

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The May 27, 2015 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Acting Chairman Don Kugler at 7:00 PM.

Present were:

Commissioners Atwell, Kugler, Mann, Sadousky; D/P Chouinard, D/T Thurman.
Excused: Commissioner Chandler, District Administrator/Treasurer Petkus. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members and military.

Commissioner Kugler introduced newly appointed Commissioner, Jack Sadousky.

2. **Approve Minutes:** May 13, 2015 Commissioner Meeting Minutes and May 21, 2015 Special Meeting Minutes.

RESOLUTION #159 APPROVING THE MAY 13, 2015 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Mann

RESOLVED to approve the May 13, 2015 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

RESOLUTION #160 APPROVING THE MAY 21, 2015 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Atwell

RESOLVED to approve the May 21, 2015 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. **Payment of Bills:**

RESOLUTION #161 TO PAY ABSTRACT #10, VOUCHER #150274 THROUGH VOUCHER #150296 FROM THE GENERAL FUND, TOTALING \$128,880.048.

A3410.1	\$ 4,208.63
A3410.2	2,400.82
A3410.4	11,931.94
A9000.8	110,339.09

Total: \$128,880.48

MOTION: Kugler

SECOND: Sadosky

RESOLVED to pay Abstract #10, Voucher #150274 through Voucher #150296 from the General Fund, totaling \$128,880.48.

VOTE: All in favor, motion carried.

**RESOLUTION #162 TO PAY BUILDING RESERVE ABSTRACT #4,
VOUCHER #BR15007 FROM THE BUILDING RESERVE FUND,
TOTALING \$2,150.87.**

MOTION: Kugler

SECOND: Mann

RESOLVED to pay Building Reserve Abstract #4, Voucher #BR15007 from the Building Reserve Fund, totaling \$2,150.87.

VOTE: All in favor, motion carried.

**RESOLUTION #163 TO PAY EQUIPMENT RESERVE ABSTRACT #4,
VOUCHER #ER15004 THROUGH ER15005 FROM THE EQUIPMENT
RESERVE FUND, TOTALING \$1,124.50.**

MOTION: Kugler

SECOND: Mann

RESOLVED to pay Equipment Reserve Abstract #4, Voucher #ER15004 through ER15005 from the Equipment Reserve Fund, totaling \$1,124.50.

VOTE: All in favor, motion carried.

4. Reports of the Staff

- **District Administrator – Joyce Petkus:**

- Not present this evening

D/P Chouinard noted the following for Joyce:

- Deadline to complete physicals is this Friday; Joyce will be sending out a list to the Board and Chief Officers of those firefighters whose access will be deactivated effective Monday, June 1st.
- Fire 2015 tickets are available; see Jill or Joyce if you would like some.
- Updated 2015 Contact list has been updated and put in Officer and Commissioner baskets.

- **Director of Purchasing – Jill Chouinard:**

- Email sent out to all Presidents in reference to cleaning supplies and paper goods as they are now being stocked at the district office.
- Sumer lawn equipment went out for servicing and has been returned.
- WIFI passwords have been changed; messages have been sent out to the membership.
- Contacted the Sheriff's department and the Records department and they do

not need faxes sent when requesting information; an email can be sent and she has previously supplied the email address.

- Asked if D/C King heard anything regarding Brittany McEachron's pager; nothing yet.
- Co #4 chain saw went to Wilton Saw and they cannot fix it; Allerdice is going to look at it. Approximated cost for a new saw is \$500.
- Co #2 new gas meter came in and given to D/C Burwell.

RESOLUTION #164 GIVING THE TREASURER PERMISSION TO CUT A CHECK TO R & K PRODUCTS IN THE AMOUNT OF \$8,699.00 FOR THE REHAB BUS GENERATOR.

MOTION: Kugler

SECOND: Mann

RESOLVED to give the Treasurer permission to cut a check to R & K Products in the amount of \$8,699.00 for the rehab bus generator.

VOTE: All in favor, motion carried.

- **Deputy Treasurer – Chris Thurman:**
 - Nothing at this time.

5. **Firefighter and Auxiliary New Members/Changes in Membership**

None this evening.

6. **Report of the Chief – John Lant**

- Reported on various apparatus repairs.
- Everything else is going good.

7. **Reports of the Companies:**

- **Greenfield Center Co #1: A/C Kenyon**
 - Asked about 261 body work; Commissioner Atwell noted he has not started that project yet.
 - 263 steps are bad, lost the operating mechanics on the side step. KME to look at.
- **Porter Corners Co #2: D/C Burwell**
 - Asked if Bill Reed looked at meeting room door. Brief discussion; Jill to call him again.
 - Chief Lant request Maple Avenue receive fobs from the Town of Greenfield highway as they are doing a lot of training in this area. Jill to call.
- **Middle Grove Co #3: D/C Ellsworth**
 - 281 has foam leak.
 - Holding coin drop on July 31st and August 1st.

RESOLUTION #165 GIVING CO #3 PERMISSION TO HOLD THEIR COIN DROP ON JULY 31ST AND AUGUST 1ST, 2015.

MOTION: Kugler

SECOND: Mann

RESOLVED to give Co #3 permission to hold their coin drop on July 31st and August 1st, 2015.

VOTE: All in favor, motion carried.

- Jack King is going to have a Hazmat class next Tuesday at Co #3 at 7 pm.
- **Maple Avenue Co #4: D/C King**
 - 297 still at Stearns for inspection. Old bus is ready to go. Brief discussion.
 - 293 is the next one going for inspection.
 - Spoke to Nate King last night; there is a special 15% discount for CPR dummies, four for \$400, one for each station. Tim Kemp noted there is not money on the budget, we already have two sets of mannequins and we are using WEMS for CPR training. Brief discussion; Jill to speak to Nate, money to come out of Chief's account.

RESOLUTION #166 DECLARING OLD 297 SURPLUS.

MOTION: Kugler

SECOND: Mann

RESOLVED to declare old 297 surplus.

VOTE: All in favor, motion carried.

RESOLUTION #167 TAKING \$400.00 OUT OF THE CHIEF'S ACCOUNT TO PURCHASE THE CPR MANNEQUINS.

MOTION: Kugler

SECOND: Sadousky

RESOLVED to take \$400.00 out of the Chief's account to purchase the CPR mannequins.

VOTE: All in favor, motion carried.

8. EMS – Tim Kemp:

- Nothing to report.

9. Reports of the Commissioners:

- Atwell
 - Asked if 293 was the last one to send out for inspection; it was noted yes. D/C King noted the bus was dropped off last Thursday. Commissioner Atwell noted that all the chassis will then be done, and the pump service is done.
 - Working on 292 generator; will pick up motor for 272 tomorrow.
 - Spoke with John Cameron, hopefully 273 will go there next week.
 - Asked if anyone knew how the bus was coming along; Jill noted they are waiting on the generator.
 - Would like to take bids on the old bus and have bid opening at the last meeting in July. A/C Middlebrook suggested looking into listing it on Auctions International. Brief discussion; Jill to look into.

RESOLUTION #168 TO PUT THE OLD REHAB BUS OUT TO BID WITH BID OPENING AT THE JULY 22, 2015 COMMISSIONER MEETING.

MOTION: Atwell

SECOND: Kugler

RESOLVED to put the old rehab bus out to bid with bid opening at the July 22, 2015 Commissioner meeting.

VOTE: All in favor, motion carried.

- Smartwatt should be here in a few weeks to update the lighting in the two stations.
- Probie classes are going great. Brief discussion.
- Truck bid will be going at next meeting.
- Special meeting last Thursday at Co #3 to go over the water problems; met with another contractor and he believes it is all a condensation problem. Brief discussion continued.
- Have been trying to do a truck or two a year for transmission service; will be checking into it and get back to everyone.
- Wants to get the pump tests done early this year. Hose testing is already scheduled for June 12th. Brief discussion; 7 trucks need to be pump tested, would like it to be done in either June or July. Jill to try to schedule July 18th. Brief discussion continued.
- Kugler
 - Budget time is starting; if you want something in the budget, now is the time to get it to the Board.
- Sadousky
 - Looking forward to working with the Board and the department. He is around a lot, feel free to call him.
- Mann
 - Received LOSAP records from Co #2 and Co #4. Moving forward.
 - Have been talking about the 501C3, there seems to be some interest at Co #4, she will pursue with them. Brief discussion continued.
 - Would like to discuss with the Board the investment committee, would like to put some structure to it. It would involve representation from every company.
- Chandler
 - Not present this evening.

10. District Guideline Review:

- Membership Application Policy: Joyce has requested it be moved to the June 24th meeting due to changes she has not had time to make since the addition of the VFIF.
- New Member Live Burn Policy: also moved to the June 24th meeting.

11. Special Topics of Discussion:

- A/C Middlebrook noted they have some surplus equipment in their station; asked what the Board's feeling is on getting rid of some of it. Brief discussion continued; Jill to look into it.
- Chief Lant welcomed Commissioner Sadousky to the Board; knows he will do a great job.
- George Habig, resident, asked what the Board's position is, and what is the status of this year's newsletter since there is now extra clerical help. Commissioner Atwell noted that there was money budgeted in the newsletter; he

will see what is going on with it. Mr. Habig noted that he feels one newsletter a year is sufficient, mailed out for the taxpayer; he would appreciate that. Commissioner Kugler noted they would look into it.

- D/C Burwell asked if they could schedule time for ground ladder testing; Jill to look into that as well.
- Chief Lant reminded everyone that pump training is tomorrow evening.
- Commissioner Kugler noted that the by-law committee will be meeting tomorrow evening as well.

12. Dispense with the reading of the minutes

RESOLUTION #169 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Mann

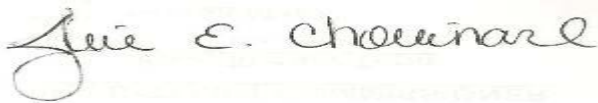
SECOND: Sadousky

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Sadousky with a second from Commissioner Atwell to adjourn the meeting at 7:30 PM. All in favor.

Respectfully submitted,



Jill Chouinard
Director of Purchasing