

Board of Fire Commissioners

Greenfield Fire District
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A Special Meeting of the Greenfield Fire District was called to order at Company #2 by Chairman Don Kugler at 7:00 PM on November 11, 2010. The flag salute and a moment of silence were recognized for departed members and veterans past, present and future in honor of Veteran's Day.

Present were:

Commissioners: B. Chouinard, Kugler, Waite; Secretary J. Petkus, Shows Leary, Project Manager; please see sign in sheet for others in attendance.

1. Approve Minutes: October 13, 2010 Special Meeting Minutes

RESOLUTION #320 TO APPROVE THE OCTOBER 13, 2010 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve the October 13, 2010 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

2. Update of Co #2 Interior/Exterior Renovations:

Mr. Leary offered heartfelt thanks to all veterans; he has a really great life and appreciates their sacrifices to make it possible. He then proceeded with his report as follows:

- 1) Change orders to date. None sent in by CT Male. Change order request #1 expected for owner added use of 8 mil poly sheet under foundation drains at canopies. Discussion; Mr. Leary considers this an enhancement. If price is too much the Board does not have to take it. Believes it will be around \$1,000.00.
- 2) Most submittals are in to CT Male. CT Male responding quickly to submittals. Many are going back to Rosch Brothers for revision or supplementation.
- 3) District insurance agent asked for insurance certificate from CT Male. Joyce to request that CT Male add District as additional insured.
- 4) Four contracts concluded; two copies returned to District for record and attorney.
- 5) Newest schedule dated 11/8/10 shows completion date of 1/31/11, which is 90 days from letter to proceed.
- 6) Fuel oil tank work delayed because rebar submittal had to be revised. No confirmed date yet but it could be end of next week. Mr. Leary coordinating with Commissioner Waite on moving fuel oil from old tank to new tank when ready. Fuel will be filtered before going into new tank.
- 7) Radio room being demolished. Firefighters emptied out room for work to proceed. Commissioner Waite has people coming in to deal with fax machine and temperature sensor. Mr. Leary placed sign over siren switch to let the construction workers know not to touch it.

- 8) Discussion on radio room painting. Rosch Brothers will do priming and District will do the finish painting; Mr. Leary can get small credit back for paint.
- 9) Kitchen demolition might start next week; coordinated with Commissioner Waite regarding refrigerator, coffee machine, stuff on wall and underneath in cabinets.
- 10) Existing two canopies removed.
- 11) Rosch Brothers original excavator declined to do the work. Rosch Brothers negotiated with Jon Davis of J & K Enterprises to do excavation work; he is affiliated with the fire district. Not sure how fast he was able to get his insurance certificate to Rosch Brothers, but he ready to start tomorrow at canopy foundation.
- 12) Color selections needed for radio room floor tile, base and paint. Color needed for paint at kitchen. Samples presented at meeting.
- 13) Steel painting and lawns. Mr. Leary recommended holding off on this work until spring, keeping some retainer and having Rosch Brothers come back to complete work.
- 14) RFI's (request for Information) to date:
 - Colors for signage. Resolved.
 - Added poly sheet at canopy foundation drain. Waiting for change order request to review and approve.
 - Siding warranty on "Special weather tightness warranty" applies only to siding with concealed fastening. Requirement deleted by CT Male because there are exposed fasteners. Resolved.
 - Clarification requested on pier locations at canopies. Resolved. No cost impact.
 - Request to change rake trim at siding. Request denied by CT Male; stay with specified detail.
 - Request for ASTM clarification of threaded rod. Resolved. No cost impact.
 - Stainless steel duct for hood will not fit where designed. Working on alternate solution. Possible cost impact to District, but Rosch Brothers now may not have to do ceiling work. Also may have to move heat detector upstairs. Board approved NY Fire and Security to take care of it tomorrow as they are already going to be here.
 - Request for location of fuel tank notification panel and alarm. CT Male has reviewed and will issue directive, but most appropriate location will is in the truck bay.

George Habig, resident noted his concern for the quality of workmanship, especially over the winter months. Commissioner Waite noted that is why Mr. Leary is here. Mr. Leary noted that SJB Engineers has been retained as the district's special inspectors, who will have certified people in various disciplines including concrete, steel, welding, etc, who will be here as necessary to do inspections throughout the process.

Mr. Leary also noted that he has coordinated with Center for Security regarding replacement of the door panic devices; got quotes, did comparative shopping, made recommendation and Board authorized to buy them. Joyce noted that she has the laptop that houses the security system and CFS will probably need it when they do the installation; requested that she be notified of the day they will be doing the install so she can bring the laptop if necessary.

Miscellaneous discussion:

- Color selections:
 - Tentatively chose/recommended black/gray tile for radio room; Board approved.
 - Kitchen paint must be matched; touch up to also be done.
- Front door bell currently not working; will be fixed before the contractors start work.
- Toby Middlebrook to take care of gear washer; to go in truck bay near slop sink.
- A/C Middlebrook noted the switch panel by radio room door and could Rosch Brothers update/eliminate switches as necessary. Brief discussion; A/C Middlebrook to coordinate with Mr. Leary and then decide if it is worth having electrician do it or not.

- Mr. Habig questioned if Rosch Brothers is union; they are & must pay prevailing wage.
- Dumpster for debris; Rosch to supply. They are also supplying Port-o-John.

Scheduling of future meetings to discuss Co #2 renovations:

- Thursday, December 9, 2010 at Co #2 at 7:00 PM.
- Thursday, January 13, 2011 at Co #2 at 7:00 PM.
- Thursday, February 10, 2011 at Co #2 at 7:00 PM.

Joyce to advertise meetings.

RESOLUTION #321 TO PAY ABSTRACT #12, CLAIM #BR021 THROUGH CLAIM #BR022 FROM THE BUILDING RESERVE FUND, TOTALING \$9,277.45.

MOTION: Waite

SECOND: Chouinard

RESOLVED to pay Abstract #12, Claim #BR021 through Claim #BR022 from the Building Reserve Fund, totaling \$9,277.45.

VOTE: All in favor, motion carried.

RESOLUTION #322 GIVING TREASURER PERMISSION TO MOVE FUNDS AMONGST THE ACCOUNTS AS NECESSARY.

MOTION: Kugler

SECOND: Chouinard

RESOLVED to give Treasurer permission to move funds amongst the accounts as necessary.

VOTE: All in favor, motion carried.

Mr. Habig questioned if there would be an open house for the public in the spring once the renovations are complete. The Board noted yes.

Motion made by Commissioner Waite with a second from Commissioner Chouinard to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Chouinard with a second from Commissioner Waite to adjourn the meeting. All in favor.

Special meeting ended at 7:45 PM.

Respectfully submitted,

Joyce A. Petkus
District Secretary