

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The June 28, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jack Sadousky at 7:13 PM.

Present were:

Commissioners Chandler, Dussault, King, Miller, Sadousky; D/A & Treasurer Petkus.
Excused: D/P Chouinard, S/K Ranck. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. Accept Bids: Parking lot seal coating and striping and Structural Engineer:

RESOLUTION #185 AWARDING THE PARKING LOT SEAL COATING AND STRIPING BID TO DBD PAVING, INC. 831 STATE ROUTE 67, BUILDING 39A, BALLSTON SPA, NY 12020, IN THE AMOUNT OF \$2,948.00.

MOTION: Sadousky

SECOND: Chandler

RESOLVED to award the parking lot seal coating and striping bid to DBD Paving, Inc. 831 State Route 67, Building 39A, Ballston Spa, NY 12020, in the amount of \$2,948.00. All in favor, motion carried.

D/A Petkus disclosed to the Board prior to awarding the Structural Engineer bid that Tom Rinaldi, The Chazen Companies Senior Code Analyst and Fire District Operations Consultant, is also the President of the Association of Fire Districts of the State of NY, of which she is currently on the Board of Directors; but as a paid employee of the Greenfield Fire District she does not have any contractual or financial decision making or voting rights that would cause any kind of conflict of interest in accepting the proposal from The Chazen Companies, should the Board do so.

RESOLUTION #186 AWARDING THE BID FOR THE STRUCTURAL ENGINEER TO THE CHAZEN COMPANIES, 547 RIVER STREET, TROY, NY 12180 IN THE AMOUNT OF \$7,750 WITH OPTIONAL ENERGY AUDIT FOR AN ADDITIONAL \$5,200.00.

MOTION: King

SECOND: Chandler

RESOLVED to award the bid for the Structural Engineer to The Chazen Companies, 547 River Street, Troy, NY 12180 in the amount of \$7,750 with optional energy audit for an additional \$5,200.00. All in favor, motion carried.

3. Approve Minutes: June 14, 2017 Commissioner Meeting Minutes as written.

RESOLUTION #187 APPROVING THE JUNE 14, 2017 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: King

RESOLVED to approve the June 14 2017 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. Payment of Bills:

The Treasurer noted the abstract as submitted dos not include Voucher #170304 in the amount of \$24.32 for reimbursement of petty cash. Brief discussion continued; petty cash to be reduced from \$100 to \$50.

RESOLUTION #188 APPROVING PAYMENT OF ABSTRACT #12, VOUCHER #170294 THROUGH #170315 EXCLUDING VOUCHER #170304 IN THE AMOUNT OF \$24.32 FROM THE GENERAL FUND, TOTALING \$19,343.10.

A3410.1	\$	6,380.04
A3410.2		1,361.20
A3410.4		11,059.44
A9000.8		542.42

Total:	\$	19,343.10

MOTION: Miller

SECOND: King

RESOLVED to approve payment of Abstract #12, Voucher #170294 through #170315 excluding Voucher #170304 in the amount of \$24.32, from the General Fund, totaling \$19,343.10.

VOTE: All in favor, motion carried.

RESOLUTION #189 APPROVING PAYMENT OF VOUCHER #170304 IN THE AMOUNT OF \$24.32 TO REIMBURSE PETTY CASH.

MOTION: Sadosky

SECOND: Miller

RESOLVED to approve payment of Voucher #170304 in the amount of \$24.32 to reimburse petty cash.

All in favor, motion carried.

RESOLUTION #190 APPROVING PAYMENT OF EQUIPMENT RESERVE FUND ABSTRACT #3, VOUCHER #ER17004 THROUGH ER17005 IN THE AMOUNT OF \$39,768.27.

MOTION: King

SECOND: Miller

RESOLVED to approve payment of Equipment Reserve Fund Abstract #3, Voucher #ER17004 through ER17005 in the amount of \$39,768.27.
All in favor, motion carried.

RESOLUTION #191 APPROVING PAYMENT OF SCBA RESERVE FUND ABSTRACT #1, VOUCHER #SCBA17001 IN THE AMOUNT OF \$19,609.80.

MOTION: Dussault

SECOND: Miller

RESOLVED to approve payment of SCBA Reserve Fund Abstract #1, Voucher #SCBA17001 in the amount of \$19,609.80.

All in favor, motion carried.

RESOLUTION #192 APPROVING PAYMENT OF BUILDING RESERVE FUND ABSTRACT #2, VOUCHER #BR17002 IN THE AMOUNT OF \$91.16.

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of Building Reserve Fund Abstract #2, Voucher #BR17002 in the amount of \$91.16.

All in favor, motion carried.

5. Reports of the Staff

• **District Administrator – Joyce Petkus:**

- Co #1 card reader replaced; has heard nothing so hopefully issue is resolved.
- 2016 LOSAP active member statements came in and placed in baskets; Deidre will mail the rest.
- LOSAP executive summaries have been placed in each Commissioner's basket; the full report is on her desk. Penflex and RBC invoices will be on the next abstract.
- LOSAP audit was forwarded to BST, so the 2016 audit results should be coming in shortly.
- Reminder to please forward new member tags & pictures ASAP.
- 2016 Incident reports were sent to the State again, no rejection sent so far.
- Have a few members that would like to attend Montour Falls training.

RESOLUTION #193 GIVING RYAN FEULNER, LEVI BARSS AND WALKER CHANDLER PERMISSION TO ATTEND FIRE OFFICER 1 AT MONTOUR FALLS AUGUST 10-14, 2017 AND AUGUST 25-28.2107. PERMISSION ALSO GIVEN TO TAKE EITHER 260 OR 270.

MOTION: Sadosky

SECOND: Dussault

RESOLVED to give Ryan Feulner, Levi Barss and Walker Chandler permission to attend Fire Officer 1 at Montour Falls August 10-14, 2017 and August 25-28.2107. Permission also given to take either 260 or 270.

All in favor, motion carried.

RESOLUTION #194 GIVING PATRICIA ALFIERI PERMISSION TO ATTEND INTRODUCTION TO FIRE INVESTIGATION AT MONTOUR FALLS AUGUST 27 – SEPTEMBER 1, 2017. PERMISSION ALSO GIVEN TO TAKE EITHER 290 OR 296.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to give Patricia Alfieri permission to attend Introduction to Fire Investigation at Montour Falls August 27 – September 1, 2017. Permission also given to take either 290 or 296.

All in favor, motion carried.

- **Treasurer – Joyce Petkus:**
 - Nothing at this time.
- **Director of Purchasing – Jill Chouinard, not present this evening:**
 - Report previously submitted to the Board.
- **Station Keeper – Don Ranck, not present this evening:**
 - Report previously submitted to the Board.

6. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:**
 - Co #2 – Walter Ramsey

RESOLUTION #195 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON NEW MEMBER.

MOTION: Dussault

SECOND: Miller

RESOLVED to give the Chairman of the Board permission to sign off on new member.

VOTE: All in favor, motion carried.

- **Firefighter Changes in Membership:** None.
- **Auxiliary Applications/Changes in Membership:** None.

7. Report of the Chief – Chief Burwell, not present this evening, report given by D/C Ellsworth:

- Reported on various training.
- Apparatus:
 - Annual Spring servicing complete.
 - Approved pump repairs prior to pump testing, which is scheduled for August.
 - 26 still being fitted with equipment.

8. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall**
 - All good.
- **Porter Corners Co #2: D/C Middlebrook**
 - HME brought up a truck to look at.
 - Town started digging the foundation for the training center.

- **Middle Grove Co #3: D/C Ellsworth**
 - Co #3 will be going to the Farmer's Market at Middle Grove Park the last Friday of each month for recruitment purposes.
 - 281 worked on, and was finally fixed. Report forthcoming, to include damage to the cab. A/C Bullard also noted that the aerial ladder was fixed and runs great as well. Brief discussion continued.
- **Maple Avenue Co #4 D/C Bogardus**
 - Firecracker Race on July 4th; would like to send aerial to display flag at finish line at City Center. Next Saturday they will be at Gavin Park as well for various demonstrations. Chief needs to approve both.
 - Would like permission to do a fundraiser on July 15th at Walmart.

RESOLUTION #196 GIVING CO #4 PERMISSION TO DO A FUNDRAISER ON THE SIDEWALK IN FRONT OF WALMART ON JULY 15, 2017.

MOTION: Sadousky

SECOND: Dussault

RESOLVED to give Co #4 permission to do a fundraiser on the sidewalk in front of Walmart on July 15, 2017.

All in favor, motion carried.

9. EMS – Ed Petkus:

- Tim Kemp received his EMT recertification.
- Joyce noted that Firefighter Ackley's paperwork is finalized, just waiting for his signature before sending in.

10. Reports of the Commissioners:

- Chandler
 - Foundation was dug out for training facility.
 - Working with Highway department regarding scheduling for projects: they will try to get to Co #4 parking lot this week or next week.
 - Working with Toby Middlebrook regarding Co #3 water issue; it may be the size of the piping, and may not need to do a lot with the parking lot.
 - If conduit needs to go across parking lot would like to see that done as soon as possible as the Town would like to pave the parking lot at the end of August or beginning of September.
 - Greenfield tank project to then possibly start in September.
 - Will be away until July 10th.
 - Town needs WC paperwork from AJ Catalfamo; once the signed paperwork is received Joyce to bring copy to the Town.
- Dussault
 - Received new saw for 294; keeping old one in case needed.
 - Co #4 investigating jaws.
- King
 - Tank lights installed.
 - Paul Male, engineer, is looking over tank specs.
 - Had a class last night on air bags/restrains, excellent class.
 - Viewed Target Solutions webinar this morning, looks like a good program.

- There was a bill on the abstract for a coffee cup holder for 260 for \$29, which itself was not a big deal, but the shipping was an additional \$18 and minimum order fee of \$5 was charged. Will start taking a closer look at vehicle purchases.
- Miller
 - All good.
- Sadousky
 - Working on Funeral and Public Information Officer policies; both were sent to the Board and the Chief for review. Section 176 (33) of the Town Law allows for participation in any LODD funeral type event as part of duties. Brief discussion continued.

RESOLUTION #197 AUTHORIZING THE DISTRICT CHIEF, IN THE EVENT OF A LINE OF DUTY DEATH IN 2017, TO SEND A VEHICLE ESCORT OF A DECEASED MEMBER FROM HOSPITAL TO FUNERAL HOME.

MOTION: Sadousky

SECOND: Miller

RESOLVED to authorize the District Chief, in the event of a line of duty death in 2017, to send a vehicle escort of a deceased member from hospital to funeral home.

All in favor, motion carried.

Resolution also to be made annually at the Organizational meeting.

- Attended Saratoga Springs High School graduation last week to watch firefighters Zak King, Michael Kolakovic and Eric Petkus graduate. Encouraged officers to attend similar functions in support of our younger members.

11. Planning Board:

- Town of Greenfield: Mike Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Cumberland Farms site plan was amended and scheduled to start on September 1st pending cleanup of the site.
 - Walmart applied for site plan change to add six bay canopy for online grocery pick up.
 - Aldi's is delayed as they are working on another building in Massachusetts.
 - He and D/C Bogardus attended McDonald's grand opening last week.

12. District Guideline Review:

- District Awards: no changes.
- Honorary Deputy Chief: no changes.
- Pregnant Firefighter: no changes.

13. Special Topics of Discussion:

- 280 surplus: Chief has three interested parties, Commissioner Miller encouraged donating it as it was previously donated to Co #3. Added to July 12th agenda for decision.
- Failed hose: only a few lengths failed; to be disposed of; Station keeper is going to try to re-seal hard suction hose. Brief discussion continued. Firefighter Levi Barss to take failed hose.
- D/C Middlebrook asked if any thought was made to do a permissive referendum for the training facility retaining wall. Brief discussion continued; Commissioner Chandler to speak with Town Highway, added to July 12th agenda.
- A/C Bullard noted that the State legislature passed the volunteer cancer bill. Discussion continued regarding pre-screenings, funding of bill, limitations.

14. Final Comments:

- None.

15. Dispense with the reading of the minutes

RESOLUTION #198 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Miller

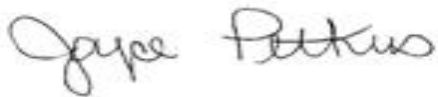
SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Miller with a second from Commissioner Dussault to adjourn the meeting at 7:55 PM. All in favor.

Respectfully submitted,



Joyce Petkus
District Administrator/Treasurer