

# ***Board of Fire Commissioners***

Greenfield Fire District  
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## **January 28, 2008 Workshop**

Workshop began at 7:00 pm.

Present were: Commissioners B. Bishop, Robarge, Spackmann, Waite; Secretary Petkus, Purchasing Agent Howe, and later, Treasurer J. Bishop. Others in attendance: various officers and members of the Greenfield Fire District.

Special Guests: Rick and Donna Crossman from RPT Safety and Health.

Acting Chairman Spackmann asked that since there were many things on the agenda to discuss and so many people present, to please raise your hand if you wanted to speak, and to keep the comments short.

- ❖ **Donna Crossman, RPT Safety and Health:** Commissioner Spackmann then introduced Donna Crossman, who will be talking about the District's participation in a field study. She thanked the District for participating in the study, and then explained that her study is about investigating the impact of safety culture and the direct cost of safety, which is through Worker's Compensation. This will be accomplished through firefighters' completing a survey, and she asked that 20 from each company be completed. Commissioners and officers are excluded from this survey, so as not to bias the variable that she is looking for, as a couple of the sections have to do with management actions. She also noted that an informed consent from each firefighter filling out the survey must be completed as well, and after the informed consent is initialed and signed, it should be separated from the survey itself in order to keep the surveys anonymous. She asked if this could be accomplished by the end of February; when complete they can be returned to the District Secretary and she will get them back to Mrs. Crossman. This is completely voluntary, and if a firefighter decides not to fully complete the survey she will take that as well. A/C Kemp asked why she was doing this study; she explained that it was for her PhD from Capella University, an online school and her specialization is training and performance inclusion, a degree in education. If there are any other questions, please feel free to call her, and at the conclusion of her research she will send an executive summary for the whole study. She did add that our District would be an excellent one to study for site specificity of safety culture because there are 4 different companies, and if she decides to go forward with that she would certainly let us know about it.
- ❖ **EL-293 Repair Issues:** Dave Kenyon discussed in detail the problem he found with a fluid leak, and discussed the three quotes from Atlantic Detroit Diesel (copies of estimates given to Commissioners and the Chief) :
  - Cleaning the head, replacing gasket, no warranty, band aid fix: estimate \$3950.00
  - Rebuild, comes with warranty, although he is not sure of the specifics: estimate \$15,500.00

- Remanufactured engine, comes with warranty, again not sure of specifics:  
\$28,500.00

There was lengthy discussion regarding the truck, whether to do a band aid job as well as doing the other head at the same time, or do the rebuild. The Chief recommended doing the rebuild and then sell the truck. Captain Gary Bullard felt the truck was worth \$75,000.00 – 100,000.00. A/C Ellsworth asked if you repair it and then sell it, how are you going to replace it. How is the District going to pay for it? Thought that fix is related to what we are going to do with the truck. Commissioner Robarge felt that it should be rebuilt. A/C Kemp added that \$10,000.00 is a small price to pay for being able to use it, and felt that the rebuild was a better option. Captain Bullard explained that he has spoken with A/C King and that they could probably run it less and not run it first out on everything to prolong its life. He also noted American LaFrance filed bankruptcy today and there are a few demos floating around, and the prices may be a lot more attractive. There was more discussion, including if the Avenue would be definitely next in line for a truck, or who would be next in line for a truck. Commissioner Spackmann felt that that discussion would be a long and complicated one, although they are all intermixed and thought that having that discussion may not be the best thing to be done tonight. Felt that there was money available to replace that truck depending upon what truck it is and the delivery date, he would like to see a delivery date of 2009. He has spoken to the officers at Maple Avenue and if the truck was put on the market now, Maple Avenue is comfortable not having a ladder truck in the meantime based upon distant needs of the district. A/C Ellsworth noted that the Chief put a committee together to look at the trucks, to see which ladder truck would be either bought or replaced, and by selling the ladder truck, what will take precedence, the ladder truck at Maple Avenue or the ladder truck at Greenfield Center. Commissioner Spackmann felt that they should wait a little bit to talk about all this; Commissioner Robarge agreed and felt that the in frame overhaul/rebuild should be approved right now. Commissioner Waite felt that they should go with the rebuild and then it can go up for sale, it's got a rebuilt engine in it. Commissioner B. Bishop felt that going for the in frame overhaul not only repairs the engine, but it also buys a little bit of time for the officers and the Commissioners to make a decision regarding the future of the truck.

## **RESOLUTION #56 TO APPROVE THE IN FRAME OVERHAUL AND GIVE DAVE KENYON PERMISSION TO START THE PROCESS.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to approve the in frame overhaul and give Dave Kenyon permission to start the process.

VOTE: All in favor, motion carried.

Mr. Kenyon also explained that they were invited down to see what is going on, and that he does not know the time frame for the repair. Dave to contact Captain Bullard, the Chief and the Commissioners when he finds out.

### **❖ Secretary Petkus:**

- By-laws and guidelines: complete and are ready to hand out, she just needs the Commissioners to approve the Acknowledge of Receipt form that each member will sign that they received the District Manual. A line was added for the member to print their name as well as sign. Form approved with change. Female firefighters will also have to sign off on the Pregnant Firefighter policy, and she thought that at the time they received the manual, they could take a minute to

read that particular policy and then sign off on it. She will be going to Middle Grove tomorrow evening to distribute them.

- Bulletin boards: went to each company to measure for them, felt we should purchase the wooden boards, which would cost approximately \$250.00 each for a 3' x 4' board. They would be glass enclosed and locked. Just had a question for A/C Chandler regarding the jack in the wall outside the office and could it be covered up by the bulletin board. He noted it didn't matter; they do not use it anyway. Commissioner Waite noted that the President said they would rather have it in the radio room where most people could see it and not the public. Discussion continued; A/C Chandler & Secretary Petkus to make arrangements to meet at Porter Corners to discuss where to put the Board. Commissioner B. Bishop asked what is the purpose of these Boards; Commissioner Spackmann noted it was for better communication between the Commissioners, the officers and the firefighters, and was suggested by the communication committee. There was also brief discussion about posting the by-laws and guidelines there as well.
- Uniforms: she and Jill last week met with Rudnick's uniforms, and felt that price wise, they would be about the same or slightly more than Rosen's, but that overall they will offer us more. They will come to us to do fittings, as long as we have at least 10 firefighters and he is very flexible as to the time, including weekends. At that time he will also take a look at everyone in their dress uniforms and make recommendations whether alterations can be done, or if a new one is necessary, he will take what is left of our existing stock and try to alter that first before he recommends buying a new uniform to try to save us money. Rudnick's is very much into American made, our current uniforms are made in China, badges come from a company in Westchester, and because he is a veteran, he will supply the flag and sew them on the shirts for free, as well as our district patch will be sewn on for free, we just have to supply them. They have 2 companies they deal with if we need names. He did recommend that the stripe on the pant be ½" and not ¼", but it does get a little pricey to alter that. Would like to purchase shoes through Gall's because they supply a shoe that is more comfortable than the current shoes; P/A Howe noted that if the dress shoes are not worn periodically they will begin to rot, and the Gall's shoes have more cushion. Unfortunately there is not much of a choice of uniform companies as Rosen's and Rudnick's are the only ones in the area, and Rosen's has obviously not been very helpful. Rudnick's did note that he will only deal with Jill or Joyce, but if anyone needs to go directly to Rudnick's for a fitting, he insists on permission in writing on District letterhead. P/A Howe noted that the badges, although they look the same, are called hollow shell badges as opposed to solid badges, and are lighter. White and blue shirts will be polycotton and not polyester, so they should be much cooler for the firefighters. Hats are adjustable to four sizes. Uniform fitting has been scheduled for Sunday February 10<sup>th</sup> at 10:30 am, and they will do new uniform fittings first and then check existing uniforms for alterations after that. He will also come back a second time to make sure the uniform fits. He expects to have the uniforms back by mid to end of April if we do the February fitting, and we have to guarantee 10 firefighters for fittings.

After short discussion, it was decided that the stripe would remain ¼", we would order 12 uniforms, and do alterations, and Joyce to coordinate with the Chief who is to get them.

- LENS program: Officially in the LENS program, did a test run with a few licenses. Spoke to both Bill Young and Dave Meagher, and although a

disclosure and release is not mandatory they recommended it. Dave Meagher was very excited that we are participating in the program, it looks very favorably upon the district. They also felt that all firefighters should be included in the program, not just those who drive district vehicles and cited a lawsuit out in Rochester. Would like the Commissioners to okay the release form she created for this, and at the same time as handing out the District Manual, she will have each firefighter sign off on the LENS program and get copy of their driver's license and start inputting them. The Chief thought it was great. She also created a DMV/LENS Guideline, but was not sure if it needs to be a guideline. The Commissioners agreed it should be, Joyce to start handing it out with the rest of the guidelines, to be officially adopted at the Commissioners meeting in February.

- LOSAP question from Penflex: Tony Hill emailed question back at the end of December regarding some wording about company or district by-laws; after brief discussion the Commissioners agreed it should say "in accordance with Fire District Constitution and By-laws". Joyce to email clarification to Tony.
- LOSAP forms: she already spoke to the Chief about the duplicate forms and he was okay with it; just wanted to make sure the Commissioners were okay with it. Commissioner Waite said he was not okay with it. There are only 50 members and he felt the spots are too small to sign in. Joyce noted that she could change it to less spots but the problem was Greenfield Center's tag numbers go above 50; A/C Gibbins confirmed this. Commissioner Waite also noted that if this is going to be on NCR paper the back of second sheet is going to copy over on to the second sheet and that sheet will have the fire report and it will go right through. She will check with Type Techniques about trying to rectify that problem. Discussion continued regarding the forms, the use of the access system, eliminating paperwork, and looking into other systems. The Chief noted that they discussed it at the officers meeting, it's only a signature and then you tear off the paper, and he does not understand what the big deal is. A/C Ellsworth suggested that we go ahead with this for now; in the meantime he and Commissioner Bishop went down to the Chief's show on Long Island and there are some programs that they thought could really help. It was agreed that Joyce would start with 500 copies and then go from there.
- Fire Service Laws of the State of New York: there hasn't been a new edition in three years, they just came out with the 2008 edition and we really should order some, and felt the Chief should have a copy as well. Comes with CD-ROM. Decision was made to order six of them.
- Commissioners training program: Needs to send in payment for Commissioner B. Bishop, and she would like to go as well. Asked permission if she could go with Commissioner Bishop. Commissioners gave permission for Joyce to attend training with Commissioner B. Bishop.
- 2008 District Physician: forgot to make a resolution making Dr. Peacock the District physical for 2008; reminder to do that at the February meeting.

❖ **Chief McConkey:**

- Asked if Commissioner Waite could call Adirondack as the antenna needs to be mounted on A/C Kemp's truck. Portable also needs to be reprogrammed because there are two frequencies that sometimes gum up the works and he wants them removed from the scan function only. Brief discussion continued, including if he could bring the truck there, A/C Davis noted they could do it themselves.
- SOG's: will be working on them very soon, all the A/C's have a copy of them.

- Truck painting: Commissioner Spackmann suggested that maybe the officers could put together a tentative schedule of what trucks they want to go out and when. Possibly have for the February Commissioners meeting.

❖ **District Photographer:** Alicia Tuller present. Commissioner Spackmann wanted to talk about ideas of what she would like to do as photographer, goals, the Commissioners expectations, as well as the type of equipment she has and maybe needs. As far as he knows, she is the only one who has shown an interest; he is hoping and would support more interest from other people as well.

- Ms. Tuller noted her initial goal for Porter Corners was to take photos for training purposes, to be there for the officers, to be able to look back at the pictures for training, to tell the story of the firefighters, proper etiquette of photography, that it is about the firefighters and not about the victims. She explained that she has a pager with all four tones in it but she does not run every time it goes off, for example for medical assist at Maple Avenue. She is available to all four companies.
- Commissioner B. Bishop noted he is not comfortable having her use her own equipment and maybe to come up with a list of some needs and equipment that she may want for the Commissioners to look at; she presented the Commissioners with copies of what she would like. She also explained the equipment she currently uses and then explained the equipment she had on the list and its attributes, including camera, batteries, lenses, flash, as well as some kind of designated computer for these photos as she is currently using her own computer. She noted it takes her about 20 hours after each fire or car accident to go back to work with each photo individually through a program called Corel Draw and it takes quite a bit of time to get the lighting right.
- Commissioner Spackmann asked her for her contact information, which was on the list and noted she preferred they use her cell phone to contact her.
- Commissioner Robarge asked Secretary Petkus if she would be eligible for mileage and could she contact our attorney about that. Joyce noted she would.
- Commissioner Spackmann asked if she had the fires processed already from January, she noted she did. He added that they needed to focus on getting the appropriate pictures online, filtered through the Chief. She noted that any photos she is asked to take of victims go into a zip folder with a security code and are strictly for Chief copy.
- Commissioner Spackmann asked about the cost of the equipment she has listed; she noted it was just a round about price, she got them off the internet through Canon, but she also works with Ray Supply and they are willing to work with the fire district.
- Commissioner Robarge asked about looking at state contract prices or does she prefer Canon; she looked at other models and there is nothing out there that will allow her to take three consecutive photos without readjusting within the same flash. He also asked about the accessories and do they have to be Canon as well? She noted there are other compatible ones but there are warranty issues.
- Ms. Tuller also noted that as of right now to continue with her camera, she put in a list to Jill including flash, memory cards and writable discs; P/ A Howe noted she only got a photocopy of a flash and nothing else. Ms. Tuller noted that for her to continue to keep doing what she is doing with her personal camera she will need a few of these things.
- Commissioner Spackmann clarified that everything on the list would be everything she would need to perform her job. She noted it would be, and that it doesn't have to be a laptop, it could be a home computer.

- She also asked about the identification for the back of her jacket, she was supposed to get something that said district photographer. P/A Howe noted that she was going to get a vest to wear over her gear. Ms. Tuller also asked for a new set of gloves because the gear ones are too big.

The Commissioners thanked her for her time and agreed to discuss it further in February.

❖ **Out of County authorization:**

- Commissioner Spackmann noted they received a letter from Bill Young that talks about the necessity for out of county training to be approved by the board in order for the member to be covered by VFBL and for other issues. His understanding is that the current training policy does not adhere to that specific clause. Secretary Petkus noted that the current policy does encompass that; Commissioner B. Bishop looked it up in his manual and read that particular clause. It is not specified on the training form, but there are enough checks and balances to cover that. Any training course, whether it costs money or not, must be approved by the Board of Fire Commissioners prior to that course.
- Commissioner Waite asked if the legal issues course some members are going to, is there a resolution for that? Secretary Petkus noted there was a resolution made at the end of December for that.

❖ **Firefighter Disability:**

- Commissioner Spackmann began discussion on disability, how it is viewed by the state and insurance, and the problem of how lawyers look at it and if a firefighter is on disability at their place of employment, then how can they be at another place of employment. The current by-laws talks about light duty only. Currently we don't have any idea of what those procedures should be, but there is work being done on that light duty form, but who does that affect? There was detailed and lengthy discussion regarding light duty, disability from work, liability. Chief McConkey thought that maybe someone on light duty would need to sign a waiver. Secretary Petkus noted that the whole light duty issue is a gray area and confusing, and there are 3 ways to be injured, at work, firematically , or at home, and she did speak to Sue Lent down at Saratoga County Self insurance, who explained, that if someone is at their place of employment and injured, there is full disability and partial disability. She recommended that if someone is on full disability they should not be on firehouse grounds at all, as it may jeopardize their benefits. She also noted that if someone is on partial disability, she does not recommend they be on firehouse grounds but that is a gray area. Secretary Petkus noted that if they are injured firematically, we make our own policy, but what happens if some is injured at home. Another problem is she would get phone calls from Dr. Peacock that she saw someone because she knew they were a firefighter, but the wrong insurance was billed and Joyce was never told about it before hand. Lengthy discussion continued between the commissioners, with input from Chief McConkey, A/C Gibbins, and A/C Ellsworth. It was decided Joyce would call Bill Young, Dave Meagher and possibly Sue Lent again, to get some information, and to streamline the process, all injuries would go through Joyce to make sure the proper paperwork is being done.
- A/C Ellsworth asked what happens if someone refuses medical treatment at a scene, or signs off, should they be required to see the District Physician or what? Chief McConkey explained that if a firefighter refuses medical treatment or rehab at a scene they are going to be out the door. He also noted regarding the rehab form, they are going to work on that; Joyce noted that they are aware of that form at Self Insurance and would accept it.

- A/C Gibbins also explained that at the fire on Lester Lane, everyone that saw SEMS for rehab got a bill for \$150. Discussion continued; A/C Gibbins is currently working on this issue trying to get an answer and will report back to the Commissioners at the February meeting. In the meantime, Joyce to call Dave Meagher to see if there is a secondary policy that may cover this. Commissioner Spackmann also asked if firemen are treated in rehab, is there some kind of paperwork maintained? A/C Gibbins said yes there is, but he is not sure how long it is maintained, possibly five years. Commissioner Spackmann felt it was important to have some sort of record of our firemen who are treated; Commissioner Robarge felt it was very unprofessional to bill the firemen at their home. Some more discussion continued.

Acting Chairman Spackmann then explained that they would entertain some question for a few minutes before taking a break.

### **RESOLUTION #57 TO GO INTO EXECUTIVE SESSION REGARDING A PERSONNEL ISSUE CONCERNING JOHN LANT AT 9:03 PM.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to go into executive session regarding a personnel issue concerning John Lant at 9:03 PM.

VOTE: All in favor, motion carried.

### **RESOLUTION #58 TO RECONVENE FROM EXECUTIVE SESSION AT 9:30 PM.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to reconvene from executive session at 9:30 pm.

VOTE: All in favor, motion carried.

#### **❖ Reports from Commissioners:**

- Commissioner Waite:

- 273 is going to be painted today or tomorrow and then will be back; Chief McConkey said they were in no rush as the part is not supposed to be here until the end of the month. Brief discussion regarding the problems with these trucks and getting a manual.
- All the Commissioners should have gotten a copy of the Ansel system, and he will bring that up at the regular meeting

### **RESOLUTION #59 GIVING PORTER CORNERS AUXILIARY PERMISSION TO HOLD THEIR BREAKFASTS ON THE FOLLOWING DATES: FEBRUARY 3<sup>RD</sup>, MARCH 2<sup>ND</sup>, APRIL 6<sup>TH</sup> AND MAY 4<sup>TH</sup> FROM 7-11 AM.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to give Porter Corners auxiliary permission to hold their breakfasts on the following dates: February 3<sup>rd</sup>, March 2<sup>nd</sup>, April 6<sup>th</sup> and May 4<sup>th</sup> from 7-11 am.

VOTE: All in favor, motion carried.

- Commissioner Robarge:
  - Would like to do a little building maintenance at Co #1, there are windows leaking and will need to be replaced. A/C Gibbins put together a building committee.

**RESOLUTION #60 GIVING THE SECRETARY PERMISSION TO ADVERTISE TWO PROPOSALS: THE FIRST FOR THE PURCHASE OF A 50KW GENERATOR AND THE SECOND FOR THE INSTALLATION OF THE GENERATOR FOR COMPANY #3, WITH BID OPENING AT 7 PM ON MARCH 12, 2008.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to give the Secretary permission to advertise two proposals: the first for the purchase of a 50kw generator and the second for the installation of the generator for Company #3, with bid opening at 7 pm on March 12, 2008.

VOTE: All in favor, motion carried.

Secretary Petkus noted that the generator grant needs to be closed out by July 31<sup>st</sup>, so there is time.

- Commissioner B. Bishop:
  - He and the secretary will be looking at various software programs over the February break. Saw one at the show over the weekend that was internet based. Plans on coming back with a recommendation hopefully at the March meeting. Secretary Petkus asked for a list of those companies he would like her to call to set up meetings.
  - Wants to discuss between now and the next meeting foreign insurance, and the motion made at one of the companies to not contribute towards the District banquet, it is an issue that needs to be looked at. He has been looking at the regulations about it, there is a lot of overlap between the District and the company and may want to look to your attorney as to recommendations. There was brief discussion including town law and attorney general opinions; Commissioner B. Bishop said that if it is the District that makes the recommendations, then the motion made at Maple Avenue doesn't fly because it would have to be vote of the entire district to make any recommendations of any foreign insurance money. Commissioner Spackmann thought this was a dead issue; Chief McConkey said it wasn't going to happen.
  - A/C Gibbins noted he wanted to put Commissioner Spackmann on the wire and ask him how he voted at that meeting. Commissioner Spackmann explained that when you read those minutes it may or may not be an accurate representation of what actually happened. Commissioner B. Bishop asked if those minutes are going to be approved; Commissioner Spackmann noted they were already accepted, to which Commissioner B. Bishop explained that they are then an accurate representation of what happened. Discussion continued as to why the minutes would be approved if it is not an accurate representation of what happened at the meeting. Commissioner Spackmann explained how the vote happened at the meeting. It was noted if that is an inaccurate recording of the minutes then the vote should be rescinded. A/C Ellsworth noted that a vote as serious as that is really going to affect all the companies because they are not going to be happy with it and it should have been a paper vote. He also noted



that when the money comes in in July, if the money is not given then, it should be dealt with in July, not five years from now. Commissioner Spackmann noted it was a point well taken. Commissioner Spackmann felt the District should foot the bill for the banquet and the foreign insurance money should go to each company, but that is for later discussion, but he feels very strongly that whatever the rest of the district does, Maple Avenue should follow, or anyone for that matter, and for them to make that vote is wrong and for it to be placed in the minutes is equally wrong. More discussion continued, including dealing with the secretary who is recording the inaccurate minutes, and that this is a morale issue and a financial issue as well. Secretary Petkus clarified that she should speak to Bill Young about foreign insurance money. The Commissioners noted that they would like to have the Chief talk to them after he has an officers meeting to see what is going on. Commissioner B. Bishop also noted we would like to see someone from the Avenue make a another motion to rescind that previous motion at their next meeting, and to do a ballot vote to get an accurate count of what really is the view of the membership at Maple Avenue. He would also be seriously reprimanding the secretary because this has really stirred up a hornet's nest, and if this was not the case it shouldn't be reflected in the minutes that way. Commissioner Spackmann had spoken previously to Captain Bullard, who was the former president, about it.

❖ Miscellaneous:

- A/C Ellsworth noted that American LaFrance went bankrupt today and felt the district should be looking at the way it does business. Commissioner Spackmann agreed and said they would be looking at that.
- A/C Gibbins noted that about six months ago if the firefighters didn't take their physicals the Commissioners were going to deal with the individual firefighter and send them letters; did they ever send a letter to Wes Rumpf? Secretary Petkus noted she believed she did and a list had gone out, but the letter was from the Chief. A/C Gibbins has not heard from him; Secretary Petkus noted that the letter just said he was inactive until such time as he completed the physical, not terminated. A/C Gibbins said he would take care of it at their next meeting. He also noted he had a big problem with the voting machines, he feels that this is his house not theirs and they can't just come and drop them off, they had a funeral in the room. Felt that they should have the courtesy to notify the Assistant Chief because there are things going on in here. Secretary Petkus noted it was not their fault, Mary Ann had called her to let her know, and she just never thought to tell A/C Gibbins about it. Secretary Petkus apologized and in the future she will call. Commissioner Waite suggested that in the future the President of each company should be called. After discussion, it was decided that the town would contact Secretary Petkus and she in turn would coordinate with the Presidents of each company. Since Dr. Peacock is not in service at the moment and won't be in her new office until March or April sometime, what are we going to do. Discussion continued regarding what to do with new members; Commissioner Spackmann had no problem with them going to Wilton Medical Arts temporarily. Discussion also continued regarding applications and the physical process; applications are to go to directly to the Chief first, and then to the district office; new members are not to schedule a physical until Secretary Petkus sends the new member a letter with the proper paperwork. Secretary Petkus to work it out between Wilton Medical Arts and Dr. Peacock and get back to the Commissioners.
- Joyce and Jean to start working on the audit; are the Commissioners okay to stay after the February meeting to audit the books? The Treasurer noted it would only

take about fifteen minutes; the Commissioners were okay with it. Part of last year's audit was that we need investment and travel policies, which Jean and Joyce would like permission to take care before the next audit. The Treasurer noted she had found generic ones. Permission given to work on the policies and present to the Commissioners.

- Secretary Petkus also asked permission to type up the minutes from this evening's meeting at home; the commissioner told her to put a note on the door that she won't be here tomorrow.
- A/C Gibbins said that tonight he heard Commissioner Spackmann say there was only a two minute limit to speak and was this going to happen all the time? Commissioner Spackmann explained that what is going to happen if we have a packed agenda like this evening, that people will be cut off to move the meeting along, but if there is something you would like to speak about, he would prefer that you talked to the Board and be put on the agenda, because if A/C Gibbins hadn't noticed, it was past 10:00 and they didn't get through half the stuff on the agenda.

Motion was made by Commissioner Waite, with a second from Commissioner B. Bishop to dispense with the reading of the minutes. All in favor, motion carried.

Motion was made by Commissioner B. Bishop, with a second from Commissioner Waite, to adjourn the workshop. All in favor, motion carried.

Workshop was adjourned at 10.07 pm.

Respectfully submitted,

Joyce A. Petkus  
District Secretary