

Board of Fire Commissioners

Greenfield Fire District
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The September 2013 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:01 PM on September 11, 2013. The flag salute and a moment of silence were recognized for all departed brothers and sisters from 9-11.

Present were:

Commissioners: Atwell, Chandler, Spackmann, Waite; Secretary Petkus, D/P Chouinard, Treasurer Perkins, D/T Thurman. Excused: Commissioner Barss. Please see sign-in sheet for all others in attendance.

RESOLUTION # 194 TO APPROVE THE AUGUST 14, 2013 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the August 14, 2013 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

RESOLUTION #195 TO APPROVE THE AUGUST 28, 2013 BUDGET WORKSHOP MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve the August 28, 2013 Budget Workshop Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Treasurer Perkins noted a payee change for voucher #130632; payee should be Brian Gibbins.

RESOLUTION #196 TO PAY ABSTRACT #9, VOUCHER #130598 THROUGH #130661 FROM THE GENERAL FUND WITH CHANGE TO PAYEE, TOTALING \$37,855.93.

A3410.1	\$ 7,574.64
A3410.2	1,504.50
A3410.4	28,172.08
A9030.8	579.45
A9050.8	25.26

Total: \$ 37,855.93

MOTION: Spackmann

SECOND: Waite

RESOLVED: to pay Abstract #9, Voucher #130598 through #130661 from the General Fund with change to payee, totaling \$37,855.93.

VOTE: All in favor, motion carried.

RESOLUTION #197 TO PAY ABSTRACT #9, VOUCHER #ER13009 THROUGH #ER130010 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$41,544.33.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #9, Voucher #ER13009 through #ER130010 from the Equipment Reserve Fund, totaling \$41,544.33.

VOTE: All in favor, motion carried.

RESOLUTION #198 TO PAY ABSTRACT #9, VOUCHER #BR13023 THROUGH #BR13026 FROM THE BUILDING RESERVE FUND, TOTALING \$86,940.10.

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay Abstract #9, Voucher #BR13023 through #BR13026 from the Building Reserve Fund, totaling \$86,940.10.

VOTE: All in favor, motion carried.

Treasurer Perkins noted she needs to re-class something that was approved on a prior abstract; Voucher 130598 for sealcoating at Co #4; it was originally taken out of Maintenance and Buildings Co #4, but it should have been taken out of the seal coating budget line item. Approved by Board.

RESOLUTION #199 TO ADOPT THE 2014 PROPOSED BUDGET.

MOTION: Waite

SECOND: Chandler

RESOLVED to adopt the 2014 Proposed Budget.

VOTE: All in favor, motion carried.

Commissioner Atwell noted he would like to get it down a little more if possible. Brief discussion continued.

Correspondence: Secretary J. Petkus

- AFDCA Fall workshop is on September 28th at Westmere FD in Guilderland; would like to go, is anyone else interested? Commissioner Atwell noted interest in going.

RESOLUTION #200 GIVING COMMISSIONER ATWELL AND SECRETARY PETKUS PERMISSION TO ATTEND THE AFDCA FALL WORKSHOP AT WESTMERE FIRE DEPT IN GUILDERLAND ON SEPTEMBER 28, 2013.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Commissioner Atwell and Secretary Petkus permission to attend the AFDCA Fall Workshop at Westmere Fire Dept in Guilderland on September 28, 2013.

VOTE: All in favor, motion carried.

- AFDSNY Honors Haven Conference October 31 – Nov 2nd; Hudson Valley Resort is not yet sold out. She and D/P Chouinard would like to go and are interested in attending some of the pre-conference seminars on that Thursday. Was able to get a tentative conference agenda which she gave out; is anyone else interested?

RESOLUTION #201 GIVING SECRETARY PETKUS AND D/P CHOUINARD PERMISSION TO ATTEND THE HONORS HAVEN CONFERENCE AND PRE-CONFERENCES IN ELLENVILLE, NY OCTOBER 31 – NOVEMBER 2, 2013.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Secretary Petkus and D/P Chouinard permission to attend the Honors Haven Conference and pre-conferences in Ellenville, NY October 31 – November 2, 2013.

VOTE: All in favor, motion carried.

- Scott Nussbaumer, one of the troop leaders for the Boy Scouts, requested Co #1 WIFI password. Must sign the Internet Use Agreement Form. Approved.

Purchasing: D/P J. Chouinard

- Co #3 submitted quotes for carpeting. Discussion continued.

RESOLUTION #202 ACCEPTING THE QUOTE FROM BALLSTON CARPET AND TILE FOR CARPETING AT CO #3, TOTALING \$3700.00. MONEY TO COME OUT OF GEAR ACCOUNT.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to accept the quote from Ballston Carpet and Tile for carpeting at Co #3, totaling \$3700.00. Money to come out of gear account.

VOTE: All in favor, motion carried.

- Chief's vehicle has been delivered; A/C Burwell has it and is installing the radios.
- New gear arrived yesterday; emails sent out.
- Still holding on the generator quotes for the office building.
- Nothing heard from Red Truck Sales.
- Co #3 cutter is back and the loaner returned.
- Reminder that some maintenance supply money has not been used.
- Fire Prevention supplies came in and delivered to each company.
- Chief Lant had asked her to look into command vests; needs to get together with the Chief to determine exactly what he wants.
- 291 mirror ordered.
- Reminder if ordering out of a catalog, please remember to check date on catalog and make sure it is a current catalog.
- Working with Commissioner Atwell on the compressor motor.
- Would like the Board to approve payment for bill received from Moore Medical.

RESOLUTION #203 GIVING TREASURER PERMISSION TO PAY INVOICE RECEIVED FROM MOORE MEDICAL, TOTALING \$1701.91. MONEY TO COME OUT OF EMS ACCOUNT.

MOTION: Chandler

SECOND: Waite

RESOLVED to give Treasurer permission to pay invoice received from Moore Medical, totaling \$1701.91. Money to come out of EMS account.

VOTE: All in favor, motion carried.

Applications for Membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Daniel Eckert and William Lloyd, 4th, both under 18. Physicals scheduled for this month but not completed. Both were present for New Member Orientation this past Saturday.

Middle Grove Company #3: Alexander Kilmer, as of today has not scheduled his physical. He was also present at new Member Orientation.

Maple Avenue Company #4: None.

RESOLUTION #204 ACCEPTING NEW MEMBERS DANIEL ECKERT AND WILLIAM LLOYD CONTINGENT ON COMPLETION OF THEIR PHYSICALS; AND ACCEPT ALEXANDER KILMER CONTINGENT THAT HE SCHEDULES HIS PHYSICAL APPOINTMENT BY THIS FRIDAY.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to accept new members Daniel Eckert and William Lloyd contingent on completion of their physicals; and accept Alexander Kilmer contingent that he schedules his physical appointment by this Friday.

VOTE: All in favor, motion carried.

D/C Ellsworth noted he would contact Mr. Kilmer this evening and explain this to him.

Requests for Change in Membership:

Greenfield Center Company #1: FF Michael Potter, transfer from Co #3 to Co #1. Approved by Board.

Porter Corners Company #2: None.

Middle Grove Company #3: Jacob Podwirny, terminated as he moved out of District with no prior notification and has only made 1 drill in a year; Amanda MacWhinnie termination paperwork needs to be signed. Approved by Board.

Maple Avenue Company #4: Alexandra Chouinard, request to move to active firefighter status; Paul Coneski requested life status and to keep his access to the firehouses and dress uniform; Logan Frederick, 1 year leave of absence, going to University of Utah for grad school; Craig Rypkema, change of address but he moved out of district and did not notify the Board. Also did not show up for New Member Orientation this past Saturday. Brief discussion; Alexandra Chouinard, Logan Frederick and Paul Coneski requests approved by the Board, Craig Rypkema membership terminated due to moving outside the District without proper prior notification.

RESOLUTION #205 TO ACCEPT THE REQUESTS FOR CHANGES IN MEMBERSHIP AS NOTED ABOVE.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to accept the requests for changes in membership as noted above.

VOTE: All in favor, motion carried.

Grants:

- Fire Prevention grant: did not get approved.
- DEC grant: no update.

Report of the Chief – Chief Lant:

- Reported on various apparatus repairs and maintenance, including:
 - 263 cascade system down
 - 284 rear brakes
 - 282 hose leak
 - 272 rear springs
 - 291 mirror in. Brief discussion, the Chief will install it.
 - 281 rear brakes need to be done.
 - Old 26 and 291 seats ripped; was repaired for \$85.
 - 292 has 4 scene lights out.
- Reported on company training over the past month. Chief Lant asked if OSHA paperwork has been received at the District; Secretary Petkus noted only Co #2 and Co #3 have submitted their paperwork.
- FFI being hosted at Co #4; the district has 5 or 6 in the class. He was very impressed, they spoke well and intelligently.
- All forms completed for the Humes Road live burn this weekend. DEC and the Ranger have been contacted. Waiting for power to be shut down, and will be drafting a letter to the neighbors. No flammable fuel will be used to light the fire.
- Will be contacting Bob Day for a jaws training and officer training.
- Thank you for the new Chief's vehicle.

Reports from Companies:

Company #1: D/C Davis

- Good and quiet.
- 3 members started EMT class and he has started the recert class.
- Questioned the motor for the rescue truck. Discussion continued.

Company #2 – D/C Middlebrook:

- Outside light by the peak shuts off for no reason, need electrician to look at it.
- Maltese cross is falling off station; Commissioner Waite to call.
- Would like to have a light installed over the front door of the pole barn. Joyce to get a quote from electrician.

Company #3 – D/C Ellsworth:

- Asked for update on outside lights; Commissioner Spackmann noted that the electrician will be there again this Friday.
- 2 lights out in kitchen, tried replacing bulbs, thinks it is the ballasts. Joyce to call electrician.
- Gave the Board a handout of the space cab proposal. A lot of work was done including reducing the original quote down to about \$21,000. Discussion continued regarding going out to bid on a truck, state contract issues, whether or not a Chevy should be spec'ed or

another manufacturer as well. D/C Ellsworth noted if the Board now wants to go with a different manufacturer other than Chevy, the space cab quote will have to be redone, as it was designed around a Chevy. Discussion continued. Commissioner Spackmann noted there is an agreement to bid it out but not necessarily through state contract.

- D/C Ellsworth will be on vacation next week, A/C Petkus in charge while he is away.
- Lt. Cumm has been also working on the jaws for 281, they are looking for a way to possibly not have to buy a generator for that truck and to get a pump that is hydraulically run. Brief discussion continued.
- Thanked the Board for approving the Carpet for Co #3.

Company #4 – D/C King:

- New sign is up and running.
- Chief Lant noted that there should be a low band radio installed in old 26 that is going to the fire police. Brief discussion continued.

Report of District EMS Coordinator – Tim Kemp:

- Nothing at this time.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- New development at Hyspot and Russell Road approved pending DEC approval.

***For Town of Wilton, Gary Bullard:**

- Not present this evening.

Reports of the Commissioners:

Commissioner Atwell:

- Noted it was a bad month for truck repairs.
- Previously passed out the preventative maintenance information regarding KJ Stearns for next year. Brakes were needed on 284 so it was sent to KJ Stearns and they did a great job, and quickly as well. D/C Davis questioned what happened to the preventive maintenance schedule that was put together 3 three ago? Lengthy and animated discussion continued.

Commissioner Barss:

- Not present this evening.

Commissioner Chandler:

- Nothing at this time.

Commissioner Waite:

- Nothing at this time.

Commissioner Spackmann:

- Nothing at this time.

Miscellaneous Topics of Discussion:

- Commissioner Spackmann noted an email was received from Dave Meager that we are underinsured for the new sign at Co #4. Brief discussion; Joyce to email Dave to get a premium quote for insuring the sign for \$45,000.00.
- Treasurer Perkins noted her email about the insurance quote, which would require the Board to change the Proposed budget.

- Treasurer Perkins, in looking at the over budget issue once she does the re-class, repairs and building maintenance will be over by approximately \$7000. Will need to do a budget amendment. Brief discussion.

RESOLUTION # 206 ALLOWING THE TREASURER TO DO A BUDGET AMENDMENT FROM GEAR TO REPAIRS AND BUILDING MAINTENANCE IN THE AMOUNT OF \$20,000.00.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to allow the Treasurer to do a budget amendment from Gear to Repairs and Building Maintenance in the amount of \$20,000.00.

VOTE: All in favor, motion carried.

- Captain Reynolds requested permission to attend the Vital Signs Conference in Buffalo October 23 – 27, 2013. Discussion continued. Captain Reynolds to work with Joyce to get proper paperwork submitted. To be brought to the September workshop for approval.
- Fire Police Captain Bob Roxbury will be purchasing fire police equipment totaling \$1800.00, and \$3500 for the new cap. Brief discussion continued.

RESOLUTION #207 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$4000 FROM THE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF A TRUCK CAP FOR THE FIRE POLICE PICKUP TRUCK.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$4000 from the Equipment Reserve Fund for the purchase of a truck cap for the fire police pickup truck.

VOTE: All in favor, motion carried.

- Captain Jennings noted a couple of months ago the officers formed a station uniform committee; should they continue to move forward with this? Yes as the money is coming from the uniform account.
- Secretary Petkus noted she had forgotten to add the New Member Orientation Policy revision to the agenda for approval. Brief discussion; added to the September workshop for approval.

RESOLUTION #208 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Atwell to adjourn the meeting at 8:15 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary