

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723

## **November 27, 2007 Workshop**

Workshop began at 7:06.

Present were: Commissioners Kugler, Spackmann, Waite; Secretary Petkus and Treasurer Bishop. Others in attendance: various officers and members of the Greenfield Fire District.

Commissioner Kugler addressed the quotes received regarding the Honda EU 3000 portable generators:

Allerdice Rent-All, Inc.: \$9527.28  
All Seasons Equipment, Inc.: \$8,9100.00  
Sportline Power Products: \$8,700.00  
Tele-Lite, Inc.: \$10,579.00

**RESOLUTION #212 TO PURCHASE 6 HONDA EU 3000 PORTABLE GENERATORS FROM SPORTLINE AT \$1450.00 EACH, FOR A TOTAL OF \$8,700.00; OF WHICH 2 EACH WILL GO TO CO #1 AND #4, AND 1 EACH WILL GO TO CO #2 AND #3. MONEY TO BE TAKEN FROM THE GENERATOR GRANT.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to purchase 6 Honda EU 3000 portable generators from Sportline at \$1450.00 each, for a total of \$8,700.00; of which 2 each will go to Co #1 and #4, and 1 each will go to Co #2 and #3. Money to be taken from the generator grant.

VOTE: All in favor, motion carried.

Received an update from Commissioner Waite regarding the cost of fixing 273, it is going to be \$1,947.18.

**RESOLUTION #213 TO PAY ABOVE BILL TO FIX 273 WHEN IT COMES IN.**

MOTION: Kugler

SECOND: Waite

RESOLVED to pay above bill to fix 273 when it comes in.

VOTE: All in favor, motion carried.

Commissioner Kugler noted to Commissioner Waite that the he has the bottle in the back of his pick up for him to take this evening.

Commissioner Kugler also noted that 291 needs to have new tires put on the back. Dave Kenyon is taking care of it; the Chief spoke to him tonight about it as well. It is going to cost approximately \$1400.00 for the back set of tandems.

## RESOLUTION #214 GIVING DAVE KENYON PERMISSION TO REPLACE THE BACK SET OF TANDEM TIRES ON 291.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to give Dave Kenyon permission to replace the back set of tandem tires on 291.

VOTE: All in favor, motion carried.

Battery charger on 291 needs to be replaced; Dave explained that it is not whole unit but the generator part of the inverter only, and will cost about \$650.00.

## RESOLUTION #215 GIVING DAVE KENYON PERMISSION TO REPLACE THE GENERATOR PART OF INVERTER ON 291.

MOTION: Waite

SECOND: Spackmann

RESOLVED to give Dave Kenyon permission to replace the generator part of inverter on 291.

VOTE: All in favor, motion carried.

Commissioner Kugler then asked if Commissioner Waite had anything:

Commissioner Waite explained that the ladder at Co #2 got run on and it will need to be replaced. Commissioner Kugler noted the Chief had spoken to him about it as well. Discussion held; A/C Gibbins noted there was no extra ladder at Co #1. A/C Ellsworth to see if Co #3 has an extra one for them; if not Co #2 will have to purchase one.

## RESOLUTION #216 TO HAVE CHIEF REPLACE LADDER AT CO #2 IF CO #3 DOES NOT HAVE A LADDER FOR THEM.

MOTION: Waite

SECOND: Kugler

RESOLVED to have Chief replace ladder at Co #2 if Co #3 does not have a ladder for them.

VOTE: All in favor, motion carried.

Commissioner Waite had a paper he asked Joyce to file with 273. She noted it would be filed in the truck file.

Secretary Petkus had only a few things:

- Porter Corners fax is now working; it was just tested. Mr. Brownell will be working on the district office fax this week and Middle Grove's fax next week; he will probably need a few days to straighten out all the wiring at Middle Grove.
- There were no letters filed for the Commissioner election in December, except for Brian Bishop.
- New member application again updated as at the Nevele conference there was a line that was recommended be added to the application, which she confirmed with Bill Young: "Any material false statements made herein shall be grounds for suspension and/or expulsion. She will recall all the applications and hand out the updated ones next week. She also added in the box a line to add the date that the application was received in the District office, so no one can say she did not take care of it in a timely manner.

- Spoke to Dave Kenyon about the fire proof cabinet that was donated by GE, and he said that we need a locksmith to come in and fix the handle first. Commissioner Kugler noted he also spoke to Dave tonight about it and they agreed the best thing to do was get it in the storage room, take the wheels off it and set it in place, that way no one can wheel it out of there. She will get a PO from Jill and call Mangione to get this taken care of.
- Still has not heard back From Total Electric, and she forgot to call them again today, she will take care of that tomorrow. Commissioner Spackmann noted that they should also coordinate the Time Warner installation; they would take care of the details after the meeting.

Commissioner Kugler then began discussion of the District Polices and Procedures, they would start going over them tonight, noting that they need to be done by mid December so they can be sent to the attorney for review, and then act on them at the reorganization meeting in January. Over the next couple of hours the various policies were read, with some minor changes made. Those policies are as follows:

- Access Card and Key Fob Policy
- Chiefs Vehicle use Policy
- Code of Conduct Policy
- Code of Ethics Policy (passed by resolution at the June 2007 Commissioners Meeting)
- Computer Use Policy
- Employee Privacy Policy
- Firefighter Injury Policy
- Harassment and Discrimination Policy
- Internet Use Policy
- Physical and Fit Test Policy
- Pregnant Firefighter Policy
- Purchasing Policy
- Restricted Duty Policy
- Sexual Harassment Policy
- Uniform Policy

After the above policies were reviewed and discussed, talk continued regarding the paint problem on 273. There was lengthy discussion regarding what to do about the paint issues on 273, as well as some of the other trucks. It was decided that A/C Davis would set up appointments with Frank's and Dawson on an evening or Saturday, to have them look at the trucks to see what could be done. A/C Davis to then notify the Commissioners of these appointments.

A/C King then brought up the proposed by-laws and the issue of officers living within the district and felt that it was not fair to Maple Avenue. There was extended discussion regarding this; Commissioner Kugler felt the full Board should be present for further discussion and Commissioner Spackmann felt that at this point the by-laws should go into effect and after the New Year the members could form a by-law committee as is now written in the new by-laws for further review.

Commissioner Waite noted the issue FF Erik Lloyd is having with worker's compensation; Joyce noted that unfortunately once the paperwork is filed, there is really nothing the District can do and that he would have to deal with it through the Workers Compensation Board.

Commissioner Kugler then set the next workshop to discuss the District Policies and Procedures, as well as any other business, for Thursday, December 6<sup>th</sup> at Co #1 at 7 pm.

Motion was made by Commissioner Kugler, with a second from Commissioner Spackmann, to adjourn the workshop. All in favor, motion carried.

Workshop was adjourned at 9:45 pm.

Respectfully submitted,

Joyce A. Petkus  
District Secretary