

Board of Fire Commissioners

Greenfield Fire District
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The March 9, 2016 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:05 PM.

Present were:

Commissioners Atwell, Chandler, Kugler, Dussault, D/A & Treasurer Petkus, D/P Chouinard and D/T Thurman. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** February 24, 2016 Commissioner Meeting Minutes and March 2, 2016 Special Meeting Minutes as written.

RESOLUTION #85 APPROVING THE FEBRUARY 24, 2016 COMMISSIONER MEETING MINUTES AND MARCH 2, 2016 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Dussault

RESOLVED to approve the February 24, 2016 Commissioner Meeting Minutes and March 9, 2016 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Commissioner Chandler questioned the Kincaid bill. It was noted that it was due to the addition of Chief email addresses.

RESOLUTION #86 TO PAY ABSTRACT #5, VOUCHER #160127 THROUGH VOUCHER #160161 FROM THE GENERAL FUND, TOTALING \$92,695.97.

A3410.1	\$	4,497.54
A3410.2		504.16
A3410.4		76,559.74
A9000.8		11,134.53

Total:	\$	92,695.97

MOTION: Atwell

SECOND: Kugler

RESOLVED to pay Abstract #5, Voucher #160127 through Voucher #160161 from the General Fund, totaling \$92,695.97.

VOTE: All in favor, motion carried.

4. **Reports of the Staff**

- **District Administrator – Joyce Petkus:**

- Reminder Saturday, 3/12 is the Fire Company Treasury Seminar at Co. #1.
- Will not be in the office on Monday, March 7th; Jill will be here.
- Don't forget to schedule your physical.
- Don't forget to sign up for Defensive Driving Class with Deidre.
- Read letter received from George Miller thanking the members of the fire district for

RESOLUTION #87 GIVING THE FOLLOWING FIRE POLICE PERMISSION TO ATTEND THE ANNUAL THOMAS F. WITH FIRE POLICE TRAINING & EDUCATION SEMINAR AT MONTOUR FALLS FIRE ACADEMY ON MARCH 18-19, 2016: SEAN CROWLEY, TOM MERRILLS, JOE POST, PEGGY ROXBURY AND BOB ROXBURY. PERMISSION ALSO TO TAKE M275.

MOTION: Kugler

SECOND: Chandler

RESOLVED to give the following Fire Police permission to attend the Annual Thomas F. With Fire Police Training & Education Seminar at Montour Falls Fire Academy on March 18-19, 2016: Sean Crowley, Tom Merrills, Joe Post, Peggy Roxbury and Bob Roxbury. Permission also to take M275.

VOTE: All in favor, motion carried.

RESOLUTION #88 GIVING THE FOLLOWING MEMBERS PERMISSION TO ATTEND THE HVVFA ANNUAL JOHN J. MULLIGAN MEMORIAL HAZMAT TRAINING SEMINAR ON MARCH 19, 2016 AT ELSMERE FIRE CO. A, DELMAR, NY: DUANE BOGARDUS, MICHAEL BOGARDUS AND SARA BOGARDUS. PERMISSION ALSO TO TAKE MAPLE AVE. CHIEF'S VEHICLE OR MED296.

MOTION: Kugler

SECOND: Dussault

RESOLVED to give the following members permission to attend the HVVFA Annual John J. Mulligan Memorial Hazmat Training Seminar on March 19, 2016 at Elsmere Fire Co. A, Delmar, NY: Duane Bogardus, Michael Bogardus and Sara Bogardus. Permission also to take Maple Ave. Chief's Vehicle or MED296.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Jill Chouinard:**

- Uniform fitting is March 12th 9 am – 12 pm at the District Office.
- New website almost completed; Evisions should be ready to launch potentially March 21st.
- Working with the Chief on laptops.

- Co. #1 computer tower has been ordered.
- Working with Commissioner Atwell on auctioning generator at Co. #3.
- Oliver B. Merlin Grant monies did finally come in.
- Pack and bottle inspections started on Monday; Co. #1, #2 and #3 are completed. Brief discussion continued. There are two packs for Co. #1 and two for Co. #4 on the back table.
- Bulbs have been ordered for Co. #4.
- Called Bill Crawford again; A/C Chouinard also tried contacting him about lights at Co. #1. We are on his list of things to do.
- 4-5" Storz are in.
- Saw blade for Co. #3 is not in yet.
- Oil has been changed in generators at Co. #1, #2 and #4 and they have been serviced for the year. Co. #3 will be done March 17th, 2016.
- Chief's radio charger is still on back order.
- Gear fitting will be Tuesday, March 16th at 6 pm.
- FF1 students have their books and masks.
- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**
 - Nothing at this time.

**5. Firefighter/Auxiliary Applications/Changes in Membership:
Firefighter New Members/Changes in Membership: None.**

Auxiliary Applications: None.

Auxiliary Changes in Membership:

Co. #1 – Elizabeth Bowen- requested life.

Co. #2 – M. Roxbury-back to active/transfer to Co #1; K. Davis, transfer to Co. #1.

Co. #3 – None.

Co. #4 – None.

RESOLUTION #89 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON ABOVE AUXILIARY CHANGES IN MEMBERSHIP.

MOTION: Atwell

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on above Auxiliary Changes in Membership.

VOTE: All in favor, motion carried.

Co #4 President Nate King presented out of district applicant Joshua Nelson. Brief discussion; Board approved moving forward with the application process.

6. Report of the Chief – Justin Burwell

- Companies are working on OSHA along with various trainings.
- Lights have been ordered for 292.
- Donated truck has been delivered to KME for evaluation.
- Sheriff's Office and DEC will be using Co #4 as a Command Post to search for missing person.

7. Reports of the Companies: D/C Davis

- **Greenfield Center Co #1:**
 - Quiet.
- **Porter Corners Co #2: D/C Middlebrook**
 - Would like to discuss striping at Co. #2; it is on the April agenda.
- **Middle Grove Co #3: D/C Ellsworth**
 - Thanks to all for their support regarding George Miller.
 - Quiet.
- **Maple Avenue Co #4 A/C Bogardus**
 - Quiet.

8. EMS – Nicole Thurman:

- Officers First Aid Class is scheduled for March 29th at the District Office at 7 pm.
- Officers that took CPR class & need masks, please let her know.

9. Reports of the Commissioners:

- Atwell
 - Spare truck went to KME. Discussion continued regarding list of repairs.
 - Co. #4 truck bay lights look great.
 - Asked about Complains of #1 roof; Commissioner Chandler to get someone to look at it.
 - Reminder to complete physicals and OSHA by deadlines.
 - New Member Orientation classes going very well.
- Dussault
 - Pelican lights are in.
- Kugler
 - County is currently offering Fire Police course beginning April 19th, 2016. Would like to give the probationary members permission to take the class since it is not offered very often.

RESOLUTION #90 GIVING PROBATIONARY MEMBERS PERMISSION TO ATTEND THE FIRE POLICE COURSE BEGINNING APRIL 19TH, 2016.

MOTION: Kugler

SECOND: Dussault

RESOLVED to give probationary members permission to attend the Fire Police course beginning April 19th, 2016.

VOTE: All in favor, motion carried.

- Chandler
 - South edge of Co. #4 parking lot needs to be looked at.

RESOLUTION #91 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO SELL ETA282 FOR NOT MORE THAN \$49,999.00.

MOTION: Chandler

SECOND: Kugler

RESOLVED to give the District Administrator permission to advertise a permissive referendum to sell ETA 282 for not more than \$49,999.00.

VOTE: All in favor, motion carried.

- Have been able to secure three used Chief's vehicles for less than \$48,000.00. Vehicle being purchased from Baldwin Fire District will go to Company #4. Brief discussion continued.

RESOLUTION #92 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO CUT A CHECK FOR \$4,000.00 FROM THE OPERATIONS ACCOUNT FOR THE PURCHASE OF A CHIEF'S VEHICLE. ALSO, PERMISSION FOR CHIEF BURWELL AND D/C MIDDLEBROOK TO TAKE 26 TO BALDWIN FIRE DISTRICT, BALDWIN NY TO PICK UP A CHIEF'S VEHICLE MARCH 12, 2016.

MOTION: Chandler

SECOND: Kugler

RESOLVED to give the District Administrator permission to cut a check for \$4,000.00 from the Operations Account for the purchase of a Chief's vehicle. Also, permission for Chief Burwell and D/C Middlebrook to take 26 to Baldwin Fire District, Baldwin, NY to pick up a Chief's vehicle on March 12, 2016.

VOTE: All in favor, motion carried.

- Discussion regarding Firefighter Dave Hurd's lost pager. To be replaced.
- Met with Garrison regarding upgrading Co# 2 Jaws. Discussion continued.

RESOLUTION #93 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$16,000.00 FROM THE EQUIPMENT RESERVE FUND FOR THE UPGRADE OF CO#2 JAWS.

MOTION: Chandler

SECOND: Kugler

RESOLVED to give the District Administrator permission to advertise a permissive referendum to withdraw and expend \$16,000.00 from the Equipment Reserve Fund for the upgrade of Co# 2 jaws.

VOTE: All in favor, motion carried.

10. Planning Board:

- Town of Wilton: Gary Bullard
 - Nothing at this time.
- Town of Greenfield: Mike Chandler
 - Approached the Town regarding of installation of in-ground water tanks. On Town Board Meeting agenda to be discussed tomorrow, would like a representative to come to the meeting. Discussion continued; Chief Burwell and D/C Davis will attend.

11. Special Topics of Discussion:

- New draft Funeral Policy: Discussion continued; Joyce to send to Chief Officers and by-law committee reps for review.
- Possible cell phone stipend: brief discussion. Board would like to look over cell phone bills, rates, etc. Joyce to schedule a special meeting and add topic to agenda, as well as discussion regarding Station Keeper interviews.
- Water tanks: Lengthy discussion continued.

RESOLUTION #94 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$75,000.00 FROM THE BUILDING RESERVE FUND FOR THE INSTALLATION OF TWO WATER TANKS AT CO #2 AND CO #3.

MOTION: Atwell

SECOND: Kugler

RESOLVED to give the District Administrator permission to advertise a permissive referendum to withdraw and expend \$75,000.00 from the Building Reserve Fund for the installation of two water tanks at Co #2 and Co #3.

VOTE: All in favor, motion carried.

RESOLUTION #95 TO GO INTO EXECUTIVE SESSION AT 7:50 PM IN REFERENCE TO DISCIPLINARY ACTION OF A FIREFIGHTER.

MOTION: Chandler

SECOND: Atwell

RESOLVED to go into executive session at 7:50 p.m. in reference to disciplinary action of a Firefighter.

VOTE: All in favor, motion carried.

RESOLUTION #96 TO RECONVENE FROM EXECUTIVE SESSION AT 8:34 PM.

MOTION: Chandler

SECOND: Kugler

RESOLVED to reconvene from Executive Session at 8:34 p.m.

VOTE: All in favor, motion carried.

RESOLUTION #97 TO CONTINUE THE SUSPENSION OF FIREFIGHTER RYAN FEULNER UNTIL 9 AM ON APRIL 4, 2016. FIREFIGHTER FEULNER WILL BE ALLOWED TO ATTEND HIS GEAR FITTING ON MARCH 15, 2016 AND WILL BE REQUIRED TO ATTEND THE SAFE DRIVING AND BLUE LIGHT CLASS ON MARCH 22, 2016 IN ORDER TO RETURN TO ACTIVE STATUS.

MOTION: Chandler

SECOND: Kugler

RESOLVED to continue the suspension of Firefighter Ryan Feulner until 9 am on April 4, 2016. Firefighter Feulner will be allowed to attend his gear fitting on March 15, 2016 and will be required to attend the Safe Driving and Blue Light class on March 22, 2016 in order to return to active status.

VOTE: All in favor, motion carried.

12. Dispense with the reading of the minutes

RESOLUTION #98 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Dussault

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

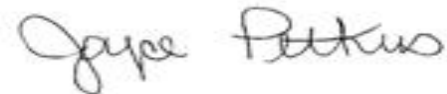
VOTE: All in favor, motion carried.

Motion made by Commissioner Atwell with a second from Commissioner Chandler to adjourn the meeting at 8:36 PM. All in favor.

Respectfully submitted,



Deidre Lanphear-Chandler
Operations Secretary



Joyce Petkus
District Administrator/Treasurer