

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
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(518) 893-0723

The September 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #2 by Chairman Don Kugler at 7:04 pm on September 9, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Kugler, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A J. Chouinard, Deputy Treasurer V. Perkins; Chief McConkey, A/C's: Gibbins, Davis, Ellsworth, Lant. Please see attached sheet for others in attendance.

Chairman Kugler introduced Chris Shaver from CT Male, who at the request of the Board did some additional analysis of the Porter Corners Firehouse. Mr. Shaver noted the following:

- Described current wall and floor structures;
- Checked the attic space for storage load, which met requirements;
- Checked several bearing walls, but they do not know if there is additional blocking; without this the walls would not meet load requirements. An option would be to cut out section of wall to check for blocking and if not present install blocking;
- Several options proposed regarding reinforcing some walls in relation to basement:
 - Option 1: Add additional floor joists, beams, channels, bridging. Replace North wall where damaged. Install approximately 2 additional support columns in main space. Rough estimate around \$65-75,000.00.
 - Option 2: add additional floor joists, remove wood beams and replace with steel beams. Would have lower material cost but would be more labor intensive than Option 1. Rough estimate around \$75-85,000.00.
 - Option 3: no additional floor joists, add additional beam line and columns. This would cause loss of space in the basement. Rough estimate \$60-75,000.00.
- Previously talked about getting the water away from the building, the build up of snow against the building, trenching and its effectiveness in the winter time, drains to take the water away. Had a conversation with some of the Commissioners that they are considering an independent building addition so that building meets current code and somehow tie into this building. The information he was given was that you are considering a 12 foot addition running the length of the north wall and the purpose of that would be to slope the snow out of the way of the footing of the building where the water is coming in to the basement. Top of the footing is very close to grade there. This would eliminate the covered entryways;
- Briefly discussed water coming in on the south wall, but certainly not to the degree of the North wall;
- Has not contacted the local representative of the building company at this point, but feels at some point they may have to;
- There was a brief question and answer session, which concluded with Mr. Shaver to draft a summary to be sent to the Board by next Wednesday;
- Special meeting to be advertised to further discuss Porter Corners Firehouse issues on Monday September 21, 2009, 7:00 PM at Co #2.

Chairman Kugler asked for any additions/deletions/corrections to the August 2009 Commissioner meeting minutes.

RESOLUTION #329 TO ACCEPT THE AUGUST 12, 2009 MEETING MINUTES AS WRITTEN.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to accept the August 12, 2009 Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

A/C Davis noted that claim #9558 should have come out of Equipment Reserve, not allotment. Claim moved to Equipment Reserve Fund #ER911.

RESOLUTION #330 TO PAY CLAIM #9500 THROUGH CLAIM #9558, EXCLUDING CLAIM #9558, TOTALING \$29,096.84.

A3410.1	\$ 4,258.25
A3410.2	9,145.58
A3410.4	15,356.48
A9030.8	336.53
Total:	\$ 29,096.84

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to pay claim #9500 through claim #9558, with above change, totaling \$29,096.84.

VOTE: All in favor, motion carried.

RESOLUTION #331 TO PAY CLAIM #ER909 THROUGH CLAIM #ER911 FROM THE EQUIPMENT RESERVE FUND PER PREVIOUS REFERENDUMS, TOTALING \$1,297.44.

R3400.0	\$1,297.44
Total:	\$1,297.44

MOTION: B. Bishop

SECOND: Robarge

RESOLVED to pay claim #ER909 through claim #ER911 from the Equipment Reserve Fund per previous referendums, totaling \$1,297.44.

VOTE: All in favor, motion carried.

RESOLUTION #332 TO PAY CLAIM #ERR901 FROM THE EQUIPMENT REPAIR RESERVE FUND PER PREVIOUS REFERENDUM, TOTALING \$9161.74

R3400.0	\$9161.74
Total:	\$9161.74

MOTION: Waite

SECOND: B. Bishop

RESOLVED to pay claim #ERR901 from the Equipment Repair Reserve Fund per previous referendum, totaling \$9161.74.

VOTE: All in favor, motion carried.

Correspondence:

- Received and read the following:
 - Letter dated September 1, 2009 received from William Lloyd, Jr., Co #2 President regarding the recent vote by the Commissioners on the by-law recommendations;
 - Letter dated September 8, 2009 received from Co #2 A/C Jon Davis asking the Board to consider replacing Porter Corners station in a five year time frame;
 - Letter dated September 8, 2009 received from A/C Jon Davis thanking the Board for the acquisition of the rope rescue equipment and the rental of the storage unit,
- Need resolution for approval for the Association of Fire Districts of the Capital Area Annual workshop on October 3, 2009 at the Middle Grove Firehouse.

RESOLUTION #333 TO APPROVE THE FOLLOWING PEOPLE TO ATTEND THE AFDCA WORKSHOP ON OCTOBER 3, 2009 AT THE MIDDLE GROVE FIREHOUSE: BRIAN BISHOP, JEAN BISHOP, JAY ELLSWORTH, DON KUGLER, VANESSA PERKINS, JOYCE PETKUS, TOM ROBARGE, RICHARD SPACKMANN; AND TO GIVE THE TREASURER PERMISSION TO PAY FOR THE WORKSHOP, TOTALING \$240.00.

MOTION: Waite

SECOND: Spackmann

RESOLVED to approve the following people to attend the AFDCA workshop on October 3, 2009 at the Middle Grove Firehouse: Brian Bishop, Jean Bishop, Jay Ellsworth, Don Kugler, Vanessa Perkins, Joyce Petkus, Tom Robarge, Richard Spackmann; and to give the Treasurer permission to pay for the workshop, totaling \$240.00.

VOTE: All in favor, motion carried.

- Nevele Conference: conference at this time is being moved to the hotel next door, Honors Haven, and another hotel. Need to get in reservations ASAP. Commissioners Kugler, Robarge and Spackmann, Treasurer J. Bishop and Secretary Petkus to attend, and A/C Ed Petkus would like to attend again as well.

RESOLUTION #334 TO APPROVE THE FOLLOWING PEOPLE TO ATTEND THE ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY 2009 FALL WORKSHOP, CURRENTLY SCHEDULED TO BE HELD AT HONOR'S HAVEN FROM NOVEMBER 5 – 8, 2009: JEAN BISHOP, DON KUGLER, EDWARD PETKUS, JOYCE PETKUS, TOM ROBARGE, RICHARD SPACKMANN.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to approve the following people to attend the Association of Fire Districts of the State of NY 2009 Fall Workshop, currently scheduled to be held at Honor's Haven from November 5 – 8, 2009: Jean Bishop, Don Kugler, Edward Petkus, Joyce Petkus, Tom Robarge, Richard Spackmann.

VOTE: All in favor, motion carried.

Purchasing:

- \$1300.00 credit with Albany Communications that is good for 120 days; some of our pagers were sold to West Sand Lake.
- Per Albany Communications, the current software we have to program tones into the pagers is still good, but we cannot use it until we own the pagers next year.
- Handed out flyers regarding the closed bids for the lights; please post in each firehouse. Bids will be opened on September 22nd.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: Michael Potter, under 18.

Maple Avenue Company #4: None.

Changes in membership:

Greenfield Center Company #1: William Pratt, change from Co #1 to Co #3.

Porter Corners Company #2: Edward Waite, change from Co #2 to Co #3.

Middle Grove Company #3: None.

Maple Avenue Company #4: Kevin Relyea, Darren Thomas, both terminations due to members not being active. Apparently all District equipment has been returned.

RESOLUTION #335 TO ACCEPT ABOVE NEW MEMBER AND CHANGES IN MEMBERSHIP.

MOTION: Robarge

SECOND: Waite

RESOLVED to accept above new member and changes in membership.

VOTE: All in favor, motion carried.

Co #4 President Dean Deuel explained that through no one's fault, there were some problems with the application of Derec Boccuto, he still has not had his physical, but he would like the Board to accept his application pending the physical, so as not to have to hold him over another month. Chairman Kugler asked if the applicant could get his physical completed by the September workshop; added to the September workshop agenda. Secretary Petkus asked President Deuel for a tag number and his picture.

Grants:

- Nothing.

Report of the Chief:

- Updated the Commissioners on various truck issues/maintenance.
- Nichols coming to look at 291
- Chairman Kugler asked the Chief to give a copy of his report to the Secretary.
- Commissioner Spackmann asked the Chief how the maintenance committee was coming along; the Chief noted they were going to be meeting on that. Commissioner Spackmann noted he is very interested in this as a Commissioner as he would like to have any monies necessary planned in the budget for next year, and the time for that is quickly coming to a close. He would like to make things easier for the officers, the taxpayers and make the trucks more dependable.

Reports from Companies:

Company #1 – A/C G. Gibbins:

- Lion's Club would like to have their annual children's Halloween party at Co #1 on October 31, 2009.

RESOLUTION #336 GIVING THE LION'S CLUB PERMISSION TO HAVE THEIR ANNUAL CHILDREN'S HALLOWEEN PARTY AT CO #1 ON OCTOBER 31, 2009.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give the Lion's Club permission to have their annual children's Halloween Party at Co #1 on October 31, 2009.

VOTE: All in favor, motion carried.

- Earlier handed out to the Commissioners his fire prevention order; would like permission to purchase supplies listed. Commissioner Robarge asked if it was decided that it would be all in one; A/C Gibbins noted there were some problems getting together with Maple Avenue, and he needs to get this stuff ordered.

RESOLUTION #338 TO PURCHASE ALL THE ITEMS ON THE LIST PRESENTED BY A/C GIBBINS.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to purchase all the items on the list presented by A/C Gibbins.

VOTE: All in favor, motion carried.

- Asked for the salt for the water softener again; Commissioner B. Bishop noted to see him right after the meeting to coordinate.
- Previously spoke to Commissioner Robarge regarding some light problems at Co #1.

Company #2 – A/C Davis:

- 9/12/09 is the Chicken BBQ at the grange; GCBA sponsored.
- Roof is leaking; would like someone to take a look at it. A/C Davis to contact Bill Reid.

RESOLUTION #339 GIVING A/C DAVIS PERMISSION TO CONTACT BILL REID TO COME AND TAKE A LOOK AT THE LEAKING ROOF AT CO #2.

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to give A/C Davis permission to contact Bill Reid to come and take a look at the leaking roof at Co #2.

VOTE: All in favor, motion carried.

Company #3 – A/C Jay Ellsworth:

- Asked for a resolution regarding the training requisition forms handed in; only one course is out of county.

RESOLUTION #340 GIVING CHRISTOPHER FRANCO PERMISSION TO TAKE ACCIDENT VICTIM EXTRICATION TRAINING IN RENSSELAER COUNTY ON OCTOBER 5, 2009.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Christopher Franco permission to take Accident Victim Extrication training in Rensselaer County on October 5, 2009.

VOTE: All in favor, motion carried.

- Has 4 coats that need to go out for lettering and helmets as well; A/C Ellsworth to coordinate with the purchasing agent. Money to come out of the gear account.

Company #4 – A/C Lant:

- Would like the board to order the books for NFPA 1911 and 1915. One copy to go to each firehouse and one to be kept in the district office.

RESOLUTION #341 TO PURCHASE FIVE COPIES EACH OF NFPA 1911 AND NFPA 1915; MONEY TO COME OUT OF OPERATIONS.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to purchase five copies each of NFPA 1911 and NFPA 1915; money to come out of operations.

VOTE: All in favor, motion carried.

- Would like to dedicate a page of the minutes to Chili Richmond.
- Fred Boll unable to continue working on the trailer; the membership should be able to finish the work.
- The by-law committee met and majority agreed on some by-law issues and he would like to see the Commissioners reconsider their decision.
- Josh Vincek was not here during the pager exchange, so he took his down to Ed Tremblay to get a new one; his daughter will email the purchasing agent the serial number.
- Article in the Post Star regarding Wilton Fire District possibly building a new one on Route 50, and there was a part in the article that noted that Maple Avenue is expected to still cover that area surrounding Wilton Mall. A/C Lant would like the Board to write a letter to the Post Star explaining that it will always be protected by Maple Avenue. Commissioner Spackmann to draft a letter.

Report of District EMS Coordinator: Gary Gibbins

- Received all the EMS personnel information, will compile it and forward it to Joyce.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Quiet, just a couple of small developments. Triple J Way has some engineering problems.

***For Town of Wilton, Gary Bullard:**

- Not present
- Brief discussion of the hydrants on Daniel's Road.

Reports of the Commissioners:

Commissioner B. Bishop:

- Due to the hose testing scheduled for 9/19, which is also Inspection Day, it does not seem fair to Co #2 and Co #3 as they are going to have trucks out. Proposed 2 options, move it to November 7th or to next spring. Secretary Petkus noted that 11/7 is the last say of the Nevele conference and some Commissioners will not be around. Brief discussion; Inspection Day to be moved to early spring.
- Extremely pleased with the work done by Bonesteel on the valve for the truck, only charged for ½ hour labor and fixed the valve. No travel time was charged. With that he also made a recommendation that service be performed on the other valves because the incorrect grease was used, rather than the water proof grease, which resulted in the valves being very difficult to open. A/C Ellsworth noted that several months ago he had HME up to look at the valves, and they said they would not warranty the valves because the wrong grease was used. Brief discussion, including pump testing and working valves; the Chief noted that they need to pass the vacuum test first otherwise no sense in doing the pump test. They can use the Corinth boat launch.

RESOLUTION #342 TO ALLOW BONESTEEL TO PERFORM MAINTENANCE ON THE TRUCK VALVES AT CO #3.

MOTION: Waite

SECOND: Robarge

RESOLVED to allow Bonesteel to perform maintenance on the truck valves at Co #3.

VOTE: All in favor, motion carried.

- Previously talked about a photographer for each company; Jean Bishop offered to be photographer for Co #3, and there is currently a camera not being used. She noted she would like to do it for Co #3 but if she was available she would try to help the others out.

Commissioner Robarge:

- Asked A/C Davis how the jaws were going; he noted that they haven't used them yet they have been busy, but to stop by next week to watch. Combo tool ordered.

Commissioner Waite:

- Agreed with what the company says and what John says, the men are the district and that was what was voted on by the district and we've changed things around. Brief discussion, including how many people this would affect and the concern of response time from someone who lives significantly outside the district. Vote regarding out of District Chief and Assistant Chiefs retaken.

RESOLUTION #343 THAT THE BOARD APPROVES THE OUT OF DISTRICT CHIEF AND ASSISTANT CHIEF BY-LAW CHANGE WITH NO MILEAGE LIMITATION, AS ORIGINALLY SUBMITTED BY THE BY-LAW COMMITTEE. THIS CHANGE TO BECOME EFFECTIVE NOVEMBER 1, 2009.

MOTION: Spackmann

SECOND: Waite

RESOLVED that the Board approves the out of district Chief and Assistant Chief by-law change with no mileage limitation, as originally submitted by the by-law committee. This change to become effective November 1, 2009.

VOTE: B. Bishop, no; Kugler, no; Robarge, yes; Spackmann, yes; Waite, yes.
Motion carried.

Commissioner Spackmann:

- Gear sizing for structural gear is going to be starting in October. Will coordinate with the Assistant Chiefs.
- Needs Co #1 call volume; A/C Gibbins noted 428.

Commissioner Kugler:

- Nothing at this time.

New Business:

- A/C Davis noted that needed a roof system over the meter; Commissioner Spackmann will have Allerdice take care of it.
- Truck necessities identified by Officers regarding the consultant's report: taken off the agenda.

RESOLUTION #344 GIVING CO #4 PERMISSION TO HAVE A CAR WASH FUNDRAISER ON OCTOBER 3, 2009 AND THEIR ANNUAL HALLOWEEN PARTY.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Co #4 permission to have a car wash fundraiser on October 3, 2009 and their annual Halloween party.

VOTE: All in favor, motion carried.

- Commissioner Spackmann asked the Board to seriously consider budgeting for a maintenance person in the 2010 budget, possibly \$40,000.00 Chairman Kugler to do some research on that for further discussion at the September 22nd workshop.
- FF Brian Gibbins asked how we are going on the LOSAP Program. There was lengthy and sometimes heated discussion regarding 2009 LOSAP; the Secretary is continuing to work on it.

RESOLUTION #345 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner B. Bishop to adjourn the meeting at 8:51 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

IN MEMORY OF

FRANCIS

***‘CHILI’
RICHMOND***

**YOU WILL BE
MISSED BY ALL**