

Board of Fire Commissioners

Greenfield Fire District
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The March 8, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Vice Chairman Jack Sadousky at 7:00 PM.

Present were:

Commissioners Chandler, Dussault, King, Sadousky; D/A & Treasurer Petkus, D/T Thurman, S/K Ranck. Excused: Commissioner Kugler, D/P Chouinard. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.

2. **Awarding of Bid:** 2017 Chief Tahoe

RESOLUTION #88 ACCEPTING THE BID SUBMITTED BY MANGINO CHEVROLET FOR THE 2017 CHIEF'S TAHOE.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to accept the bid submitted by Mangino Chevrolet for the 2017 Chief's Tahoe.

VOTE: All in favor, motion carried.

3. **Approve Minutes:** February 22, 2017 Commissioner Meeting Minutes.

RESOLUTION #89 APPROVING THE FEBRUARY 22, 2017 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: King

RESOLVED to approve the February 22, 2017 Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. **Payment of Bills:**

The Treasurer noted that the invoices received from Adirondack Insurance for the annual insurance premiums do not reflect the additional cost of the EPL endorsement or the increase in Porter Corners firehouse personal property coverage.

RESOLUTION #90 GIVING THE TREASURER PERMISSION TO PAY ABSTRACT #5, VOUCHER #170086 THROUGH VOUCHER #170115 FROM THE GENERAL FUND, TOTALING \$98,645.61.

A3410.1	\$ 6,514.25
A3410.2	485.14
A3410.4	79,099.82
A9000.8	12,555.40

Total:	\$ 98,645.61

MOTION: Chandler

SECOND: King

RESOLVED to give the Treasurer permission to pay Abstract #5, Voucher #170086 through Voucher #170115 from the General Fund, totaling \$98,645.61.

VOTE: All in favor, motion carried.

5. Reports of the Staff

- **District Administrator – Joyce Petkus:**

- Previously sent the Board an email regarding keeping the Exxon Mobil credit card active. Board agreed to have Station Keeper use the credit card once for fuel.
- Received and read thank you card received from Supervisor Pemrick in reference the District's recent 70th Anniversary celebration.
- Supervisor Pemrick invited both she and Jill to a meeting this Monday in reference learning more about social media,
- The ID card printer is not consistently working and has been a problem for a while. Will have Jill look into prices once she returns from vacation.
- Need to set up an account with the company that the pagers were mailed to.

RESOLUTION #91 GIVING COMMISSIONERS KING AND SADOUSKY PERMISSION TO ATTEND THE AFDSNY ANNUAL MEETING/CONFERENCE, APRIL 21-22, 2017 AT THE DESMOND HOTEL & CONFERENCE CENTER, ALBANY, NY.

MOTION: Dussault

SECOND: King

RESOLVED to give Commissioners King and Sadousky permission to attend the AFDSNY Annual Meeting/Conference, April 21-22, 2017 at the Desmond Hotel & Conference Center, Albany, NY.

VOTE: All in favor, motion carried.

RESOLUTION #92 GIVING D/A JOYCE PETKUS PERMISSION TO ATTEND THE WILLIAM YOUNG TESTIMONIAL RECEPTION (COST: \$50) ON APRIL 20, 2017 AT THE DESMOND HOTEL & CONFERENCE CENTER, ALBANY, NY, AND THE AFDSNY ANNUAL MEETING/CONFERENCE, APRIL 20-22, 2017 AT THE DESMOND HOTEL & CONFERENCE CENTER, ALBANY, NY.

MOTION: Dussault

SECOND: King

RESOLVED to give D/A Joyce Petkus permission to attend the William Young Testimonial Reception (cost: \$50) on April 20, 2017 at the Desmond Hotel &

Conference Center, Albany, NY, and the AFDSNY Annual Meeting/Conference, April 20-22, 2017 at the Desmond Hotel & Conference Center, Albany, NY.

VOTE: All in favor, motion carried.

RESOLUTION #93 GIVING D/P JILL CHOUINARD PERMISSION TO ATTEND THE WILLIAM YOUNG TESTIMONIAL RECEPTION (COST \$50) ON APRIL 20, 2017 AT THE DESMOND HOTEL & CONFERENCE CENTER, ALBANY, NY.

MOTION: King

SECOND: Dussault

RESOLVED to give D/P Jill Chouinard permission to attend the William Young Testimonial Reception (cost \$50) on April 20, 2017 at the Desmond Hotel & Conference Center, Albany, NY.

VOTE: All in favor, motion carried.

RESOLUTION #94 GIVING THE FOLLOWING FIRE POLICE PERMISSION TO ATTEND THE SCVFPA TRAINING SEMINAR AT THE SARATOGA CASINO AND HOTEL, SARATOGA SPRINGS, ON APRIL 1, 2017: ROBERT ROXBURY, MARGARET ROXBURY, AMBER LLOYD, EDWARD FINK, THOMAS MERRILLS, JOSEPH POST, SEAN CROWLEY.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the following fire police permission to attend the SCVFPA Training Seminar at the Saratoga Casino and Hotel, Saratoga Springs, on April 1, 2017: Robert Roxbury, Margaret Roxbury, Amber Lloyd, Edward Fink, Thomas Merrills, Joseph Post, Sean Crowley.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Joyce Petkus for Jill Chouinard:**
 - Milton Cat will be replacing generator batteries at Co #1, 2 and 4.
 - Uniform fitting is April 8th at 10 am at the District Office.
 - Chief Officers need to get the manufactured date of helmets to Jill by 3/14.
 - Email sent to Co #3 and 4 regarding members that are eligible for dress uniforms; still waiting for follow up.
 - Pack inspections completed this afternoon; only one major repair needed.
- **Station Keeper – Don Ranck:**
 - Co #1 entrance door lights need replacement; cost for both will be \$440.80.

RESOLUTION #95 APPROVING THE PURCHASE OF REPLACEMENT LED LIGHTS AT CO #1.

MOTION: Sadousky

SECOND: Chandler

RESOLVED to approve the purchase of replacement LED lights at Co #1.

VOTE: All in favor, motion carried.

- Would like to add LED flood light by the well tanks at Co #2 and 3; they would be on a switch. Cost for both is \$540.00.

RESOLUTION #96 APPROVING THE PURCHASE OF FLOODLIGHTS FOR CO #2 AND #3 WELL TANKS.

MOTION: King

SECOND: Chandler

RESOLVED to approve the purchase of floodlights for Co #2 and #3 well tanks.

VOTE: All in favor, motion carried.

He will coordinate purchasing of all lighting with Jill when she returns from vacation.

- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**
 - Received past due invoice from Pittsfield for the installation of the radios on 283; would like permission to pay invoice.

RESOLUTION #97 GIVING THE TREASURER PERMISSION TO PAY THE INVOICE RECEIVED FROM PITTSFIELD COMMUNICATIONS FOR THE INSTALLATION OF THE RADIOS IN 283.

MOTION: Chandler

SECOND: King

RESOLVED to give the Treasurer permission to pay the invoice received from Pittsfield Communications for the installation of the radios in 283.

VOTE: All in favor, motion carried.

6. **Firefighter/Auxiliary Applications/Changes in Membership:**

- Firefighter Change in Membership: Aaron Deuel; terminated, moved out of district.
- Auxiliary New Member: Kathryn Ploss, Co #2.
- Auxiliary Change in Membership: Jordan Waite, change from junior auxiliary to active auxiliary.

RESOLUTION #98 GIVING THE VICE CHAIRMAN PERMISSION TO SIGN THE ABOVE APPLICATION AND CHANGES IN MEMBERSHIP AS DISCUSSED.

MOTION: Dussault

SECOND: King

RESOLVED to give the Vice Chairman permission to sign the above application and changes in membership as discussed.

VOTE: All in favor, motion carried.

7. **Report of the District Chief – Justin Burwell**

- Reported on various training;
- Apparatus:
 - KME is working on small roll up doors on 292, looking into warranty status
 - 296 tire repaired at Adirondack Tire

- 26 tire repaired at Adirondack Tire, free of charge.
 - Officer's meeting will now become the Chiefs meeting occurring on the first Tuesday of each month. Line officers will now be quarterly.
 - Spoke to Bill Young in reference to moving forward with the formation of the department.
 - Working on possible officer management development training.
 - Will try to set up a meeting with KME on April 5th at 7 pm to talk about truck repairs.
 - Working with Chiefs regarding the positive pressure fans.
 - Would like to purchase 2 chimney scrubbers to be placed in Co #2 and 4.
 - Would like to purchase 2 TFT phantom hydrants similar to Co #4 to be placed in Co #1 and 3. Would also like to purchase 2 repair kits, but has no price for them.
- Received quotes as follows:
- MES: \$1614 each
 - Garrison: \$1750 each
 - Kocheck: \$1450, but they are not TFT's
 - Fire Store: \$2017.50

RESOLUTION #99 APPROVING THE PURCHASE OF TWO PHANTOM HYDRANTS FROM MES FOR \$1614.00 EACH.

MOTION: King

SECOND: Chandler

RESOLVED to approve the purchase of two phantom hydrants from MES for \$1614.00 each.

VOTE: All in favor, motion carried.

- Received quotes for lighting, radio and striping:
 - For striping:
 - AJ Sign: \$745; reflects a \$745 donation.
 - Saratoga Sign Pro: \$1085
 - Radio: \$6152 for a dual band 800
 - Lighting/center console/installation:
 - Emergency Vehicle Upfitters for \$10,776.00
 - Adirondack Two Way: \$10,795.00
- Has not heard back yet on the rear man cabinet

8. Reports from the Companies

- **Co #1: Lt. Marshall**
 - Nothing at this time.
- **Co #2: D/C Middlebrook**
 - Would like to send a letter of thanks, as well as putting something on the firehouse sign boards, to Cornell's Used Auto for the donation of vehicles for the upcoming jaws class.
 - Would like to send a group to the KME factory in Pennsylvania to look into options for a replacement tanker.
- **Co #3: D/C Ellsworth**
 - Nothing at this time.

- **Co #4: D/C Bogardus**
 - Sara Bogardus, Mike Bogardus and Tyler Bennet all passed their EMT exams and received their EMT cards.

9. Report of the District EMS Coordinator – Nicole Thurman

- Glucometers are in and a class was held on their use this past Monday.
- Gavin Alger also passed his EMT.
- Jack King is the newest CPR Instructor.
- Recently taught CPR class to the Town of Greenfield employees.
- Next CPR class due to be scheduled at Co #1 if needed.

10. Reports of the Commissioners

- **Chandler:**
 - A copy of the letter from Ballston Mourningkill should have been handed out to the rest of the Board. Bill Young is working on the rest of the paperwork.

RESOLUTION #100 ACCEPTING THE GENEROUS DONATION OF TIME FOR CONSTRUCTION MANAGEMENT SERVICES FROM BALLSTON MOURNINGKILL ASSOCIATES, LLC FOR THE NEW TRAINING BUILDING, SUBJECT TO APPROPRIATE CONTRACT BEING DRAFTED BY LEGAL COUNSEL AND SIGNED BY INDIVIDUALS INVOLVED.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to accept the generous donation of time for construction management services from Ballston Mourningkill Associates, LLC for the new training building, subject to appropriate contract being drafted by legal counsel and signed by individuals involved.

VOTE: All in favor, motion carried.

- **Dussault:**
 - Thanks to Nate and Gary for getting the land survey information.
- **King:**
 - Attended the Commissioner training this past weekend and they discussed the term “Best Value” Would like to work with Counsel to get that incorporated into the Purchasing policy.
 - Building committee met, and the general consensus was to hire a structural engineer to do a review of all four buildings, including roofs, floors, heating energy savings, etc. Brief discussion continued.
 - Over the years the companies have benefitted from various grants, and he would like to see all the companies get their articles of incorporation and 501C3 status, which would open them up to so many more grants. Would like to see the District put \$3000 toward this and get counsel involved. Brief discussion continued.
- **Kugler:**
 - Not present this evening.
- **Sadousky:**
 - Please keep Don and his wife, Joyce in your thoughts and prayers.

11. Planning Board

- **Town of Greenfield: Mike Chandler**
 - Nothing at this time.
- **Town of Wilton: Gary Bullard**
 - Nothing at this time.

12. Special Topics of Discussion

- A/C Jennings noted that Co #3 is holding a four company drill on March 18th up at Lake Desolation; alternate date is April 1st.

13. Final Comments

- None.

14. Dispense with the reading of the minutes

RESOLUTION #101 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Dussault

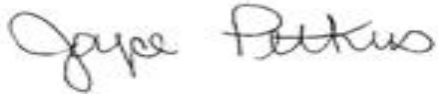
SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner King with a second from Commissioner Chandler to adjourn the meeting at 7:42 PM. All in favor.

Respectfully submitted,



Joyce Petkus
District Administrator/Treasurer