

# **Board of Fire Commissioners**

Greenfield Fire District  
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Greenfield Center, NY 12833  
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## **June 27, 2012 Commissioners Workshop**

Workshop began at 7:10 pm.

Present were: Commissioners Atwell, Barss, Chandler, Spackmann, Waite, Secretary Petkus, D/P Chouinard, Treasurer Bishop. See sign in sheet for others in attendance.

Flag salute/moment of silence recognized for recently for the Waite Family and departed Fireman and Brother, Ralph Waite.

### **1. Executive Sessions:**

**RESOLUTION #132 TO GO INTO EXECUTIVE SESSION AT 7:12 PM REGARDING POSSIBLE DISCIPLINARY ACTION INVOLVING FIREFIGHTERS DONALD DOIN, JR. AND EVERSON VAN NOSTRAND.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to go into executive session at 7:12 PM regarding possible disciplinary action involving firefighters Donald Doin, Jr. and Everson Van Nostrand.

VOTE: All in favor, motion carried.

**RESOLUTION #133 TO RECONVENE FROM EXECUTIVE SESSION AT 8:05 PM.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to reconvene from executive session at 8:05 PM.

VOTE: All in favor, motion carried.

**RESOLUTION #134 THAT IN THE MATTER PERTAINING TO FIREFIGHTER EVERSON VAN NOSTRAND, FF VAN NOSTRAND IS REINSTATED TO ACTIVE DUTY EFFECTIVE IMMEDIATELY AND A LETTER TO BE PLACED IN HIS PERSONNEL FILE.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED that in the matter pertaining to Firefighter Everson Van Nostrand, FF Van Nostrand is reinstated to active duty effective immediately and a letter to be placed in his personnel file.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted that no formal decision has been made at this time in reference to FF Donald Doin, Jr.

**RESOLUTION #135 TO GO INTO EXECUTIVE SESSION AT 8:06 PM IN REFERENCE TO A MEDICAL ISSUE INVOLVING FIREFIGHTER JACK SADOUSKY.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to go into executive session at 8:06 PM in reference to a medical issue involving firefighter Jack Sadousky.

VOTE: All in favor, motion carried.

**RESOLUTION #136 TO RECONVENE FROM EXECUTIVE SESSION AT 8:19 PM.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to reconvene from executive session at 8:19 PM.

VOTE: All in favor, motion carried.

**2. Award Bid: Sealcoating:** Commissioner Spackmann opened and read the bids as follows, in no particular order:

L & M Property Services, 82 Summit Avenue, Catskill, NY 12414  
Greenfield Center Co #1: \$3,154.00  
Porter Corners Co #2: \$2,451.00

Malta Asphalt, P.O. Box 764, Round Lake, NY 12151  
Greenfield Center Co #1: \$2,995.00 + \$500.00 cleaning option  
Porter Corners Co #2: \$2,295.00 + \$600.00 cleaning option

Luizzi Bros. Sealcoating and Striping, 49 Railroad Avenue, Albany, NY 12205  
Greenfield Center Co #1: \$2,739.48  
Porter Corners Co #2: \$2,233.20

C.W. Sealcoating, P.O. Box 2821, 12325, Glenville, NY 12302  
Greenfield Center Co #1: \$3,100.00  
Porter Corners Co #2: \$1,850.00

EWS Sealcoating, 127 Kensington Drive, Utica, NY 13501  
Greenfield Center Co #1: \$2,727.84  
Porter Corners Co #2: \$1,886.00

Skip's Sealcoating, LLC, 15 Keator Drive, Rotterdam, NY 12306  
Greenfield Center Co #1: \$3,585.00  
Porter Corners Co #2: \$2,705.00

King Enterprises, 465 Maple Avenue, Saratoga Springs, NY 12866  
Greenfield Center Co #1: \$3,500.00

Porter Corners Co #2: \$2,211.00

Commissioner Spackmann noted that the bids would be reviewed by Commissioner Waite with bid to be awarded based on Commissioner Waite's recommendation at the July 11, 2012 meeting. Added to meeting agenda.

**3. Executive Session:**

**RESOLUTION #137 TO GO INTO EXECUTIVE SESSION AT 8:35 PM IN REFERENCE TO PENDING LITIGATION.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to go into executive session at 8:35 PM in reference to pending litigation.

VOTE: All in favor, motion carried.

**RESOLUTION #138 TO RECONVENE FROM EXECUTIVE SESSION AT 8:44 PM.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 8:44 PM.

VOTE: All in favor, motion carried.

**4. Approve Minutes: May 23, 2012 Workshop Minutes**

**RESOLUTION #139 APPROVING THE MAY23, 2012 WORKSHOP MINUTES AS WRITTEN.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve the May 23, 2012 Workshop Minutes as written.

VOTE: All in favor, motion carried.

**5. Secretary Update: Joyce Petkus**

- Previously handed out update to the Board for review.
- Recently had banquet committee meeting and sent notes to the Board asking for the Board to respond to her questions so she can move forward – please respond in the next week or so.

**6. Purchasing Update: Jill Chouinard**

- Tyler Fire will be here tomorrow instead of Friday to repair a lot of masks and some packs. Brief discussion.

**7. Commissioner Updates:**

- Jackie Atwell:
  - Asked for update on return of some pages and gear from former member Andrew Lloyd and those who took leave: Ben Jordan and Heather Lantz. Brief discussion; letter to go into Andrew Lloyd's file.
  - Fire Prevention supplies: please don't wait till last minute; Co #2 is done.

- Co #3 generator problem; Milton Cat is contracted to service generator, but it is a Kohler; maybe we need to have Kinsley service the generator instead since they are a Kohler dealer. Jill to speak to Kinsley and Cat.
- Fuel oil contract: Jill noted it was last done in August 2011.
- Does everyone's sirens work? Brief discussion, including if they need to be reset each time they go off. Co #1 and 3 may not be working; keep track of it.
- Jill went to grant writing class; Board permission for her to research/apply for grants. District did get the DEC grant; money to come out of operations.
- Requested the Chief take care of the email Ed Trembley sent out about what classes we want.
- Physicals/OSHA classes still not completed; access turned off, Co #4 is being addressed. Lengthy discussion continued; including FF Adam Towers showing up for a drill while inactive. Letter to be placed in FF Towers personnel file. Joyce also noted she received a call from Greenfield Country Medicine; Josh Vincek called to make his physical appt. Board will not authorize payment for his physical at this time. Jeffrey Hickam had physical scheduled but no-showed on June 19<sup>th</sup> and has not rescheduled. As of today there are no more physicals scheduled by any GFD firefighters. D/C Middlebrook spoke to Eric Lloyd and Jacob Middleton. It was noted inactive firefighters should not be on District property until they are active again.
- Darren Barss:
  - Water rescue suit at Co #3 has a pinhole in it, \$125 for inspection + cost of repair or replacement. Brief discussion; George Miller and Jill to coordinate. Money to come out of Equipment Repair.
  - New Member Orientation Policy and Pamphlet: Received very little feedback. Discussion continued, including regarding 6 month membership requirement before taking FF1.

## RESOLUTION #140 TO ADOPT THE NEW MEMBER ORIENTATION POLICY AND "WHAT IT MEANS TO BE A VOLUNTEER FIREFIGHTER" PAMPHLET.

MOTION: Barss

SECOND: Waite

RESOLVED to adopt the New Member Orientation Policy and "What it Means to be a Volunteer Firefighter" pamphlet.

VOTE: All in favor, motion carried.

- Uniforms: running low on everything, will be setting up meeting to standardize uniforms. If anyone needs repairs on stuff, let him know.
- Mike Chandler:
  - EMT class this past Monday to utilize some medications, still waiting for letter from REMO regarding Albuterol treatments; aspirin and epipens are in effect and each firehouse has gotten supplies. Wilton EMS offered the District automatic CPR thumpers for \$4000.00 each including new batteries and lifetime supply of bands; to purchase new would cost \$12,000. They would be housed in Co #1 and Co #3. Wilton will hold for Board to make a decision. Added to July 11<sup>th</sup> meeting agenda for decision.

- Ken Waite:
  - Co #2 auxiliary is going to be holding fish fry and car wash on July 21<sup>st</sup> and chicken and biscuit lunch on September 8<sup>th</sup> during town wide garage sale.

**RESOLUTION #141 GIVING CO #2 AUXILIARY PERMISSION TO HOLD FISH FRY AND CAR WASH ON JULY 21<sup>ST</sup> AND CHICKEN AND BISCUIT LUNCH ON SEPTEMBER 8<sup>TH</sup> DURING TOWN WIDE GARAGE SALE.**

MOTION: Waite

SECOND: Atwell

RESOLVED to give Co #2 auxiliary permission to hold fish fry and car wash on July 21<sup>st</sup> and chicken and biscuit lunch on September 8<sup>th</sup> during town wide garage sale.

VOTE: All in favor, motion carried.

- Met with the engineer regarding the fan and he will be working on prices; will bring to another meeting once he gets them.
- Richard Spackmann:
  - Nothing at this time.

**8. Chief/Officer Reports:**

**Report of the Chief – John Lant:**

- Lot of training going on including the continuing bail out training.
- Went over various repairs, including brakes on 266 and 296, problems with light tower and generator on 271, aerial has to go to KME for yearly service and aerial repairs.
- Called Bill Peck about radios. Brief discussion; Commissioner Atwell to call and get final prices, believes it was roughly \$5000. D/C Ellsworth noted that Co #3 still needs a low band antenna. Money to come out of radio reserve.

**RESOLUTION #142 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$6000.00 FROM THE RADIO RESERVE FUND FOR THE PURCHASE AND INSTALLATION OF BASE STATION RADIOS.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend \$6000.00 from the radio reserve fund for the purchase and installation of base station radios.

VOTE: All in favor, motion carried.

- Fit testing completed last night, Gary would like a list of who still needs fit testing to set up another night.
- Town ambulance service; the Town is going to set up a committee; the Chief suggested Commissioner Chandler be on it.

**Company #1 – D/C Kenyon:**

- 296 is going to need front tires, but the Board may want to put tires all around.

- Jeep needs AC compressor clutch. Brief discussion on various pricing; Board agreed to go to Jeep for new one.
- Four people are now going to be doing data entry on Firetracker.

**Company #2 – D/C Middlebrook:**

- Longtime member Ralph Waite passed away earlier today; gave brief details of funeral arrangements. Joyce to send out email. Jill to coordinate axes and flags with D/C Middlebrook.

**Company #3 – D/C Ellsworth:**

- Nothing.

**Company #4 – D/C King:**

- Nothing.

**9. District Guideline Review:**

- Firefighter Injury Policy: no changes made.
- Restricted Duty Policy: no changes made.

**10. District Projects**

- Current Projects:
  - District Office Building: not discussed.
- Future Projects:
  - None.

**11. Special Topics of Discussion:**

- Chief Lant asked if the meter was ordered; Jill noted she was told to hold off on that. Requested one be ordered.
- Commissioner Barss noted there is still some credit for gear from Garrison; please get him a list of the most active interior firefighters who need big bail out pockets. Brief discussion.

Motion made by Commissioner Spackmann with a second from Commissioner Waite to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Atwell with a second from Commissioner Barss to adjourn the workshop at 9:39 PM. All in favor.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary