

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

February 23, 2010 Commissioners Workshop

Workshop began at 7:05 pm.

Present were: Commissioners B. Chouinard, Spackmann, Waite, Secretary Petkus, P/A J. Chouinard, Treasurer J. Bishop; Chief Lant, D/C's G. Gibbins, Ellsworth, King; Captain J. Burwell, FF R. Bishop, FF N. Waite.

Flag salute and moment of silence recognized for our fallen comrades and troops overseas.

1. **Approve Minutes:** January 26, 2010 Workshop Minutes.

RESOLUTION # 62 TO APPROVE THE JANUARY 26, 2010 WORKSHOP MINUTES AS WRITTEN.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve the January 26, 2010 workshop minutes as written.

VOTE: All in favor, motion carried.

2. **Secretary Update – Joyce Petkus:**

- Commissioners need to sign Michael Potter's change form; he turned 18 and would like to become an active firefighter.
- Finalized LOSAP 2009 for Co #1,2 and 4; Commissioners need to sign off on that so she can post them by the end of the week for the 30 day posting. Commissioner Spackmann noted that if a firefighter notes a discrepancy or has a question they are to talk to the District Secretary.
- Noted the list of members who have not received their 2009 District Manual updates. Brief discussion; it was noted that some of those listed are gone. Joyce to email list to the officers, change forms to be done on those no longer active. Added to March meeting agenda for further discussion.
- Has been reviewing permissions in Firetracker and finding more things that the officers really should have permission for; is it okay for her to go ahead and give officers permission per her judgment? Commissioners noted they are okay with that.
- Asked permission to attend the AFDSNY annual meeting in April, but will only be able to attend the Friday seminars. Commissioners okay with it. Commissioner Spackmann noted that if anyone in the District was interested in going, he was all in favor of it.
- Noted that Chief Lant had previously asked her questions about members getting LOSAP credit for all the meetings they have been having the past few weeks. Discussion continued; officers do not get extra LOSAP credit for having meetings as

that is already part of their responsibility. By-law meetings fall under committee meetings in the miscellaneous category and will receive LOSAP credit.

- Never heard back from the Board regarding NY Fire and Security quote on low temperature sensors in the firehouses. Brief discussion; move forward with work.

RESOLUTION # 63 TO APPROVE PROPOSAL SUBMITTED BY NY FIRE AND SECURITY; MONEY TO COME OUT OF BUILDING REPAIRS.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve proposal submitted by NY Fire and Security; money to come out of Building Repairs.

VOTE: All in favor, motion carried.

- Handed out to each Deputy Chief the list of members who need physicals and who have been excused from this round of physicals because they recently had one.
- Printed up copies for the Commissioners and Deputy Chiefs of the updated Training Approval Policy to be placed in the radio rooms manuals, also placed copies on the Chief's desk for his 2 District Manuals and if anyone is interested, the updated version can be found on and printed directly from Firetracker.

3. Purchasing Update – Jill Chouinard:

- Gear will be distributed on March 17th at Co #1 beginning at 5:30 PM and will; go until we are done.
- Co #1 phone issue: spoke to Tech II, will cost \$225 each to replace the non-working phones. Tech II also noted the phone system is older than 2003, is outdated and an upgrade would cost approximately \$2000.00. Discussion continued; Commissioner Spackmann to speak to someone at Tech II and then will talk with P/A J. Chouinard.
- Blue cards: spoke with Chief Lant, found some blue cards in D/C Gibbins' office and they do say FASNY on them. Brief discussion, Commissioner B. Chouinard noted he thought that every time there was a new Chief new blue cards needed to be issued. P/A J. Chouinard to purchase 100 blue cards from FASNY.
- Nextel phones: per Chief Lant's recommendation, some of the Nextel phones were cancelled. Commissioner Spackmann questioned where the two Co #2 district cell phones were; P/A J. Chouinard noted that he would have to ask D/C Davis as she has previously asked for them 3 times with no straight answer. Discussion continued; Chief Lant recommended that District EMS Coordinator Burwell really should have one. Chief Lant to handle it, will get one of the phones for Mr. Burwell and contact the purchasing agent as to the other phone that should be turned off.
- 40 hoods and 60 gloves have been ordered.
- NFPA 1500 –6 copies have been ordered.
- Still waiting on the quote requested at the end of last year from Garrison regarding Co #3 cutter tool; Commissioner Spackmann noted that unless Co #3 specifically requests Garrison, go somewhere else, this is unacceptable and if Garrison has a problem with that they can call him.
- Co #2 bulletin board: no one has gotten back to her on that.
- New helmet shields are being worked on.
- Commissioner Spackmann has the training laptops.

D/C King noted his Nextel phone is an old one, are we getting updated one? P/A J.
Chouinard noted that once the phones that need to be turned off are, she will go ahead and update the phones that will be kept in the District.

4. **Treasurer Update – Jean Bishop:**

- Asked about the bill from Winchip door for \$1290.00; was brought up at the Commissioner meeting; Commissioner Spackmann noted they approved to pay it.

5. **Commissioner Updates:**

- **Bryan Chouinard:**
 - Incident/Accident report: still working on, please table to March workshop.
 - Past assistant chief and past deputy chief badges: This year would like to take the money out of the Other account, about \$1400 because last year's money never got used for uniforms, and he would get probably 2 uniforms with the \$1400. Brief discussion continued.
- **Tom Robarge:**
 - Not present.
- **Ken Waite:**
 - Asked if we heard from Bill Young regarding Co #2. Secretary Petkus noted she has not, just emailed everything over to him on Friday. Joyce to call him if she has not heard back from him by Thursday. Commissioner Waite also noted that the downstairs has been cleaned out.
- **Richard Spackmann:**
 - Nothing to report.
- **Don Kugler:**
 - Not present.

6. **District Guideline Review:**

- Access Card and Fob Policy: no changes
- Membership Application Policy: Joyce noted she would like to change some things around, but she just has not had a chance. Tabled to the March workshop
- Physical & Fit Test Policy: Joyce noted that if you wanted to change the classifications, maybe they would want to do it now before physicals start on March 1st. Brief discussion continued; copies of the classifications to go to the officers for their review and comments.

7. **District Projects**

- Current Projects:
 - None.
- Future Projects:
 - None.

8. **Special Topics of Discussion:**

- Co #3 carpet: tabled to March meeting.

- District Photographer: Chief Lant noted that he would like it split between Jill and Jean. Vest, memory card, portable hard drive, CD's and DVD's need to be purchased. Money to come out of the computer account. Chief Lant thanked both ladies for being willing to do this.

RESOLUTION #64 TO APPROVE JEAN BISHOP AND JILL CHOUINARD AS DISTRICT PHOTOGRAPHERS FOR 2010.

MOTION: Spackmann

SECOND: B. Chouinard

RESOLVED to approve Jean Bishop and Jill Chouinard as District Photographers for 2010.

VOTE: All in favor, motion carried.

- Shoreline for Co #2: D/C G. Gibbins noted it is \$426.44 for Gary's Repair Shop to install a shoreline and battery chargers in Co #2 trailer. Brief discussion continued.

RESOLUTION #65 GIVING PERMISSION FOR D/C G. GIBBINS TO INSTALL ABOVE SHORELINE FOR \$426.44. MONEY TO COME OUT OF EQUIPMENT REPAIR.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to give permission for D/C G. Gibbins to install above shoreline for \$426.44.

Money to come out of Equipment Repair.

VOTE: All in favor, motion carried.

- Honor Guard request at AFDSNY in April: Chief Lant to take care of it.

Chief Lant presented his report:

- Noted that a lot of things haven't been done in the last few years, we are all to blame. Thinks there are some pretty level headed thinking Chiefs and officers that think as a team and want to be a team.
- Spent about 7 hours on Friday with John Carmen regarding the truck covers and tool mountings. The truck committee also met last night. Tarps are going to be cheaper than the nets. They will be able to do 2 trucks at a time; they will be a priority and will take about a week. Would like to get 291, 281, 271, 261 done. It was figured to be about \$47,000 to take care of everything on the lists, but 273 portable tank is dangerous the way it is held up, Mike Wilbur suggested a ladder on 273 and probably should be on the back of 291, as well as a bigger step on the back of 291. Will cost more like \$60,000.00. KME can start the trucks possibly next week, and would like only 1 or 2 people tops to explain exactly what we want to do.
- Commented that regarding the escape ropes, has been thinking about it for a long time and does not believe everyone needs to have them. Spoke to some of the other Chiefs about it; D/C Ellsworth and A/C E. Petkus are going to the Chief's show and will be getting information and come up with a plan.
- Noted Jack King is chairman of the by-law committee and Gary Bullard is chairman of the truck committee.

RESOLUTION #66 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$60,000.00 OUT OF THE EQUIPMENT RESERVE FUND FOR MOUNTING EQUIPMENT ON DISTRICT APPARATUS.

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend \$60,000.00 out of the Equipment Reserve Fund for mounting equipment on District apparatus.

VOTE: All in favor, motion carried.

- Dates for Defensive driver courses posted in each firehouse bulletin board and on Firetracker.
- D/C Ellsworth noted the Chief had him contact Pastor Carole Miller and she is willing to come on board as District Chaplain. Joyce to send letter and make an access card.

RESOLUTION #67 APPOINTING PASTOR CAROLE MILLER AS DISTRICT CHAPLAIN FOR 2010.

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Pastor Carole Miller as District Chaplain for 2010.

VOTE: All in favor, motion carried.

Motion made by Commissioner Waite with a second from Commissioner B. Chouinard to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Waite with a second from Commissioner B. Chouinard to adjourn the workshop at 8:05 PM. All in favor.

Respectfully submitted,

Joyce Petkus
District Secretary