

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
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(518) 893-0723  
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The January 2013 Organizational Meeting of the Greenfield Fire District was called to order at Company #1 by Commissioner Richard Spackmann at 7:06 PM on January 2, 2013. The flag salute and a moment of silence were recognized for departed members and troops overseas.

## **Present were:**

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, D/P Jill Chouinard, Treasurer J. Bishop, D/T Vanessa Perkins. Please see sign in sheet for others in attendance.

Treasurer J. Bishop asked for nominations for Chairman of the Board for 2013. Commissioner Waite nominated Commissioner Richard Spackmann with a 2<sup>nd</sup> from Commissioner Atwell.

## **RESOLUTION #1 TO APPOINT RICHARD SPACKMANN CHAIRMAN OF THE BOARD FOR 2013.**

MOTION: Waite

SECOND: Atwell

RESOLVED to appoint Richard Spackmann Chairman of the Board for 2013.

VOTE: All in favor, motion carried.

## **RESOLUTION #2 TO APPOINT JOYCE PETKUS DISTRICT SECRETARY, JILL CHOUINARD DEPUTY SECRETARY, JEAN BISHOP TREASURER, VANESSA PERKINS DEPUTY TREASURER, JILL CHOUINARD DIRECTOR OF PURCHASING AND CAROLE MILLER DISTRICT CHAPLAIN FOR 2013.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Joyce Petkus District Secretary, Jill Chouinard Deputy Secretary, Jean Bishop Treasurer, Vanessa Perkins Deputy Treasurer, Jill Chouinard Director of Purchasing and Carole Miller District Chaplain for 2013.

VOTE: All in favor, motion carried.

## **RESOLUTION #3 TO NAME THE DAILY GAZETTE AS THE LEGAL NEWSPAPER FOR 2013.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to name the Daily Gazette as the legal newspaper for 2013.

VOTE: All in favor, motion carried.

**RESOLUTION #4 TO NAME ADIRONDACK TRUST COMPANY, BALLSTON SPA NATIONAL BANK AND SARATOGA NATIONAL BANK AS BANKS FOR 2013.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to name Adirondack Trust Company, Ballston Spa National Bank and Saratoga National Bank as banks for 2013.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted the meeting and workshop nights are pre-determined and will be posted on the website.

**RESOLUTION #5 TO APPOINT WILLIAM YOUNG LEGAL ADVISOR FOR 2012.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint William Young legal advisor for 2013.

VOTE: All in favor, motion carried.

**RESOLUTION #6 TO APPOINT GREENFIELD COUNTRY MEDICINE/JAMA PEACOCK-BIRSETT, M.D. AS DISTRICT PHYSICIAN FOR 2013.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Greenfield Country Medicine/Jama Peacock-Birsett, M.D. as District Physician for 2013.

VOTE: All in favor, motion carried.

**RESOLUTION #7 TO APPOINT JILL CHOUINARD AS DISTRICT PHOTOGRAPHER FOR 2013.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Jill Chouinard as District Photographer for 2013.

VOTE: All in favor, motion carried.

The Board and Chief thanked Jean Bishop for her service; Chief Lant to look for an additional photographer and get back to the Board by February.

**RESOLUTION #8 TO APPOINT MIDDLEBROOK PLUMBING AS THE DISTRICT PLUMBER FOR 2013.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Middlebrook Plumbing as the District plumber for 2013.

VOTE: All in favor, motion carried.

**RESOLUTION #9 TO APPOINT THE FOLLOWING VENDORS AS DISTRICT MECHANICS FOR 2013: DAVE KENYON, KME, TOWN OF GREENFIELD HIGHWAY DEPARTMENT.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint the following vendors as District mechanics for 2013: Dave Kenyon, KME, Town of Greenfield highway department.

VOTE: All in favor, motion carried.

**RESOLUTION #10 TO APPOINT PHIL PUTNAM AND BILL REID AS DISTRICT CONTRACTORS FOR 2013.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Phil Putnam and Bill Reid as District contractors for 2013.

VOTE: All in favor, motion carried.

**RESOLUTION #11 TO APPOINT SARATOGA ELECTRIC & GENERATOR AS DISTRICT ELECTRICIANS FOR 2013.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint Saratoga Electric & Generator as District electricians for 2013.

VOTE: Atwell, yes; Barss, yes; Chandler, no; Spackmann, yes; Waite, yes.

Motion carried.

**RESOLUTION #12 GIVING TREASURER PERMISSION TO PAY VARIOUS BILLS INCLUDING FUEL, LIGHTS, WAGES, FEDERAL AND STATE TAXES, POSTAGE, TELEPHONE/FAX, INTERNET, GAS AND DIESEL, HEATING OIL, GARBAGE PICK UP EVERY MONTH.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give Treasurer permission to pay various bills including fuel, lights, wages, federal and state taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pick up every month.

VOTE: All in favor, motion carried.

**RESOLUTION #13 TO ADOPT SECTION 104B OF THE GENERAL MUNICIPAL LAW REGARDING DISTRICT PURCHASING PRACTICES.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to adopt Section 104B of the General Municipal Law regarding District Purchasing Practices.

VOTE: All in favor, motion carried.

**RESOLUTION #14 THAT THE HOME COMMISSIONER SHALL SIT ON THE COMMITTEE THAT IS PURCHASING A NEW TRUCK FOR THEIR COMPANY.**

MOTION: Spackmann

SECOND: Barss

RESOLVED that the home Commissioner shall sit on the committee that is purchasing a new truck for their company.

VOTE: All in favor, motion carried.

### **RESOLUTION #15 THAT TRUCK REPAIRS SHALL BE HANDLED BY THE CHIEF AND COMMISSIONER ATWELL.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED that truck repairs shall be handled by the Chief and Commissioner Atwell.

VOTE: All in favor, motion carried.

### **RESOLUTION #16 TO FORM AN AUDIT COMMITTEE TO AUDIT THE BOOKS WHEN THE TREASURER HAS THEM READY. AUDIT COMMITTEE SHALL BE COMMISSIONERS ATWELL, BARSS, WAITE.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to form an audit committee to audit the books when the Treasurer has them ready. Audit committee shall consist of Commissioners Atwell, Barss, Waite.

VOTE: All in favor, motion carried.

### **RESOLUTION #17 THAT THE GREENFIELD FIRE DISTRICT MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:**

- FIREMAN'S ASSOCIATION OF THE STATE OF NY (FASNY)
- ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA (AFDCA)
- ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY (AFDSNY)
- NEW YORK STATE ASSOCIATION OF FIRE CHAPLAINS
- NEW YORK STATE ASSOCIATION OF FIRE CHIEFS (NYS AFC)
- NFPA
- FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

MOTION: Spackmann

SECOND: Atwell

RESOLVED that the Greenfield Fire District maintain membership in the following organizations:

- Fireman's Association of the State of NY (FASNY)
- Association of Fire Districts of the Capital Area (AFDCA)
- Association of Fire Districts of the State of NY (AFDSNY)
- New York State Association of Fire Chaplains
- New York State Association of Fire Chiefs (NYS AFC)
- NFPA
- Fire Department Safety Officers Association

VOTE: All in favor, motion carried.

### **RESOLUTION #18 TO APPOINT ELECTION INSPECTORS FOR 2013:**

- BETTY BOWEN
- BONNIE OLDER

- PAT BRUST
- ANN CORNELL
- MARGE CORNELL
- DIANE CZECHOWICZ
- PETER CZECHOWICZ
- DIANE KLEMENTOWSKI
- ALICE LOMONACO
- DORIS OLDER
- PHIL PARENTEAU
- PEGGY ROXBURY
- JACQUIE STACEY
- GLENDA VANDUSEN
- JOYCE WOODARD

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Election Inspectors for 2013:

- Betty Bowen
- Pat Brust
- Ann Cornell
- Marge Cornell
- Diane Czechowicz
- Peter Czechowicz
- Diane Klementowski
- Alice LoMonaco
- Bonnie Older
- Doris Older
- Phil Parenteau
- Peggy Roxbury
- Jacquie Stacey
- Glenda VanDusen
- Joyce Woodard

VOTE: All in favor, motion carried.

### RESOLUTION #19 TO APPOINT COMPANY #2 OFFICERS FOR 2013 AS FOLLOWS:

- DEPUTY CHIEF DAVID MIDDLEBROOK
- ASSISTANT CHIEF JUSTIN BURWELL
- 1<sup>ST</sup> CAPTAIN DERRICK BARSS
- 2<sup>ND</sup> CAPTAIN MICHAEL CHANDLER
- 1<sup>ST</sup> LIEUTENANT PHILIP RICHARDS
- 2<sup>ND</sup> LIEUTENANT SHAWN WILLARD

MOTION: Spackmann

SECOND: Atwell

RESOLVED to appoint Company #2 Officers for 2013 as follows:

- Deputy Chief David Middlebrook
- Assistant Chief Justin Burwell
- 1<sup>st</sup> Captain Derrick Barss
- 2<sup>nd</sup> Captain Michael Chandler
- 1<sup>st</sup> Lieutenant Philip Richards
- 2<sup>nd</sup> Lieutenant Shawn Willard

VOTE: All in favor, motion carried.

### RESOLUTION #20 TO APPOINT COMPANY #3 OFFICERS FOR 2013 AS FOLLOWS:

- DEPUTY CHIEF JAY ELLSWORTH
- ASSISTANT CHIEF EDWARD PETKUS
- 1<sup>ST</sup> CAPTAIN DUANE HAMMOND
- 2<sup>ND</sup> CAPTAIN JASON JENNINGS

- 1<sup>ST</sup> LIEUTENANT DANIELLE CUMM

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint Company #3 Officers for 2013 as follows:

- Deputy Chief Jay Ellsworth
- Assistant Chief Edward Petkus
- 1<sup>st</sup> Captain Duane Hammond
- 2<sup>nd</sup> Captain Jason Jennings
- 1<sup>st</sup> Lieutenant Danielle Cumm

VOTE: All in favor, motion carried.

## RESOLUTION #21 TO APPOINT COMPANY #4 OFFICERS FOR 2013 AS FOLLOWS:

- DEPUTY CHIEF JOHN KING
- ASSISTANT CHIEF DUANE BOGARDUS
- 1<sup>ST</sup> CAPTAIN GARY BULLARD
- 2<sup>ND</sup> CAPTAIN DEAN DEUEL
- 1<sup>ST</sup> LIEUTENANT BRYAN CHOUINARD
- 2<sup>ND</sup> LIEUTENANT JOHN MCEACHRON, SR.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to appoint Company #4 Officers for 2013 as follows:

- Deputy Chief John King
- Assistant Chief Duane Bogardus
- 1<sup>st</sup> Captain Gary Bullard
- 2<sup>nd</sup> Captain Dean Deuel
- 1<sup>st</sup> Lieutenant Bryan Chouinard
- 2<sup>nd</sup> Lieutenant John McEachron, Sr.

VOTE: All in favor, motion carried.

## RESOLUTION #22 TO APPOINT JOHN LANT DISTRICT CHIEF FOR 2013.

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint John Lant District Chief for 2013.

VOTE: All in favor, motion carried.

## RESOLUTION #23 TO GO INTO EXECUTIVE SESSION AT 7:20 PM REGARDING THE APPOINTMENT OF JONATHAN DAVIS AS CO #1 DEPUTY CHIEF.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to go into executive session at 7:20 PM regarding the appointment of Jonathan Davis as Co #1 Deputy Chief.

VOTE: All in favor, motion carried.

## RESOLUTION #24 TO RECONVENE FROM EXECUTIVE SESSION AT 7:33 PM.

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 7:33 PM.

VOTE: All in favor, motion carried.

## RESOLUTION #25 TO APPOINT JONATHAN DAVIS CO #1 DEPUTY CHIEF FOR 2013.

MOTION: Spackmann

SECOND: Waite

RESOLVED to appoint Jonathan Davis Co #1 Deputy Chief for 2013.

VOTE: All in favor, motion carried.

## RESOLUTION #26 TO APPOINT DAVID KENYON CO #1 ASSISTANT CHIEF FOR 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to appoint David Kenyon Co #1 Assistant Chief for 2013.

VOTE: All in favor, motion carried.

## RESOLUTION #27 TO ACCEPT MATTHEW REYNOLDS CO #1 1ST CAPTAIN FOR 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to accept Matthew Reynolds Co #1 1<sup>st</sup> Captain for 2013.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted that reimbursement for mileage is more of a policy rather than a resolution and reiterated that mileage vouchers must be submitted before the Thursday previous to the monthly meeting and if they are held longer than two months they will not be accepted. Currently the IRS mileage rate is 56.5¢ per mile, which changes throughout the year.

## RESOLUTION #28 TO ADOPT THE IRS MILEAGE RATE.

MOTION: Spackmann

SECOND: Barss

RESOLVED to adopt the IRS mileage rate.

VOTE: All in favor, motion carried.

Chief Lant noted the Fire Advisory Board liaison is appointed by the Town Board but recommended by the Fire District. It is a two year term and D/C King is the liaison until the end of the year.

**RESOLUTION #29 TO APPOINT GARY BULLARD 2013 DISTRICT LIAISON TO THE WILTON PLANNING BOARD.**

MOTION: Spackmann  
SECOND: Barss  
RESOLVED to appoint Gary Bullard 2013 District liaison to the Wilton Planning Board.  
VOTE: All in favor, motion carried.

**RESOLUTION #30 TO APPOINT COMMISSIONER MIKE CHANDLER 2013 DISTRICT LIAISON TO THE GREENFIELD PLANNING BOARD.**

MOTION: Spackmann  
SECOND: Waite  
RESOLVED to appoint Commissioner Mike Chandler 2013 District liaison to the Greenfield Planning Board.  
VOTE: All in favor, motion carried.

**RESOLUTION #31 TO APPROVE THE DECEMBER 26, 2012 YEAR END CLOSE OF BOOKS MINUTES WITH CORRECTION TO AMOUNT LEFT OVER AND TO GO INTO THE BUILDING RESERVE FUND.**

MOTION: Spackmann  
SECOND: Waite  
RESOLVED to accept the December 26, 2012 Year End Close of Books minutes with correction to amount left over and to go into the Building Reserve Fund.  
VOTE: All in favor, motion carried.

**Chairman Spackmann asked for questions/comments regarding the abstract:**

Treasurer Bishop noted that claim #130002 is for 283. No other comments or concerns noted.

**RESOLUTION #32 TO PAY ABSTRACT #1, CLAIM #130001 THROUGH CLAIM #130010, FROM THE GENERAL FUND, TOTALING \$5,958.89.**

A3410.4        \$ 5,958.89  
-----  
Total:        \$ 5,958.89

MOTION: Spackmann  
SECOND: Barss  
RESOLVED to pay Abstract #1, Claim #130001 through Claim #130010, from the General Fund, totaling \$5,958.89.  
VOTE: All in favor, motion carried.

**RESOLUTION #33 GIVING THE TREASURER PERMISSION TO PAY ALL BILLS ASSOCIATED WITH THE ANNUAL BANQUET AS THEY ARE RECEIVED.**

MOTION: Spackmann  
SECOND: Atwell  
RESOLVED to give the Treasurer permission to pay all bills associated with the annual banquet as they are received.



VOTE: All in favor, motion carried.

**Correspondence:**

- Reminder this Friday is the last day to RSVP to the Installation banquet on January 12<sup>th</sup>.

**Purchasing:**

- D/C Davis picked up telelight at Spring Valley.
- Reminded the officers that she will be at the District office tomorrow evening from 7 – 9 PM if anything is needed for their uniforms.
- Batteries for Co #2 imaging cameras are in, she will need the spare battery back.

**Applications for membership:**

**Greenfield Center Company #1:** Tyler LaFountaine, still need to take care of final paperwork; D/C Davis has been notified as well and will speak to him.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

**Requests for change in membership:**

**Greenfield Center Company #1:** Jason Gibbins, requesting to come back to active status from Leave of Absence. All appropriate paperwork filed.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

**RESOLUTION #34 TO ACCEPT ABOVE NEW MEMBER AND CHANGES AS READ WITH STIPULATION THAT FF JASON GIBBINS NOT DRIVE DISTRICT APPARATUS.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to accept above new member and changes as read with stipulation that FF Jason Gibbins not drive district apparatus.

VOTE: All in favor, motion carried.

**Reports from Companies:**

**Company #1 – D/C Davis:**

- Requested permission to have KME fix the lights on 262 as the switches keep falling off. Also, when you hit the air horn the lights in the cab come on. Brief discussion.
- Have a good New Year.

**Company #2 – D/C Middlebrook:**

- Asked if the Presidents were still needed to help check in guests at the banquet; Joyce noted she would send out an email.

**Company #3 – A/C Edward Petkus:**

- Asked if some could take a look at the entry door again, there was an alarm this morning and they could not open it. Secretary Petkus noted she was there this morning and there is

nothing wrong with the access system, the door is scraping along the bottom again and she believes the door was also frozen. Brief discussion.

#### **Company #4 – D/C King:**

- Asked if the new tools are being mounted? Commissioner Spackmann noted yes.
- There is apparently an issue with the Greenfield Town building Inspector related to Prestwick Chase; Chief Lant noted it was addressed today and will address it with Supervisor Rowland.

#### **Report of the Chief – John Lant:**

- Thanked the Board for his appointment.
- Recommended Tim Kemp be appointed EMS Coordinator again; Board agreed. Will continue to use Paul Felts for EMS training as well.
- Asked about the Commissioner Special accounts. Brief discussion; Commissioner Barss added to uniforms.
- 272 is back in service.
- MacBoston would like to have their meeting at Co #1 on January 14<sup>th</sup>.

### **RESOLUTION #35 GIVING MACBOSTON PERMISSION TO HAVE THEIR MEETING AT GREENFIELD CENTER CO #1 ON JANUARY 14, 2013.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to give MacBoston permission to have their meeting at Greenfield Center Co #1 on January 14, 2013.

VOTE: All in favor, motion carried.

- Requested the Board write a letter to the Town of Wilton Highway Supervisor with cc's to the Town Supervisor and Jeff Reale that we appreciate it but their services are not needed as the Town of Greenfield Highway Department is taking care of snow removal at Maple Avenue Co #4. Commissioner Spackmann noted that we have purchased a load of salt as well already from the Town of Greenfield. Commissioner Spackmann and Joyce to coordinate.

#### **Report of District EMS Coordinator – Tim Kemp:**

- Nothing.

#### **Planning Board:**

##### **\*For Town of Greenfield, Mike Chandler:**

- Nothing.

##### **\*For Town of Wilton, Gary Bullard:**

- Not present.

### **Reports of the Commissioners:**

#### **Commissioner Atwell:**

- New Member Orientation committee meeting with the mentor is scheduled for January 14<sup>th</sup>, snow date is January 17<sup>th</sup>. Brief discussion.
- Questioned the progress of ladder testing; Jill has still not heard back from Tom. Will call again. She also noted TJ will be calling her regarding servicing the Scott packs.
- Ceremonial bell was taken over to the Town to be buffed up for the banquet.
- Does not have a problem with the lights at Co #2 being repaired.

- Thanked all the officers from 2012 and wished good luck to the 2013 officers.

**Commissioner Barss:**

- Looking to get 281 piped in for jaws. Discussion to continue at end of meeting.
- Thanked everyone for a great year last year, wished the new officers well.
- Would like to speak to Nancy Waite regarding the R-U-Ok program.
- Thanked the Chief for another good year.

**Commissioner Chandler:**

- Thanked the Chief and the officers for a good year.
- Co #2 roof quote received from Munter.
- Asked if anyone has thought about the ambulance for the EMS program? Ambulance committee meetings are held the 3<sup>rd</sup> and 4<sup>th</sup> Thursdays of the month. Discussion continued, including what the potential District involvement may be, where the town can potentially house an ambulance, housing it at the firehouse short term, pros and cons of temporarily housing it at Greenfield Center.

**Commissioner Waite:**

- Power issue with the air to air system, the guys came up and the issue was resolved.

**Commissioner Spackmann:**

- We had a great year, excited to see what we can accomplish in 2013.

**New Business:**

- Holmatro tools for 281: Discussion regarding purchasing used tools and standardizing across the District, properly equipping the truck including mounting. Commissioner Barss noted he would like to see the good cutter bought for hybrid cars. A/C Petkus requested they hold of this as there might be a problem with the Holmatro power unit. Commissioner Spackmann noted it is an issue, the onboard generator may or may not be able to support it, suggested possibly getting a gas unit instead. Commissioner Atwell noted he does not want to spend the money until this is really thought through; it is logical to standardize. Would like to get a committee together; A/C Petkus to form committee to figure out details and associated costs.
- D/C King noted that 294 is out of service and Dave Kenyon is working on it, it has a bad oil leak in the engine. Chief Lant also noted 2 new coil reels are needed; Commissioner Spackmann to speak to the electrician.

**RESOLUTION #36 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Barss to adjourn the meeting at 8:15 PM. All in favor, meeting adjourned.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary