

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833

The September 2007 meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Company #2 by Chairman Kugler at 7:02 PM on September 12, 2007. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: King, Kugler, Robarge, Spackmann, Waite;
Secretary Petkus, Treasurer Bishop;
Chief McConkey; Assistant Chiefs Chandler, Ellsworth, Lant; 2nd Assistant Chief Davis, Kemp.
Please see sign in sheet for others in attendance.

Chairman Kugler asked for any additions/corrections to the August 2007 meeting minutes.

RESOLUTION #162 TO ACCEPT THE AUGUST 2007 MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: King

RESOLVED to accept the August 2007 meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

A/C Davis noted that claim #512 R & R door seals should be 272 and not 271. Treasurer Bishop noted that claims #476 and #478 should be coming out of the .2 account, the total for that account being \$73,526.30 and the .4 account should be \$14,546.26. End total is still the same.

RESOLUTION #163 TO PAY CLAIM #470 THROUGH CLAIM #520, TOTALING \$90,729.81.

A3410.1	\$ 2,657.25
A3410.2	73,526.30
A3410.4	14,546.26
Total:	\$90,729.81

MOTION: King

SECOND: Spackmann

RESOLVED to pay claim #470 through claim #520, totaling \$90,729.81.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted on claim #7 of the Building Reserve Fund that the floor tiles are for the radio room and not upstairs.

RESOLUTION #164 TO PAY CLAIM #5 THROUGH CLAIM #8 OUT OF THE BUILDING RESERVE FUND, TOTALING \$20,913.13 AS PER PERMISSIVE REFERENDUMS.

MOTION: Robarge

SECOND: Waite

RESOLVED to pay claim #5 through claim #8 out of the Building Reserve Fund, totaling \$20,913.13 as per permissive referendums.

VOTE: All in favor, motion carried.

Correspondence:

*Wellness Program AMBA Screening at Greenfield Country Medicine, scheduled for September 22, 2007 has been cancelled due to scheduling conflicts.

*Reminder that FIT test has been scheduled for Tuesday September 25th at Co #1 from 6:30 – 8:30 pm.

*Rock City Falls is having a Haunted Hayride fundraiser on October 18th, if anyone is interested in participating or just bring your family and have fun. Copy given to the Chief and A/C's.

*Randy's Raisers is trying to raise money for the Leukemia and lymphoma society. He is a firefighter. Copies with details given to the Chief and A/C's.

Working on Co #2 and #3 faxes, please let her know where in the radio room you want them for when she schedules the wiring.

*FYI – Commissioners have asked that we place a District bulletin board in each firehouse, please think about a good place in your firehouse to install one. Co #2 already has one. She will get in touch with someone from each firehouse to work on that.

*P/A Howe could not be here tonight but she wanted everyone reminded that PO's are due by October 31st, so you have about 6 weeks to go.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Changes in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Krystina DeTraglia, resignation; William Traver, resignation.

Middle Grove Company #3: David Dejnozka, termination as he has moved out of state; Matthew Baitinger, Skyler Brown and Justin Reynolds all request change from 16 and 17 year old to Active Firefighter. She will have their access turned back on in the next couple of days.

Maple Avenue Company #4: None.

RESOLUTION #165 TO ACCEPT ABOVE CHANGES IN MEMBERSHIP.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to accept above changes in membership.

VOTE: All in favor, motion carried.

Grants – Andrea Mann:

*She and Joyce are still working on the records.

*Oliver B. Merlin grant: she is currently working on one right now for Saratoga County Fire Investigation Unit. She also spoke with a trustee of that foundation and noted there is a question of 501C3 on their application but it is not required. They would like to see the fire companies individually applying for the grant as they do have a fondness for volunteer fire companies.

Planning Board:

*For Town of Greenfield, Mike Chandler: Not much, few little sub-divisions. John brought to his attention last night that he is working with Wilton regarding the new water system and Stortz fittings on the hydrants and although we don't have water yet, we may see some hydrants especially in the lower part of the District. Commissioner Robarge asked for an update on Brookview; Mike noted last month it had gone out to bid and Lash Contracting got it. Commissioner King asked about the project down on Denton Road; Mike noted they are still trying to come up with more money. Commissioner Spackmann asked what was going on across the street from Porter Corners old firehouse; it was purchased about 2 months ago and the guy is renovating it and clearing a lot of the land.

*For Town of Wilton, Gary Bullard: Came before the planning board for some additional luxury apartments on Old Gick Road. Aldi's has gone through and construction should start on that at anytime. There has been discussion about a cell tower behind the Chrysler garage but it has to go to the Town Board first. Nevels is still going back and forth and being hashed out right now and they have been pretty good about the suggestions made.

Commissioner Kugler asked FF Kenyon to address the question he had at his company meeting the other night to the planning board delegates as they may be able to answer his question. FF Kenyon asked about the 35 foot buildings and having proper radius' to get in and out of driveways. A/C Lant noted they have addressed that and Captain Bullard noted that every site plan comes to them for approval and they are pretty good about making site plan changes that the fire department may recommend. Wilton is zoned for 35 foot, and it goes to 55 foot in some sections but the top 20 feet cannot be living space, but can be attic space or storage. More discussion continued. Mike Chandler added that most engineers are willing to work with you when it comes to the fire department and any suggestions. Regarding Walgreen's, Mike was going to approach them about ladders but they carry extra ladders anyway.

Reports from Companies:

Company #1 – Captain Jason Gibbins:

*Asked for permission for the Lion's club to use the firehouse for their Halloween party.

RESOLUTION #166 GIVING THE LION'S CLUB PERMISSION TO USE CO #1 FIREHOUSE FOR THE HALLOWEEN PARTY ON OCTOBER 21, 2007.

MOTION: Robarge

SECOND: King

RESOLVED to give the Lion's Club permission to use Co #1 firehouse for the Halloween party on October 21, 2007.

VOTE: All in favor, motion carried.

Company #2 – A/C Mike Chandler:

*Some of the outside lights are not working, or not working correctly, Commissioner Kugler told him to go ahead and get it looked at.

*Downstairs door, when you try to access it with the fob it won't unlock. Not sure if it is an adjustment problem or what. Secretary Petkus noted she would add that to her list of doors to have Center for Security look at.

*273 was okayed to get painted where it is bubbling up, but he was not the A/C at the time; 2nd A/C Davis said that Arrowhead's paint is awful. It needs attention. Commissioner Spackmann asked where they suggested they then go if not Arrowhead; A/C Davis thought Frank's out in Scotia, they took it out there to get a price but it was real high, about \$7,000.00 but they deal with stainless steel. Commissioner Waite said Kaiser won't touch it. Commissioner Kugler said they would make a decision at the next workshop.

2nd A/C Davis had a few things as well:

*Said the pole barn should hopefully be wrapped up in the next month. Overhead doors were put in yesterday by Adirondack Overhead Door, the bill should be coming in for that.

*Wanted to see about getting the new floor stripped, it is filthy and there's glue on it.

Commissioner Kugler asked who put the floor in and to get them back here to get it cleaned up. FF Nancy Waite noted that she thought the problem was that they never put a final finish on the floor, but rather they left instructions for them to damp mop the floor and put a lot of Mop and Glo on it, but there's no shine on it. Commissioner Waite felt that they were still going to have to get some kind of stripper on it. A/C Davis thought that this floor looks worse than the old floor did; would like a motion to get it done, there's tiles that are cracking too. They tried calling but they won't return calls. A/C Davis asked if our attorney could call them. More discussion followed. Commissioner Spackmann noted if it is shoddy workmanship, they should not be off the hook so easily, and if you look at the Treasurer's report there is only \$300 left in the building maintenance fund for the year. A/C Chandler offered to go to Carpetland and talk to someone and Commissioner Kugler said if he wanted, he would go with him.

Company #3 – A/C Jay Ellsworth:

*84 is not back yet; it will be back tomorrow. Spoke to VRS several times today and they guaranteed that it will be fixed and the additional things on the punch list will get fixed. He asked how good was the company to stand behind things and he was told 100%, so he told him to fix it, and so it will be there another day and everything will be fixed and there will be no bill.

Company #4 – A/C Lant:

*All is quiet.

Report of Chief McConkey:

*Asked for 2 grave markers for Greenfield. Secretary Petkus said she would call P/A Howe and get them from her.

Report of EMS Coordinator Gary Gibbins:

*Not present. Commissioner Kugler asked if FF Kemp had anything; he noted that Jason is the back up, he's the EMS coordinator for Co #1; Jason noted he had nothing. FF Kemp did note that the EMS Coordinator from Co #3 has not heard from the District coordinator for several months.

Reports of the Commissioners:**Commissioner Waite:**

*Went to the meeting down at Malta Ridge and asked if the new application and checklist were printed up. Secretary Petkus noted it was on her list of things to do, but she is almost actually done with it, she will probably ask for the old applications to come back next month and then hand out the new applications. Asked Treasurer Bishop if the radio account is pretty well gone now. Commissioner Spackmann noted that as of August 8th it says there is \$7,900.00. He has been talking to the Chief and they would like to purchase a mobile hi band radio to put in 271 because the walkie talkie radio doesn't work up here. It would be for EMS for landing zones. It is over \$250.00 and wanted to see if it was okay with the Board; it would be about \$700.00 installed. Commissioner King asked if it would be something to look at for all the companies; Commissioner Spackmann noted most of the companies have them. Commissioner Kugler told him to make a motion.

RESOLUTION #167 TO PURCHASE ONE HI-BAND PORTABLE RADIO FOR 271.

MOTION: Waite

SECOND: Spackmann

RESOLVED to purchase one hi-band portable radio for 271.

VOTE: All in favor, motion carried.

Commissioner Robarge:

*Wanted to remind everyone that September 18th is the primary election and the voting is being held at several firehouses. Also asked about the letter that was sent to Tom Wutz, did we ever get a response? Secretary Petkus noted that she had sent the letter certified mail and the card came back this week, so she knows it was received. He also asked the A/C's about portable generators, and would 5500 watt be about right? Discussion followed. Co #2 and Co #3 are going to receive 1 portable generator each; Co #1 and Co #4 will get two each.

RESOLUTION #168 TO ACCEPT FUEL CONTRACT FROM PITA OIL FOR THE SEASON AT \$2.549.

MOTION: Robarge

SECOND: Waite

RESOLVED to accept Fuel contract from Pita Oil for the season at \$2.549.

VOTE: All in favor, motion carried.

Commissioner Spackmann:

*Thanked Jill for the work she put into getting the mailing addresses organized for the newsletter mailing, about 4000 will be going out in the next day or so. Joyce is working on the faxes, should hopefully be getting that done in a few weeks. Would like to talk to Porter Corners after the meeting.

RESOLUTION #169 TO PAY ON RECEIPT, THE BILL FOR THE NEWSLETTER.

MOTION: Spackmann
SECOND: Robarge
RESOLVED to pay on receipt, the bill for the newsletter.
VOTE: All in favor, motion carried.

RESOLUTION #170 TO ADOPT THE TECHNOLOGY INITIATIVE.

MOTION: Spackmann
SECOND: Robarge
RESOLVED to adopt the Technology Initiative.
VOTE: All in favor, motion carried.

Commissioner King:

*Had nothing.

Commissioner Kugler:

*Asked for Co #1 Auxiliary roster for the last 3 months and still have not received it; asked Captain Gibbins to take care of it. Need to finalize the By-laws between the Commissioners and the Officers; noted that they would discuss it at the September 27th workshop.

RESOLUTION #171 TO ADVERTISE A COMMISSIONERS WORKSHOP ON THURSDAY SEPTEMBER 27, 2007 AT 7 PM AT CO #1 TO DISCUSS THE 2008 LOSAP AUDIT, BY-LAWS AND ANY OTHER BUSINESS AS SHALL COME BEFORE THE BOARD.

MOTION: Kugler
SECOND: Spackmann
RESOLVED to advertise a Commissioners Workshop on Thursday September 27, 2007 at 7 pm at Co #1 to discuss the 2008 LOSAP audit, By-laws and any other business as shall come before the Board.
VOTE: All in favor, motion carried.

RESOLUTION #172 TO ADOPT THE 2008 PROPOSED BUDGET.

MOTION: Kugler
SECOND: Waite
RESOLVED to adopt the 2008 proposed budget.
VOTE: All in favor, motion carried.

RESOLUTION #173 TO ADVERTISE A COMMISSIONERS WORKSHOP ON MONDAY OCTOBER 22, 2007 AT 7 PM AT CO #1 TO DISCUSS ANY POSSIBLE CHANGES, ALTERATIONS OR REVISIONS TO THE PROPOSED 2008 BUDGET, AS A RESULT OF THE OCTOBER 16, 2007 BUDGET HEARING, AND ANY OTHER BUSINESS AS SHALL COME BEFORE THE BOARD.

MOTION: Kugler

SECOND: Robarge

RESOLVED to advertise a Commissioners workshop on Monday October 22, 2007 at 7 pm at Co #1 to discuss any possible changes, alterations or revisions to the proposed 2008 budget, as a result of the October 16, 2007 budget hearing, and any other business as shall come before the Board.

VOTE: All in favor, motion carried.

RESOLUTION #174 TO ADVERTISE A SPECIAL COMMISSIONERS MEETING FOR MONDAY OCTOBER 29, 2007 AT 7 PM AT CO #1, ADOPTING THE 2008 BUDGET AND ANY OTHER BUSINESS AS SHALL COME BEFORE THE BOARD.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to advertise a special Commissioners meeting for Monday October 29, 2007 at 7 pm at Co #1, adopting the 2008 budget and any other business as shall come before the Board.

VOTE: All in favor, motion carried.

Chairman Kugler asked if anyone had anything else to bring up before he closed the meeting.

A/C Lant asked if a PITOT gauge could be purchased, as they are getting more and more hydrants in the area; they range from \$150-700.00. He will have more information at the next meeting. Discussion continued.

RESOLUTION #175 GIVING CO #4 PERMISSION TO PURCHASE A PITOT GAUGE, WITH COMMISSIONER ROBARGE WORKING WITH THE CHIEF and A/C ON IT PRIOR TO PURCHASING.

MOTION: Kugler

SECOND: Robarge

RESOLVED to give Co #4 permission to purchase a PITOT gauge, with Commissioner Robarge working with the Chief and A/C on it prior to purchasing.

VOTE: All in favor, motion carried.

A/C Davis asked about the generator as they would like to pour the pad and run the conduit now before the black top is put down so they won't have to cut it up. Discussion followed; Commissioner Robarge said he would get the information to him.

A/C Lant noted that there is a new law that rope needs to be carried by each firefighter now and it will be another expense. The Chief noted they do not have the specs on it as yet though.

Captain Bullard gave proposals to Secretary Petkus for an Electric PPV fan for Maple Avenue. Treasurer Bishop handed out the packet to each Commissioner. Knows there is the 30 day rule, so could the Commissioners look it over for next month? Brief discussion followed regarding the 30 day rule and its \$1000.00 limit.

Treasurer Bishop had other miscellaneous bills that needed to be paid, which she went over for the Commissioners.

RESOLUTION #176 GIVING TREASURER PERMISSION TO PAY VARIOUS MISCELLANEOUS BILLS PER THE ATTACHED SHEET, INCLUDING THE SEPTEMBER 2007 TELECONFERENCE DVD, TOTALING \$6,369.76.

MOTION: Kugler

SECOND: King

RESOLVED to give Treasurer permission to pay various miscellaneous bills per the attached sheet, including the September 2007 Teleconference DVD, totaling \$6,369.76.

VOTE: All in favor, motion carried.

Secretary Petkus noted that Mr. Roxbury had handed in a VF2 form regarding Katherine Natalie. She also reiterated that it was important she be called as she would fill out the paperwork so it was done correctly, as unfortunately the paperwork given to her was not. She also noted she had tried calling FF Natalie to get the proper information and that FF Natalie she had never called back and therefore the paperwork had never been filed, and there may now be a problem with the claim. She also reminded everyone that last month the Commissioners passed a resolution that anyone filing a claim with the District MUST be seen by the District Physician, and please refer back to that resolution and to remind all firefighters of this.

RESOLUTION #177 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Waite to adjourn the meeting at 8:10 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary