

Board of Fire Commissioners

Greenfield Fire District
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September 25, 2013 Commissioners Workshop

Workshop began at 7:06 pm.

Present were: Commissioners Atwell, Chandler, Waite; Secretary Petkus, D/P Chouinard, Treasurer Perkins, D/T Thurman. Excused: Commissioners Barss, Spackmann. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence.
2. **Approve Minutes:** None.
3. **Secretary Update – Joyce Petkus**
 - Need several resolutions:

RESOLUTION #209 TO APPROVE DON KUGLER, ROBERT ROXBURY AND MARGARET ROXBURY TO ATTEND THE FIRE POLICE ASSOCIATION OF ALBANY COUNTY FIRE POLICE SEMINAR, OCTOBER 5, 2013 AT FULLER ROAD FIRE DEPARTMENT, ALBANY COUNTY; TREASURER PERMISSION TO CUT CHECK FOR \$18 TO FIRE POLICE ASSN. OF ALBANY CO.

MOTION: Atwell
SECOND: Waite

RESOLVED to approve Don Kugler, Robert Roxbury and Margaret Roxbury to attend the Fire Police Association of Albany County Fire Police Seminar, October 5, 2013 at Fuller Road Fire Department, Albany County; Treasurer permission to cut check for \$18 to Fire Police Assn. of Albany Co.

VOTE: All in favor; motion carried.

RESOLUTION #210 TO APPROVE CAPTAIN MATTHEW REYNOLDS TO ATTEND THE VITAL SIGNS EMS CONFERENCE IN BUFFALO, NY OCTOBER 23 – 27, 2013.

MOTION: Waite
SECOND: Atwell

RESOLVED to approve Captain Matthew Reynolds to attend the Vital Signs EMS Conference in Buffalo, NY October 23 – 27, 2013.

VOTE: All in favor; motion carried.

RESOLUTION #211 TO APPROVE A/C JUSTIN BURWELL AND LT. PHIL RICHARDS TO ATTEND FIRE OFFICER II AT MONTOUR FALLS FIRE ACADEMY NOV. 14-17, 2013.

MOTION: Atwell

SECOND: Chandler

RESOLVED to approve A/C Justin Burwell and Lt. Phil Richards to attend Fire Officer II at Montour Falls Fire Academy Nov. 14-17, 2013.

VOTE: All in favor; motion carried.

4. Purchasing Update – Jill Chouinard

- New Chief's vehicle in service. Joyce/Jill to get official plates and title next week.
- Old 26 is at Co #2.
- Left envelope at Co #3 for D/C Ellsworth regarding NYS contract Ford dealers.
- One set of gear left to be handed out.
- Running low on black helmets, some are on order. May have to take helmets from firefighters coming off probation. Brief discussion.
- Red Truck Sales has potential buyer for 284. Waiting for update.
- Working with Mr. Leary on new office building generator.
- Gold collar brass delivered, working on name tags, collar brass, s/s shirts.

5. Treasurer Update – Vanessa Perkins

- Needs a couple of resolutions.

RESOLUTION #212 GIVING TREASURER PERMISSION TO PAY CUMMINS BILL FOR REPAIR OF 271, TOTALING \$1,148.37.

MOTION: Atwell

SECOND: Waite

RESOLVED to give Treasurer permission to pay Cummins bill for repair of 271, totaling \$1,148.37.

VOTE: All in favor; motion carried.

RESOLUTION #213 GIVING TREASURER PERMISSION TO PAY N.Y. TRUCK & EQUIPMENT BILL FOR REPAIR OF 281, TOTALING \$1,194.00.

MOTION: Chandler

SECOND: Waite

RESOLVED to give Treasurer permission to pay N.Y. Truck & Equipment bill for repair of 281, totaling \$1,194.00.

VOTE: All in favor; motion carried.

6. Commissioner Updates:

- **Jack Atwell**
 - Would like to resolve Co #3 carpet issue this evening. President Miller present to explain situation. Discussion continued.

RESOLUTION #214 RESCINDING PREVIOUS RESOLUTION #202 ACCEPTING BALLSTON CARPET AND TILE, AND ACCEPTING THE QUOTE FROM CARPETLAND, TOTALING \$3595.00.

MOTION: Atwell

SECOND: Chandler

RESOLVED to rescind previous resolution #202 accepting Ballston Carpet and Tile, and accepting the quote from Carpetland, totaling \$3595.00.

VOTE: All in favor; motion carried.

- Would like to see old 26, now the new fire police vehicle, project move forward. Brief discussion.
- Reminded officers of the new officer qualifications as election season is coming up, would like to see this year go smoother.
- Carpenters are making good headway with the new office building.
- 282 is currently at Joe Ernst's for repair.

- **Darren Barss**
 - Not present this evening.

- **Michael Chandler**
 - Nothing at this time.

- **Kenny Waite**
 - Maltese cross at Co #2 is made of Styrofoam and keeps coming loose; would like to have a metal one made. Brief discussion continued, Jill to get prices.
 - Asked the Chief if the Humes Road burn was going to happen this weekend. Chief Lant noted he has not gotten an update.

- **Richard Spackmann**
 - Not present this evening.

7. Reports of the Chief/Chief Officers:

- **Chief Lant:**
 - Thanked the Board and everyone involved in purchase of the Chief's vehicle.
 - Wilton EMS is involved in the ADK Ragnar Relay this weekend in Warren and Essex counties, and they have requested to use MED296. They will put additional insurance on it and pay for the fuel. Brief discussion continued.

RESOLUTION #215 ALLOWING WILTON EMS TO USE MED 296 FOR THE ADK RAGNAR RUN SEPTEMBER 28-29, 2013.

MOTION: Chandler

SECOND: Waite

RESOLVED to allow Wilton EMS to use MED 296 for the ADK Ragnar Run September 28-29, 2013.

VOTE: All in favor; motion carried.

- County has been having problem with the portable radios. When calling on the radio, use Greenfield EMS Command.
- Trying to put together a Vehicle Extrication course with Bob Day; will be 4 nights, Greenfield to supply certificates.
- Requested an email go out for anyone interested in small vehicle EVOC.
- Suggested purchasing some deer whistles. Brief discussion.
- **Co #1: Captain Reynolds**
 - Waiting on an update on Humes Road burn from D/C Davis and Lt. Ackley.
- **Co #2 D/C Middlebrook:**
 - Asked about the pole barn light; Jill noted she has not gotten a price yet.
- **Co #3 D/C Ellsworth:**
 - Co #3 Oktoberfest is October 26th.

RESOLUTION #216 GIVING CO # PERMISSION TO HOLD OKTOBERFEST ON OCTOBER 26, 2013.

MOTION: Chandler

SECOND: Waite

RESOLVED to give Co # permission to hold Oktoberfest on October 26, 2013.

VOTE: All in favor, motion carried.

- Hopefully all the paperwork is in from Holmatro for 281. Discussion continued, should have something to the Commissioners by the first of the month.
- 284 unit is coming to a close, should have that for the Board as well soon. Brief discussion continued.
- Asked what was going to happen with the roof at Co #3. Commissioner Chandler noted that they are going to let it go now, and it will probably stay that way until the office building is up.
- **Co #4 Lt. Chouinard:**
 - Co #4 is having their annual Halloween party on October 31st.
 - Saratoga Springs HS cheerleaders would like to use Co #4 for their pasta dinner fundraiser this Sunday, September 29, 2013.

RESOLUTION #217 APPROVING CO #4 HALLOWEEN PARTY ON OCTOBER 31, 2013 AND SARATOGA SPRING HS CHEERLEADERS PASTA DINNER FUNDRAISER ON SEPTEMBER 29, 2013 AT CO #4.

MOTION: Waite

SECOND: Chandler

RESOLVED to approve Co #4 Halloween Party on October 31, 2013 and Saratoga Spring HS cheerleaders pasta dinner fundraiser on September 29, 2013 at Co #4.

VOTE: All in favor, motion carried.

- Received a membership application from a Skidmore College student who would like to join at Co #4, he lives outside the district. Brief discussion;

Board approved Co #4 to move forward with application of Orr Genish.

8. District Guideline Review:

- Computer Use Policy: no changes made.
- Internet Use Policy: no changes made.
- Pager Policy: no changes made.
- New Member Orientation Policy: changes submitted last month for Board to review and approve.

RESOLUTION #218 TO APPROVE THE NEW MEMBER ORIENTATION POLICY CHANGES AS PREVIOUSLY SUBMITTED.

MOTION: Atwell

SECOND: Chandler

RESOLVED to approve the New Member Orientation Policy changes as previously submitted.

VOTE: All in favor, motion carried.

9. District Projects:

- Nothing for this evening.

10. Special Topics of Discussion:

- D/C Ellsworth noted that his employer had their parking lot seal coated and the company did an excellent, professional job, the people were professional as well. Brief discussion; business card given to Jill.
- Joyce reminded everyone that she and Jill are working on the banquet, scheduled for January 11, 2014.

RESOLUTION #219 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Atwell

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Waite with a second from Commissioner Chandler to adjourn the regular workshop at 7:45 PM. All in favor.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary