

Board of Fire Commissioners

Greenfield Fire District
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The February 2011 Commissioners Meeting of the Greenfield Fire District was called to order at Company #2 by Chairman Richard Spackmann at 7:04 PM on February 9, 2011. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Chandler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, D/P B. Bishop, Deputy Treasurer Perkins.

Please see sign in sheet for others in attendance.

RESOLUTION #59 TO ACCEPT THE JANUARY 5, 2011 ORGANIZATIONAL MEETING MINUTES, THE JANUARY 5, 2011 SPECIAL MEETING MINUTES AND THE FEBRUARY 7, 2011 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to accept the January 5, 2011 Organizational Meeting Minutes, the January 5, 2011 Special Meeting Minutes and the February 7, 2011 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Chandler questioned claim #11034, replacement of the D/C office door at Co #2. Also questioned the Chief regarding claim #11087; Chief Lant noted the course has been rescheduled. Secretary Petkus is holding the check.

RESOLUTION #60 TO PAY ABSTRACT #2, CLAIM #11022 THROUGH CLAIM #11102 FROM THE GENERAL FUND, TOTALING \$59,659.26.

A3410.1	\$ 6,798.62
A3410.2	4,142.29
A3410.4	47,958.50
A9030.8	436.30
A9050.8	323.55

Total: \$ 59,659.26

MOTION: Spackmann

SECOND: Chandler

RESOLVED: to pay Abstract #2, Claim #11022 through Claim #11102 from the General Fund, totaling \$59,659.26.

VOTE: All in favor, motion carried.

RESOLUTION #61 TO PAY ABSTRACT #3, CLAIM #BR1104 FROM THE BUILDING RESERVE FUND, TOTALING \$188.94.

MOTION: Waite

SECOND: Chandler

RESOLVED: to pay Abstract #3, claim #BR1104 from the Building Reserve Fund, totaling \$188.94.

VOTE: All in favor, motion carried.

Commissioner Waite noted that he gave a bill to the Treasurer this evening for shoveling the snow off the roof at Co #1 twice, and would like to approve payment.

RESOLUTION #62 TO GIVE TREASURER PERMISSION TO PAY BILL RECEIVED FROM J & K TRUCKING, TOTALING \$1,200.00.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Treasurer permission to pay bill received from J & K Trucking, totaling \$1,200.00.

VOTE: All in favor, motion carried.

Correspondence:

- Reminder that all 2010 District Manual update paperwork back to her by February 22nd.

Purchasing: D/P B. Bishop

- 2 replacement pagers shipped today
- EMS battery for radio is in transit
- Zanetti Millwork still in progress
- Firetracker inventory equipment ordered, readers have not yet been received
- Garrison helmet order held up to be placed with gear order. Anticipate mid March for gear delivery
- PVC suction hose still in limbo
- Forestry hose arrived at Garrison yesterday, should be delivered next week. Will be holding off on shipping out gear repairs, will hand them off next week when forestry hose arrives. Any other gear repairs/changes, please get them to him by next Tuesday, and please staple tag to collar with repairs necessary. D/P Bishop to send out reminder email to officers
- Promethean Board ordered and will be delivered to District office; just need height of room
- Striping for rehab bus had been ordered but was lost, so he ordered from another company
- Received request this evening for folding wheelchair ramps and a 10,000 watt generator for the rehab bus. Code 3 lighting has also been ordered
- Co #4 tables ordered
- Waiting for third quote for A/C Coffey's light bar, will then be ordered
- Co #1 computers/monitors ordered and received and will be installed with surge protectors on Saturday

- AA and 9V batteries on order with anticipated delivery on Friday; will be ready for next week.

Applications for membership:

Greenfield Center Company #1: None.
Porter Corners Company #2: Timothy McFarlane.
Middle Grove Company #3: None.
Maple Avenue Company #4: None.

RESOLUTION #63 TO APPROVE ABOVE NEW MEMBER.

MOTION: Spackmann
SECOND: Waite
RESOLVED to approve above new member.
VOTE: All in favor, motion carried.

Requests for change in membership:

Received several Change in Membership forms with requests she has never had to deal with before and not sure how to proceed:

Greenfield Center Company #1: None.
Porter Corners Company #2: None.
Middle Grove Company #3: Bill and Sara Gaba voted in as Honorary members. Discussion continued. Sent back to by-law committee to clarify if Honorary members are to be considered District members or Company members. Secretary Petkus to hold form. Also, Deanna Roberts and Miranda Drumm-Wager both requested to come back to duty after taking medical leave, but as of this afternoon still have not scheduled their clearance appointments. Brief discussion; Secretary Petkus to hold forms until clearances come in.
Maple Avenue Company #4: Deric Boccuto has notified Co #4 that he moved just outside District boundaries and has requested to remain a member of the District.

RESOLUTION #64 TO APPROVE DERIC BOCCUTO'S REQUEST TO REMAIN A MEMBER OF THE DISTRICT.

MOTION: Spackmann
SECOND: Waite
RESOLVED to approve Deric Boccuto's request to remain a member of the District.
VOTE: All in favor, motion carried.

Secretary Petkus noted she had met with the officers on Monday evening to go over various forms and this exact topic had come up. Based on that discussion, she will be modifying the Change in Membership form to include a spot for those individuals who move out of District and request to remain members of the District.

Grants: Captain Gary Bullard

- Passed up on the Safer Grant.
- FEMA grant is still active, did make it through the first round.

Report of the Chief – John Lant:

- Thanked the Board for a nice banquet and kind words from the Chairman to the membership. Thanks to Brian and Joyce for a nice job. Recommended that Brian be the MC next year as well. Noted that next year will be the 65th and maybe we could create some sort of anniversary book as has been done in the past. Brief discussion continued.
- Truck repairs:
 - 261: computer went at a call; discharge valve also leaking and was repaired
 - 263: cable on light tower repaired
 - 271: KME here and fixed leaking, pipe also braced
 - 273: leak at primer repaired
 - 272: new running boards installed
 - 281: got some parts for the generator but still not working; another department has the same problem and Bonesteel looking into
 - 284: needs water level sensor; parts ordered
 - 291: brake canister repaired
 - 294: bar light fixed
- Noted he is not very happy with Bonesteel. Seems like a nice guy, seems to be well intentioned, but every time he talks to him a month has gone by and then parts need to be ordered. Will not call him unless necessary. The Board noted that it is the Chief's discretion.
- Training:
 - All companies have been doing OSHA training
 - Co #1: checked new water hose, driver training
 - Co #2: driver training, off road training with the sled
 - Co #3: mutual aid ice drill at Sacandaga, pump and air pack training, foam training on 284, serviced air packs
 - Co #4: serviced air packs
- Noted he goes around to all the firehouses and sees the officers working hard, he is very happy with all the officers getting all the training done.
- Would like to purchase 6 new safety officer helmets, the current ones are the old style and are outdated. Shield should say safety officer with safety officer number and company name
- Noticed at the banquet that some of the officers did not have the right badges, would like to see whatever is needed be ordered. Commissioner Spackmann noted that uniforms are a sore subject, as we have tried to get fittings in the past and get stuff done and it has not materialized. Brief discussion continued, including the issue of space.
- New members need to take 15 hours of OSHA training; would like to create a District program, A/C E. Petkus and others are going to draw something up for Board approval.
- Would like to make some changes to the truck repair log and then get more printed up.
- A/C Bogardus would like a new laptop for the EMS pilot program. Commissioner Spackmann noted he does not have a problem with ordering a computer, but felt there needs to first be a meeting to discuss EMS in general. Chief Lant noted he has spoken to Paul Felts about it.
- Spoke to Dave Kenyon about getting portable generators serviced. Will also be inventoried.
- Believes all the specs are done on the 2 new trucks and would like the Board to look at them and get them out to bid. Added to the February workshop agenda.
- Hazmat needs 4 new meters; there have been a lot of CO calls. Hazmat committee to review
- Set up some more training with Bob Day.
 - March 23rd and 24th: Pump Training
 - May 7th: Vehicle Extrication
 - June 11th: Rope rescue refresher
 - Jack King can do Hazmat training

- Will schedule an LP training
- Chief's vehicle gets terrible gas mileage and uses a lot of fuel.

Reports from Companies:

Company #1 – D/C Kenyon:

- Thanked the Board and staff for a very nice banquet
- Co #1 would like to retire George Dahl's tag number 130.
- Gear room bathrooms are in bad shape, need to replace the vinyl tile floor
- Speedy dry for all four companies came in
- A/C Coffey handed in a hard copy of the tanker specs for the Board to review

RESOLUTION #65 RETIRING GEORGE DAHL'S TAG NUMBER 130.

MOTION: Waite

SECOND: Spackmann

RESOLVED to retire George Dahl's tag number 130.

VOTE: All in favor, motion carried.

Company #2 – A/C Middlebrook:

- Thanks for the banquet
- Apologized for the humming noise; it is a new addition to the heating system and is currently being addressed

Company #3 – D/C Ellsworth:

- Thanks for the banquet, everybody had a great time

Company #4 – D/C King:

- Good job on the banquet, everybody seemed to have a really good time
- Working on bunk room, it is almost done
- Rehab bus is almost done and can roll if necessary

Report of District EMS Coordinator – Tim Kemp:

- Problem with receipt of some bills from Paul Felts; would like to get them approved for payment this evening. Bills are from October, November, December 2010.
- Setting a course for more classes this year, they will be held on Tuesday nights.

RESOLUTION #66 GIVING TREASURER PERMISSION TO PAY BILLS RECEIVED FROM PAUL FELTS.

MOTION: Chandler

SECOND: Waite

RESOLVED to give Treasurer permission to pay bills received from Paul Felts.

VOTE: All in favor, motion carried.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- New Vet office opened at the old doctor's office.

RESOLVED to appoint Jack Atwell as Commissioner for 2011 to replace former Commissioner Robarge.

VOTE: All in favor, motion carried.

- Commissioner Spackmann also thanked both Mr. Kugler and Mr. Chouinard for submitting their résumés as well.

District Guideline Review (carried over from January Workshop)

- Pager Policy: Modification made (attached)
- Purchasing Policy: no changes made
- Training Approval Policy: tabled to February Workshop
- Lost/Damaged/Destroyed/Stolen Equipment Policy: tabled to February Workshop

RESOLUTION #68 TO ADOPT MODIFICATION TO PAGER POLICY AS ATTACHED.

MOTION: Spackmann

SECOND: Waite

RESOLVED to adopt modification to Pager Policy as attached.

VOTE: All in favor, motion carried.

District Projects (carried over from January Workshop)

Exploratory committee for office building construction: The Board requested names of a representative from each company by the February Workshop. Rumor also that the old firehouse across from Co #1 is up for auction. Brief discussion continued.

Special Topics of Discussion:

- Discussion: changing by-laws to have the Chief's letter in by the November Commissioners meeting in order to be placed on the ballot: sent back to by-law committee for discussion.
- Creating special reserve fund for the ladder truck: Discussion continued, needs to go to mandatory referendum. Added to April meeting agenda for further discussion and timeline.
- Turning Stone Conference: April 1-3, looks interesting. Brief discussion; Commissioner Spackmann, Commissioner Waite, Secretary Petkus, Chief Lant, D/C King and FF Nancy Waite interested in going. Anyone else interested in going needs to let the Secretary know by Monday morning for Board approval.
- Penflex Meeting: Secretary Petkus to schedule meeting
- Rehab bus: D/P Bishop noted that with the Code 3 lighting quote and estimated cost of striping, there looks to be only \$445 left in the account out of the \$8000.00. That does not account for the \$1000 generator + \$124 shipping and \$360 for the ramps. Lengthy discussion continued. Commissioner Spackmann highlighted the importance of white helmets attending Commissioner meetings and workshops. Tabled to the workshop; A/C Bogardus and Lt. Ramsey will be asked to attend.
- George Habig, resident, requested the money that goes into special reserve fund stays in it and cannot be used for anything else. Commissioner Spackmann noted that the money placed in any reserve fund, by law, cannot be used for anything other than that, which is the intended purpose of the reserve fund.
- Fire Police Captain Jack Atwell requested permission for the fire police to participate in Ballston Spa's Memorial Day Parade on May 28, 2011.

RESOLUTION #69 GIVING THE FIRE POLICE PERMISSION TO ATTEND THE BALLSTON SPA MEMORIAL DAY PARADE ON MAY 28, 2011.

MOTION: Waite

SECOND: Chandler

RESOLVED to give the Fire Police permission to attend the Ballston Spa Memorial Day Parade on May 28, 2011.

VOTE: All in favor, motion carried.

- Co #3 would like permission to have a Daytona 500 gathering for their members on February 20th

RESOLUTION #70 GIVING ALL COMPANIES PERMISSION TO HOLD DAYTONA 500 PARTIES FOR THEIR MEMBERSHIP.

MOTION: Waite

SECOND: Chandler

RESOLVED to give all companies permission to hold Daytona 500 parties for their membership.

VOTE: All in favor, motion carried.

- D/C King questioned physicals, forms received. Secretary Petkus noted that physicals are from March 1st through May 31st. Will have dates/times by Monday designated specifically for firefighter physicals only and will then post that information in the bulletin boards and send out emails.
- Lt. Chouinard was asked to provide some EMT's for a cheerleading competition at Saratoga High School; would like permission from the Board to proceed. Chief Lant noted he spoke with Chief Williams today about this and he has no problem with this.

RESOLUTION #71 GIVING LT. CHOUINARD PERMISSION TO COORDINATE EMT'S FOR THE CHEERLEADING COMPETITION AT SARATOGA HIGH SCHOOL ON FEBRUARY 12, 2011.

MOTION: Chandler

SECOND: Waite

RESOLVED to give Lt. Chouinard permission to coordinate EMT's for the cheerleading competition at Saratoga High School on February 12, 2011.

VOTE: All in favor, motion carried.

- Chief Lant noted that Garrison is no longer a Ferrara dealer; they are now a Rosenbauer dealer.
- Captain Dean Deuel noted Maple Avenue membership approved, and is sponsoring a benefit dinner on May 26, 2011 for a little girl in the District who has cerebral palsy. Would like permission from the Board to host benefit dinner. Secretary Petkus requested the little girl's name to included in the resolution; Captain Deuel noted he would get it to her.

RESOLUTION #72 GIVING CO #4 PERMISSION TO HOST BENEFIT DINNER ON MAY 26, 2011.

MOTION: Waite

SECOND: Chandler

RESOLVED to give Co #4 permission to host benefit dinner on May 26, 2011.

VOTE: All in favor, motion carried.

- Captain Deuel noted he has a new applicant who lives just outside the District on Damascus Drive; would like to proceed with application. Board approved.
- A/C Middlebrook requested paint supplies to paint the radio room; to coordinate with D/P Bishop.
- Commissioner Spackmann gave his presentation on the new online purchasing system.
- D/C Ellsworth noted that there is a conflict with the Commissioners meeting being held at Co #3 on March 9th. Meeting moved to Co #1. Secretary Petkus to change on website.
- D/P Bishop noted he handed out a radio inventory form to each company; would like to move forward with getting an inventory together of pagers and radios, so please start working on that and get it back to him. Electronic copies sent out as well. Would like to have this information back by the March meeting. Discussion continued; D/P Bishop noted unfortunately he does not have anything that was done previously and he apologizes but has to start at the beginning. If you already have the information somewhere, just forward it to him.
- D/P Bishop noted gear tags were also handed out and to please put them on the gear somewhere prevalent; he will be going around Tuesday evening to all the firehouses to pick up the gear.

RESOLUTION #73 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Waite

SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Chandler to adjourn the meeting at 8:55 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary