

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723  
Fax: (518) 893-7006

The August 24, 2016 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:15 PM.

**Present were:**

Commissioners Atwell, Chandler, Dussault, Kugler, D/A & Treasurer Petkus, D/P Chouinard, D/T Thurman and S/K Ranck. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** August 24, 2016 Commissioner Meeting Minutes as written.

**RESOLUTION #233 APPROVING THE AUGUST 24, 2016 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to approve the August 24, 2016 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

**3. Payment of Bills:**

**RESOLUTION #234 TO PAY ABSTRACT #16, VOUCHER #160466 THROUGH VOUCHER #160486 FROM THE GENERAL FUND, TOTALING \$14,540.93.**

A3410.1 \$ 6,054.26

A3410.2 20.93

A3410.4 7,557.60

A9000.8 908.14

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Total: \$ 14,540.93

MOTION: Chandler

SECOND: Atwell

RESOLVED to pay Abstract #16, Voucher #160466 through Voucher #160486 from the General Fund, totaling \$14,540.93.

VOTE: All in favor, motion carried.

**RESOLUTION #235 TO PAY ABSTRACT #8, VOUCHER #BR16015 FROM THE BUILDING RESERVE FUND, TOTALING \$349.24.**

MOTION: Kugler  
SECOND: Atwell  
RESOLVED to pay Abstract #8, Voucher #BR16015 from the Building Reserve Fund, totaling \$349.24.  
VOTE: All in favor, motion carried.

**RESOLUTION #236 TO PAY ABSTRACT #4, VOUCHER #ER16007 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$45.05.**

MOTION: Kugler  
SECOND: Dussault  
RESOLVED to pay Abstract #4, Voucher #ER16007 from the Equipment Reserve Fund, totaling \$45.05.  
VOTE: All in favor, motion carried.

**4. Reports of the Staff**

- **District Administrator – Joyce Petkus:**
  - Reminder that the NMO Committee Meeting is Wednesday August 31<sup>st</sup> at the District Office at 7 p.m. Any committee/mentor changes, please let her know.

**RESOLUTION #237 GIVING CHIEF BURWELL AND D/T C. THURMAN PERMISSION TO ATTEND THE AFDSNY CONFERENCE OCTOBER 13 - 15, 2016.**

MOTION: Kugler  
SECOND: Chandler  
RESOLVED to give Chief Burwell and D/T C. Thurman permission to attend the AFDSNY Conference in Saratoga Springs, October 13 -15, 2016.  
VOTE: All in favor, motion carried.

- **Director of Purchasing – Jill Chouinard:**
  - Commissioner badges have been distributed.
  - Ice Rescue ropes have been ordered.
  - Small gas meter calibration equipment will be in this week.
  - Kincaid would like to meet with the Board Tuesday, 8/30 at 7 pm. Joyce will advertise.
  - 282 and 283 have been advertised for sale with Brindlee Mountain Apparatus in Alabama. Need a price on 283.
  - Firefighter Tyler Bennett submitted an LDDS form for a missing pager that is believed to actually be Firefighter Debbie Hanley's pager. Discussion continued; Jill to issue Firefighter Bennett a new pager.
  - Voicemail still needs to be set up on Co #4 phone system; there are other minor issues as well. Jill to contact Kincaid.
  - Spoke with Pittsfield Communications about sirens at Co #4. Cost of \$190 to hook up, but they will need an electrician to finish it. Don to speak with Pittsfield.
  - Spoke with King Enterprise today, will try to stripe parking lot tomorrow.
  - Gas fobs handed out to Co #4 and are in the trucks.
  - Paperwork has been signed for low temp alarm at Co #3.

- Have not yet looked into TFT nozzle for donated truck.
- Thanks to everyone for well wishes to A/C Chouinard and to Co #4 for doing the yardwork on Tuesday evening.
- **Station Keeper – Don Ranck:**
  - Phantom hydrant company no longer exists; bought out by another company. Four are currently not working in the district. Brief discussion; will look into alternatives.
- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**
  - Nothing at this time.

**5. Firefighter/Auxiliary Applications/Changes in Membership:**

- Firefighter Applications for Membership: None.
- Firefighter Changes in Membership:
  - Co #2 – Christopher Burnett, resignation.
  - Co #4 – Nicholas Carriger, resignation.
- **Auxiliary Applications/Changes in Membership:** None.

Brief discussion regarding Firefighter Carriger still owing money for the Firefighter 1 Book; Commissioner Dussault to contact his commander.

**RESOLUTION #238 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGES IN MEMBERSHIP.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Changes in Membership.

VOTE: All in favor, motion carried.

**6. Report of the Chief – Justin Burwell**

- Reviewed company trainings over the past few weeks.
- Reviewed the apparatus repair and maintenance:
  - Ladder service needs to be done on 293. Also has an air leak.
  - Some emergency lights are out on 291. Needs to go to KME.
- Nash Alexander will head up the EMS boundary changes with OES.
- Getting everything ready for the ISO visit in September.
- Thank you to EMS who responded to the firefighter 911 call the other night.
- Huge thank you to S/K Ranck for getting equipment back in service so quickly.

**7. Reports of the Companies:**

- **Greenfield Center Co #1:**
  - No one present this evening.
- **Porter Corners Co #2: D/C Middlebrook**
  - All is well.
- **Middle Grove Co #3: D/C Ellsworth**
  - Graded around the water tank. Contacted King Enterprises to hydro seed.
  - Would like to put up a railing around the tank. Brief discussion; will coordinate with S/K Ranck.

- Still on track to revisit KME 9/11-9/13. Seat issue has been worked out.
- Need to paint around the doors. S/K Ranck will take care of it.
- Funeral services for Firefighter Henry's wife is are Saturday, 8/27. Will send an email when all info is available.
- **Maple Avenue Co #4: A/C Bogardus**
  - Has a firefighter who still has not completed OSHA. Brief discussion; access had already been deactivated. Needs to be addressed at Co #4.
  - Work hours will be changing. Availability will change to day time hours.
  - Thank you to the District for all of your help; very busy month.
  - Thank you to S/K Ranck for all of his help.
  - Chief Burwell noted that our relationship has improved greatly with the Town of Wilton Building Inspector.

#### **8. EMS – Nicole Thurman:**

- Thank you to everyone who showed up to Firefighter Henry's house. Auto pulse worked. Will train any firefighter who would like to see it in use. Brief discussion continued.
- Contacted all three ambulance agencies, waiting to hear back on the tentative 9/24 EMS off road drill.

#### **9. Reports of the Commissioners:**

- Atwell
  - 262 ladder rack not working. KME was here and it has an electrical problem.
  - Donated truck is currently at KME. Step is fixed, battery box is fixed, reel is mounted and pressure tested. Leak in the pump is being repaired.
  - Issues with Firetracker. Lengthy discussion continued. Joyce will have more info at the next meeting.
- Dussault
  - Spoke with Federal Signal about changing the siren. Discussion continued. Will email information about making that work.
- Kugler
  - Spoke with EastCan Fire who gave a quote to purchase 282 at \$7,500.00 and 283 at \$35,000.00. Brief discussion continued; will confirm via email.
- Chandler
  - Please send condolence card to Firefighter Henry. Brief discussion continued.

#### **10. Special Topics of Discussion:**

**RESOLUTION #239 GIVING J. ELLSWORTH, J. JENNINGS, D. CUMM, E. PETKUS, G. MILLER, C. THURMAN AND J. ATWELL PERMISSION TO GO TO KME IN NESQUEHONIG, PA FOR INSPECTION OF NEW 282 SEPTEMBER 11-13, 2016.**

MOTION: Chandler

SECOND: Kugler

RESOLVED to approve J. Ellsworth, J. Jennings, D. Cumm, E. Petkus, G. Miller, C. Thurman and J. Atwell permission to go to KME in Nesquehoning, PA for inspection of new 282 September 11-13, 2016.

VOTE: All in favor, motion carried.

- Well quotes: approached Hawk Well Drilling and their quote was the lowest. Their quote was \$9/ft. for two wells and \$13/ft. for one well at Co #3. Offered to take an additional 5% off bottom line as a donation back to the District. Discussion continued.

**RESOLUTION #240 AWARDING WELL PROJECT TO HAWK WELL DRILLING, AND GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND UP TO \$15,000.00 FROM THE BUILDING RESERVE FUND TO COMPLETE WATER TANK PROJECT.**

MOTION: Atwell

SECOND: Chandler

RESOLVED to award well project to Hawk Well Drilling, and giving the District Administrator permission to advertise a permissive referendum to withdraw and expend up to \$15,000.00 from the Building Reserve Fund to complete water tank project.

VOTE: All in favor, motion carried.

- The Cornell family would like to use Co #2 for a benefit dinner fundraiser on September 16, 2016.

**RESOLUTION #241 GIVING THE CORNELL FAMILY PERMISSION TO USE CO #2 FOR A BENEFIT DINNER FUNDRAISER ON SEPTEMBER 16, 2016.**

MOTION: Kugler

SECOND: Dussault

RESOLVED to give the Cornell family permission to use Co #2 for a benefit dinner fundraiser on September 16, 2016.

- Review of the 2017 proposed budget. Lengthy discussion continued, the Treasurer, Deputy Treasurer and Director of Purchasing offered explanations and made changes as directed by the Board. The changes will be reviewed for accuracy and then emailed to the Board for their review. Further discussion to continue at the September 14<sup>th</sup> Commissioner meeting.
- Brief discussion regarding the need to begin looking for a new EMS Medical Director, as our current Medical Director will be retiring within in the next two years or so.
- Board approved sending a District patch to the NYS Chaplain's Association for the quilt they are making.
- D/C Ellsworth asked about the Blitz Fire Gun for Co #3 new truck. Discussion continued regarding deck gun vs. blitz gun. Cost is approximately \$4,000 for a blitz gun.

**11. Dispense with the reading of the minutes**

**RESOLUTION #242 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Dussault

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

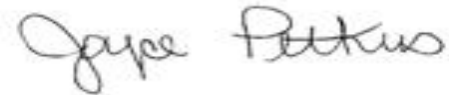
VOTE: All in favor, motion carried.

Motion made by Commissioner Atwell with a second from Commissioner Dussault to adjourn the meeting at 9:21 PM. All in favor, motion carried.

Respectfully submitted,



Deidre Chandler  
Operations Secretary



Joyce Petkus  
District Administrator/Treasurer