

Board of Fire Commissioners

Greenfield Fire District
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The March 2010 meeting of the Greenfield Fire District was called to order at Company #1 by Acting Chairman Richard Spackmann at 7:00 PM on March 10, 2010. The flag salute and a moment of silence were recognized for our fallen comrades and troops overseas.

Present were:

Commissioners: B. Chouinard, Robarge, Spackmann, Waite; Secretary J. Petkus, P/A J. Chouinard, Treasurer J. Bishop.

Please see sign in sheet for others in attendance.

Acting Chairman Spackmann asked if there were any questions/comments regarding the February 3, 2010 Insurance and February 17, 2010 Commissioner meeting minutes.

RESOLUTION #68 TO APPROVE THE FEBRUARY 3, 2010 INSURANCE MEETING MINUTES.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve the February 3, 2010 Insurance Meeting Minutes.

VOTE: All in favor, motion carried.

RESOLUTION #69 TO APPROVE THE FEBRUARY 17, 2010 COMMISSIONER MEETING MINUTES.

MOTION: B. Chouinard

SECOND: Robarge

RESOLVED to approve the February 17, 2010 Commissioner Meeting Minutes.

VOTE: All in favor, motion carried.

Acting Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Spackmann questioned claims 10151-10154, gear from Garrison; P/A J. Chouinard noted that the gear is being delivered March 17th. Treasurer J. Bishop directed to hold check until gear is received. Helmets were previously delivered have already been paid.

RESOLUTION #70 TO PAY CLAIM #10097 THROUGH CLAIM #10163, TOTALING \$108,958.38.

A3410.1	\$ 4,413.39
A3410.2	\$78,903.29
A3410.4	25,284.96
A9030.8	356.74

Total:	\$108,958.38

MOTION: Robarge

SECOND: Waite

RESOLVED: to pay claim #10097 through claim #10163, totaling \$108,958.38.

VOTE: All in favor, motion carried.

Correspondence:

- Read a Thank You letter received from Bob Day of National Grid regarding the recent “Natural Gas and Electrical Emergency” seminar hosted by the District.
- Handed out the new Incident forms, Non-Incident Forms and Training Requisition forms. Specific specialty credit initials added to the Incident forms, and there is no place to put the date on the TRF, but copy of training description should be attached anyway.
- Discovered a LOSAP/Firetracker snafu regarding LOSAP points for alarms. Total number of alarms is incorrect in the member section; if a member wants to know how many calls they have attended, they will need to go into the attendance section in their account details. Everything else seems to be fine; she did send Firetracker an email this afternoon about it. Any questions, call Joyce.
- 2009 District Manual updates: Russ Burnett and Josh Clothier were in to sign for their updates; Al Brooks and Mark Bellantoni will be coming in on Thursday and Friday to get theirs, and Nick Colucci left a message, which she returned but has not heard back from him. That leaves 11 people who have not picked up their updates. Further discussion tabled to the March workshop.
- Request from Jessica Bullard to spend some time at the District office to do community service for a high school government class she is taking. Secretary J. Petkus asked Captain Bullard to have her call the district office to work out a time schedule.

RESOLUTION #71 GIVING JESSICA BULLARD PERMISSION TO DO COMMUNITY SERVICE FOR HER HIGH SCHOOL GOVERNMENT C`LASS.

MOTION: Waite

SECOND: Robarge

RESOLVED to give Jessica Bullard permission to do community service for her high school government class.

VOTE: All in favor, motion carried.

Purchasing: P/A J. Chouinard

- Gear is being delivered to Co #1 on the 17th starting at 5:30 pm.
- Kaspersky internet security has started to expire; she has been going around updating the computers as they come due. Please let her know if you receive a message that it is going to expire. Greenfield, Maple Avenue, District office desk top and Secretary laptop completed.
- Has new cell phones this evening to trade out for old ones. Chief Lant asked about the phone/fax for Co #1 rescue truck. Brief discussion; P/A J. Chouinard to look into it.

Applications for membership:

Greenfield Center Company #1: Everson Van Nostrand.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: Matthew Baitinger, resignation.

Maple Avenue Company #4: None.

RESOLUTION #72 TO ACCEPT ABOVE NEW MEMBER AND CHANGE IN MEMBERSHIP.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to accept above new member and change in membership.

VOTE: All in favor, motion carried.

Report of the Chief: John Lant

- 281 and 291 are at KME to have the tools mounted. Hope to have 291 back by Friday. Left it up to D/C G. Gibbins if he wanted to send 261 down next or let 271 go; D/C G. Gibbins noted 271 could go first.
- Discussed report for work and maintenance done on apparatus for January 2010. See attached sheet.
- Lot of OSHA training was done last month and received a lot of positive feedback. Bob Day, who did the National Grid seminar also does rope rescue training. Would like him come back some Saturday in May to retrain Co #2 on ropes. Approx. cost \$500.
- Commented on the use of security codes at the gas pumps at the Town of Wilton and Town of Greenfield. Discussion continued; FF Mike Lagalles suggested putting cameras at the pumps for more security.
- Spoke to Scott Hickey regarding 1st Due Ops. Can use the training center, or if anyone knows of an old house in the area that we could use.
- Uniforms: has some members who have uniforms that do not fit; would like to have them re-fit first. Brief discussion continued.
- Helmets: spoke to the officers, would like to see apprentice and new firefighters wearing black helmets with stickers. Already have a stock, may just need to buy one or two more. A/C E. Petkus will get sample helmet for the Purchasing agent.
- Also needs stickers for Interior/jaws/EMS. Commissioner Spackmann to coordinate with the Purchasing agent.
- Recent jaws drill: 15 people showed. Will have another drill hopefully at the end of the month on March 28th.
- Escape ropes: A/C E. Petkus taking the lead, should have SOG's in about a month.

- LC Insurance contacted him regarding ISO and insurance rates in the area. Going to do our part to help out; A/C E. Petkus in charge of this too. Talked about dry hydrants and electric pumps. Walt Barss offered his help as well.
- Would like permission to attend some parades: Hudson Valley Parade in Lake George on June 19th and Saratoga Springs Flag Day parade on June 12th.

RESOLUTION #73 GIVING THE DEPARTMENT PERMISSION TO ATTEND THE SARATOGA SPRINGS FLAG DAY PARADE ON JUNE 12, 2010 AND THE HUDSON VALLEY PARADE ON JUNE 19, 2010.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to give the Department permission to attend the Saratoga Springs Flag Day Parade on June 12, 2010 and the Hudson Valley Parade on June 19, 2010.

VOTE: All in favor, motion carried.

- EVOG: asked Secretary J. Petkus to contact Utica National regarding scheduling EVOG Course for the District.
- Was at a structure fire on Monday and commented that there was a good size up, plan made, all the basics covered. He was very impressed, everybody worked as a team, worked together, lot of positive thinking, the District has a lot of knowledgeable officers.

Reports from Companies:

Company #1 – D/C Gary Gibbins:

- Water softener is right back to where it was before they came to look at it, wash the vehicles and they are getting spots. Brief discussion including having water sample tested; Commissioner Robarge to call Aqua Science again.
- Station shifting again, dropped about an inch. Need to cut bottoms of doors; D/C G. Gibbins to take care of it.
- Reminder that furnace system should be addressed before the fall. D/C G. Gibbins to coordinate with Toby Middlebrook and need quote or report for the May meeting; added to May meeting agenda.

Company #2 – D/C Jon Davis:

- Would like permission for the American Diabetes Association to use the firehouse for their annual bike race again.

RESOLUTION #74 GIVING THE AMERICAN DIABETES ASSOCIATION PERMISSION TO USE CO #2 FIREHOUSE AS A PIT STOP DURING THEIR ANNUAL BIKE RACE ON JUNE 6, 2010.

MOTION: Robarge

SECOND: Waite

RESOLVED to give the American Diabetes Association permission to use Co #2 firehouse as a pit stop during their annual bike race on June 6, 2010.

VOTE: All in favor, motion carried.

- Also needs water checked; can Aqua Science check their water too?
- Asked if the portable radio and flashlight that was lost came in yet. P/A J. Chouinard noted she is having problems with the vendor and is working on it. Secretary J. Petkus noted that the insurance company will not pay on the claim until we get the invoice.

Company #3 – D/C Jay Ellsworth:

- Ladies auxiliary would like to have their annual Easter Egg Hunt on March 27th.

RESOLUTION #75 GIVING CO #3 LADIES AUXILIARY PERMISSION TO HOLD THEIR ANNUAL EASTER EGG HUNT AT CO #3 ON MARCH 27, 2010.

MOTION: Robarge

SECOND: B. Chouinard

RESOLVED to give Co #3 ladies auxiliary permission to hold their Annual Easter Egg Hunt at Co #3 on March 27, 2010.

VOTE: All in favor, motion carried.

- Handed out to each Commissioner a packet on the floor for Co #3 upstairs; added to March workshop agenda for discussion. Still waiting to get a price on moulding.
- Asked if there was any word on the combi tool; P/A J. Chouinard noted they could speak about it after the meeting.

Company #4 – D/C Duane Bogardus:

- Asked about the progress on the installation of the water softener; Commissioner Spackmann noted it was still on back order and should be in next week sometime. Secretary J. Petkus noted that she asked Toby to call her when it came in so she could update everybody on the progress.
- Thanked the Commissioners and officers for approving KME to do the work on 291, should hopefully be done by Friday. Brief discussion continued, including it losing power in the middle of traffic, could possibly be air hose that came off or clamp, not quite sure what the problem is.

Report of District EMS Coordinator: Justin Burwell

- OSHA blood borne pathogens is March 16th.
- Working with the company EMS coordinators.
- Looks forward to working with the Board and the officers this year.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present.

***For Town of Wilton, Gary Bullard:**

- Nothing really going on right now.
- Aldi has had some issues with land transfer and the economy.

Reports of the Commissioners:

Commissioner Waite:

- Nothing except discussion regarding Co #2 building issues already on the agenda for discussion later in the evening.

Commissioner B. Chouinard:

- Nothing at this time.

Commissioner Robarge:

- Noted that there is \$6000.00 in the Rescue account.

Commissioner Spackmann:

- Recommended course *Leadership in the Fire Service* in Galway on Saturday April 10th. Noted it is an excellent course; Chief Lant recommended it as well.
- Laptops are in and were handed out to each Deputy Chief.
- Fundraiser request that was received via District website forwarded to D/C G. Gibbins; up to him if he would like to do it.

New Business:

- Co #2 floor repairs: CT Male and contract issues: Commissioner Waite noted that the contracts were done and sent to Chris, he is going to finalize the specs and send us one complete set so we can get this out to bid. Would like each of the commissioners to read through it once it comes back, hopefully by the end of the week. Also spoke to Chris regarding the specs of the outside portion of the firehouse, hope to have those by the March workshop. Commissioner Waite asked what is the length of time they want to leave this out to bid. Discussion continued including 2 week timetable. D/C Davis noted that he wants to get moving on this, it stinks down there, there is water running and mold growing. He would like to get it done and it just keeps dragging on. Commissioner Spackmann commented he would like to make two points; it was brought to his attention that in some manner there is the perception that he and the board are somehow against Porters and against this project and that this delay is due to either himself or the rest of this Board. He noted that this is simply not the case; he is a very strong advocate of this project and his personal goal as a commissioner to have this project done by the end of this year to completion and to an adequate level of craftsmanship so that we do not have to deal with this problem ever again. He hopes he has made himself very clear. The second point is that he is more than happy to appoint Commissioner Waite and D/C Davis to be the liaison to the board on this project and to make decisions and bring significant decision back to the board, to move this project forward.

RESOLUTION #76 APPOINTING COMMISSIONER WAITE AND D/C DAVIS TO SERVE AS LIAISONS ON CO #2 CONSTRUCTION PROJECT, AND AFTER REVIEW OF BID BY COMMISSIONER WAITE AND D/C DAVIS, TO MOVE FORWARD WITH THE PROJECT AND PUT IT OUT TO BID.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to appoint Commissioner Waite and D/C Davis to serve as liaisons on Co #2 construction project, and after review of bid by Commissioner Waite and D/C Davis, to move forward with the project and put it out to bid.

VOTE: All in favor, motion carried.

D/C Davis also requested a mandatory walk through be advertised in the legal notice. Commissioner Waite also noted that copies will have to be made at Kinkos.

- D/C G. Gibbins noted that 21 were fit tested at Co #1 and 23 at Co #4. Co #3 is scheduled for March 23rd and Co #2 is scheduled for March 30th. He can also schedule fit tests during the day if necessary.
- P/A J. Chouinard noted that D/C King's current cell phone no longer works; she has his replacement cell phone but he needs to contact her as she will need to program it first.
- Drager tubes are not ordered yet.
- White caps are not ordered; P/A J. Chouinard noted if they are talking about the helmet shield fronts, those are on order.

RESOLUTION #77 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Robarge to adjourn the meeting at 8:00 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary