

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The October 11, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jack Sadousky at 7:00 PM.

Present were:

Commissioners Dussault, King, Sadousky; D/A & Treasurer Petkus, D/P Chouinard. Commissioners Chandler & Miller excused. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Opening of Water Tank Bids:** None received.
3. **Approve Minutes:** September 27, 2017 Commissioner Meeting Minutes as written.

RESOLUTION #266 APPROVING THE SEPTEMBER 27, 2017 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: King

RESOLVED to approve the September 27, 2017 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

4. Payment of Bills:

RESOLUTION #267 TO PAY ABSTRACT #19, VOUCHER #170481 THROUGH #170507 FROM THE GENERAL FUND, TOTALING \$24,161.63.

A3410.1	\$	6,011.98
A3410.2		456.87
A3410.4		17,232.89
A9000.8		459.89

Total:	\$	24,161.63

MOTION: Dussault

SECOND: King

RESOLVED to pay Abstract #19, Voucher #170481 through #170507 from the General Fund, totaling \$24,161.63.

VOTE: All in favor, motion carried.

RESOLUTION #268 TO PAY ABSTRACT #5, VOUCHER #BR17008 FROM THE BUILDING RESERVE FUND, TOTALING \$1,234.68.

MOTION: King

SECOND: Dussault

RESOLVED to pay Abstract #5, Voucher #BR17008 from the Building Reserve Fund, totaling \$1,234.68.

VOTE: All in favor, motion carried.

5. Reports of the Staff

• **District Administrator – Joyce Petkus:**

- Co #3 paving invoices received from Palette; will be on the next abstract.
- Reminder: Flu vaccinations at District Office on 10/24, 6:30-7:30 pm, or members can go to Center for Occupational Health in Wilton after 10/23.
- Would like confirmation from the Board regarding reciprocal training with Wilton EMS. Board okayed.
- Received insurance check for Co #4 generator repair.
- Reminder that AFDSNY Conference starts tomorrow. Commissioner Dussault noted he cannot attend; if anyone is interested in going, please let Joyce know and she will work out the registrations.
- AFDCFA Fall Workshop is November 11th at Boght Community. There will be a Public Information Officer lecture.
- Read letter received from George Miller requesting that his name be added to the ballot for Commissioner for the term 1/1/2018 to 12/31/18. Reminder that letters are due by mid-November.

RESOLUTION #269 GIVING THE FOLLOWING FIRE POLICE PERMISSION TO ATTEND THE WALTER W. ECK BIENNIAL FIRE POLICE TRAINING SEMINAR ON OCTOBER 14, 2017 AT FULLER ROAD FD, ALBANY COUNTY: E. FINK, SR., T. MERRILLS, J. POST, M. ROXBURY, R. ROXBURY. PERMISSION ALSO TO TAKE 275.

MOTION: Dussault

SECOND: King

RESOLVED to give the following fire police permission to attend the Walter W. Eck Biennial Fire Police Training Seminar on October 14, 2017 at Fuller Road, Albany County: E. Fink, Sr., T. Merrills, J. Post, M. Roxbury, R. Roxbury. Permission also to take 275.

VOTE: All in favor, motion carried.

RESOLUTION #270 GIVING DEIDRE CHANDLER PERMISSION TO ATTEND THE TARGET SOLUTIONS WORKSHOP ON OCTOBER 12, 2017 AT ALBANY FIRE DEPARTMENT, ALBANY COUNTY.

MOTION: Dussault

SECOND: King

RESOLVED to give Deidre Chandler permission to attend the Target Solutions Workshop on October 12, 2017 at Albany Fire Department, Albany County.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Jill Chouinard:**
 - Gas meters have come back. Co #2 has been picked up. Co #3 gas meter and small CO meter is ready. Co #4 gas meter is five years old, cost to fix it is between \$300 and \$475. Brief discussion.

RESOLUTION #271 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE A NEW 4 GAS METER FOR CO #4.

MOTION: King

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase a new 4 gas meter for Co #4.

VOTE: All in favor, motion carried.

- Commissioner King ordered County Map books and they have been distributed.
- Traffic cones were delivered to companies #1, #2 and #3. 25 each.
- Work uniform shirts have not been delivered yet.
- Co #4 jaws scheduled for installation by Garrison on October 21st.
- Thank you to First Aid/CPR class attendees for staying behind on Saturday and helping put together fire prevention items.
- Working with Chief Burwell on the SCBA pack roll out.
- Need two pagers returned from Co #4 – A. Brooks, V. Cunningham.
- **Station Keeper – Don Ranck:**
 - Report attached.
- **Treasurer – Joyce Petkus:**
 - Reminder that Budget Hearing is October 17th at 7 p.m. at the District Office.

RESOLUTION #272 GIVING THE TREASURER PERMISSION TO PAY INVOICE RECEIVED FROM MILTON CAT IN THE AMOUNT OF \$4,972.35 FOR REPAIR OF CO #4 GENERATOR.

MOTION: Sadosky

SECOND: Dussault

RESOLVED to give the Treasurer permission to pay invoice received from Milton CAT in the amount of \$4,972.35 for repair of Co #4 generator.

VOTE: All in favor, motion carried.

RESOLUTION #273 ACCEPTING WITH REGRET, THE RESIGNATION DATED SEPTEMBER 27, 2017 FROM DEPUTY TREASURER CHRISTOPHER THURMAN.

MOTION: Dussault

SECOND: King

RESOLVED to accept with regret, the resignation dated September 27, 2017 from Deputy Treasurer Christopher Thurman.

VOTE: All in favor, motion carried.

6. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:**
 - Co. #1 – Justin Cornell, resigned.
- **Auxiliary Applications/Changes in Membership:** None.

RESOLUTION #274 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGE IN MEMBERSHIP.

MOTION: Dussault

SECOND: King

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Change in Membership.

VOTE: All in favor, motion carried.

7. Report of the Chief – Chief Burwell:

- Reported on various training; including new SCBA pack training.
- Apparatus:
 - 271 is out of service @ Vander Mullen and 261 has been moved to Co #2.
 - 282 warranty repairs by KME scheduled for October 16th.
 - 292 jaws tentatively scheduled for installation next week at KME.
 - 263 & 291 scheduled to have emergency lights looked at by Vander Molen.
 - Would like to start tire replacements.
- Fire Prevention is Thursday for Dorothy Nolan Elementary and Friday for Greenfield Elementary.
- Will be out of the District for the next few weeks on Tuesday and Wednesday evenings at class.
- Rough draft of Best Practices has been completed.

8. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard:**
 - All quiet.
- **Porter Corners Co #2: D/C Middlebrook**
 - Certificate of Occupancy received for the training building. Building was used for the time last night. Thanks to the Board!
- **Middle Grove Co #3: D/C Ellsworth**
 - Co #3 paving completed. Thank you to the Town and the Board.
- **Maple Avenue Co #4 A/C Bogardus/Capt. King:**
 - Would like a portable radio for each seat on the truck. Inventory has been done. Currently have 12 and need 19. Chief Burwell noted that chargers will also be needed.

9. EMS – Ed Petkus:

- Not present this evening.

10. Reports of the Commissioners:

- Chandler; D/A Petkus gave report in his absence.
 - Concrete is being poured Thursday and Friday at the training building.
 - Lined up a couple companies to donate the top soil for the training building; he will be speaking with the Board about it.
 - Training building was used last night and it was wonderful.
- Dussault
 - Thank you to everyone for giving their time during upcoming Fire Prevention.
- King
 - Thanks to Jerrid Marshall for assisting with the CPR class.
 - Met with DEMSC Petkus; various supplies are needed.
 - Spoke with rep from Grant Masters; grant should be released any day. Contract should be here by the end of the week and the Chairman will need to sign it once it has been reviewed by all.
 - Board agreed to keep voting stations at each individual fire house.
 - No bids received for Co #1 water storage tank. A/C Davis noted he would like to see the transducers for Co #2 and #3 water tank recirculation and should be taken care of before winter.

RESOLUTION #275 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE SUPPLIES, PIPE & FITTINGS FOR TANK RECIRCULATION. FIREFIGHTERS AND STATION KEEPER TO COMPLETE INSTALLATION.

MOTION: King

SECOND: Dussault

RESOLVED to give the Director of Purchasing permission to purchase supplies, pipe & fittings for tank recirculation. Firefighters and Station Keeper to complete installation.

- Miller
 - Not present this evening.
- Sadosky
 - Nothing at this time.

11. Planning Board:

- Town of Wilton: Gary Bullard
 - Nothing at this time.
- Town of Greenfield: Mike Chandler
 - Not present this evening.

12. Special Topics of Discussion:

- A/C Bullard questioned the status of the land behind Co #4. It was noted there is an issue with the easement and the attorneys are working on it.

13. Final Comments:

- None.

14. Dispense with the reading of the minutes

RESOLUTION #276 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Dussault

SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

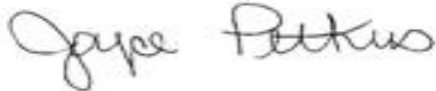
Motion made by Commissioner Dussault with a second from Commissioner King to adjourn the meeting at 7:34 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Reviewed/approved by,



Joyce Petkus
District Administrator/Treasurer