMBER 10, 2010 COMMISSIONER MEETING MINUTES
- NOVEMBER 18, 2010 FUTURE PLAN COMMITTEE MEETING MINUTES
- NOVEMBER 21, 2010 SPECIAL MEETING MINUTES

MOTION: Waite

SECOND: Chouinard

RESOLVED to approve the following meeting minutes:

- November 10, 2010 Commissioner Meeting Minutes
- November 18, 2010 Future Plan Committee Meeting Minutes
- November 21, 2010 Special Meeting Minutes

VOTE: All in favor, motion carried.

Bid Opening: Greenfield Center Co #1 Heating System Upgrades and Renovations:

- Eastern Heating and Cooling, Inc., Albany: \$29,670.00
- Collins Mechanical Plumbing & HVAC, Saratoga Springs: \$40,289.00
- Family Danz Heating & Air Conditioning, Inc., Albany: \$48,244.00

Chairman Kugler noted the bids would be awarded at the December 29, 2010 Year End Meeting.

Chairman Kugler asked for questions/comments regarding the abstract:

Commissioner Robarge questioned claim #10753 and the necessity of sending the rehab bus to KME; Chief Lant noted he felt it needed to put up on a lift for a thorough inspection and would be safer, make sure the frame was straight and everything. He also spoke to a few Commissioners about Dave Kenyon doing some work on it.

RESOLUTION #339 TO PAY ABSTRACT #12 INCLUDING CLAIM #10718 THROUGH CLAIM #10790 FROM THE GENERAL FUND, TOTALING \$37,474.93.

A3410.1	\$ 3,475.06
A3410.2	10,800.09
A3410.4	22,921.65
<u>A9030.8</u>	<u>278.13</u>

Total \$37,474.93

MOTION: B. Chouinard

SECOND: Spackmann

RESOLVED: to pay Abstract # 12 including Claim #10718 through Claim #10790 from the General Fund, totaling \$37,474.93.

VOTE: All in favor, motion carried.

RESOLUTION #340 TO PAY ABSTRACT #12, CLAIM #ER1014 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$1,260.00.

MOTION: Robarge

SECOND: Waite

RESOLVED to pay Abstract #12, Claim #ER1014 from the Equipment Reserve Fund, totaling \$1,260.00.

VOTE: All in favor, motion carried.

RESOLUTION #341 TO PAY ABSTRACT #13, CLAIM #BR023 FROM THE BUILDING RESERVE FUND, TOTALING \$3,350.00.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to pay Abstract #13, Claim #BR023 from the Building Reserve Fund, totaling \$3,350.00.

VOTE: All in favor, motion carried.

Correspondence: Secretary J. Petkus

- Received and read a thank you card from Chet Garrison.

Purchasing: P/A B. Bishop

- Has several PO's for the Board to sign.
- Received some backordered supplies, including extrication gloves for Co #3, 2 bags for EMS.
- Still waiting for gloves on backorder for Co #4.
- Still waiting for quotes from Logical Choice and Firetracker.
- Co #1 has a PO for a saw, but were unable to find one to suit their needs so they would like to roll over the money for equipment on the new truck.
- Received quotes for Co #2 forestry hose: Garrison has low price.
- Pager belt clips shipped from Albany Communications. Also ordered a replacement battery for MT-100 radio.
- Trying to get a quote on a carbide saw chain to repair at Co #3
- Ordered plastic floor protector for the District office.
- Waiting for replacement fittings from Garrison.
- Will be ordering a replacement car charge for FF Post from Adirondack 2-Way to replace the car charger that got fried.
- Commissioners should have received a packet regarding an annual banquet; can be a line item in the budget. P/A B. Bishop then gave a presentation on the specifics. Discussion continued. The officers to give \$5,000.00 toward the banquet.

RESOLUTION #342 TO SET THE ANNUAL BANQUET DATE FOR JANUARY 29, 2011.

MOTION: Waite

SECOND: Spackmann

RESOLVED to set the annual banquet date for January 29, 2011.

VOTE: All in favor, motion carried.

- Phone system at Co #1: Replacement phones are no longer available, refurbished phones are between \$80-\$99 each. Went to a seminar at Tech II regarding hosted VOIP phone systems; looks like a decent option. Can be expanded to incorporate the other companies as well. Brief discussion; P/A B. Bishop to do some cost analysis for Co #1 to be presented to the Board at the Year End meeting.

RESOLUTION #343 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE 4 PHONES FOR CO #1.

MOTION: Kugler

SECOND: Waite

RESOLVED to give the Purchasing Agent permission to purchase 4 phones for Co #1.

VOTE: All in favor, motion carried.

- Co #1 as well as Co #4, would like to roll over their left over money at year end for equipment on their new apparatus. Will have balances at the Year End meeting.

Applications for membership:

Greenfield Center Company #1: Kyle Clinton, still needs to sign for his District Manual.

Porter Corners Company #2: None.

Middle Grove Company #3: Ron Alger.

Maple Avenue Company #4: None.

Requests for Change in Membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: John Duffney, transfer from Co #1 to Co #2.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

RESOLUTION #344 TO ACCEPT ABOVE CHANGES AND NEW MEMBERS.

MOTION: Robarge

SECOND: Waite

RESOLVED to accept above changes and new members.

VOTE: All in favor, motion carried.

Grants:

- Captain G. Bullard noted he has not heard on the grant yet, although he has heard they have started awarding grants for 2010. Chief Lant questioned the Forestry grant; Commissioner Kugler noted we did not qualify for it this year.

Report of the Chief: John Lant

- Training: recapped the various training/drills over the past month, including:
 - 1st Due Operations, noting it was money well spent
 - Four company drill on a house at Daniel's Road
 - Sent four go to CT for the jaws seminar. Will be setting up a drill for the firefighters. Also noted the saws that were used, the Milwaukee cutting saw, and how impressed

they were with it. Discussion continued.

RESOLUTION #345 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE FOUR MILWAUKEE METAL CUTTING SAWS AND BLADES. MONEY TO COME OUT OF THE RESCUE ACCOUNT.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give the Purchasing Agent permission to purchase four Milwaukee metal cutting saws and blades. Money to come out of the Rescue account.

VOTE: All in favor, motion carried.

- Truck repairs:
 - 291: hopefully it is finally fixed right
 - 263: problems with the light tower
 - Rehab bus coming along nicely, thanked FF Larry Ramsey, who has done a lot of work on it, including some painting.
- D/C Ellsworth had pointed out to the Chief that the tires on the trucks need to be changed every 10 years on the tankers, something we need to think about.
- Thanked the Board for their support all year, and for all the equipment they bought for the firefighters.
- Thanked Brian Bishop for stepping in as purchasing agent when we needed it. Thanked the Treasurer and District Secretary as well for their help.
- Chief Lant requested the access for the auxiliary be changed so they can access all the firehouses. Brief discussion; Joyce to update the access. Captain Deuel questioned if Life Members have access to the firehouse; Joyce noted she believes they need to request it in writing, and if she gets the request before the year end meeting, she will present it to the Board then.
- He and D/C King went to the mall for a disaster meeting, in February they may be doing a disaster drill.

Reports from Companies:

Company #1 – Captain Coffey

- Thanks for a good year.

Company #2 – A/C Middlebrook

- Note the Haligan bar lost on Hyspot Road did not get listed on the insurance claim. Secretary Petkus noted that although it was not listed, she was given a quote and sent it over to them anyway just today and it is awaiting an answer. Sent an email out this afternoon as the adjuster needs more information before processing claim. Chief Lant noted that it needs to be impressed on all four companies that this needs to be done as soon as possible, we were lax on this. Joyce noted that although the claim was not submitted in a timely manner, she is not getting the impression they are definitely going to deny the claim.
- The D/C office door was damaged, there was a problem with the lock and now the door and lock need to be replaced. Commissioner Spackmann noted that if there is a problem, we should be taking the lock out not breaking down the door. Brief discussion continued.

RESOLUTION #346 TO REPLACE THE DAMAGED DOWNSTAIRS OFFICE DOOR AND LOCK AT CO #2.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to replace the damaged downstairs office door and lock at Co #2.

VOTE: All in favor, motion carried.

- Thanks for a good year.

Company #3 – D/C Ellsworth:

- Reminder that next Thursday is the annual meeting at Co #3. Looking for extra fold up chairs; Co #4 noted they will bring some.
- Thanks for a good year
- Chief Lant did a great job, and hopefully next year will be even better.
- Gave a brief overview of the Milwaukee saw, noting it is very fast and very effective. P/A B. Bishop noted he looked in the reciprocating saw blades at the request of Chief Lant and found that Captain Bullard had ordered the best ones you can get.

Company #4 – Captain G. Bullard:

- Did a quick inventory of cell phones, there is supposed to be one on the rescue truck and one on the MED; does not know where they are, but the one on the rescue is one of the old original phones. There are no phones in 291 or the ladder. P/A B. Bishop to order 2 new phones. Joyce noted that Jill had made a list, which she will give to Brian.
- Thanks for everything for Co #4 and the level of cooperation has increased.
- Almost ready to bid the engine/rescue, need to make a decision. Specs should be ready by year end meeting. Added to year end agenda.

Report of District EMS Coordinator: Justin Burwell

- Not present.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- 3 small subdivisions called cluster developments are going in off Locust Grove Road. They are less than 7 houses.. In the early planning stages. Otherwise quiet.

***For Town of Wilton, Gary Bullard:**

- Should have approval this month for the office/garage complex going in behind Nevilles.

Reports of the Commissioners:

Commissioner B. Chouinard:

- Thanked the officers for a good year.
- Thanked the Board for appointing him as Commissioner for the year, it has been an experience.

Commissioner Robarge:

- NYSERDA update: recapped the figures from the workshop for Co #1 and Co #2. Noted that they had gone around to Co #3 and Co #4 and he is waiting for their report. Discussion on Co #1 and Co #2 added to Year End agenda.

Commissioner Spackmann:

- There is money left in the security system and maybe they should just add Co #2 door to the security system. Brief discussion; he will coordinate with P/A B. Bishop.
- Thanked Commissioner Waite for all his time and effort put in regarding Co #2 renovations.

- Thanked FF Ramsey and A/C Bogardus for all the work they are doing on the rehab bus.
- Had the electrician install an outlet at Co #3 for the gear washer, and he had pointed out that some of the outside lights are not working. P/A B. Bishop to handle.
- Regarding the duty shifts at Co #4, when they were set up, it was the agreement amongst the officers and he and Commissioners Kugler were asked to comment about that, that members who signed up for the shifts can get LOSAP credit as incentive. Other companies are talking about adopting a similar plan, and maybe come January the Board should think of a formal policy towards this, with comments from officers.

Commissioner Waite:

- Thanked the officers and men for working real good together; keep up the good work.

Special Topics/New Business:

- Formation of an exploratory committee for office building construction: Commissioner Kugler noted that he would like one person from each company to sit on the committee with the Board. Reminder to be added to the Year End meeting agenda.
- Pager Policy: Commissioner Kugler read the draft pager policy. Joyce questioned handing out all the 2010 policy updates, noting that she has them done but not any of the by-law changes. Brief discussion; all updated policies and by-laws to be handed out together.

RESOLUTION #347 TO APPROVE THE PAGER POLICY AS READ.

MOTION: Spackmann

SECOND: Chouinard

RESOLVED to approve the Pager Policy as read.

VOTE: All in favor, motion carried.

- By-law recommendations: Discussion continued regarding the 5 by-law changes submitted and the Board's ability to provide waivers for qualifications rather than changing the by-laws

RESOLUTION #348 TO WAIVE THE REQUIREMENT TO BE AN INTERIOR FIREFIGHTER AS A QUALIFICATION TO RUN FOR DISTRICT CHIEF, OR DEPUTY CHIEF OR ASSISTANT CHIEF IN THEIR RESPECTIVE COMPANY, FOR THIS ELECTION CYCLE ONLY.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to waive the requirement to be an interior firefighter as a qualification to run for District Chief, or Deputy Chief or Assistant Chief in their respective company, for this election cycle only.

VOTE: All in favor, motion carried.

- Chief Lant noted he did not think anybody's right to vote should be taken away. Just because a firefighter only has 20 or 25 points he should still be able to vote. FF Atwell noted he would agree with the Chief, except that there are some firefighters who have zero points, they don't show up at all and he does not feel that they should show up at the annual meeting and elect our Chief. Chief Lant agreed with that. FF Atwell noted that is why there needs to be some kind of guideline. More discussion continued, including the difference between earning LOSAP points and earning points required for active status as defined by the by-law committee. Discussion also regarding the accuracy of the forms that are being submitted, which happens more than one would think, and a lot of people do not

remember to swipe their access and ultimately end up losing points. Amendments to the by-laws to become effective in 30 days.

RESOLUTION #349 TO APPROVE THE FOLLOWING BY-LAW RECOMMENDATIONS:

- AMENDMENT TO ARTICLE III SECTION 1.1: ACTIVE MEMBERS (ATTACHED)
- AMENDMENT TO ARTICLE III SECTION 10: FIRE POLICE (ATTACHED)
- AMENDMENT TO ARTICLE IV SECTION 3.4 DISTRICT CHAPLAIN (ATTACHED)
- VARIOUS AMENDMENTS BETWEEN PAGES 9 AND 13 OF THE BY-LAWS (ATTACHED)

MOTION: Waite

SECOND: Chouinard

RESOLVED to approve the following by-law recommendations:

- Amendment to Article III Section 1.1: Active Members (attached)
- Amendment to Article III Section 10: Fire Police (attached)
- Amendment to Article IV Section 3.4 District Chaplain (attached)
- Various amendments between pages 9 and 13 of the by-laws (attached)

VOTE: All in favor, motion carried.

- P/A B. Bishop noted he had sent an email out regarding pager inventories, have not received pager lists from Co #1 or Co #2, but he did speak with A/C Middlebrook.
- FF Ramsey was over at Johnson's today and they have the sister bus to ours, the rims are in better condition than ours. If he cannot get them donated, will the money to purchase them have to come out of the bus fund? It was noted that it would.
- A/C Middlebrook presented an invoice from D/C Davis for \$625 for the seal coating of the wall. Brief discussion.

RESOLUTION #350 GIVING THE TREASURER PERMISSION TO PAY THE INVOICE FROM D/C DAVIS FOR \$625.00.

MOTION: Waite

SECOND: Spackmann

RESOLVED to give the Treasurer permission to pay the invoice from D/C Davis for \$625.00.

VOTE: All in favor, motion carried.

RESOLUTION #351 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Kugler with a second from Commissioner Spackmann to adjourn the meeting at 8:19 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary