

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723  
Fax: (518) 893-7006

The September 13, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jack Sadousky at 7:00 PM.

## **Present were:**

Commissioners Chandler, King, Sadousky, Miller; D/A & Treasurer Petkus, D/P Chouinard and D/T Thurman. Excused: Commissioner Dussault. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members, our fellow citizen in Texas and Florida, and for the First Responders and victims of 9-11.
2. Opening of Heating Oil/Propane RFP's:
  - **John Ray & Sons** Heating Oil: .20¢ over variable = \$1.92  
Troy, NY Fixed = \$2.32  
Propane: variable = \$1.35  
Fixed = \$2.49
  - **Bove** Heating Oil: Fixed = \$2.04  
Mechanicville, NY Propane: Fixed = \$1.34
  - **Ferrell Gas** Heating Oil: NO BID  
Galway, NY Propane: Fixed = \$1.59
3. **Approve Minutes:** August 9, 2017 Commissioner Meeting Minutes, August 22, 2017 Special Meeting Minutes, August 23, 2017 Commissioner Meeting Minutes as written.

## **RESOLUTION #244 APPROVING THE AUGUST 9, 2017 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Miller

SECOND: King

RESOLVED to approve the August 9, 2017 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **RESOLUTION #245 APPROVING THE AUGUST 22, 2017 SPECIAL MEETING MINUTES AS WRITTEN.**

MOTION: Miller

SECOND: King

RESOLVED to approve the August 22, 2017 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

**RESOLUTION #246 APPROVING THE AUGUST 23, 2017 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Chandler

SECOND: Sadousky

RESOLVED to approve the August 23, 2017 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

**4. Payment of Bills:**

**RESOLUTION #247 TO PAY ABSTRACT #17, VOUCHER #170436 THROUGH #170460 FROM THE GENERAL FUND, TOTALING \$34,896.13.**

|         |    |           |
|---------|----|-----------|
| A3410.1 | \$ | 12,197.19 |
| A3410.2 |    | 4,336.82  |
| A3410.4 |    | 17,419.82 |
| A9000.8 |    | 942.30    |
| -----   |    |           |
| Total:  | \$ | 34,896.13 |

MOTION: Miller

SECOND: Chandler

RESOLVED to pay Abstract #17, Voucher #170436 through #170460 from the General Fund, totaling \$34,896.13.

VOTE: All in favor, motion carried.

**5. Reports of the Staff**

- **District Administrator – Joyce Petkus:**

**RESOLUTION #248 GIVING WALKER CHANDLER, WILLIAM COFFEY AND JERRID MARSHALL PERMISSION TO ATTEND FASNY BOOT CAMP AT ONESQUETHAW FIRE COMPANY IN ALBANY COUNTY ON OCTOBER 4, 2017. PERMISSION ALSO TO TAKE 260.**

MOTION: Sadousky

SECOND: Chandler

RESOLVED to give Walker Chandler, William Coffey and Jerrid Marshall permission to attend FASNY Boot Camp at Onesquethaw Fire Company in Albany County on October 4, 2017. Permission also to take 260.

VOTE: All in favor, motion carried.

- Would like to move Commissioners Elections to the District Office. Will need a decision soon.
- Had a meeting with Center for Occupational Health with regards to scheduling physicals. Brief discussion; full panel bloodwork to being with 2018 physicals and applicants coming in after December 15<sup>th</sup>. Will also add Hep B paperwork to physical paperwork. Will also begin reminding all firefighters that bloodwork must be done fasting.

- Discussion regarding annual flu vaccines. Set up one night, 10/24/17 from 6:30-7:30 pm at the District office, or firefighters can go directly to Center for Occupational Health for vaccination.
- If the Cancer bill goes into effect, the Board will have to make a decision on screening. Has Center for Occupational Health looking into this as well.
- The AFDCA Workshop is 11/11/17 at Boght Community.
- The AFDSNY Workshops are 10/12-14 at the City Center.
- Aerial Testing Certificate came in for Co #4.
- **Director of Purchasing – Jill Chouinard:**
  - Commissioner Chandler will look over the sample work shirts that came in. \$25 per shirt for the navy blue.
  - Most of the equipment is in at Garrison for Co #4 jaws. Delivery/installation to be coordinated with the Chief.
  - Calibration repair was done on Co #4 generator. The new self-test time will be Mondays at 4:00 pm. Please notify her ASAP if there are any issues as it is under warrantee. Insurance company is waiting for info from CAT before processing claim.
  - Traffic cones ordered, to be delivered to the town garage.
- **Station Keeper – Don Ranck:**
  - Not present this evening; report previously submitted.
- **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**
  - Reminder the proposed budget must be approved by September 26<sup>th</sup>. Brief discussion; special meeting to be scheduled September 19<sup>th</sup> at 7 p.m.

**6. Firefighter/Auxiliary Applications/Changes in Membership:**

- **Firefighter Applications for Membership:** None.

The Board recognized firefighter Edward Ackley for his involvement in a rescue in Hudson Falls at the fatal fire last week. He rescued a woman who was trapped on the roof of the building.

- **Firefighter Changes in Membership:**
  - Co #4: Ed Ackley, resignation; Al Brooks, termination.
- **Auxiliary Applications/Changes in Membership:**
  - Co #2 – Logan Mello, change to active Auxiliary.

**RESOLUTION #249 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGES IN MEMBERSHIP AND AUXILIARY CHANGES IN MEMBERSHIP.**

MOTION: Sadousky

SECOND: Chandler

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Changes in Member ship and Auxiliary Changes in Membership.

VOTE: All in favor, motion carried.

## **7. Report of the Chief – Chief Burwell:**

- Reported on various training.
- Apparatus:
  - 281 is back in service; passed pump testing.
  - KME is transitioning to Bulldog Fire Apparatus. Once transition is complete, 282 will go down to have warrantee work done.
  - Met with Vander Molen Fire Repair vendor. 261 will go to them for repair. Would like to provide them with an access card. Board okayed.
  - Sent 283 info to the Board for their review.
- Will be out of town for the meeting on September 27<sup>th</sup>.
- Will be at a class for the second October meeting.

## **8. Reports of the Companies:**

- **Greenfield Center Co #1: D/C Chouinard excused, Lt. Marshall reported:**
  - All quiet.
- **Porter Corners Co #2: D/C Middlebrook**
  - Levi Barss will be taking Fire Officer 1 as previously approved.
- **Middle Grove Co #3: D/C Ellsworth**
  - Will be away next week.
- **Maple Avenue Co #4 D/C Bogardus**
  - Received the letter from the Board regarding their disappointment that Co #4 did not attend the four company live burn drill this past weekend. D/C Bogardus noted that some of the reasons morale is low is due to some of the actions by the Board of Fire Commissioners and he will not tolerate it. Lengthy discussion continued. Commissioner Miller explained that if D/C Bogardus is willing to provide him names, dates, times, places and witnesses to the grievances he is accusing the Board of doing, he guarantees they will investigate the claims; he cannot act on hearsay and innuendo. As for the morale issue at Co #4, it is up to D/C Bogardus to fix it.

## **9. EMS – Ed Petkus:**

- EMT class started last week.

## **10. Reports of the Commissioners:**

- Chandler
  - Training building should be complete after the 18<sup>th</sup>. The Town has been grading and getting ready for paving. Conduit is being run.
  - Commissioners King and Chandler to work on supplies/returns for tanks at Co #2 and #3. Money to come from Water tank permissive referendum.
- Dussault
  - Not present this evening.
- King
  - Would like to propose air pack & hose standardization. Discussion continued.

**RESOLUTION #250 THAT THE GREENFIELD FIRE DISTRICT IS PURCHASING 48 SCOTT 4.5 SCBA AIR PACKS TO INCLUDE SIX AIR PACKS FOR PORTER CORNER'S NEW ETA TO ARRIVE IN 2018; THAT IN THE FUTURE, WHEN A FRONTLINE APPARATUS IS PURCHASED,**

THE APPARATUS WHEN PLACED IN SERVICE WILL BE OUTFITTED WITH NEW SCBA AIR PACKS, ONE PER SEAT TO INCLUDE THE DRIVER'S POSITION; THAT NEW ATTACK HOSE AND SUPPLY HOSE WILL BE OBTAINED AND SUPPLIED WITH THE NEW FRONTLINE APPARATUS PURCHASES. THE INCLUSION OF NEW AIR PACKS AND HOSE WILL FACILITATE THE ROTATION IN OF NEW AIR PACKS AND HOSE AND THE RETIREMENT OF THE OLDER PACKS AND HOSE.

MOTION: King

SECOND: Chandler

RESOLVED that the Greenfield Fire District is purchasing 48 Scott 4.5 SCBA Air Packs to include six air packs for Porter Corner's new ETA to arrive in 2018 that in the future, when a frontline apparatus is purchased, the apparatus when placed in service will be outfitted with new SCBA air packs, one per seat to include the driver's position; that new attack hose and supply hose will be obtained and supplied with new frontline apparatus purchases. The inclusion of new air packs and hose will facilitate the rotation in of new air packs and hose and the retirement of the older packs and hose.

VOTE: All in favor, motion carried.

- Commissioner King gave a lengthy report on the upcoming purchase of air packs, masks and related equipment, citing various prices received and meetings with vendors.

**RESOLUTION #251 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO WITHDRAW AND EXPEND UP TO \$243,000.00 FROM THE SCBA RESERVE FUND FOR THE PURCHASE OF 48 SCOTT X3 AIR PACKS, AV3000 MASKS, AND MISCELLANEOUS RELATED EQUIPMENT.**

MOTION: King

SECOND: Chandler

RESOLVED to give the District Administrator permission to withdraw and expend up to \$243,000.00 from the SCBA Reserve Fund for the purchase of 48 Scott X3 air packs, AV3000 masks, and miscellaneous related equipment.

VOTE: All in favor, motion carried.

- Miller
  - Apologized for his earlier sarcasm.
- Sadousky
  - Recognized firefighters Jessica Stearns and Kyle Bell for their completion of Firefighter 1.
  - Recognized firefighters Walker Chandler, Ryan Feulner and Brandon Ray for completion of Fire Officer 1.

#### **11. Planning Board:**

- Town of Wilton: Gary Bullard
  - The original merger of Stewart's and Adirondack Trust has fallen through. Adirondack Trust will be building their own building and it will be sprinklered.

- Home Depot is adding super cells at the back of their building to power their building with natural gas.
- Town of Greenfield: Mike Chandler
  - Nothing at this time.

**12. Special Topics of Discussion:**

**RESOLUTION #252 THAT THE BOARD OF FIRE COMMISSIONERS, AS AN ADDITIONAL BENEFIT TO ITS PAID EMPLOYEES, SHALL OPT INTO AND FUND THE ANNUAL PREMIUM OF THE NEW YORK STATE PAID FAMILY LEAVE PROGRAM EFFECTIVE JANUARY 1, 2018.**

MOTION: King

SECOND: Chandler

RESOLVED that the Board of Fire Commissioners, as an additional benefit to its paid employees, shall opt into and fund the annual premium of the New York State Paid Family Leave Program effective January 1, 2018.

VOTE: All in favor, motion carried.

**RESOLUTION #253 TO GIVE CO #2 AUXILIARY PERMISSION TO HOLD A ROAST BEEF DINNER FUNDRAISER ON OCTOBER 21, 2017 FROM 4-8 PM.**

MOTION: Chandler

SECOND: Miller

RESOLVED to give Co #2 Auxiliary permission to hold a Roast Beef Dinner Fundraiser on October 21, 2017 from 4-8 pm.

VOTE: All in favor, motion carried.

**13. Final Comments:**

- Capt. Barss would like know, for Town scheduling purposes, when the Co #1 tank project will begin; it was noted sometime in October. Also questioned the timeline for Co #3 water line and related paving. Brief discussion continued.
- Sheriff Deputy Nicole Voegler, would like access to the firehouses. Brief discussion continued. Board okayed; Joyce will look into providing one for her.

**14. Dispense with the reading of the minutes**

**RESOLUTION #254 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Miller

SECOND: Chandler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

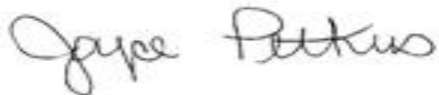
Motion made by Commissioner Chandler with a second from Commissioner Miller to adjourn the meeting at 8:05 PM. All in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deidre Chandler".

Deidre Chandler  
Operations Secretary

Reviewed/Approved,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce Petkus  
District Administrator/Treasurer